
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

1. INTEGRATED PLANNING AND REPORTING DOCUMENTS

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies DP – 4.3.1.1 Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual basis.

Executive Summary

This report provides Council with the final attached Integrated Planning and Reporting Documents for consideration and adoption prior to 30 June 2021.

Report

The draft Integrated Planning and Reporting documents were adopted by Council at its Ordinary Meeting held on 12 May 2021 and placed on public exhibition for a period of 28 days, which closed 5pm Wednesday 9 June 2021.

No written submissions have been received.

Council has extensively considered the draft documents through consideration of the documents during the month of April wherein changes as a result of Councillors' comments were incorporated into the documents. In addition, further changes were incorporated following the consideration of the draft documents at Council's previous meeting held on 12 May 2021. Council should now be in a position to adopt the final attached Integrated Planning and Reporting documents, comprising of the four-year Delivery Program, Annual Operational Plan (which includes the Revenue Policy and Fees and Charges) and Resourcing Strategy documents which includes the Workforce Management Plan, Asset Management Plans, and Council's Long-Term Financial Plan (**See Attachment No. 1**).

It is noted that the rate structure for 2021/2022 now includes valuations on hand as at 23 May 2021. The ad valorem figures as advertised in the 2021/2022 Draft Statement of Revenue Policy may differ from the figures shown in Table 1. These changes are a direct result from supplementary valuations received due to splits valuations, category changes and property amalgamations.

Financial Implications

The draft Budget has been prepared as a balanced budget whereby proposed income matches proposed expenditure – both Operating and Capital.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

1. INTEGRATED PLANNING AND REPORTING DOCUMENTS (Cont'd)

Legal and Regulatory Compliance

Under the provisions of section 406 of the Local Government Act 1993, the Council is required to consider all written submissions made within the public exhibition period and then, prior to 30 June 2021, adopt the final documents.

Risk Management Issues

Compliance with legislative requirements.

Internal/External Consultation

Council's Integrated Planning and Reporting documents have been published on Council's website, Facebook, and via press release. The documents were also made available at the Narromine and Trangie Libraries, BP Station Tomingley and Council's Offices.

No written submissions have been received.

Attachments

- Integrated Planning and Reporting Documents

RECOMMENDATION

1. That Council adopt the attached draft Integrated Planning and Reporting documents as outlined in the report;
2. That whereas Council has:
 - a. Prepared the draft Integrated Planning and Reporting Documents in accordance with Schedule 8 of the Local Government Act 1993 and has given public notice of the draft documents in accordance with Section 405 of that Act; and
 - b. Declared all rateable land in the area subject to the ordinary rate to be within one or the other of the categories specified in Section 514 of the Local Government Act 1993 and within sub-categories permitted within those categories and adopted by Council:

IT IS HEREBY RESOLVED:

1. That in accordance with Schedule 8 of the Local Government Act 1993, Council adopt the draft Integrated Planning and Reporting documents; including the 2021/2022 Fees and Charges and the amended Statement of Revenue Policy.
2. That the expenditure in the draft Operating Budget and the Capital Works Program, including the items within the draft Asset Management Plans for the year 2021/2022 be approved, and the necessary budget allocations to meet that expenditure be voted.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

3. That the rate of interest on overdue rates and charges for the 2021/2022 financial year be set at 6.0% per annum for the period 1 July 2021 to 30 June 2022 (inclusive), being the maximum rate as set by the Office of Local Government.
4. That, in accordance with Section 535 of the Local Government Act 1993, Council make and levy an ordinary rate of the amounts specified in **Table 1** below on the land value of all rateable land in the area in the categories and sub-categories described respectively in the Schedule, for the year 2021/2022 and that the minimum amounts of the ordinary rate be specified in **Table 1** below, be levied in respect of each separate parcel.

Table 1

Category	No of Assmts	Rateable Land Value	Minimum	Ad Valorem	Estimated Income
Farmland	827	1,128,243,890	314.59	0.307549	3,475,158.02
Residential	368	57,716,410	314.59	0.461965	271,565.62
Residential - Narromine	1438	81,487,333	495.82	1.35350	1,118,713.64
Residential - Trangie	376	6,533,470	404.12	3.57540	240,926.50
Residential - Tomingley	25	791,700	245.47	1.26091	10,154.97
Residential - Skypark	61	5,066,700	495.82	2.18098	110,503.81
Business – Narromine	134	8,180,607	1,123.35	3.64701	331,697.32
Business – Trangie	50	793,100	1,043.45	10.63463	95,111.82
Business	78	9,020,940	549.75	1.46564	145,663.37
Business – Industrial Estate	38	3,754,900	1,082.12	1.23944	51,882.09
Business – Aerodrome Business Park	0		565.08	1.23944	0.00
Mining	2	9,538,700	423.80	3.08892	294,642.81
TOTAL	3,397	1,311,127,750			6,146,019.97

5. That Council's service charges for 2021/2022 be set as per the draft Revenue Policy.
6. That Council adopt the draft Macquarie Regional Library Operational Plan 2021/2022.

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

2 LICENCE – RESERVE NO R43054

Author Director Governance
Responsible Officer General Manager
Link to Strategic Plans CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

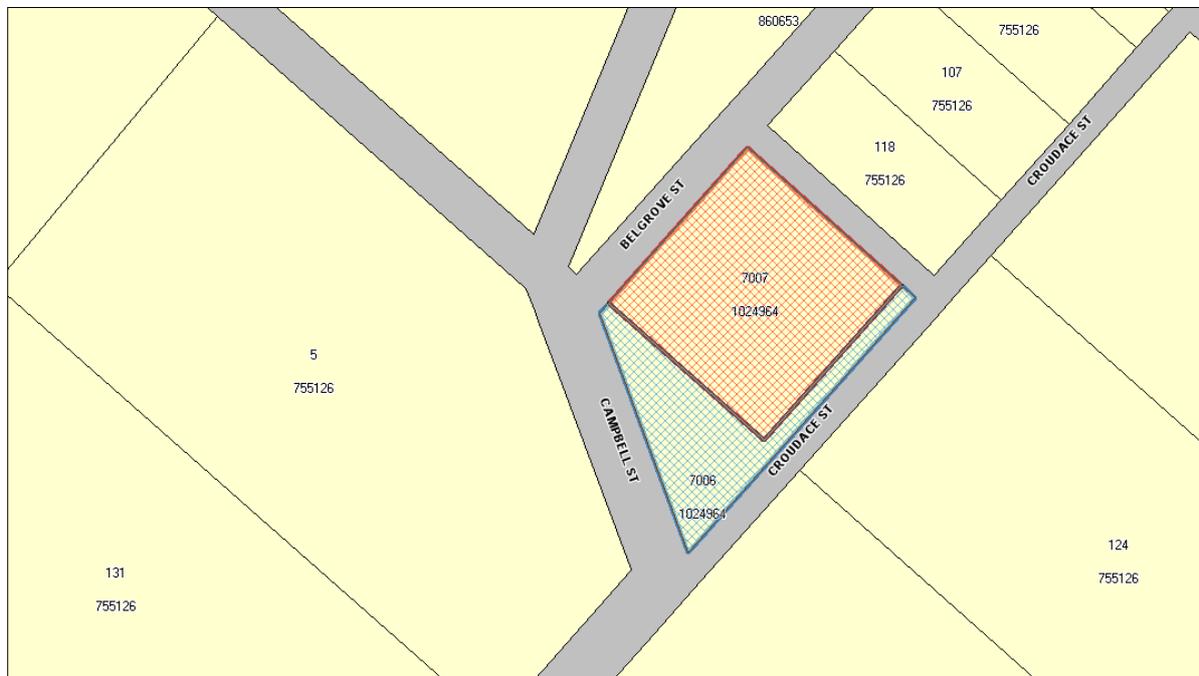
Executive Summary

This report is presented to Council to determine a licence fee for the lease of Reserve No R43054.

Report

Council currently leases Reserve No R43054 for grazing purposes at a rental of \$557.70 per annum (GST inclusive).

Reserve No R43054, being Lots 7006 and 7007 DP 1024964, is approximately 4 hectares, situated at Trangie (see highlighted areas below).



The licensee has requested renewal of the licence for a further 1-year period.

2 LICENCE – RESERVE NO R43054 (Cont'd)

Financial Implications

The annual rent cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST). The licensee will be responsible for payment of rates if levied.

Legal and Regulatory Compliance

Crown Land is now managed under the Crown Land Management Act 2016. The Act allows Council as manager of the Crown Reserve to manage the land as if it were public land under the Local Government Act 1993 with the default classification of community land. The land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

Risk Management Issues

The licensee is required to hold public liability insurance coverage over the area leased. The licensee is also responsible for ensuring the fencing is stock proof.

Internal/External Consultation

Licensee

Attachments

- Nil

RECOMMENDATION

That Reserve No R43054 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R43054 if levied.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

3. LICENCE – RESERVE NO R120059

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

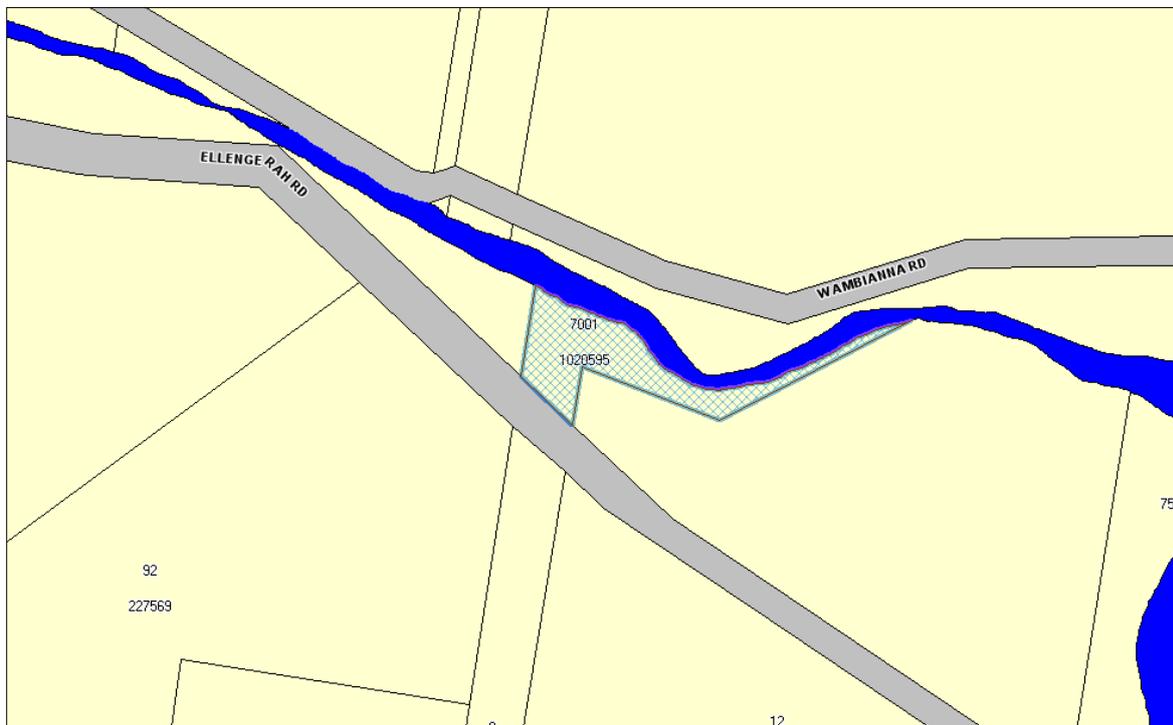
Executive Summary

This report is presented to Council to determine a licence fee for the lease of Reserve No R120059.

Report

Council currently leases Reserve No R120059, being Lot 7001 DP1020595, for grazing purposes at a rental of \$557.70 per annum (GST inclusive).

Reserve No R120059 is approximately 5.78 hectares, situated at Trangie (see highlighted area below).



NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

3. LICENCE – RESERVE NO R120059 (Cont'd)

Financial Implications

The annual rent cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST). The licensee will be responsible for payment of rates if levied.

Legal and Regulatory Compliance

Crown Land is now managed under the Crown Land Management Act 2016. The Act allows Council as manager of the Crown Reserve to manage the land as if it were public land under the Local Government Act 1993 with the default classification of community land. The land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

Risk Management Issues

The licensee is required to hold public liability insurance coverage over the area leased. The licensee is also responsible for ensuring the fencing is stock proof.

Internal/External Consultation

Licensee

Attachments

- Nil

RECOMMENDATION

That Reserve No R120059 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120059 if levied.

4. LICENCE – RESERVE NO R120096

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine a licence fee for the lease of Reserve No R120096.

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

4. LICENCE – RESERVE NO R120096 (Cont'd)

Report

Council currently leases Reserve No R120096, being Lot 54 DP820757, for grazing purposes at a rental of \$557.70 per annum (GST inclusive).

Reserve No R120096 is approximately 26.3 hectares (see highlighted area below).



Financial Implications

The annual rent cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST). The licensee will be responsible for payment of rates if levied.

Legal and Regulatory Compliance

Crown Land is now managed under the Crown Land Management Act 2016. The Act allows Council as manager of the Crown Reserve to manage the land as if it were public land under the Local Government Act 1993 with the default classification of community land. The land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

4. LICENCE – RESERVE NO R120096 (Cont'd)

Risk Management Issues

The licensee is required to hold public liability insurance coverage over the area leased. The licensee is also responsible for ensuring the fencing is stock proof.

Internal/External Consultation

Licensee

Attachments

- Nil

RECOMMENDATION

That Reserve No R120096 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R120096 if levied.

5. LICENCE – RESERVE NO R82738

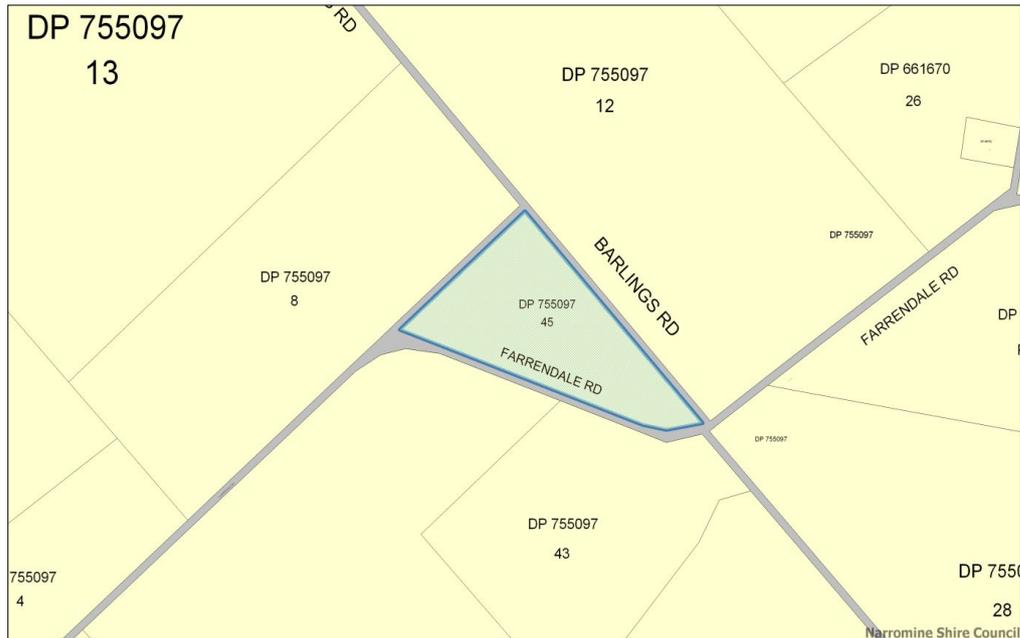
Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine a licence fee for lease of Reserve No R82738.

Council currently leases Reserve No R82738, being Lot 45 DP755097, for grazing purposes at a rental of \$573.93 per annum (GST inclusive).

5. LICENCE – RESERVE NO R82738 (Cont'd)



Financial Implications

The annual rent cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST). It is recommended that the licence fee be increased by the annual CPI. The licensee will be responsible for payment of rates if levied.

Legal and Regulatory Compliance

Crown Land is now managed under the Crown Land Management Act 2016. The Act allows Council as manager of the Crown Reserve to manage the land as if it were public land under the Local Government Act 1993 with the default classification of community land. The land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

Risk Management Issues

The licensee is required to hold public liability insurance coverage over the area leased. The licensee is also responsible for ensuring the fencing is stock proof.

Internal/External Consultation

Licensee

Attachments

- Nil

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

5. LICENCE – RESERVE NO R82738 (Cont'd)

RECOMMENDATION

That Reserve No R82738 be leased for grazing purposes for a further 1-year period at a rental of \$579.67 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R821738 if levied.

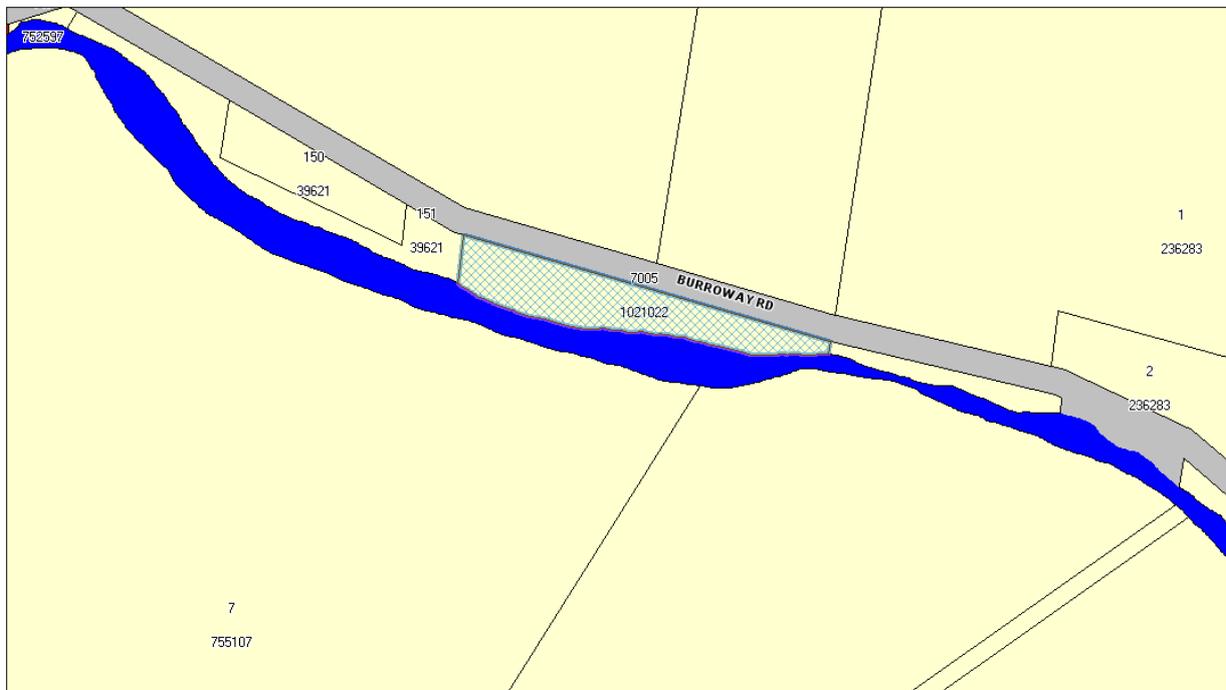
6. LICENCE – RESERVE NO R87820

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine a licence fee for the lease of Reserve No R87820.

Council currently leases Reserve No R87820, being Lot 7005 D1021022, for grazing purposes at a rental of \$557.70 per annum (GST inclusive).



6. LICENCE – RESERVE NO R87820 (Cont'd)

Financial Implications

The annual rent cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST). The licensee will be responsible for payment of rates if levied.

Legal and Regulatory Compliance

Crown Land is now managed under the Crown Land Management Act 2016. The Act allows Council as manager of the Crown Reserve to manage the land as if it were public land under the Local Government Act 1993 with the default classification of community land. The land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

Risk Management Issues

The licensee is required to hold public liability insurance coverage over the area leased. The licensee is also responsible for ensuring the fencing is stock proof.

Internal/External Consultation

Licensee

Attachments

- Nil

RECOMMENDATION

That Reserve No R87820 be leased for grazing purposes for a further 1-year period at a rental of \$563.20 per annum (GST inclusive); and further that the licensee be responsible for the payment of rates for Reserve No R87820 if levied.

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

7. LEASE PART RESERVE 520094 AND PART LOT 2 SECTION 6 DP 758993

Author Director Governance
Responsible Officer General Manager
Link to Strategic Plans CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to set a fee for a lease of Part Reserve 520094 and Part Lot 2 Section 6 DP758993, Trangie.

Report

Council leases an area on the southern section of Burns oval (being a portion of Reserve 520094), as well as a portion of Lot 2 to the owner of the Trangie Caravan Park. Reserve 520094 is Crown Land for which Council is the Crown Land Manager.



The Crown land is reserved for the purpose of Public Recreation.

Lot 2 Section 6 DP 758993 was vested to Council by the Crown in 1977.

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

7. LEASE PART RESERVE 520094 AND PART LOT 2 SECTION 6 DP 758993 (Cont'd)

Financial Implications

The annual rent for Crown Land cannot generally be less than the minimum rental prescribed by the regulations, currently \$563.20 (including GST).

Legal and Regulatory Compliance

The Crown Lands Management Act provides that a Council Crown Land Manager must manage Crown land as if it were community land under the Local Government Act, unless Ministerial Consent has been issued to classify the land as if it were operational land. Under the Local Government Act, community land cannot be leased or licenced until a plan of management is adopted that authorises the grant of the tenure, however Council can issue a short-term licence until the first plan of management is adopted.

Risk Management Issues

A short-term licence agreement will need to be entered into for occupation of the land for use as an overflow camping area. The licensee will not be permitted to erect any structures on the land and will be required to provide evidence of public liability insurance coverage.

Internal/External Consultation

Licensee

Attachments

- Nil

RECOMMENDATION

That Part Lot 7300 DP1140341, Part Lot 2 Section 6 DP758993 and Lot 7301 DP1140341 Trangie be leased for a 12-month period at a rental of \$563.20 (including GST).

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER**

8. TRANGIE PLAYGROUP INC – LEASE PART TRANGIE SHOWGROUND

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine the lease fee for the Trangie Playgroup Inc. to utilise a portion of the Trangie Showground facilities.

Report

Previously, Council approved the Trangie Playgroup's use of the verandah and lawn area at the Trangie Showground once a week, as well as use of the room under the Grandstand for storage of their equipment, for a 12-month period, free of charge.

This 12-month temporary licence agreement expired on the 18 March 2021 and the Trangie Playgroup have requested renewal for a further 12-month period with the same terms and conditions.

Council is the Crown Land Manager of this reserve. Under the Crown Lands Management Act 2016, Council is able to manage the reserve as if it were public land under the Local Government Act 1993. Prior to the adoption of a compliant plan of management over Crown Land, Council is able to issue short-term licences of up to one year. It can also renew existing leases as long as the permitted use has not changed.

Financial Implications

The facilities have been provided free of charge.

Trangie Playgroup is a local non-for-profit organisation who is dedicated to providing a valuable program for young children and their families in their community.

Legal and Regulatory Considerations

The existing temporary licence agreement between Council and the licensee has expired. The licensee has requested renewal on the same terms and conditions.

Crown Lands Management Act 2016
Local Government Act 1993

Risk Management Issues

The licensee is required to hold adequate public liability insurance coverage for the area they lease from Council.

The licensee is responsible for supervising the activities permitted by the licence agreement.

8. TRANGIE PLAYGROUP INC – LEASE PART TRANGIE SHOWGROUND (Cont'd)

Internal/External Consultation

Licensee
Director Community and Economic Development

Attachments

Nil

RECOMMENDATION

That the Trangie Playgroup Inc. be authorised to utilise the verandah and lawn area at the Trangie Showground once a week, in addition to storage of their equipment in the room under the Grandstand, for a further 12-month period, at rental of \$1.00 payable on demand.

9. LOCAL GOVERNMENT REMUNERATION

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies

Executive Summary

This report provides information to Council to adopt the remuneration for the Mayor and Councillors for the 2020/2021 financial year.

Report

The Local Government Remuneration Tribunal has now released its Annual Report and Determination for 2021 (**See Attachment No. 2**).

Pursuant to section 239 of the Local Government Act 1993 the Tribunal determines the categories of councils and mayoral offices and the allocation of each council and mayoral office into one of those categories. The Tribunal has found that the allocation of councils into the current categories continued to be appropriate following an extensive review last year. Narromine Shire Council continues to be categorised as a Rural Council.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

9. LOCAL GOVERNMENT REMUNERATION (Cont'd)

Pursuant to section 241 of the Local Government Act 1993 the Tribunal determines in each category of council, the maximum and minimum amounts of fees to be paid to Mayors and Councillors of councils.

The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Government's policy of rate pegging, and finds that the full increase of 2.0% is warranted. The 2.0% increase will apply to the minimum and maximum of the ranges for all existing categories.

Council has the discretion to adopt the remuneration anywhere between the minimum and maximum fees set by the Local Government Remuneration Tribunal.

Legal and Regulatory Compliance

Pursuant to section 241 of the Local Government Act 1993, the Tribunal has determined that the annual fees to be paid in Category Rural to Councillors and Mayors is as follows:

Fees for General Purpose Councils				
Category	Councillor/ Member Annual Fee		Mayor/Chairperson Additional Fee*	
	Minimum	Maximum	Minimum	Maximum
Rural	\$9,370	\$12,400	\$9,980	\$27,060

* This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (section 249(2)).

Financial Implications

The remuneration adopted by Council in 2019 was \$12,155.73 for Councillors and \$26,528.28 for the Mayor. There was no increase to fees for the 2020/21 financial year.

Should Council decide to adopt the 2.0% increase as determined by the Tribunal, the fee will be \$12,398.84 for Councillors and \$27,058.85 for the Mayor.

Risk Management Issues

Compliance with Local Government Remuneration Tribunal Determination 2021
If Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.

Internal/External Consultation

Nil

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

9. LOCAL GOVERNMENT REMUNERATION (Cont'd)

Attachments

- Local Government Remuneration Tribunal – Annual Report and Determination 2021

RECOMMENDATION

That Council adopt the 2.0% increase determined by the Tribunal for the Mayoral and Councillor fees.

10. LEASE OF UNUSED ROADWAY

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 3.4.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to finalise the lease fee for an unused roadway in Trangie.

Report

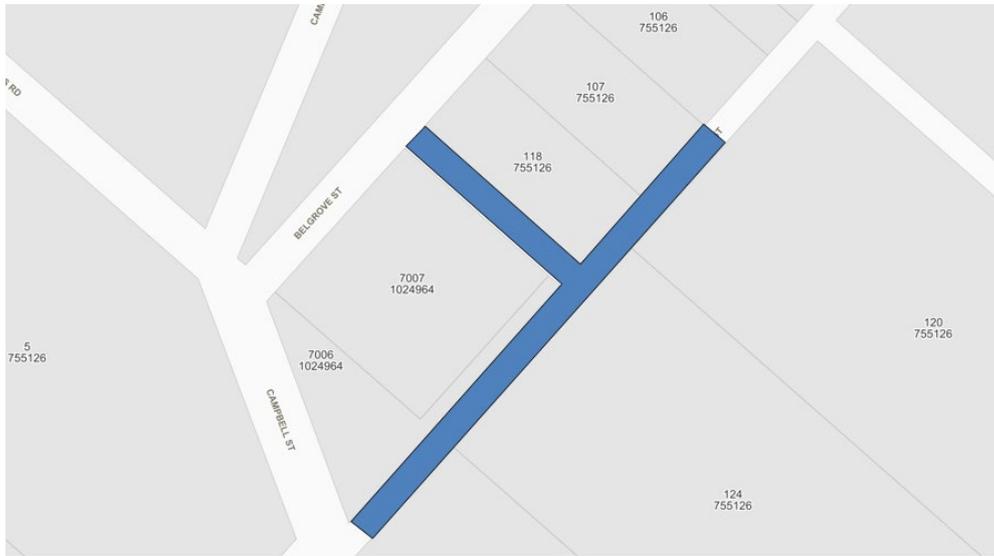
Council at its Ordinary Meeting held on 14 April 2021 resolved to lease an unused roadway in Trangie to the adjoining landholder for a 5-year period at a commencing rental of \$557.70 per annum (GST inclusive) with annual CPI increments to be applied thereafter.

In accordance with section 154 of the Roads Act 1993, Council advertised its intention to enter into the lease and served notice on the owner of each parcel of land adjoining the length of the public road concerned.

Whilst Council did not receive any written submissions with respect to the lease, Council was advised verbally by two adjoining landholders that a section of this roadway is used for rear access to their properties.

It is therefore intended that the proposed leased area be reduced to accommodate continued access requirements.

10. LEASE OF UNUSED ROADWAY(Cont'd)



Financial Implications

Rental determined by Council is \$557.70 per annum (GST inclusive) with annual CPI increments to be applied thereafter.

Legal and Regulatory Compliance

Section 154 of the Roads Act 1993 states that before granting of a lease, the roads authority must publish in a local newspaper a notice of the proposed lease. The notice must also be served on the owner of each parcel of land adjoining the length of the public road concerned. Any person is entitled to make a submission to the road authority with respect to the proposed lease.

Risk Management Issues

It is recommended the portion of roadway for lease be reduced to allow rear access to the adjoining owners.

Internal/External Consultation

The proposed lease was duly advertised with written submissions/objections closing on 18 May 2021.

Attachments

Nil

RECOMMENDATION

That Council lease the reduced portion of unused roadway to the adjoining landholder for a 5-year period at a commencing rental of \$557.70 per annum (GST inclusive) with annual CPI increments to be applied thereafter.

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 16 JUNE 2021
REPORTS TO COUNCIL – GENERAL MANAGER

11. USE OF PUBLIC FOOTPATH – OUTDOOR DINING POLICY

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies

Executive Summary

This report is presented to Council to adopt the revised Use of Public Footpath – Outdoor Dining Policy.

Report

Council resolved at its Ordinary Council Meeting held on 14 April 2021 to place the revised Use of Public Footpath – Outdoor Dining Policy on public exhibition for a period of 28 days.

No written submissions have been received.

Financial Implications

Approved fees as per Council's adopted fees and charges

Legal and Regulatory Compliance

Section 68 Approvals – Approval is required under section 68 of the Local Government Act 1993 to expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a show window or doorway abutting the road, or hang an article beneath an awning over the road, as well as use a standing vehicle or any article for the purpose of selling any article in a public place.

Section 125 of the Roads Act 1993 – a roads authority may grant an approval that allows a person who operates food or drink premises adjacent to a public road to use part of the public road for the purposes of the food or drink premises.

Risk Management Issues

The policy aims to permit the establishment of business opportunities and to create a more vibrant and cosmopolitan atmosphere in the commercial centres of Narromine Shire. It allows the approval of business use of footpath areas within the Shire adjacent to businesses where there is adequate footpath width for pedestrian circulation. Approval requirements consider location/site suitability; public safety; amenity; function; and legal and compliance (noise, waste, operational conditions, Council inspections, Insurance etc).

11. USE OF PUBLIC FOOTPATH – OUTDOOR DINING POLICY (Cont'd)

Internal/External Consultation

The policy has been placed on public exhibition for a period of 28 days, with no written submissions or objections received.

Attachments

- Revised policy (**see Attachment No. 3**)

RECOMMENDATION

That Council adopt the revised Use of Public Footpath – Outdoor Dining Policy.

12. CLASSIFICATION OF PUBLIC LAND AS OPERATIONAL

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 3.4.2 Ensure appropriately zoned land that meets residential needs through the Shire's communities

Executive Summary

This report is presented to Council to advise the status of the classification of Lot 200 DP 1271666 public land as operational.

Report

Council resolved at its Ordinary Council Meeting held on 6 May 2020 that upon purchase of part Lot 22 DP 538206 (now registered as Lot 200 DP 1271666) for the continued use of drainage, the land be classified as operational land.

In accordance with the provisions of the Local Government Act, 1993, notification was provided on 5 May 2021, 12 May 2021, 19 May 2021 and again on 26 May 2021 in Council's Column with closing date of submissions being Wednesday 2 June 2021.

No submissions on the proposal to classify this land have been received. As such, Council should now formally resolve to classify the land as operational to complete the process,

Financial Implications

Minimal - advertised in Council's Column

12. CLASSIFICATION OF PUBLIC LAND AS OPERATIONAL (Cont'd)

Legal and Regulatory Compliance

Sections 31 and 34 of the Local Government Act 1993.

If Council does not classify the land by resolution, the land is automatically classified as community. Community land requires a plan of management.

Risk Management Issues

Compliance with legislative provisions of the Local Government Act 1993

Internal/External Consultation

Public notification

Attachments

Nil

RECOMMENDATION

That Lot 220 DP 1271666 be classified as operational land in accordance with Sections 31 and 34 of the Local Government Act 1993.

13. CROWN LAND PLANS OF MANAGEMENT- FINAL ADOPTION

Author:	Director, Governance
Responsible Officer:	General Manager
Link to Strategic Plan:	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report seeks two resolutions; one to relinquish management of a reserve inadvertently handed to Council and also, to adopt the Community Land Plans of Management following public exhibition.

Background

Reserve 80618

During drafting of the Plans of Management, Council officers noted discrepancies with the gazetted boundaries of Reserve 80618 on Old Backwater Road. Following research by Crown Lands Council was advised that this Reserve's management was handed to Council in error.

13. CROWN LAND PLANS OF MANAGEMENT- FINAL ADOPTION (Cont'd)

Plans of Management

In August 2020, Council resolved to send endorsed Plans of Management to Crown Lands for approval prior to the Plans being placed on public exhibition. The Plans were then approved and placed on public exhibition from 17 March 2021 to 17 May 2021.

These matters are related because relinquishing management of Reserve 80618 will then require removal of this Reserve from the Plan of Management for Natural Areas.

Report

Reserve 80618

Due to this Reserve's management being handed to Council in error, the only way to fix such error is for Council to relinquish management of the Reserve to Crown Lands to effect the change. This is because, as Crown Lands has advised:

'we cannot issue an erratum [via Govt Gazette] to 'fix' something that was done under a (now) repealed Act', and

'As a Government Gazette in 1995 appointed Council Land Manager of R80618 (being Lot 2 DP 41686), we can only remove Council as Land Manager if Council provide their resolution to relinquish management over reserve 80618 for Preservation of Native Flora.'

As such, this report seeks resolution to relinquish management of Reserve 80618. See image below of Reserve.

Reserve 80618



13. CROWN LAND PLANS OF MANAGEMENT- FINAL ADOPTION (Cont'd)

Plans of Management

The removal of the above Reserve from the Plan of Management for Natural Areas is endorsed by Crown Lands and will not force re-exhibition of the Plan.

The Plans of Management were placed on public exhibition from 17 March 2021 to 17 May 2021. During this time, correspondence was sent direct to lease and licence holders and user groups. Some user groups had already provided input into the Plans during initial drafting stages. As such, no submissions were received.

No changes are proposed to the Plans of Management following public exhibition.

Public hearings were not required to be held under section 40A of the Local Government Act.

Financial Implications

Nil however ongoing financial commitment with management of Reserves by Council.

Legal and Regulatory Compliance

Local Government Act 1993 and associated Regulation
Crown Land Management Act 2016 and associated Regulation

Risk Management Issues

Not applicable at this time.

Internal/ external Consultation

External consultation held with Crown Lands Officers to determine process of relinquishing management of Reserve and adoption of Plans of Management.

Attachments

- Plan of Management Reports (**see Attachment No. 4**)

RECOMMENDATION

That Council:-

- (1) Relinquish management of Reserve 80618 for the Preservation of Native Flora; and
- (2) Remove Reserve 80618 from the Plan of Management for Natural Areas; and

13. CROWN LAND PLANS OF MANAGEMENT- FINAL ADOPTION (Cont'd)

- (3) Adopt the following generic and individual Plans of Management under section 40 of the Local Government Act in accordance with section 3.23(6) of the Crown Lands Management Act:
- Natural Areas,
 - General Community Use,
 - Parks and Sportsgrounds
 - Narromine Showground, and
 - Trangie Showground; and
- (4) That Council's Director of Governance be authorised to advise Crown Lands of the above decisions on the relevant forms and forward a copy of the adopted Plans of Management to Crown Lands.

Jane Redden
General Manager



Delivery Program 2017/18 – 2021/22

Contents

Narromine Shire Vision.....	2
Integrated Planning and Reporting.....	3
Report on Progress.....	4
COVID-19.....	4
Delivery Program.....	4
Areas of Responsibility.....	5
1. Vibrant Communities.....	6
2. Growing Our Economy.....	14
3. Protecting & Enhancing our Environment.....	19
4. Proactive Leadership.....	28

Narromine Shire Vision

The Narromine Shire is a friendly place to live with a strong sense of community that values our services, facilities and our natural rural environment.

We are a community that values the diversity of people, ideas, perspectives and experiences.

We work together to strive towards a vibrant, safe and engaged community that provides opportunities for all its members.

Our Council is a leader for our community, sharing the responsibility for growth, development and provision of services.

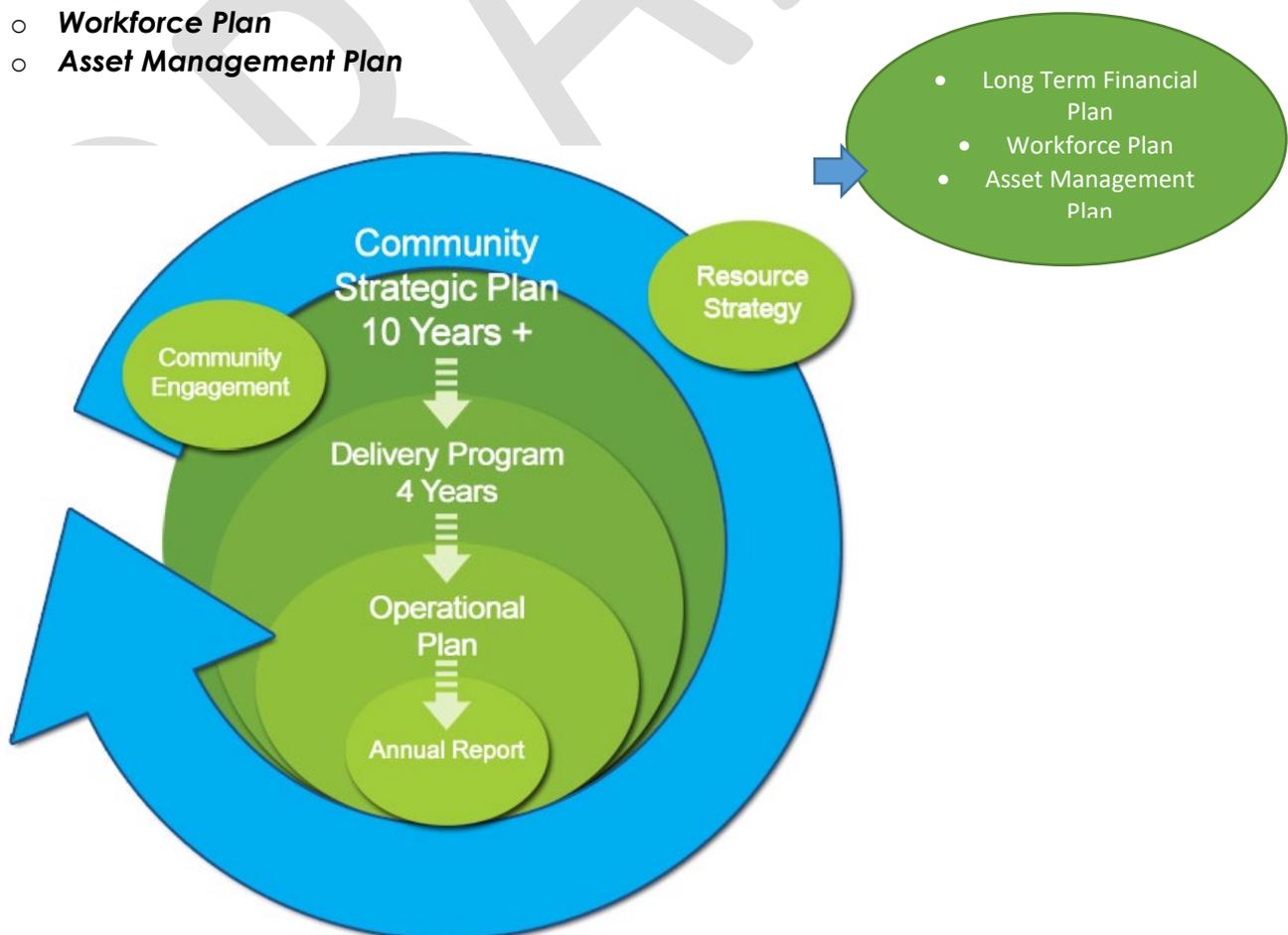
DRAFT

Integrated Planning and Reporting

Integrated Planning and Reporting is a framework for planning and reporting which was introduced by Local Government across New South Wales. It aims to ensure that councils become better at reflecting community aspirations within their activity base. In order to ensure that this occurs, a new approach has been taken on how councils develop their budgets and programs on an annual basis.

The principal components of integrated planning and reporting are:

- **Narromine Shire Council Community Strategic Plan 2027** is the highest level plan Council will prepare. The purpose of this plan is to identify the core strategic objectives of the Narromine Shire community for the future.
- **Delivery Program 2017-2018 / 2021-2022** sets out the principal activities to be undertaken by Council over a Council term, to implement the objectives identified in the Community Strategic Plan.
- **Operational Plan** is the annual plan detailing Council's activities and budget for the immediate next year under the Delivery Program.
- **Resourcing Strategy** – The Community Strategic Plan expresses long term community aspirations; however, these will not be achieved without sufficient resources – time, money, assets and people to actually carry them out. The Resourcing Strategy comprises:
 - **Long Term Financial Plan**
 - **Workforce Plan**
 - **Asset Management Plan**



Report on Progress

Council will report periodically on the progress of the activities undertaken in achieving the strategic objectives.

Key accountability reporting points are:

- Six monthly reports by the General Manager to Council on progress in achieving the actions in the Delivery Program and Operational Plan;
- Annual Report by Council which is prepared after the end of the financial year, reporting achievements for each year, against the Delivery Program and Operational Plan;
- Every four years, tied to the Council election cycle, the Delivery Program must be reported upon by the outgoing Council, End of Term Report, as to the outcomes achieved during the previous four years; and
- The incoming Council must undertake a review of the Community Strategic Plan and develop its own Delivery Program for the ensuing four years.

COVID-19

Delivery Programs and Council's Integrated and Reporting Process are based on a four-year cycle coinciding with the start of each newly-elected Council. The NSW Office of Local Government mandated on 29th June 2020 that the September 2020 ordinary Council elections be postponed until 4 September 2021. This effectively extended the application of Council Delivery Program to 5 years.

Councillors elected on 4 September 2021 will have a term of 3 years. Thereafter Council's will return to a four-year term to align ordinary elections to the original four-year term dates.

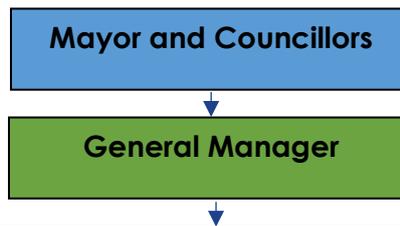
Delivery Program

This is the plan where the community's strategic goals are translated into actions. These are the principal activities to be undertaken by Council to implement the objectives established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Delivery Program is a statement of commitment to the community from each newly elected Council. It is designed as the single point of reference for all principal activities undertaken by Council during its term. All plans, projects, activities and funding allocations must be directly linked to this Program.

As Local Government is a division of State Government, it is appropriate that Council's goals are linked to the 32 goals developed by the State Government in their 2021 plan. These are referenced as '*SP number*' for each Delivery Program goal.

Areas of Responsibility



Infrastructure & Engineering Services	Finance & Corporate Strategy	Community & Economic Development	Governance
<ul style="list-style-type: none"> • Public Cemeteries • Infrastructure & Buildings • Fire Protection & Emergency Services • Public Order & Safety • Construction & Maintenance (including roads) • Stormwater Management • Aerodrome • Water & Sewerage Services • Recreational Buildings & Infrastructure, Parks, Playing Fields & Reserves, Swimming Pools • Saleyards • Public Conveniences • Community Halls • Asset Management • Operational Support – Depot & Plant • Waste Management – Domestic & Commercial 	<ul style="list-style-type: none"> • Financial Management • Business Analysis • Information Technology • Integrated Planning & Reporting • Long Term Financial Plans • Customer Service • Cemetery Records • Rating & Valuations • Water & Sewerage Charges • Creditors • Debtors • Investments • Debt Recovery 	<ul style="list-style-type: none"> • Community Services • Library Services • Cultural Development • Showground Management • Tourism / Events Program Management • Economic Development, Major Events, Business Attraction & Retention • Strategic Planning, Development Assessment & Compliance, 	<ul style="list-style-type: none"> • Governance, Records Management, Property Services, Executive Services, Legal & Insurance • Biosecurity Weeds, Environment, Health, Administration & Inspection, Animal Control, Waste – Licensing / Compliance • Mayor & Council Secretariat • Industrial Relations, WHS & Risk Management, Human Resources, Payroll, Workforce Planning, Workers' Compensation

Legend Key:

GM General Manager
 IES Infrastructure & Engineering Services
 FCS Finance & Corporate Services
 CED Community & Economic Development
 G Governance

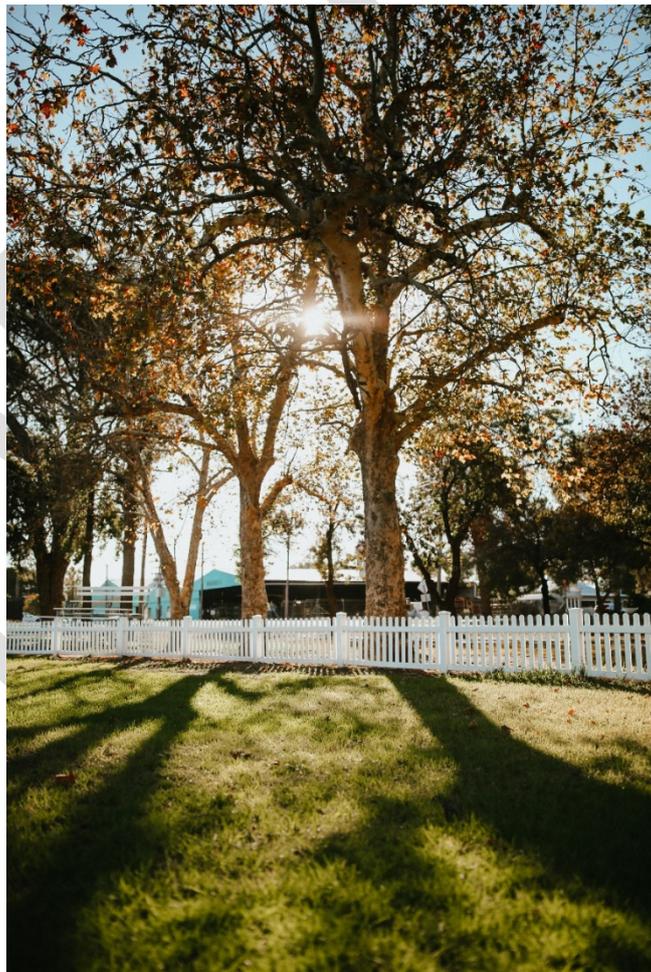
P Partner
 L Leader

Vibrant Communities

Our Goal:

We want to create a safe, healthy and connected region that encourages participating and creates a strong sense of pride in our community and each other's well-being.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Community & Cultural Services	\$450,900	438,892	444,107	492,224	504,867
Recreational Facilities	\$1,693,824	1,554,152	1,611,239	1,481,959	1,477,970



Vibrant Communities

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos. 16, 23, 27

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.1.1 Advocate, represent and promote programs that will minimise crime and assist in crime protection for our community								
1.1.1.1 Liaise with Police and other community groups.	GM	P	Meet Quarterly with police	X	X	X	X	X
1.1.1.2 Review Alcohol Free Zones within the Shire.	G	L	Adoption of alcohol free zones by Council every three years	X			X	
1.1.1.3 Develop a Crime Minimisation Strategy.	CED	L	Strategy complete by 31 December 2019.		X	X		
1.1.2 Review design and planning approval strategies for safety in public places including the provision of CCTV cameras throughout the Shire where appropriate								
1.1.2.1 Investigate installing CCTV cameras in CBD and appropriate avenues of grant funding.	GM	L	Submit application for funding of CCTV by 31 March 2018	X				
		L	Installation of CCTV cameras in CBD by 30 September 2018, subject to successful grant funding.		X			
1.1.2.2 Coordinate annual inspection of Council streetlights to ensure adequate operation.	IES	P	Audit conducted annually.	X	X	X	X	X
1.1.3 Implement, support and promote developmental crime prevention programs that focus on positive parenting and aim to minimise risk factors for children and young people								
1.1.3.1 Participate in Interagency Meetings and provide Council assistance where appropriate	CED	P	90% attendance at interagency meetings	X	X	X	X	X
1.1.4 Promote services and provide facilities that foster healthy lifestyles								
1.1.4.1 Develop and publicise a brochure on the facilities available in the Shire.	CED	L	Brochure developed and published by 30 June 2018.	X				
			Update Brochure annually.	X	X	X	X	X
1.1.4.2 Promote recreational opportunities for all ages through website, social media and other available networks.	IES	L	Update information on a monthly basis.	X	X	X	X	X
1.1.4.3 Installation of signage in parks, reserves and relevant facilities.	IES	L	Prepare program and design signage by 28 February 2018.	X	X			
		L	Install signage by 30 June 2019.					
1.1.4.4 Develop a plan for provision of cycleway routes.	IES	L	Plan finalised by 30 June 2018.	X				

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos. 16, 23, 27								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.1.5 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community								
1.1.5.1 Upgrade recreational services booking system and streamline allocation process for all recreational facilities.	IES	L	Upgrade booking system by 31 December 2017.	X				
		L	Streamline process of booking recreational facilities by 30 June 2018.	X				
1.1.5.2 Install automatic irrigation at Payten Oval Outer.	IES	L	Install automatic irrigation by 30 June 2019.	X	X			
1.1.5.3 Install Bollards on Payten Oval Outer.	IES	L	Install Bollards by 30 June 2018.	X				
1.1.5.4 Create a Sports and Recreational Services Master Plan to promote efficient use of Council's facilities.	IES	L	Finalise Master Plan by 30 June 2018.	X				
1.1.5.5 Oversee implementation of the Master Plan.	IES	L	Implement key deliverables as per the Master Plan		X	X	X	X
1.1.6 Advocate for appropriate and accessible health services								
1.1.6.1 Collaborate with government and other health service providers to ensure high quality health care facilities and services are available to Shire residents.	GM	P	Meet quarterly with State and Federal Local members ensuring the provision of shire health facilities a key agenda item.	X	X	X	X	X
1.1.7 Retain and enhance existing health services including the Narromine and Trangie Hospitals, Trangie Surgery and the Narromine Shire Family Medical Centre								
1.1.7.1 Maintain services provided by the Council owned Medical Centre and Trangie Doctor's Surgery to meet the needs of the users.	IES	P	Extend Narromine Medical Centre by 30 June 2018.	X				
1.1.7.2 Strengthen relationships with key medical agencies within the Shire.	GM	P	Meet six monthly with Western NSW LHD Narromine and Trangie health care providers.	X	X	X	X	X
1.1.8 The Narromine and Trangie swimming pools are accessible, affordable and provide a range of modern facilities for all ages and those with limited mobility								
1.1.8.1 Install mobility chair at Narromine Pool.	IES	L	Installation complete by 30 September, 2017.	X				
1.1.8.2 Install mobility chair at Trangie Pool.	IES	L	Installation complete by 30 September, 2018.		X			
1.1.8.3 Review operational costs of Narromine and Trangie Pools and determine fees and charges annually.	IES	L	Fees and charges reviewed and adopted by 30 June annually.	X	X	X	X	X
1.1.8.4 Construct a water park at Narromine Pool.	IES	L	Preliminary planning complete by 30 June 2018.	X				
		L	Seek grant funding to construct by 30 June 2020.			X		
1.1.8.5 Upgrade entrances to Council pools.	IES	L	Upgrade of Narromine Pool entrance by 30 June 2020.			X		

1.1 A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos. 16, 23, 27								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.1.9 Provide active and passive recreation facilities and services								
1.1.9.1 Provide Outdoor Fitness Equipment in appropriate parks and open spaces.	IES	L	Installation of Outdoor Fitness Equipment in Narromine by 30 June 2018.	X				
1.1.9.2 Upgrade to Trangie Sporting Fields (subject to successful grant application).	IES	L	Works completed by 31 December 2019.			X		
1.1.10 Support the provision of active recreational facilities and activities for the aged in the community								
1.1.10.1 Support programs for the aged in the community with a healthy lifestyle focus.	IES	P	Consult with Health Services and advertise programs monthly through Council's website and Facebook page.	X	X	X	X	X
1.1.10.3 Provide opportunity for reduced gym membership fee on receipt of Seniors Card.	IES	L	Advertise reduced Seniors' gym membership monthly.	X	X	X	X	X
1.1.11 Revitalise the Narromine Sports Centre into an accessible, affordable multi-purpose Centre								
1.1.11.1 Upgrade Men's amenities at Narromine Sports Centre.	IES	L	Upgrade completed by 30 June 2019.		X			
1.1.11.2 Upgrade Women's amenities at Narromine Sports Complex.	IES	L	Upgrade completed by 30 June 2020.	X		X		
1.1.11.3 Paint exterior and interior of Narromine Sports Centre.	IES	L	Painting completed by 30 June 2018.	X				
1.1.11.4 Rejuvenate floor of main auditorium.	IES	L	Upgrade completed by 30 June 2018.	X				
1.1.11.5 Ensure adequate resources are allocated to the Sports Centre to maintain facilities in accordance with community usage.	IES	L	Review fees and charges annually by 30 June.	X	X	X	X	X
1.1.11.6 Upgrade existing disabled toilet to meet Australian Standards.	IES	L	Upgrade completed by 30 June 2020.	X		X		
1.1.11.7 Install awning over front entrance.	IES	L	Installation completed by 30 June 2018.	X				
1.1.11.8 Install awning over exterior toilets.	IES	L	Installation completed by 30 June 2018.	X				
1.1.11.9 Undertake audit of gym equipment and replace redundant items with items of greater functionality.	IES	L	Audit gym equipment and procure suitable replacement equipment by 30 June 2018.	X				
1.1.12 Ensure connection between sporting user groups								
1.1.12.1 Convene and support bi-annual sports user group workshops in winter and summer	IES	P	100% meetings held with sports user groups.	X	X	X	X	X
1.1.12.2 Prepare Leases/Licenses or User Agreements for all Sporting Groups using Council's sporting fields.	IES	L	Agreements prepared for all user groups.	X	X	X	X	X

1.2 A VIBRANT AND DIVERSE COMMUNITY THAT HAS A STRONG SENSE OF BELONGING AND WELLBEING – SP Nos. 13, 14, 24, 26, 27								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.2.1 Macquarie Regional Libraries (MRL), swimming pools and community centres act as a resource to meet local needs and enliven activity, supporting all age groups								
1.2.1.1 Ensure facilities meet accessibility standards.	IES	L	Review facilities annually to determine and address compliance issues.	X	X	X	X	X
1.2.1.2 Continue to provide a Library Service in Narromine and Trangie which meets the needs of all age groups by providing resources and inclusion policies.	CED	P	Audit of Council library equipment and facilities by December 2017.	X				
1.2.1.3 Negotiate ongoing performance agreement with Macquarie Regional Library.	CED	P	Agreement signed by 31 December 2017, increase to reflect rate cap.	X				
1.2.2 Share and celebrate our cultural and social diversity through local events, programs and projects								
1.2.2.1 In partnership with the community, continue to facilitate events that celebrate community values including all groups within the community and provide financial and in-kind assistance for community and private events, eg Ausfly, Oz-Kosh	CED	P	Two major events annually.	X	X	X	X	X
1.2.2.2 Prepare Inclusion and Access Guidelines for cultural and community events.	CED	P	Inclusion and Access Guidelines prepared by December 2018.		X			
1.2.3 Encourage volunteering in the Shire and recognise the positive outcomes for both the community and volunteers								
1.2.3.1 Provide grants through the Donations, Sponsorships & Waiver of Fees & Charges Policy process to community groups, with an emphasis on sports, recreation, arts, cultural, leadership and development activities.	FCS	L	Submissions advertised and received by 30 September, and applicants advised by 30 November each year.	X	X	X	X	X
1.2.3.2 Continue to support the Local History Groups in Narromine and Trangie with a financial contribution to assist with their work.	CED	L	Donation to both Local History Groups in the Annual Budget.	X	X	X	X	X
1.2.3.3 Undertake an annual volunteer audit of the number of volunteers available to Council activities and the number of hours volunteered.	CED	P	Audit to be complete by 31 December each year.	X	X	X	X	X
1.2.3.4 Give public recognition of volunteer service.	CED	L	Hold annual volunteers recognition morning tea.	X	X	X	X	X

1.2 A VIBRANT AND DIVERSE COMMUNITY THAT HAS A STRONG SENSE OF BELONGING AND WELLBEING – SP Nos. 13, 14, 24, 26, 27									
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year					
				17/18	18/19	19/20	20/21	21/22	
1.2.4 Welcome and assist newcomers, including people with English as a second language (ESL), to integrate into our community									
1.2.4.1 Distribute information to all new residents and provide information on Council's website.	CED	L	Review information six monthly.	X	X	X	X	X	
1.2.4.2 Host welcome functions for new residents, community group representatives, business owners and local agency representatives to enable new residents to establish contact with others in the community.	CED	L	Advertise and promote welcome function to the broader community annually in March.	X	X	X	X	X	
1.2.4.3 Host Citizenship ceremonies upon receipt of relevant information from Department Immigration and Border Control.	CED	P	Citizenship ceremonies held.	X	X	X	X	X	
1.2.5 Protect and celebrate Aboriginal heritage and culture and provide opportunities for interpretation and understanding									
1.2.5.1 Liaise with Local Aboriginal Land Councils to enhance the opportunities for the Indigenous community.	CED	P	Two meetings per year.	X	X	X	X	X	
1.2.5.2 Assist with NAIDOC Week, Reconciliation Day and other events of importance to the Aboriginal community.	CED	P	Involvement at these events on an annual basis.	X	X	X	X	X	
1.2.5.3 Develop a Memorandum of Understanding with Aboriginal community. 1.2.5.4 Implement Targets in the MOU Action Plan	CED	P	MOU signed by Council and Aboriginal community representatives by 30 June 2018. Meet twice annually to discuss targets in Action Plan	X					
1.2.6 Develop strategies to create a "boutique feel" and enhance community lifestyle to be more attractive for visitors									
1.2.6.1 Develop an urban branding strategy for the towns and villages within the shire.	CED	P	Urban branding strategy complete by 30 June 2019.		X				
1.2.6.2 Implement deliverables identified in the urban branding strategy	CED	L	Full implementation as per the plan.			X	X	X	
1.2.7 Plan for high quality aged care that enables older people to be integrated and active in the community									
1.2.7.1 All new applicable applications for development comply with the National Construction Code.	G	P	100 % compliance with National Construction Code.	X	X	X	X	X	
1.2.7.2 Review the Council's Development Control Plan (DCP) in respect to Disability Inclusion Action Plan (adopted).	CED	L	Biennially December.	X		X			
1.2.7.3 Conduct a survey of older people to seek ratings and comments on the quality and range of aged services and facilities in the Shire.	CED	P	Survey of aged services and facilities available within the Shire.	X		X			
1.2.7.4 Develop Prospectus for Aged Care Facilities within our Shire.	CED	P	Prospectus developed by 30 June 2018.	X					
1.2.8 Value our youth's experience; engage them regularly for a range of purposes									
1.2.8.1 Support youth activities within the Shire.	CED	P	Partner with other agencies to deliver annual youth week activities.	X	X	X	X	X	

1.3 A COMMUNITY THAT CAN ACCESS A RANGE OF FORMAL AND INFORMAL EDUCATION, INFORMATION AND OTHER SERVICES AND OPPORTUNITIES TO ENHANCE THEIR LIVES – SP No. 15								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.3.1 Ensure a range of educational options for our youth								
1.3.1.1 Advocate where possible for the increased provision of educational opportunities for our youth within the shire.	GM	P	Meet quarterly with State and Federal Local members ensuring the provision of educational opportunities for youth in our shire a key agenda item	X	X	X	X	X
1.3.2 Through Family Day Care services continue to provide high quality day care which are cost-neutral to Council								
1.3.2.1 Continue to meet licence and audit standards as set by State and Federal governments.	GM	L	Full compliance with standards.	X				
1.3.2.2 Monitor educators at least monthly to ensure they are providing a high-quality service.	GM	L	Monthly visits to educators.	X				
1.3.2.3 Actively pursue the recruitment of additional educators in the Macquarie Valley Family Day Care Scheme.	GM	L	250 children Family Day Care child care places in MVFDC Scheme by December 2017.	X				
1.3.2.4 Implement the Quality Improvement Plan for MVFDC to ensure targets are being met.	GM	L	All targets are met.	X				
1.3.3 A range of childcare facilities, preschools and after-hours care is affordable and available to all families								
1.3.3.1 Lobby the government to continue to fund child care services in Narromine Shire.	GM	P	Affordable provision of child care services within the Shire.	X	X	X	X	X
1.3.4 Advocate for support for activities that foster connections between children and older people								
1.3.4.1 Narromine Library conducts Story Time 0-5-year olds with the elderly at Timbreebongie House and Kurrajong Court.	CED	P	Story time held three times a year.	X				
1.3.4.2 MVFDC take children to Timbreebongie House and Kurrajong Court for an annual excursion to interact with the seniors and entertain them with songs.	CED	P	Annual excursion with educators and children.	X				
1.3.4.3 Arrange an annual visit of the children to Narromine Day Care Centre to entertain and interact with the older people.	CED	P	Annually by December.	X				
1.3.5 Advocate for the ongoing service delivery and regional presence of TAFE								
1.3.5.1 Continue to lobby Federal and State Local members and relevant Ministers for service delivery and presence of TAFE within our Shire.	GM	P	Meet quarterly with State and Federal Local members ensuring the delivery of TAFE services within the Shire.	X	X	X	X	X
1.3.6 Encourage and support education providers to develop niche courses that meet the specific needs of local/regional developments/industries/agencies								
1.3.6.1 Assist in providing industry specific reports to vocational sector.	GM	P	Make representations to vocational sector.	X	X	X	X	X

1.3 A COMMUNITY THAT CAN ACCESS A RANGE OF FORMAL AND INFORMAL EDUCATION, INFORMATION AND OTHER SERVICES AND OPPORTUNITIES TO ENHANCE THEIR LIVES – SP No. 15								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.3.7 Enhance our libraries and community spaces to become connected learning centres for people to share knowledge								
1.3.7.1 Provision of E resources, IT training workshops and advisory services to Libraries.	CED	P	Public computers provided. Free Wi-Fi and microfiche printer facility available for researching. IT training workshops held.	X	X	X	X	X
1.4 ACCESSIBLE FACILITIES AND SERVICES ARE AVAILABLE FOR PEOPLE WITH LIMITED MOBILITY - SP No. 14								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
1.4.1 Work in partnership with the Shire's disability groups and other agencies to implement strategies and activities that increase access and improve the lives of those with a disability								
1.4.1.1 Implement actions identified in Council's Disability Inclusion Action Plan (DIAP) in relation to Infrastructure.	IES	L	100% DIAP targets met.	X	X	X	X	X
1.4.1.2 Implement actions identified in Council's Disability Inclusion Action Plan (DIAP) in relation to community services.	CED	P	100% DIAP targets met.	X	X	X	X	X
1.4.2 Work in partnership to ensure our towns including businesses are "mobility friendly"								
1.4.2.1 Identify buildings in the CBD that are not 'mobility friendly' for access in Narromine and Trangie.	G	L	Identify buildings to provide access and report to owners for their consideration by December 2019.		X	X		
1.4.2.2 Undertake accessibility audit on all community / Council facilities.	IES	L	Review facilities annually by 31 March to determine compliance issues.	X	X	X	X	X
1.4.3 Ensure a range of efficient and effective community transport options are available for access in the Shire and to Dubbo								
1.4.3.1 Work with Government agencies to lobby for community transport access within the Shire and to Dubbo on a regular basis.	GM	P	Access to community transport locally and to Dubbo is maintained.	X	X	X	X	X
1.4.4 Support an aged care and disability specific inter-agency group that can share knowledge and experiences and plan in partnership								
1.4.4.1 Liaise with Interagency Group to include delegates representing people with disability to join the group.	GM	P	Interagency Group is extended to include delegate(s) representing disability by December 2017.	X				

Growing Our Economy

Our Goal: We have a diverse economy with thriving businesses that offer a range of employment opportunities supported by skill development options.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Planning & Development	\$89,960	89,386	91,674	82,891	85,446
Economic Development	\$410,549	574,408	548,513	545,681	494,859



Growing Our Economy

2.1 TO SUSTAIN AND GROW OUR LOCAL POPULATION – SP No. 3

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
2.1.1 Develop and implement an economic development strategic framework that supports the growth of the local population base								
2.1.1.1 Prepare and implement an Economic Development Strategy.	CED	L	Economic Development Strategy completed by 31 July 2017.	X				
		L	Implementation of Action Plan deliverables.		X	X	X	X
2.1.2 Form partnerships and alliances to market the Shire to new residents and businesses								
2.1.2.1 Establishment of a retailers' network.	CED	P	Network established and meeting quarterly by July 2018,		X			
2.1.2.2 Continue association with 'Love the Life we Live' website and marketing campaign through the Economic Development network.	CED	P	Monitor hits to Narromine component of 'Love the Life we Live' website and referrals.	X	X	X	X	X
2.1.3 Establish an effective integrated branding and marketing strategy to promote the Shire to external markets								
2.1.3.1 Develop a Shire wide Marketing Strategy.	CED	L	Strategy developed by 30 June 2018	X				
		L	Implement the actions from the Strategy.		X	X	X	X
2.1.3.2 Continue participation with Greater Western Plains Promotions Group.	CED	P	Number of campaigns undertaken annually.	X	X	X	X	X
2.1.4 Resolve issues surrounding the flood levee and impacts on residential development								
2.1.4.1 Finalise the peer review for the flood levee investigation and flood studies as per recommendations of the Narromine Floodplain Risk Management Study and Plan 2009 and feasibility study.	IES	L	Peer review recommendations finalised by 30 June 2018.	X				
2.1.4.2 Seek grant funding and determine loan funding requirements for the flood levee construction project.	IES	L	Obtain grant funding by 30 June 2019.		X			
2.1.4.3 Finalise funding proposal, project plan and tender documents developed.	IES	L	Finalise tender by 30 June 2020.			X		
2.1.4.4. Construct flood levee.	IES	L	Commence construction by 30 December 2020.				X	
2.1.5 New plans and strategies are developed in line with the community's needs and encourages economic growth								
2.1.5.1 Review Land Use Strategies in line with results of Economic Development Strategy to ensure planned new land releases to stimulate economy.	CED	L	Review of Land Use Strategies following adoption of the Economic Development Strategy.		X			
2.1.5.2 Develop Employment Lands Strategy	GM	L	Strategy completed by 30 June 2018.	X				

2.1 TO SUSTAIN AND GROW OUR LOCAL POPULATION – SP No. 3								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
2.1.6 Monitor population projections and statistical data relating to the Shire to assist in making informed decisions								
2.1.6.1 Compare actual and projections as part of demographic analysis to prove projections.	CED	L	Following release of census data	X				
2.1.6.2 Assist community with applications for grant funding by providing statistical data.	CED	P	Update available information and promote as per communications strategy.	X	X	X	X	X
2.2 THE ONGOING DEVELOPMENT, DIVERSIFICATION AND SUSTAINABILITY OF THE LOCAL BUSINESS AND INDUSTRY BASE – SP No. 4								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
2.2.1 To foster our agricultural sector through the identification and support of value adding opportunities								
2.2.1.1 Hold a biennial industry event specifically targeting agricultural value add opportunities.	CED	P	Industry event held		X		X	
2.2.2 Actively encourage and support the growth and expansion of the existing aviation industry and the region's capacity to attract and establish new aviation business								
2.2.2.1 Freehold appropriate land at the Aerodrome to encourage further investment.	GM	L	Freehold status attained by 30 June 2018.	X				
2.2.2.2 Establish interest of current owners of hangars/buildings at the Aerodrome to ascertain their interest in purchasing the site of their buildings.	CED	L	Owner interest documented by 30 June 2020.		X	X		
2.2.3 Grow the Narromine Shire Aerodrome as a key aviation industrial hub supported by a detailed Master Plan								
2.2.3.1 Implement strategies contained in Aerodrome Strategic Master Plan.	IES	L	Targets are met.	X	X	X	X	X
2.2.3.2 Update / Review Aerodrome Strategic Master Plan.	IES	L	Review of Plan completed and adopted by Council 30 June 2019.		X			
2.2.3.3 Continue with the hangar light industrial precinct development for aviation related businesses in accordance with the Aerodrome Strategic and Master Plan.	IES	L	First stage available for sale by 30 June 2020.	X	X	X		
2.2.4 Protect high value land resources and maximising opportunities for sustainable growth of existing industries								
2.2.4.1 Work with State Government agencies to appropriately identify high value land resources, where Government priorities are identified.	CED	P	Provide input to new State Legislation within advertised time frames for consultation.	X	X	X	X	X
2.2.4.2 Identify appropriate sites, in accordance with Land Use Strategy, for value added agricultural related industries.	CED	L	Work with Department of Planning and Environment to produce a broad scale value added sites plan by June 2018.	X				

2.2 THE ONGOING DEVELOPMENT, DIVERSIFICATION AND SUSTAINABILITY OF THE LOCAL BUSINESS AND INDUSTRY BASE – SP No. 4								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
2.2.5 Create and support a strong tourism industry that maximises benefits from visitors to the Shire								
2.2.5.1 Provide improved information services to highlight tourism events and points of interest in the Shire.	CED	L	Increased online engagement by 10%.	X	X	X	X	X
2.2.5.2 In conjunction with other OROC councils undertake joint regional promotions such as through the 'Love the Life we Live' brand.	CED	P	Annual promotion.	X	X	X	X	X
2.2.6 Planning mechanisms that support the provision of suitable and serviceable land that will support infrastructure that allows for localised employment opportunities								
2.2.6.1 Develop action plan for expenditure of water and sewer headworks charges and Section 7.12 levies.	IES	L	Minimum 10% funds expended each financial year in accordance with growth area priorities. Investigate feasibility of Narromine Water Treatment Plant by 30 June 2018; Seek grant funding for Narromine Water Treatment Plant by 30 June 2019; Commence design / construction of Narromine Water Treatment Plant by 30 June 2021.	X	X	X	X	X
2.2.7 Facilitate and encourage investment in the provision of new or upgraded tourism facilities and increase overall accommodation capacity								
2.2.7.1 Work with existing tourist operators and community groups to promote Narromine Shire.	CED	L	Undertake annual promotions.	X	X	X	X	X
2.2.8 Promote business networks that encourage a supportive business culture and an attitude of entrepreneurship								
2.2.8.1 Encourage businesses to work with Council to support a business culture within our shire.	CED	P	One business forum per year held by Council.	X	X	X	X	X

2.3 TO ENCOURAGE EMPLOYMENT AND SKILLS DEVELOPMENT TO ADDRESS INDUSTRY NEEDS AND GROW THE REGION'S KNOWLEDGE BASE – SP No. 6								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
2.3.1. Ensure a range of educational opportunities and skills-based training programs are available for workers within the Shire								
2.3.1.1 Advocate for the maintenance or increase of educational opportunities and training programs within the shire.	GM	P	Meet quarterly with State and Federal Local members ensuring the provision of educational opportunities and training opportunities in our shire a key agenda item	X	X	X	X	X
2.3.2 Support the growth and development of new and existing businesses and industry								
2.3.2.1 Develop a policy on industry incentives for existing and new businesses	CED	L	Policy complete by 30 June 2020.		X	X		
2.3.3 Investigate opportunities to build on the Shire's central location and capture value from truck and freight movements								
2.3.3.1 Upgrade truck wash facilities in Narromine and Trangie.	IES	L	Upgrade of Narromine Truck Wash completed by 30 June 2019. Upgrade of Trangie Truck Wash completed by 30 June 2020.		X		X	
2.3.3.2 Identify potential value-added sites with good inter-modal transport links.	GM	L	Liaison with all site owners by 30 June 2018.	X				

Protecting & Enhancing our Environment

Our Goal: We value our natural and built environment, our resources for the enjoyment of the community and visitors to our Shire.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Public Order & Safety	\$299,509	274,674	251,378	255,681	262,206
Environment & Health	\$358,318	385,445	398,362	373,417	382,789



Protecting & Enhancing our Environment

3.1 MANAGE OUR NATURAL ENVIRONMENTS FOR CURRENT AND FUTURE GENERATIONS – SP No. 22

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
3.1.1 Identify and protect areas of high natural value								
3.1.1.1 Finalise plans for the redevelopment of the Narramine wetlands into a natural ecosystem	IES	L	Plans finalised by 31 December 2017	X				
3.1.1.2 Seek grant funding for the Wetlands redevelopment	IES	L	Grant funding finalised by 30 June 2019		X			
3.1.1.3 Construct Narramine wetlands redevelopment	IES	L	Construction complete by 30 June 2020			X		
3.1.2 Enhance, protect and celebrate our river systems and wetlands								
3.1.2.1 Maintain involvement with the Macquarie and LLS Weeds Group.	G	P	Representation and 90% attendance at Macquarie Regional Weeds Advisory Group meetings.	X	X	X	X	X
3.1.2.2 Continue the annual fingerling release into the Macquarie River and into Goan Waterhole in conjunction with Macquarie Cotton Growers.	G	P	Funding application lodged each year and fingerlings released into River and Goan Waterhole – January annually.	X	X	X	X	X
3.1.3 Review Council facilities and activities to minimise environmental impact								
3.1.3.1 Install solar panels on suitable Council buildings.	IES	L	Installation of solar panels by 30 June 2019.		X			
3.1.4 Ensure preservation and maintenance of the Shire's heritage buildings, objects and places of interest								
3.1.4.1 Encourage owners of heritage items to contact Council regarding funding available for maintenance of their buildings and sites from State and Local Government.	CED	L	Articles in Council's newsletter.	X	X	X	X	X
3.1.4.2 Contact owners of sites where building is not maintained and negotiate action plan of maintenance.	CED	L	Annual review undertaken and action plan complete	X	X	X	X	X
3.1.4.3 Manage heritage-related enquiries at Council.	CED	L	Record number of enquiries taken and advice given.	X	X	X	X	X
3.1.5 Ensure the Shire's rural land is managed appropriately through holistic planning								
3.1.5.1 Undertake commitments within the WAP1520 Weeds Action Plan.	G	L	Ensure that 90% of private property inspections are undertaken in accordance with commitments within WAP1520.	X	X	X	X	X

3.1 MANAGE OUR NATURAL ENVIRONMENTS FOR CURRENT AND FUTURE GENERATIONS – SP No. 22								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	
3.1.6 Encourage developers to consider energy efficiency and sustainable building design options in new developments								
3.1.6.1 Ensure compliance with relevant building codes and regulations.	G	L	Development applications and construction certificates are accompanied by relevant Basix certificates or Part J relevant reports where required.	X	X	X	X	X
3.1.7 Reduce waste to landfill through effective and efficient domestic waste and recycling services to the community								
3.1.7.1 Review Narromine Shire Waste Management Strategy.	IES	L	Update Narromine Shire Waste Management Strategy by 30 June 2018.	X	X			
3.1.7.2 Continue the provision of kerbside recycling services to the community.	IES	L	Renew Tender for Recycling prior to 30 June 2020.			X		
3.1.7.3 Investigate and introduce a cost-effective approach to organics management to minimise impact on landfill locally and regionally.	IES	L	Introduce organics management before 30 June 2018.	X				
3.1.7.4 Investigate alternative management options for the Narromine Waste Depot.	IES	L	Determine suitable management options prior to 30 June 2018.	X	X			
3.1.7.5 Continue to be a member council of Net Waste, attend regional forums to address waste management issues at a regional level.	IES	P	90% attendance at NetWaste meetings.	X	X	X	X	X

3.2 WE ARE A SUSTAINABLE, ENVIRONMENTAL COMMUNITY WITH A GREAT APPRECIATION OF OUR NATURAL ASSETS – SP No. 22									
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year					
				17/18	18/19	19/20	20/21	21/22	
3.2.1 Encourage appreciation of natural areas through the development and promotion of environmental education									
3.2.1.1 Support natural resource initiative of Local Land Services (LLS).	G	P	80% attendance Local Government Reference Group meetings.	X	X	X	X	X	
3.2.1.2 Engage with schools and local community groups to utilise the Narromine Wetlands as a learning resource.	CED	L	Liaise with schools on a quarterly basis with regards to Narromine Wetlands	X	X	X	X	X	
3.2.1.3 Continue to conduct community education campaigns through Net Waste in accordance with the Waste Education Plan promoting the benefits of recycling and educating the community regarding which items can be recycled.	G	P	Carried out by Envirocon annually at each school. At least one community education program conducted annually.	X	X	X	X	X	
3.2.1.4 Continue involvement in the Waste Education Plan.	G	P	Education by Envirocon at schools annually in accordance with the Waste Education Plan.	X	X	X	X	X	
3.2.1.5 Promote environmental awareness.	G	L	Newsletter article.	X	X	X	X	X	
3.2.2 Ensure regulatory compliance with environmental legislation									
3.2.2.1 Conduct public education campaigns aimed at reducing littering, stray dogs/cats, and promoting the desexing of domestic animals, dog and cat registration, and micro-chipping.	G	L	Annual promotion in newsletter.	X	X	X	X	X	
3.2.2.2 Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair.	G	L	90% of complaints to have investigations commenced within 2 working days.	X	X	X	X	X	
3.2.3 Support the work of local environmental groups that improves the natural diversity of our environmentally sensitive areas									
3.2.3.1 Identify local environmental groups within the Narromine Shire	G	L	Contact local environmental groups by June 2018.	X	X	X	X	X	
3.2.3.2 Develop and maintain a register of local environmental groups.	G	L	Prepared by June 2018.	X					
3.2.3.3 Develop a working relationship with identified local environmental groups.	G	L	Arrange to meet six monthly.	X	X	X	X	X	
3.2.3.4 Identify any funding sources that can assist both the local environmental groups and/or Council.	G	P	Promote relevant grant funding sources throughout the year.	X	X	X	X	X	
3.2.4 Support, promote and encourage environmentally sustainable practices throughout our businesses									
3.2.4.1 Encourage environmentally sustainable, safe and more economical utilisation of Council's fleet.	IES	L	Install GPS tracking on larger plant by 30 June 2019.		X				
3.2.4.2 Promote and encourage environmentally sustainable practices to local business.	G	P	Annual promotional material to local businesses.	X	X	X	X	X	

3.2 WE ARE A SUSTAINABLE, ENVIRONMENTAL COMMUNITY WITH A GREAT APPRECIATION OF OUR NATURAL ASSETS – SP No. 22

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
3.2.5 Raise awareness of environmentally friendly practices such as recycling and water conservation								
3.2.5.1 Promote initiatives using Smart WaterMark	IES	P	Promotion materials sent out with rates notice. Participate in summer time television campaign through Smart WaterMark annually.	X	X	X	X	X
3.2.5.2 Maintain membership of Smart WaterMark through the LMWUA.	IES	P	Renew membership annually.	X	X	X	X	X
3.2.5.3 Promote benefits of recycling using NetWaste resources.	G	L	Include statistics for recycling in Council's newsletter.	X	X	X	X	X
3.2.5.4 Promote the benefits of recycling and water conservation.	G	L	Publish recycling statistics at least monthly.	X	X	X	X	X

3.3 A COMMUNITY THAT VALUES THE EFFICIENT USE OF UTILITIES, NATURAL RESOURCES AND ENERGY – SP. No. 33									
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year					
				17/18	18/19	19/20	20/21	21/22	
3.3.1 Implement water and energy efficiency programs and identify activities and initiatives for alternative water and energy sources									
3.3.1.1 Install rain sensors in parks and sporting fields.	IES	L	Develop strategy for installation of rain sensors by 30 June 2018 Implement actions from the Strategy by 30 June 2019	X					
3.3.2 Ensure development needs align to utilities infrastructure									
3.3.2.1 Ensure all development approvals consider existing utilities infrastructure in their determination.	CED	L	100% of approvals have had adequacy of existing utilities determined.	X	X	X	X	X	
3.3.2.2 Utilities performance audited annually through Triple Bottom Line (TBL) reporting.	IES	L	Report submitted by 15 September.	X	X	X	X	X	
		L	Achieve 100% compliance with TBL reporting.	X	X	X	X	X	
3.3.3 Ensure the Shire has access to reliable and affordable internet and communications technology									
3.3.3.1 Advocate for reliable and affordable access to internet and communications technology	GM	P	Continue to lobby for the Increase in the coverage area for mobile technology throughout the shire	X	X	X	X	X	

3.4 ENSURE A RANGE OF HOUSING OPTIONS FOR THE COMMUNITY – SP No. 20								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
3.4.1 Ensure older people have appropriate accommodation to meet their needs								
3.4.1.1 Work with relevant parties to identify aged care accommodation needs.	GM	P	Attendance at relevant meetings in an advisory role.	X	X	X	X	X
3.4.2 Ensure appropriately zoned land that meets residential needs throughout the Shire's communities								
3.4.2.1 Monitor take-up of all land use zones vacant land. Identify short falls.	CED	L	Review supply of vacant land six monthly.	X	X	X	X	X
3.4.3 Develop appropriate development controls that promote excellence in design and sustainability outcomes.								
3.4.3.1 Review DCP in accordance with legislative changes.	CED	L	Review /update biennially.	X		X		
3.4.4 Work with local estate agents to monitor rental demand								
3.4.4.1 Liaise with local real estate agents to ascertain changes in rental demand.	CED	P	Discuss changes to local demand and supply with local real estate agents.	X	X	X	X	X

3.5 OUR COMMUNITY IS WELL CONNECTED THROUGH OUR CYCLEWAYS, FOOTPATHS AND PUBLIC TRANSPORT SYSTEMS – SP No. 9								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
3.5.1 Audit existing transport options available throughout the Shire and to Dubbo and identify gaps and duplication between service providers								
3.5.1.1 Liaise with transport providers to ensure that full suite of transport options is available	GM	P	Discuss with providers and at local interagency forums.	X	X	X	X	X
3.5.2 Support the ongoing development of Dubbo Regional Airport								
3.5.2.1 Provide support as required to the Dubbo Regional Council for the expansion of services at the Dubbo Regional Airport	GM	P	100% commitment to support Dubbo Regional Council	X	X	X	X	X
3.5.3 Continue to support rail service provision for those travelling to and from the Region								
3.5.3.1 Liaise with rail service providers to ensure rail service is maintained	GM	P	Discuss potential expansion and service contraction with local providers and stakeholders.	X	X	X	X	X
3.5.4 Provide advocacy and support on transport issues that best meet the needs of our residents								
3.5.4.1 Survey community biennially to ensure that transport issues of our residents are adequately addressed	CED	P	Survey question as part of residential survey.		X		X	
3.5.5 Maintain aerodrome infrastructure to increase the viability and sustainability of aerodrome operations								
3.5.5.1 Upgrade lighting on main runway (subject to CASA advice).	IES	L	Seek grant funding to upgrade lighting prior to 30 June 2019.		X	X		
3.5.5.2 Maintain the Narromine Aerodrome facility to meet reasonable user expectations and CASA requirements within the allocated budget.	IES	L	Complete Obstacle Limitation Surface (OLS) annually by 30 November.	X	X	X	X	X
3.5.5.3 Undertake inspections on operational areas.	IES	L	Minimum 52 inspections per year.	X	X	X	X	X
3.5.5.4 Maintenance of glider grassed runways.	IES	L	Slashing undertaken minimum 26 times per year.	X	X	X	X	X
3.5.6 Plan and provide accessible and well-connected footpaths, cycleways and associated facilities within the Shire								
3.5.6.1 Ensure priority measures implemented from the PAMP.	IES	L	Annual inspections of footpaths and cycleways prior to finalising works program.	X	X	X	X	X
			Annual works program identified by inspections and PAMP priorities, and adopted annually.	X	X	X	X	X

3.6 OUR ROAD NETWORK IS SAFE, WELL MAINTAINED AND APPROPRIATELY FUNDED – SP No. 10								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
3.6.1 Ensure local and regional roads are safe and well-constructed and maintained								
3.6.1.1.1 Review and implement Council's ten-year roads Capital Works Program.	IES	L	Ten Year Capital Works Program updated annually and adopted by 30 June.	X	X	X	X	X
3.6.1.1.2 Review and implement Council's ten-year roads Capital Works Program.	IES	L	Works program completed within + / - 5%.	X	X	X	X	X
3.6.1.2 Continue to maintain roadside slashing when grass impedes visibility.	IES	L	Undertake slashing program annually	X	X	X	X	X
3.6.1.3 Apply for hazard reduction funding through Rural Fire Fighting Fund.	IES	P	Apply for funding prior to 31 March annually.	X	X	X	X	X
3.6.2 Support and work with regional and state partners on the delivery of road safety programs and initiatives								
3.6.2.1 Convene Local Traffic Committee meetings.	IES	P	Convene 6 meetings per year of the Local Traffic Committee.	X	X	X	X	X
3.6.3 Advocate for continued and increased funding for the rural road network								
3.6.3.1 Meet with State and Federal Members and the Roads Minister on rural road funding issues	GM	P	Quarterly meeting with state and federal members, and annually with roads minister	X	X	X	X	X
3.6.3.2 Proactively engage with the Local Government Grants Commission	GM	P	Invite Local Government Grants Commission to present to council biennially	X		X		

Proactive Leadership

Our Goal: We are an open and accountable local government that involves our community in the decision making process, effectively manages our public resources through sound financial management and well informed strategic planning for our Shire's future.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Organisational Services	\$-9,919,855	-9,356,596	-9,715,000	-9,659,581	-9,461,070
Infrastructure	\$6,228,951	6,415,715	6,299,644	6,098,008	6,250,458
Loans/Financing	\$387,844	404,135	421,000	976,992	106,864



Proactive Leadership

4.1 PROVISION OF AN ACCOUNTABLE AND TRANSPARENT LEADERSHIP – SP Nos. 30, 31, 32

Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.1.1 Enhance open and interactive communication between Council and the community guided by a Community Engagement Strategy which is monitored and reviewed								
4.1.1.1 Continue to gather feedback regarding community engagement strategies	CED	L	Annual review of community engagement strategy to Council by 30 November each year	X	X	X	X	X
4.1.1.2 Promote the positive aspects of Narromine Shire Council. Provide important information to the community.	CED	L	Provide updates to the community on Council activities through all means available within the communications strategy.	X	X	X	X	X
4.1.1.3 Prepare council columns and media releases for local media.	CED	L	Weekly column provided to print media. A minimum of 12 media releases per annum.	X	X	X	X	X
4.1.1.4 Information available on Council's website.	CED	L	Website updated as required.	X	X	X	X	X
4.1.1.5 Prepare a Communications Strategy.	CED	L	Strategy prepared by June 2018.	X				
4.1.2 The Council elected members are representative of the community and provide strong and visionary leadership								
4.1.2.1 Councillors maintain strategic community focus.	GM	L	Positive media around Council's strategic approach.	X	X	X	X	X
4.1.3 Provide opportunities for community members to participate in Council's decision-making processes								
4.1.3.1 Review Council's Code of Meeting Practice.	GM	L	Review complete by 31 December 2018.		X			
4.1.3.2 Provide an opportunity for the public to address Council on relevant issues through the Public Forum Policy at Council Meetings.	G	L	Advise the public of the availability of the public forum in the column and newsletter at least quarterly.	X	X	X	X	X
4.1.3.3 Continue to facilitate S355 Advisory Committees.	G	L	Annual review of Section 355 Committee Charters and annual appointment of delegates (September).	X	X	X	X	X
4.1.4 Respond to requests for public information by complying with the Government Information (Public Access) Act 2009 and other relevant Acts and regulations								
4.1.4.1 Respond to requests for access to public information as per legislative requirements.	G	L	100% compliance with GIPA Act 2009.	X	X	X	X	X
		L	Annual review of Council's Information Guide.	X	X	X	X	X
4.1.5 Facilitate a positive and professional image for the Narromine Shire community and Council								
4.1.5.1 Present a positive image of Council to the community.	GM	L	Provide weekly communications via various means per the communications strategy.	X	X	X	X	X
4.1.5.2 Mayor to undertake media training.	GM	L	Training program complete	X		X		

4.2 EFFECTIVE COUNCIL ORGANISATIONAL CAPABILITY AND CAPACITY – SP No. 30									
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year					
				17/18	18/19	19/20	20/21	21/22	
4.2.1 Strive for business excellence through continuous improvement and creativity									
4.2.1.1 Encourage and reward innovative practices within Councils workforce.	GM	L	One innovation introduced per directorate each year.	X	X	X	X	X	
4.2.1.2 Foster a culture of continuous improvement.	GM	L	Cultural change program progressively implemented across the organisation. Organisational values and behaviours developed and implemented.	X	X	X	X	X	
4.2.1.3 Develop Employee Reward & Recognition Program.	GM	L	Program developed by 30 June 2018.	X					
4.2.2 Ensure ongoing skills development of Council staff and professional development for Councillors									
4.2.2.1 Provide policies, programs and initiatives that support employee work/life balance.	GM	L	Create, update and implement policies for a flexible workplace on an ongoing basis.	X	X	X	X	X	
4.2.2.2 Provide access to innovative leadership training programs.	GM	L	Research and identify appropriate leadership training for Managers annually.	X	X	X	X	X	
4.2.2.3 Promote and maintain coaching and mentoring programs across the organisation to support leadership growth.	GM	L	Programs used to assist staff with leadership growth.	X	X	X	X	X	
4.2.2.4 Update and implement succession planning to support a high-level workforce to meet the ongoing delivery program needs.	GM	L	Complete succession planning framework by December 2017. Implement succession planning system by December 2018.	X		X			
4.2.2.5 Implementation of Councillor Training and Professional Development Program.	G	L	95% attendance by Councillors at scheduled training events.	X	X	X	X	X	
4.2.3 Ensure the integration of corporate plans set the long-term direction for the Local Government Area and Council									
4.2.3.1 Integrated Planning and Reporting documents reflect best practice.	FCS	L	Positive feedback from Office of Local government.	X	X	X	X	X	
4.2.4 Provide responsive high-level customer service									
4.2.4.1 Monitor and review Councils Customer Service Policy.	FCS	L	Review complete every 4 years.			X			
4.2.4.2 Customer services standards.	FCS	L	Annual satisfaction survey.	X	X	X	X	X	
4.2.4.3 Customer Requests responded to within time frames agreed in Customer Service Policy.	FCS	L	100% compliance with Customer Service Policy.	X	X	X	X	X	
4.2.5 Attract and retain a quality workforce that meets the needs of the community and future strategic directions									
4.2.5.1 Promote future workforce development with options such as traineeships, apprenticeships and cadetships within each department.	GM	L	Increase the number of apprenticeships over the next 4 years.	X	X	X	X	X	
4.2.5.2 Develop and implement initiatives to support/promote workforce diversity.	GM	L	Ensure the Disability Inclusion Action Plan is considered in all workforce activity.	X	X	X	X	X	
		L	Create and implement an Aboriginal Employment Strategy by December 2019.		X				

4.2 EFFECTIVE COUNCIL ORGANISATIONAL CAPABILITY AND CAPACITY – SP No. 30								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.2.5.3 Create and implement a tailored health and wellbeing program to assist in staff retention.	GM	L	Health and wellbeing program created and implemented by December 2017.	X				
4.2.5.4 Update HR policies and procedures to ensure they are competitive in the market to support the recruitment and retention of a quality workforce.	GM	L	Policies updated every four years.				X	
4.2.6 Foster a positive and responsive 'can do' approach by all Council staff and elected members								
4.2.6.1 Councillors to act positively at all times in the public eye	GM	L	No negative feedback received.	X	X	X	X	X
4.2.7 Continuously improve organisational performance, efficiency of services and project delivery								
4.2.7.1 Continue to implement and improve the employee performance assessment system.	GM	L	All Departments' performance assessments completed by 1 September annually.	X	X	X	X	X
4.2.7.2 Review and implement the Work Health Safety Management System.	GM	L	WHS Management System in place and functioning by December 2018 and on an ongoing basis.	X	X	X	X	X
4.2.7.3 Promote and support continuous improvement activities across council.	GM	L	Review and document one area of Council operations each year per directorate.	X	X	X	X	X
4.2.7.4 Develop and implement an Enterprise Risk Management Framework.	GM	L	Policy, Plan and Strategic Register to be developed by 31 December, 2018.		X			
4.2.7.5 Establish an Internal Audit and Risk management Committee in accordance with the OLG's proposed new legislation and based on a resource sharing model.	G	L	Establish Audit & Risk Committee by 30 June 2018.	X				
		L	Committee to meet six monthly and provide report to Council.	X	X	X	X	X
4.2.7.6 Maintain a database of legislative compliance obligations.	G	L	Distributed monthly to Executive Leadership Team for 100% compliance with statutory obligations.	X	X	X	X	X
4.2.8 Implement best practice governance standards, transparent decision making and a strong ethical culture								
4.2.8.1 Prepare Agenda, Business Papers and Minutes of Council Meetings.	G	L	Agenda and Business Papers to be distributed to Councillors 5 days prior to meeting.	X	X	X	X	X
		L	Minutes to be distributed to Councillors 7 days after meeting.					
4.2.8.2 Maintain a framework of relevant policies and procedures.	G	L	Policies and procedures updated at least every four years.	X				X
4.2.8.3 Ensure Staff and Councillors are made aware of Council's Code of Conduct and Procedures.	GM	L	Training organised every two years	X		X		
4.2.8.4 Manage Council's Records System.	G	L	No breaches of State Records Act.	X	X	X	X	X

4.3 A FINANCIALLY SOUND COUNCIL THAT IS RESPONSIBLE AND SUSTAINABLE – SP No. 30								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies								
4.3.1.1 Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual basis.	FCS	L	Plans and Budget Documentation endorsed by council by 30 June each year.	X	X	X	X	X
4.3.1.2 Continue to prepare financially sustainable budgets for consideration by Council.	FCS	L	Council prepares annual balanced budget for adoption by council.	X	X	X	X	X
4.3.1.3 Continue to develop revenue strategies that are equitable and contribute to a financially sustainable future.	FCS	L	Sustainable Statement of Revenue policy endorsed by council by 30 June each year.	X	X	X	X	X
4.3.1.4 Levy and collect rates and charges in accordance with statutory requirements and Council policies.	FCS	L	No known breaches of policy.	X	X	X	X	X
4.3.1.5 Provide monthly cash balances and detailed quarterly financial reports to Council.	FCS	L	Reports prepared and accepted by Councillors and management	X	X	X	X	X
4.3.1.6 Prepare Council's Annual Financial Accounts in accordance with relevant Acts and Regulations.	FCS	L	Unmodified audit report issued by 31 October each year	X	X	X	X	X
4.3.1.7 Ensure Council has adequate cash flow to meet their needs.	FCS	L	Maintain level of outstanding rates and charges at below 10% at year end.	X	X	X	X	X
4.3.1.8 Ensure Council's ongoing financial viability.	FCS	L	Maintain a debt service ratio below 10%.	X	X	X	X	X
4.3.1.9 Ensure accounting data is recorded accurately and returns are filed in accordance with legislative requirements.	FCS	L	Positive audit findings. Reduction in issues raised in management letter of medium consequence or higher.	X	X	X	X	X
4.3.2 Actively share and encourage participation by the community in Council's annual plan and budget process								
4.3.2.1 Ensure Council's Operational Plan is well publicised with ample opportunity for community input.	FCS	L	Operational Plan on public exhibition for a period of 28 days. Comment invited on a variety of media platforms.	X	X	X	X	X
4.3.3 Ensure sufficient resources to meet current and future needs of the community								
4.3.3.1 Maximise opportunities for utilising grants to supplement and support identified Council priorities and projects.	CED	L	At least two successful grants received each year for projects within Council priority areas.	X	X	X	X	X
4.3.3.2 Identify projects suitable for grant applications.	CED	L	At least five identified projects per year in the operational plan, subject to grant funds.	X	X	X	X	X

4.3 A FINANCIALLY SOUND COUNCIL THAT IS RESPONSIBLE AND SUSTAINABLE – SP No. 30								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.3.4 Ensure Council's property assets are monitored and well managed								
4.3.4.1 Review and update Asset Management Strategy.	IES	L	Strategy adopted by Council by 30 June every four years.	X				
4.3.4.2 Review and update Asset Management Policy.	IES	L	Policy adopted by Council by 30 June every four years.	X				
4.3.4.3 Review Asset Management Plans annually.	IES	L	Asset Management Plans updated annually by 30 June.	X	X	X	X	X
4.3.4.4 Update Long Term Financial Plans annually.	IES	L	100% Long Term Financial Plans updated and adopted by 30 June annually.	X	X	X	X	X
4.3.4.5 Undertake monthly inspections of Regional Roads.	IES	L	12 inspections of each Regional Road per year.	X	X	X	X	X
4.3.4.6 Undertake annual inspections of Local Roads.	IES	L	100% Local Roads inspected minimum of once per year.	X	X	X	X	X
4.3.4.7 Develop and implement plant and fleet replacement strategy.	IES	L	Strategy developed by 30 June 2019 and implemented thereafter.		X	X	X	X
4.3.4.8 Develop a Council Property Strategy aligning Council's property portfolio with Delivery Program objectives.	GM	L	Strategy developed by December 2019.			X		
4.3.4.9 Develop IT Strategic Plan.	FCS	L	Plan developed by 30 June 2018.	X				
4.3.5 Ensure Council meets the requirements of local government reforms and proactively engages in any processes.								
4.3.5.1 Maintain sustainability ratios as per Fit for the Future Improvement Proposal.	GM	L	Sustainability ratios calculated and reported to Council six monthly.	X	X	X	X	X

4.4 SOUND PARTNERSHIPS ARE ENCOURAGED AND FOSTERED – SP No. 32								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.4.1 Provide sound input into State, Regional and Non-Government Organisation Plans and Strategies								
4.4.1.1 Active membership and representation on government, regional and other bodies.	GM	P	Maintain membership of relevant government, regional and area bodies.	X	X	X	X	X
4.4.1.2 Prepare submissions as required.	CED	L	One submission prepared per year.	X	X	X	X	X
4.4.1.3 Continue to participate in shared opportunities through OROC/JO.	GM	P	Utilise internal audit and procurement shared services.	X	X	X	X	X
			Utilise panel tenders for fuels, reseals and bitumen emulsion.	X	X	X	X	X
			Participate in user groups for finance, HR, payroll, risk management and WHS.	X	X	X	X	X
4.4.2 Lobby and advocate for major infrastructure and issues for the Shire that are backed by sound research								
4.4.2.1 Represent the community's interests and lobbying on topics of significant impact to the Shire.	GM	L	One submission per quarter.	X	X	X	X	X
4.4.2.2 Prepare submissions and lobby for community interests as required, e.g. funding for rural roads, infrastructure and services.	GM	L	One submission per quarter.	X	X	X	X	X
4.4.2.3. Advocate to other tiers of government for a better allocation of funding to support the delivery of services for which other levels of government have primary responsibility	GM	P	Meet with State and Regional Local Members, six monthly.	X	X	X	X	X
4.4.3 Work regionally to advocate on issues that affects us and our neighbouring Shires								
4.4.3.1 Nurture relationships with key external organisations and individuals.	GM	P	90% attendance at OROC/JO and GMAC meetings	X	X	X	X	X
4.4.3.2. Maintain partnerships with like-minded councils and other organisations to create stronger and more effective lobby groups.	GM	P	Maintain active membership and representation on LMWUA, Local Government Procurement, Water Directorate, NetWaste, IPWEA.	X	X	X	X	X

4.4 SOUND PARTNERSHIPS ARE ENCOURAGED AND FOSTERED – SP No. 32								
Action	Responsible Directorate	Partner / Leader	Performance Measure	Target Year				
				17/18	18/19	19/20	20/21	21/22
4.4.4 Develop and build partnerships with state and federal governments, industry and community organisations to foster development and delivery of community services and emerging business sectors								
4.4.4.1 Build stronger relationships with state and federal members, NSW police, Interagency Group, Regional Development Australia.	GM	P	Meet quarterly with state and federal members, NSW Police and Regional Development Australia. Attend monthly interagency group meeting.	X	X	X	X	X
4.4.4.2 Develop a Social Plan.	CED	L	Social Plan developed by 30 September 2019.	X	X	X		
4.4.4.3 Work with community groups and services to deliver actions in the Social Plan.	CED	P	Implement actions in Social Plan.		X	X	X	X
4.4.5 Assist in facilitating partnerships and collaboration at a local level between communities, groups, businesses and community organisations								
4.4.5.1 Work collaboratively with community groups through greater representation at the Interagency Group.	CED	P	Increase the representation of community groups within the Interagency group annually.	X	X	X	X	X
4.4.5.2 Work collaboratively with the community through greater representation at the Trangie Action Group.	CED	P	90% attendance by Councillor Representative.	X	X	X	X	X



Operational Plan 2021/22

Adopted by Council xx.6.2021 Resolution No. 2021/xxx



Contents

Page

Financial Summary	3
COVID-19	3
Integrated Planning and Reporting	3
Operational Plan	5
Services Provided.....	9
Capital Works Planned – Detail	10
Financial Statements	12

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Financial Summary

The Council has developed a four-year Delivery Program and a ten-year Community Strategic Plan. The Council's Operational Budget is in its fourth year of these plans. The major focus of the Council in developing the budget is to ensure its long term financial sustainability and to maintain its assets. The setting of the budget has been based on the guiding principles of the Community Strategic Plan.

COVID-19

The NSW Office of Local Government mandated on 29th June 2020 that the September 2020 ordinary Council elections be postponed until 4 September 2021. This effectively extended the application of Council's current Delivery Program to 5 years.

Councillors that are elected on 4 September 2021 will have a term of 3 years. Thereafter Councils will return to a four-year term to align ordinary elections to the original four-year term dates.

This Operational Plan is for the new fifth year of the 2017-18 to 2021-22 Delivery Program.

Integrated Planning and Reporting

Integrated Planning and Reporting is the framework for planning and reporting which was introduced by Local Government across New South Wales. It aims to ensure that councils become better at reflecting community aspirations within their activity base. In order to ensure that this occurs, a new approach has been taken on how councils develop their budgets and programs on an annual basis.

The principal components of integrated planning and reporting are:

- **Narromine Shire Council Community Strategic Plan 2027** is the highest level plan Council will prepare. The purpose of this plan is to identify the core strategic objectives of the Narromine Shire community for the future.
- **Delivery Program 2017-2018 / 2021-2022** sets out the principal activities to be undertaken by Council over a Council term, to implement the objectives identified in the Community Strategic Plan.
- **Operational Plan 2021-2022** is the annual plan detailing Council's activities and budget for the fifth year under the Delivery Program.

- **Resourcing Strategy** – The Community Strategic Plan expresses long term community aspirations; however these will not be achieved without sufficient resources – time, money, assets and people to actually carry them out. The Resourcing Strategy comprises:
 - **Long Term Financial Plan**
 - **Workforce Plan**
 - **Asset Management Plan**



Operational Plan

The Operational Plan 2021-22 incorporates the Operational Budget, Capital Works program and Fees and Charges for 2021-22. It has been prepared as a result of Community consultation and their preferences around the Delivery Program, prioritisation of capital works, agreed levels of service as well income and other external stakeholders.

General Fund

Revenue is sourced mostly from rates and Operational Grants.

Each year the NSW Government determines the maximum amount by which Councils can increase their annual general rates income or alternatively the Council must submit an application to seek a special variation to exceed this amount. From 2011-12 the responsibility for determining the annual rate peg has been delegated to the Independent Pricing and Regulatory Tribunal (IPART). Under this framework a new index was established, the result for 2021-22 is a rate increase of 2.0%.

Total Income (excluding Capital Grants) within the Budget for 2021-22 is:

General Fund	18,503,376
Water Fund	\$1,844,988
Sewer Fund	\$1,548,024
Consolidated Funds	21,896,388

Expenditure has been determined after consulting widely with the community on an ongoing basis, as part of the Integrated Planning and Reporting Framework and within the revenue and other reasonable aspirations and constraints of Council.

Total recurrent expenditure within the Operational Budget is:

General Fund	18,636,421
Water Fund	\$1,721,666
Sewer Fund	\$1,532,790
Consolidated Funds	21,890,876

Overall profit is budgeted at \$5,512.

Water Fund

A profit of \$123,322 is budgeted for 2021-22 with sufficient funds in reserve for Capital Works Program. Major projects for 2021-22 include Automated meter reading replacements (\$415,188) and Water Mains replacement (\$162,357).

The water access charge for the 2021-22 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term.

The residential water consumption charges will increase for 2021-22 as shown below.

DESCRIPTION	2020-21 CHARGE PER KL	2021-22 CHARGE PER KL
Narromine Residential – Consumption	\$1.70	\$1.85
Trangie Residential – Consumption	\$1.70	\$1.85
Tomingley Residential – Consumption	\$1.50	\$1.62



Sewer Fund

A profit of \$15,234 is budgeted for 2021-22 with funds being reserved for Capital Works Program. Major projects for 2021-22 include Pump station upgrades (\$173,954) and Pump replacements (\$81,179).

Council adopted best practice sewerage pricing in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year. The annual sewerage service charge is applied to all single dwellings, strata title units and vacant land where a sewerage service is available.

Borrowings

Council has advised the following new borrowings in 2021-22:

- \$1,100,000 Dappo Road Residential Land Development



The Long Term Financial Plan includes provision for servicing the following existing loans:

	\$ Balance 30/6/2020	\$ Annual Service
Waste Plant Equipment	207,669	50,956
Narromine Aerodrome Re-seal	99,919	16,248
Local Infrastructure Renewal Scheme (LIRS)	1,506,806	369,541
Narromine Aerodrome Industrial Development	1,735,008	346,459
Narromine Medical Centre Extension	161,680	24,365
Skypark Development	1,940,000	370,750

Councillor & Mayoral Fees

The budget includes a provision for 2.5% increase in the Councillor's and Mayoral fees. This increase is determined by the Local Government Remuneration Tribunal with final figures being advised May each year. The final increase will be endorsed by council each year.

Investments

Council receives a monthly investment report regarding the level and value of its investments. In each monthly report, the latest valuations of the structured investments are published in line with the market value per respective balance dates.

Fees & Charges

The adopted fees and charges form part of the Operational Plan. Increases have been forecast where considered necessary to maintain the fees at a comparable level in real terms to the previous year.

Conclusion

The adopted Operational Plan and Budget will provide a strong platform for Council to achieve its Delivery Program and the Community Strategic Plan.

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Services Provided

The net cost (-surplus) of providing services to the Community:

Net Cost of Services	\$ 2021-22
Aerodrome	496,583
Animal & Pest Control	88,792
Bridges - Local Roads	154,371
Bridges - Regional Roads	100,763
Building Control Services	- 203,461
Buildings Halls	112,036
Cemeteries	- 5,248
Children Youth and Family Services	805
Community Buildings	50,005
Community Service	66,427
Corporate Administration Buildings	197,425
Depot Buildings	18,972
Domestic Waste Operations	- 65,188
Economic Development	318,632
Elected Members	323,247
Environment	153,205
Executive Services	1,182,285
Financial Services	- 4,156,374
GM Team	283,750
Governance	403,109
Health Services	22,659
Hub-n-Spoke	- 54,299
Human Resources Management - HR	707,121
Human Resources Management - WHS	177,349
Information Technology	567,218
Libraries Operations	401,472
Library Buildings	79,330
Manager Corporate Service Office	469,979
Manager Engineering Office	986,136
Noxious Weeds	239,007
Parks and Reserves	1,443,790
Planning	207,670
Plant Operations	- 346,474
Private Works	88,417
Public Amenities	316,233
Rates	- 6,028,872
Real Estate Development	43,629
Records Management	159,108
Regional Roads	- 355,317
Regulatory	11,200
Road Structures	14,042
Rural Fire Service Administration	244,198
Rural Roads	- 559,307
Saleyards	24,173
Sewer	- 15,234
Sports Centre	47,874
Sports Grounds	127,877
State Emergency Service	17,120
Store Operations	400,299
Stormwater Drainage	201,082
Street Lighting	96,036
Swimming Pools	175,701
Tourism	324,530
Urban Streets	658,380
Volunteer Rescue Association	888
Waste Management	- 295,341
Water	- 123,322
Net cost / -surplus	- 5,512

Capital Works Program

Projects planned for the next two years are as follows.

Department	Item	\$'000's	\$'000's
		2021/22	2022/23
AERODROME - Operational Renewals	upgrades and replacements	106	50
Corporate Administration Buildings	upgrades and replacements	30	16
LIBRARY BUILDINGS	upgrades and replacements	24	-
MEDICAL CENTRE	upgrades and replacements	-	7
CEMETERY IMPROVEMENTS	upgrades and replacements	30	13
Fixing Local Roads	Fixing Local Roads	1,660	1,660
IT EQUIPMENT REPLACEMENT PLAN	upgrades and replacements	193	396
OFFICE & OTHER EQUIPMENT REPLACEMENT PLAN	upgrades and replacements	-	6
PLANT - 10 YEAR PLANT & EQUIPMENT REPLACEMENT PRO	upgrades and replacements	911	833
Real Estate Development - Dappo Road		1,620	-
IRRIGATION/SPRINKLER SYSTEM PROGRAM	upgrades and replacements	99	6
PARK AMENITIES UPGRADE	upgrades and replacements	17	50
PLAYGROUND EQUIPMENT REPLACEMENT	upgrades and replacements	21	21
PUBLIC AMENITIES UPGRADE	upgrades and replacements	32	9
SOFTFALL REPLACEMENT PLAN	upgrades and replacements	22	21
SPORTS COMPLEX/EQUIPMENT UPGRADES	upgrades and replacements	66	2
SPORTS GROUNDS - FACILITIES UPGRADES	upgrades and replacements	37	22
SWIMMING POOL/ FACILITIES UPGRADE	upgrades and replacements	6	31
Regional Roads		800	800
Regional Roads Reseal Program (not Rural Roads)		440	449
Rural Roads - FAGS (38% FAGS Road component allocation)		400	400
Rural Roads - Roads to Recovery - Local Road Rehab, Reseal, Gravel Resheet, Culverts and Drainage		1,000	977
Rural Roads Reseal Program (42% FAGS road Component Allocation) (local roads)		459	469
Urban Streets - Footpaths, Cycleways and Pedestrian Facility (PAMP & Bike Plan)		25	25
Urban Streets - Street Lighting		306	-
Urban Streets Reseal Program (10% FAGS road Component Allocation)		149	153
SEWERAGE - Capital Works Program		465	137
Stormwater Drainage - DRAINAGE CONSTRUCTION		655	665
Stormwater Drainage - NARROMINE KERB AND GUTTER		41	71
Stormwater Drainage - TRANGIE KERB AND GUTTER		-	50
WASTE MANAGEMENT FACILITIES UPGRADE and PLANT		12	314
WATER - Capital Works Program		723	418
		10,349	8,070

Grant dependent projects

For the information of Council, the following capital works will be the subject of future grant applications.

- | | |
|--|-------------|
| • Heavy vehicle decoupling area | \$1,500,000 |
| • Main street improvements – Narromine and Trangie | \$1,000,000 |
| • Drainage improvements and upgrades – Narromine and Trangie | \$1,000,000 |
| • Rotary Park masterplan and implementation | \$700,000 |
| • Levee concept design and feasibility study | \$500,000 |
| • Disability access improvements | \$200,000 |

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Financial Statements

Narromine Shire Council				
Operational Budget 2021-22				
INCOME STATEMENT				
	General	Water	Sewer	Consolidated
	\$	\$	\$	\$
Income from Continuing Operations				
Revenue:				
Rates & Annual Charges	8,029,515	1,754,136	1,472,052	11,255,703
User Charges & Fees	1,072,890	-	-	1,072,890
Interest & Investment Revenue	702,563	90,852	70,452	863,867
Other Revenues	1,042,064	-	-	1,042,064
Grants & Contributions provided for Operating Purposes	6,839,439	-	5,520	6,844,959
Grants & Contributions provided for Capital Purposes	2,683,171	-	-	2,683,171
Other Income:	-	-	-	-
Net gains from the disposal of assets	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-
Total Income from Continuing Operations	20,369,641	1,844,988	1,548,024	23,762,653
Expenses from Continuing Operations				
Employee Benefits & On-Costs	10,152,491	380,919	306,609	10,840,019
Borrowing Costs	27,036	-	-	27,036
Materials & Contracts	2,359,758	829,915	792,585	3,982,258
Depreciation & Amortisation	4,929,052	510,832	433,596	5,873,480
Impairment	-	-	-	-
Other Expenses	351,177	-	-	351,177
Interest & Investment Losses	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-
Total Expenses from Continuing Operations	17,819,515	1,721,666	1,532,790	21,073,970
Operating Result from Continuing Operations	2,550,127	123,322	15,234	2,688,683
Discontinued Operations - Profit/(Loss)	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-
Net Operating Result for the Year	2,550,127	123,322	15,234	2,688,683
Net Operating Result before Grants and Contributions provided for Capital Purposes	(133,044)	123,322	15,234	5,512

Narromine Shire Council				
Operational Budget 2021-22				
CASH FLOW STATEMENT				
	General	Water	Sewer	Consolidated
	\$	\$	\$	\$
Cash Flows from Operating Activities				
Receipts:				
Rates & Annual Charges	8,029,515	1,754,136	1,169,497	10,953,148
User Charges & Fees	1,072,890	-	241,247	1,314,137
Interest & Investment Revenue Received	702,563	90,852	73,168	866,583
Grants & Contributions	9,522,610	-	3,310	9,525,920
Bonds & Deposits Received	-	-	-	-
Other	1,042,064	-	24,198	1,066,262
Payments:				
Employee Benefits & On-Costs	(10,152,491)	(380,919)	(306,609)	(10,840,019)
Materials & Contracts	(2,359,758)	(829,915)	(792,585)	(3,982,258)
Borrowing Costs	(27,036)	-	-	(27,036)
Bonds & Deposits Refunded	-	-	-	-
Other	(351,177)	-	-	(351,177)
Net Cash provided (or used in) Operating Activities	7,479,179	634,154	412,227	8,525,560
Cash Flows from Investing Activities				
Receipts:				
Sale of Investment Property	-	-	-	-
Sale of Real Estate Assets	1,136,368	-	-	1,136,368
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-
Payments:				
Purchase of Investment Property	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(7,540,871)	(722,507)	(465,304)	(8,728,682)
Purchase of Real Estate Assets	(1,620,000)	-	-	(1,620,000)
Other Investing Activity Payments	-	-	-	-
Net Cash provided (or used in) Investing Activities	(8,024,503)	(722,507)	(465,304)	(9,212,313)
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings & Advances	1,100,000	-	-	1,100,000
Proceeds from Finance Leases	-	-	-	-
Payments:				
Repayment of Borrowings & Advances	(1,160,097)	-	-	(1,160,097)
Net Cash Flow provided (used in) Financing Activities	(60,097)	-	-	(60,097)
Net Increase/(Decrease) in Cash & Cash Equivalents	(605,421)	(88,353)	(53,077)	(746,851)
plus: Cash, Cash Equivalents & Investments - beginning of year	13,227,979	2,465,975	4,245,602	19,939,556
Cash & Cash Equivalents - end of the year	12,622,558	2,377,622	4,192,525	19,192,706
Cash & Cash Equivalents - end of the year	13,227,979	2,256,369	4,245,602	19,729,951
Investments - end of the year	-	-	-	-
Cash, Cash Equivalents & Investments - end of the year	13,227,979	2,256,369	4,245,602	19,729,951
Representing:				
- External Restrictions	6,501,971	2,256,369	4,245,602	13,003,943
- Internal Restrictions	2,920,302	-	-	2,920,302
- Unrestricted	3,805,706	-	-	3,805,706
	13,227,979	2,256,369	4,245,602	19,729,951



Statement of Revenue Policy

2021 / 2022



	Page No.
Introduction	3
Rate Structure for 2021/2022	9
Other Services	13
Water Access & User Charges	14
Sewer Access & User Charges	17
Trade Waste Charges	20
Waste Charges	23
Stormwater Levy	27
Statement of Borrowings	29
Appendices	
1. Garbage Collection Areas	
2. Ratings Maps	

Introduction

Section 405 of the *Local Government Act (1993)* requires a Council to include a Statement of Revenue Policy in its Operational Plan. In compiling this statement, a number of significant factors have been considered in conjunction with the projected Operational Budget. In the current economic climate, Council is continuing to face increasing cost pressures while being relatively constrained with a static revenue base. The 2021/2022 Operational Budget has been formulated within these income and cost constraints.

The major factors to be considered in this Statement of Revenue Policy include:

Rate Peg

The rate peg is the maximum percentage amount by which a council may increase its general income for the year. The rate peg does not apply to stormwater, waste collection, water and sewerage charges. The rate peg applies to general income in total, and not to individual ratepayers' rates.

The rate peg is based on the change in the Local Government Cost Index (LGCI) and consideration of a productivity factor. The Independent Pricing and Regulatory Tribunal (IPART) have determined that Council's general income may be increased by 2.00% under section 506 of the *Local Government Act 1993* for the rating year commencing 1 July 2021. IPART have included an adjustment of 0.2% for election costs based on the expected costs for the average council in NSW. This allows councils to collect additional revenue in 2021/2022 to meet the costs of the 2021 local government elections. The adjustment will be reversed through the 2022/2023 rate peg, to ensure that ratepayers are not overcharged in subsequent, non-election years.

IPART have determined the rate peg for 2021/2022 based on the three following components and shown in Table 1:

Table 1: The 2021/2022 rate peg and its components

Component	Percentage change
Local Government Cost Index	1.80
LESS Productivity factor	0.00
LGCI Less Productivity Factor	1.80
ADD Election Costs Adjustment (to be reversed 2022/2023)	0.20
TOTAL	2.00
2021/2022 RATE PEG	2.00

2021/2022 Catch-up/excess (catch-up)

Council has no catch-up or excess in the 2021/2022 rating year.

New Subdivisions

In an endeavour to support development growth in the Shire, Council will offer land developers a dispensation in rates for the year the residential or commercial subdivision occurs. Council may, under sections 531B and 548A of the *Local Government Act 1993*, aggregate land values of certain parcels of land subject to rates containing minimum rates and charges. This will only be available to land developers whose subdivision contains four or more individual lots. Other fees and charges applicable during the subdivision process will still apply.

Rating Method Options

The *Local Government Act 1993* provides Council with the following three alternative methods of levying rates:

1. Solely ad valorem rating ie cents in the \$ on land value.
2. Minimum rate plus ad valorem rate.
3. A base amount of up to 50% of the total yield required to be raised from a category or sub-category of a rate and applied to all rateable parcels within that category or sub-category plus an ad valorem rate to raise the additional required.

Council presently uses the minimum rate plus ad valorem rate, a method that has been in operation for many years and has proved satisfactory.

Rates Statement

Rates are levied on the land value of the property (as determined by the Valuer General) and in accordance with the *Local Government Act, 1993*.

Categorisation of Land for Purposes of Ordinary Rates

Council in accordance with Section 514 *Local Government Act 1993* must declare each parcel of rateable land in its area to be within one of the following categories:

1. Farmland
2. Residential
3. Mining
4. Business

Council utilises the provisions of Section 528 and 529 of the *Local Government Act 1993* in applying differential rating to the categories of ordinary rates.

Rate may be the same or different within a category

The criteria in determining the categorisation of land is as follows:

- (1) Before making an ordinary rate, a council may determine a sub-category or sub-categories for one or more categories of rateable land in its area.
- (2) A sub-category may be determined:
 - (a) for the category "farmland"—according to the intensity of land use, the irrigability of the land or economic factors affecting the land, or
 - (b) for the category "residential"—according to whether the land is rural residential land or is within a centre of population, or
 - (c) for the category "mining"—according to the kind of mining involved, or
 - (d) for the category "business"—according to a centre of activity.

Note: In relation to the category "business", a centre of activity might comprise a business centre, an industrial estate or some other concentration of like activities.
- (3) The ad valorem amount (the amount in the dollar) of the ordinary rate may be the same for all land within a category or it may be different for different sub-categories.
- (4) Land may be taken to be irrigable for the purposes of subsection (2) (a) if, and only if, it is the subject of a water right within the meaning of the *Valuation of Land Act 1916*.

Categorisation as farmland

(Sec 515 Local Government Act 1993)

- (1) Land is to be categorised as **farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture within the meaning of the *Fisheries Management Act 1994*, or any combination of those businesses or industries) which:
 - (a) has a significant and substantial commercial purpose or character, and
 - (b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).
- (2) Land is not to be categorised as farmland if it is rural residential land.
- (3) The regulations may prescribe circumstances in which land is or is not to be categorised as farmland.

Categorisation as residential

(Sec 516 Local Government Act 1993)

- (1) Land is to be categorised as **residential** if it is a parcel of rateable land valued as one assessment and:
- (a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guesthouse, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or
 - (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
 - (c) it is rural residential land.

Note : 1 (A) For the purposes of this section, a **boarding house** or a **lodging house** means a building wholly or partly let as lodging in which each letting provides the tariff-paying occupant with a principal place of residence and in which:

- (a) each tariff charged does not exceed the maximum tariff for boarding houses or lodging houses for the time being determined by the Minister by order published in the Gazette for the purposes of this subsection, and
- (b) there are at least 3 tariff-paying occupants who have resided there for the last 3 consecutive months, or any period totalling 3 months during the last year,

and includes a vacant building that was so let immediately before becoming vacant, but does not include a residential flat building, licensed premises, a private hotel, a building containing serviced apartments or a backpacker hostel or other tourist establishment.

- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential.

Categorisation as mining

(Sec 517 Local Government Act 1993)

- (1) Land is to be categorised as **mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.
- (2) The regulations may prescribe circumstances in which land is or is not to be categorised as mining.

Categorisation as business

(Sec 518 Local Government Act 1993)

Land is to be categorised as **business** if it cannot be categorised as farmland, residential or mining.

Strata lots and company titles taken to be separate parcels of land for categorisation

(Sec 518A Local Government Act 1993)

For the purposes of this Part:

- (a) each lot in a strata plan that is registered under the *Strata Schemes Freehold Development Act 2015*, and
- (b) each dwelling or portion of the kind referred to in section 547 (1),
is taken to be a separate parcel for the purposes of categorisation.

Mixed development land

(Sec 518B Local Government Act 1993)

- (1) Definitions In this section, "**mixed development land**" and "**non-residential land**" have the same meanings as in section 14BB of the *Valuation of Land Act 1916* .
- (2) Categorisation of parts of mixed development land If a valuation is furnished under the *Valuation of Land Act 1916* for mixed development land:
 - (a) the part of the land that is non-residential land is taken to have been categorised as business, and
 - (b) the part of the land that is not non-residential land is taken to have been categorised as residential,
despite sections 515-518.
- (3) Sub-categories. The council may determine a sub-category for a part of land to which subsection (2) applies according to the category determined by that subsection for the part.
- (4) Apportionment of rates and charges. A rate, the base amount of a rate, or the minimum amount of a rate or of a charge, that is made and levied according to categories or sub-categories of land is to apply to a parcel of mixed development land according to the percentages represented by the apportionment factor for the parcel ascertained under section 14X of the *Valuation of Land Act 1916*.

How is vacant land to be categorised?

(Sec 519 Local Government Act 1993)

If vacant land is unable to be categorised under section 515, 516 or 517, the land is to be categorised:

- (a) if the land is zoned or otherwise designated for use under an environmental planning instrument—according to any purpose for which the land may be used after taking into account the nature of any improvements on the land and the nature of surrounding development, or
- (b) if the land is not so zoned or designated—according to the predominant categorisation of surrounding land.

Notice of declaration of category

(Sec 520 Local Government Act 1993)

- (1) A council must give notice to each rateable person of the category declared for each parcel of land for which the person is rateable.
- (2) The notice must be in the approved form and must:
 - (a) state that the person has the right to apply to the council for a review of the declaration that the land is within the category stated in the notice, and
 - (b) state that the person has the right to appeal to the Land and Environment Court if dissatisfied with the council's review, and
 - (c) refer to sections 525 and 526.

Council's preferred rating option

Council, in levying their 2021/2022 rates should take necessary steps to avoid exceeding their allowable notional yield. All figures are based on valuations on hand as at 25th April 2021 and there are properties awaiting amended valuations due to objections, splits and amalgamations.

Rate structure for 2021/2022

Table 2 shows the rates for 2021/2022 using the minimum with ad valorem calculation.

Impact - Overall increase of 2.00% in the general rate.

Table 2:

Category	No of Assmts	Rateable Land Value	Minimum	Ad Valorem	Estimated Income
Farmland	831	1,128,395,890	314.59	0.307484	3,475,152.48
Residential	368	57,716,410	314.59	0.461965	271,565.62
Residential - Narromine	1439	81,487,333	495.82	1.35349	1,118,706.28
Residential - Trangie	376	6,533,470	404.12	3.57540	240,926.50
Residential - Tomingley	25	791,700	245.47	1.26091	10,154.97
Residential - Skypark	61	4,985,500	495.82	2.18098	108,732.85
Business – Narromine	134	8,180,607	1,123.35	3.64701	331,697.32
Business – Trangie	50	793,100	1,043.45	10.63463	95,111.82
Business	77	8,999,940	549.75	1.47554	145,663.40
Business – Industrial Estate	38	3,754,900	1,082.12	1.23944	51,882.09
Business – Aerodrome Business Park	0		565.08	1.23944	0.00
Mining	2	9,538,700	423.80	3.08892	294,642.81
TOTAL	3,401	1,311,177,550			6,144,236.14

How General Rates are calculated

The calculation used to ascertain the general rates for an individual property are:

$$\text{Land Value} \times \frac{\text{Ad Valorem}}{100} = \text{General Rate}$$

Note: If the result of the calculation is under the amount shown in the Minimum column of the above table for the category or sub-category required, then the Minimum rate is payable.

Average rates payable for Residential and Business categories and sub-categories (General Rates only)

Table 3 shows the average general rates per rating category and sub-category. However, it should be noted that this may not be a true reflection of the average rates due to variations in land values.

Table 3:

Category/Sub-Category	No of Assmts	Average Rates 2020/2021	Average Rates 2021/2022
Farmland	831	4,153.30	4,181.89
Residential	368	727.76	735.95
Residential - Narromine	1439	763.08	777.60
Residential – Trangie	376	628.20	640.76
Residential - Tomingley	25	395.72	406.20
Residential - Skypark	61	2,482.17	1,782.51
Business – Narromine	134	2,426.97	2,469.27
Business – Trangie	50	1,864.94	1,902.24
Business	77	1,874.49	1,891.73
Business – Industrial Estate	38	1,338.55	1,365.32
Business – Aerodrome Business Park	0	0.00	0.00
Mining	2	144,433.09	147,321.41

Rate mix history and forecast

Table 4 outlines the rating mix history from the 2016/2017 rating year to the current rating year.

Table 4:

Category/ Sub-Categories	Percentage of Rates Yield					
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Farmland	57.42	57.06	56.90	56.88	56.86	56.56
Residential	4.11	4.36	4.39	4.40	4.41	4.42
Residential - Narromine	18.31	18.28	18.19	18.20	18.22	18.21
Residential – Trangie	3.99	3.92	3.92	3.92	3.92	3.92
Residential - Tomingley	0.19	0.19	0.19	.18	.18	.17
Residential - Skypark	1.35	1.34	1.44	1.44	1.44	1.77
Business – Narromine	5.28	5.24	5.41	5.40	5.40	5.40
Business – Trangie	1.39	1.55	1.55	1.55	1.55	1.55
Business	2.33	2.41	2.39	2.39	2.37	2.37
Business – Industrial Estate	0.84	0.84	0.83	.83	.85	.84
Business – Aerodrome Business Park	0.00	0.00	0.00	0.00	0.00	0.00
Mining	4.81	4.81	4.79	4.79	4.80	4.80
TOTAL %	100%	100%	100%	100%	100%	100%

Interest rate

In accordance with Section 566(3) of the Local Government Act, 1993 it has been determined that the maximum interest rate payable on overdue rates and charges for 2021/2022 will be 6.0% per annum.

Instalment dates

Section 562 (3)(b) *Local Government Act 1993* states “ If payment is made by quarterly instalments, the instalments are payable by 31 August, 30 November, 28 February and 31 May”, except as provided in Subsection 4 “. It has been Council's practice to extend the payment date to the first working day after the due date if the instalment falls due on a weekend or public holiday.

Methods of payment

Currently payments for rates and charges can be made by one of the following options:

- In person at Council's Customer Service & Payments Centre between the hours of 8.45am and 4.30pm Monday to Friday.
- At any Australia Post Branch or Agency Australia wide.
- Cheques and money orders may be posted to Council's office.
- EFTPOS (No cash given out) at Council's Customer Service & Payments Centre.
- BPay using telephone or internet banking.
- Council website www.narromine.nsw.gov.au and select the “Pay my Rates” option.
- Bankcard, Mastercard and Visa payments are accepted over the telephone.
- A Direct Debit from a nominated bank account can be arranged by contacting Council's Customer Service & Payment's Centre.
- In person at the Trangie Post Office Agency located at the Trangie Newsagency during normal operating hours.
- Directly into Council's bank account (prior arrangements must be made).
- Centrepay deductions for eligible pensioners.
- BPay view - By signing up for [eNotices](#) and selecting the option to “**pay my notice**”.

Other services

Under Section 501 (1) of the *Local Government Act 1993*, a Council may make an annual charge for any of the following services provided, or proposed to be provided, on an annual basis by the Council:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (other than domestic waste management services)
- Any services prescribed by the regulations

Best-practice pricing – water supply, sewerage and trade waste

The introduction of best-practice pricing is essential for the effective and sustainable management of Council's water supply and sewerage businesses and minimisation of customer bills.

The purpose of best-practice management is:

- to encourage the effective and efficient delivery of water supply and sewerage services; and
- to promote sustainable water conservation practices and water demand management throughout NSW.

With increasing demands on the limited water resources of NSW, it is vital that these resources are managed in an efficient and sustainable manner.

Best-practice management is essential for efficient and sustainable management of water resources and the environment. It enables Council to achieve sustainable water supply and sewerage businesses and comply with the Australian Government's *National Competition Policy (NCP)* and *National Water Initiative (NWI)*.

Best-practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long-term (ie. long-run marginal cost), through a usage charge.

Section 552 (1)(b) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge on land that is situated within 225 metres of a water pipe of the council whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, and although the land is not actually supplied with water from any water pipe of the council.

Section 552 (3)(a) of the *Local Government Act 1993* prescribes that Council may levy a special rate or charge relating to the sewerage on all land except land which is more than 75 metres from a sewer of the council and is not connected to the sewer.

Residential water access charge – Narromine, Trangie, Rural and Tomingley (Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The residential water access charges for 2021/2022, based on connection size with a 2.6% increase for Narromine, Trangie and Tomingley. Rural properties are charged at the same rate as the nearest town water supply location. The charges are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Water Access Charge 20mm	1379	248.00	255.00
Narromine Water Access Charge 25mm	126	385.00	395.00
Narromine Water Access Charge 32mm	50	629.00	645.00
Narromine Water Access Charge 40mm	12	979.00	1,005.00
Narromine Water Access Charge 50mm	1	1,515.00	1,555.00
Narromine Water Access Charge 100mm	0	6,090.00	6,245.00
Trangie Water Access Charge 20mm	398	248.00	255.00
Trangie Water Access Charge 25mm	14	385.00	395.00
Trangie Water Access Charge 32mm	10	629.00	645.00
Trangie Water Access Charge 40mm	5	979.00	1,005.00
Trangie Water Access Charge 50mm	0	1,515.00	1,555.00
Trangie Water Access Charge 100mm	0	6,090.00	6,245.00
Tomingley Water Access Charge 20mm	26	242.00	250.00
Tomingley Water Access Charge 25mm	3	376.00	386.00
Tomingley Water Access Charge 32mm	0	614.00	630.00
Tomingley Water Access Charge 40mm	0	956.00	980.00
Tomingley Water Access Charge 50mm	0	1,480.00	1,520.00
Tomingley Water Access Charge 100mm	0	5,945.00	6,095.00

The estimated yield from Residential Water Access Charges is \$573,433.

Residential water user charges – Narromine, Trangie, Rural and Tomingley
(Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term. Rural properties are charged at the same rate as the nearest town water supply location.

The residential water consumption charges for 2021/2022 based on a flat kilolitre charge are shown below:

DESCRIPTION	2020/2021 CHARGE PER KL	2021/2022 CHARGE PER KL
Narromine Residential - Consumption Charge	\$1.70	\$1.85
Trangie Residential - Consumption Charge	\$1.70	\$1.85
Tomingley Residential – Consumption	\$1.50	\$1.62

Non-residential water access charge – Narromine, Trangie, Rural and Tomingley (Sec 501 Local Government Act 1993)

The access charge is an annual charge to customers and is independent of the level of consumption. The water access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The commercial water access charges for 2021/2022, based on connection size with a 2.6% increase for Narromine, Trangie, Rural and Tomingley. The charges are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Com Water Access Chge 20mm	105	248.00	255.00
Narromine Com Water Access Chge 25mm	18	385.00	395.00
Narromine Com Water Access Chge 32mm	20	629.00	645.00
Narromine Com Water Access Chge 40mm	16	979.00	1,005.00
Narromine Com Water Access Chge 50mm	5	1,515.00	1,555.00
Narromine Com Water Access Chge 100mm	6	6,090.00	6,245.00
Trangie Com Water Access Chge 20mm	54	248.00	255.00
Trangie Com Water Access Chge 25mm	4	385.00	395.00
Trangie Com Water Access Chge 32mm	4	629.00	645.00
Trangie Com Water Access Chge 40mm	2	979.00	1,005.00
Trangie Com Water Access Chge 50mm	2	1,515.00	1,555.00
Trangie Com Water Access Chge 100mm	0	6,090.00	6,245.00
Rural Com Water Access Chge 20mm	37	248.00	255.00
Rural Com Water Access Chge 25mm	7	385.00	395.00
Rural Com Water Access Chge 32mm	2	629.00	645.00
Rural Com Water Access Chge 40mm	4	979.00	1,005.00
Rural Com Water Access Chge 50mm	2	1,515.00	1,555.00
Rural Com Water Access Chge 100mm	0	6,090.00	6,245.00
Tomingley Com Water Access Chge 20mm	6	242.00	250.00
Tomingley Com Water Access Chge 25mm	0	376.00	386.00
Tomingley Com Water Access Chge 32mm	1	614.00	630.00
Tomingley Com Water Access Chge 40mm	1	956.00	980.00
Tomingley Com Water Access Chge 50mm	0	1,515.00	1,520.00
Tomingley Com Water Access Chge 100mm	0	5,945.00	6,095.00

Council will consider, on a case by case basis, applications from non-profit community groups for a 50% reduction in Water Access Charges.

The estimated yield from Non-Residential Water Charges is \$175,950.

Non-residential water user charges – Narromine, Trangie, Rural and Tomingley (Sec 502 Local Government Act 1993)

Best practice water supply pricing requires that the usage charge recover those costs that vary with demand in the long term. To improve the effectiveness of pricing signals Council issues quarterly accounts.

The non-residential water consumption charges for 2021/2022 are shown below:

DESCRIPTION	2020/2021 CHARGE PER KL	2021/2022 CHARGE PER KL
Narromine Non-Residential Consumption	\$1.75	\$1.91
Trangie Non-Residential Consumption	\$1.75	\$1.91
Rural Non-Residential Consumption	\$1.75	\$1.91
Tomingley Non-Residential Consumption	\$1.50	\$1.62

Residential sewer access charges – Narromine and Trangie (Sec 501 Local Government Act 1993)

Best practice sewerage pricing involves a uniform annual sewerage bill for residential customers. Council moved to sewer access charges in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year.

The annual sewerage service charge will be applied to all single dwellings, strata title units and vacant land where a sewerage service is available. The residential sewer access charges based on a 2.6% increase for 2021/2022 are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine Residential Sewer Access	1,467	647.00	664.00
Trangie Residential Sewer Access	363	647.00	664.00

The estimated yield from Residential Sewer Access Charges is \$1,215,120.

Non-residential sewer access charge – Narromine and Trangie

(Sec 501 Local Government Act 1993)

Best practice guidelines for non-residential customers involve an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system, together with an access charge based on the capacity requirements that their loads place on the system relative to residential customers. The sewer access charge for the 2021/2022 rating year will be charged in accordance with the Department of Water & Energy Best-Practice Management of Water Supply and Sewerage Guidelines 2007.

The non-residential sewer access charges for 2021/2022, based on connection size and a 2.5% increase, are shown below:

DESCRIPTION	No of Services	2020/2021 ACCESS CHARGE	2021/2022 ACCESS CHARGE
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 20mm	226	230.50	236.26
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 25mm	44	360.08	369.16
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 32mm	42	589.95	604.83
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 40mm	26	921.80	945.05
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 50mm	12	1,440.31	1,476.64
Narromine, Trangie & Rural Non-Residential Sewer Access Charge – 100mm	6	5,761.25	5,906.56

In accordance with the guideline a minimum charge of \$664.00 (Total of Annual Charge and Usage will apply). To facilitate the charging of this minimum the annual charge for non-residential properties will be removed from the rates instalment notice and will appear as a quarterly charge on the Water/Sewer Usage Account.

The estimated yield from Non-Residential Sewer Access Charges is \$172,772.

Non-residential sewer usage charges – Narromine, Trangie and Rural

(Sec 501 Local Government Act 1993)

Best practice guidelines for non-residential customers involves an appropriate sewer usage charge which is required for the estimated volume discharged to the sewerage system based on the capacity requirements that their loads place on the system relative to residential customers.

Council moved to sewer usage charges in accordance with the Department of Land and Water Conservation "Water Supply, Sewerage & Trade Waste Pricing Guidelines" in the 2003/04 rating year. The usage charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.
- Minimum Charge per annum \$664.00

Non-residential sewer access charges – non rateable properties

(Schools and Churches etc)

(Sec 501 Local Government Act 1993)

Council can provide Community Service Obligations (CSOs) to non-rateable properties and Council has such a scheme in place. These non-rateable properties are not subject to the access charge but are responsible for water and sewer usage charges.

The charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.

Non-residential sewer access charges – multiple use properties

(Flats, Motels, Hotels, Caravan Parks etc)

(Sec 501 Local Government Act 1993)

Best practice sewerage pricing involves a uniform annual sewerage bill for multiple use properties (flats, motels, hotels, caravan parks, etc). Council moved to sewer access charges in accordance with the Department of Land and Water Conservation "water supply, sewerage & trade waste pricing guidelines" in the 2003/04 rating year.

The charges for 2021/2022 will be calculated as follows:

- Sewer Discharge Factor (SDF) x (Access Charge + (Consumption x Usage Charge))
- The usage charge for 2021/2022 is \$2.50 per kl.
- Minimum Charge per annum \$664.00

Trade waste charges – non-residential (Narromine and Trangie)

(Sec 501 Local Government Act 1993)

In accordance with the NSW Framework for Regulation of Sewerage and Trade Waste, Council is required to have a Liquid Trade Waste Policy in place. The policy sets out how Council will regulate sewerage and trade waste discharges to its sewerage system and is concerned with the approval, monitoring and enforcement process for liquid trade wastes discharged to Council's sewerage system and the levying of commercial sewerage and liquid trade waste fees and charges. Council is required to put in place a Policy that has been developed to ensure the proper control of liquid trade waste and subsequently the protection of public health, worker safety, the environment, and Council's sewerage system. In addition to this, the Policy also aims to promote waste minimisation, water conservation, water recycling and bio solids reuse.

The objectives of the policy are:

- to protect public health;
- to protect the health and safety of Council employees;
- to protect the environment from the discharge of waste that may have a detrimental effect;
- to protect Council assets from damage;
- to assist Council to meet its statutory obligations;
- to provide an environmentally responsible liquid trade waste service to the non-residential sector;
- to encourage waste minimisation and cleaner production in the commercial and industrial sectors;
- to promote water conservation, water recycling and bio-solids reuse;
- to ensure compliance of liquid trade waste dischargers with Council's approved conditions;
- to provide operational data on the volume and composition of industrial and commercial effluent to assist in the operation of the sewerage system and the design of augmentations or new sewerage systems;
- to ensure commercial provision of services and full cost recovery through appropriate sewerage and liquid trade waste fees and charges.

Sewerage systems are generally designed to cater for waste from domestic sources that are essentially of predictable strength and quality. Liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage and, if uncontrolled, can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

Trade waste charges – non-residential (Narrromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

Liquid trade waste discharges to the sewerage system include liquid wastes from:

- business/commercial premises (e.g. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, service station, supermarket, dentist)
- community/public premises (including craft clubs, schools, colleges, universities, hospitals and nursing homes)
- industrial premises
- trade activities (e.g. mobile carpet cleaner)
- any commercial activities carried out at a residential premises
- saleyards, racecourses and stables and kennels that are not associated with domestic households
- septic tank waste, chemical toilet waste, waste from marine pump-out facilities and established sites for the discharge of pan content from mobile homes/caravans to the sewerage system.

Liquid trade waste discharged to the sewerage system from industrial, commercial or other non-residential customers can impose significant costs on sewage transport and treatment facilities. To recover these costs and to ensure removal of existing significant cross-subsidies from residential customers, appropriate fees and charges are levied for liquid trade waste.

Council's liquid trade waste fees and charges may include:

- Application fee
- Annual trade waste fee
- Re-inspection fee
- Trade waste usage charge
- Septic tank and pan waste disposal charge
- Excess mass charges
- Food waste disposal charge
- Non-compliance trade waste usage charge
- Non-compliance excess mass charge and pH charge
- Non-compliance penalty.

The policy places each premises into one of four discharge classifications being

- Classification A – Low Risk – Category 1 Dischargers
- Classification B – Medium – Category 1 & 2 Dischargers
- Classification B – Medium Risk – Category 2S Dischargers and
- Classification C – High Risk – Category 3 Dischargers

The general discharge fee is calculated using the volume of waste liquid (based on water usage) and the biological and chemical makeup of the trade waste liquid.

Trade waste charges – non-residential (Narromine and Trangie) (Cont'd)

(Sec 501 Local Government Act 1993)

The general equation is as follows:-

$$\text{Trade Waste Usage Charge (\$)} = Q \times \$/\text{kL}$$

Where: Q = Volume (kL) of liquid trade waste discharged to sewer. \$* = rate determined by Biological and/or Chemical content of the waste.

Furthermore complex equations are provided within the Policy where excess mass discharges have occurred or non-compliances have occurred. These are detailed in Part 3.7 of the Policy.

The Policy is applicable to all commercial and industrial premises with exemption for obtaining approval being provided for certain activities, subject to the activity meeting and maintaining minimum requirements, as detailed in Table 1 of the Policy.

The Policy is quite technical in the requirements, particularly around determining the appropriate categories, the volume of discharge, biological and chemical makeup of the discharge, as well as the calculation of the fee; however the Policy is based on the model policy produced by the Department of Water and Energy. Council adopted its Liquid Trade Waste Policy in 2016.

Liquid trade waste user charges are charged in addition to the non-residential sewer charges to applicable properties.

The trade waste charges for 2021/2022 based on a 2.6% increase are shown below:

		2020/2021 CHARGE	2021/2022 CHARGE
Category 1 Dischargers Classification A (Low Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 1 & 2 Dischargers Classifications B (Medium Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 2S Dischargers Classification B (Medium Risk)	Annual Trade Waste Fee	\$102.00	\$105.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50
Category 3 Dischargers Classification C (High Risk)	Annual Trade Waste Fee	\$652.00	\$669.00
	Annual Inspection Fee	\$94.00	\$96.50
	Re-inspection Fee	\$94.00	\$96.50

The estimated yield for the annual Trade Waste fee is \$6,930.

In addition, a trade waste usage charge is calculated by applying an additional discharge factor (identified as being the portion of liquid trade waste discharged into the sewer) by a specified fee per kl and apply to dischargers.

The usage charges for 2021/2022 will be calculated as follows:

- Consumption x Trade Waste Discharge Factor (TWDF) x User Charge
- The usage charge for 2021/2022 is \$2.40 per kl.

Domestic waste management charge – Narromine, Trangie and Tomingley

(Sec 496 Local Government Act 1993)

A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available. Council has reviewed the waste management operations in order to determine the appropriate current and future costs to be included as part of the reasonable costs determination. The *Local Government Act 1993* requires that the level of charges must be based upon “reasonable costs”.

Council implemented a two tiered domestic waste management charge in 1994/1995, designed to reflect the levels of cost that are associated with varying degrees of service delivery. A tiered fee structure is considered to be the most effective method of charging for domestic waste management and is designed to fully recover all costs incurred. Council has put forward a structure which includes a 2.5% increase for Domestic Waste Management Charges for 2021/2022.

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. ie: an apportionment of the vacant charge on a daily basis multiplied by the number of days up to the time the dwelling is completed and a charge for services from the completion date of the dwelling multiplied by the number of days remaining in current year.

Where additional Domestic Waste Management services are requested the charge shall be equivalent to the current annual charge levied, for the first Domestic Waste Service, apportioned for the number of days remaining in the rating year. Where additional Domestic Waste Services are already provided the charge shall be equivalent to the current annual charge levied for each service provided.

The waste collection areas are shown on the attached maps.

The Domestic Waste Management Service Charges for the 2021/2022 year includes a 2.5% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Domestic Waste Management Charge	2,135	395.00	405.00

The estimated yield for Domestic Waste Management Charge is \$864,675.

Recycling services – Narromine, Trangie and Tomingley (Sec 501 Local Government Act 1993)

Council has joined forces with Dubbo Regional Council to provide a fortnightly recycling service. This service allows residents to recycle more resulting in a reduction in waste having to be disposed of to landfill. This service allows maximum recovery of resources and helps reduce greenhouse gas emissions. These fees are charged on the basis of each occupied residential and commercial property.

The recycling service will be provided to residents within the current collection area in Narromine, Trangie and Tomingley. The cost of providing the recycling service will be a separate charge and will be applied across rateable properties in Narromine, Trangie and Tomingley in addition to any waste collection charge including the unoccupied waste management charge.

The Recycling Service Charges for the 2021/2022 rating year includes a 2.8% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Recycling Service – Domestic (Sec 496 Local Government Act 1993)	2,047	105.00	108.00
Recycling Service – Other (Sec 501 Local Government Act, 1993)	303	105.00	108.00

The estimated yield from the Recycling Service is \$253,800.

Unoccupied domestic waste service – Narromine, Trangie and Tomingley

(Sec 501 Local Government Act 1993)

All rateable land that is situated within the area in which a domestic waste management service can be provided whether occupied land or vacant land, must be subject to an annualised section 501 charge.

The Unoccupied Domestic Waste Charge for the 2021/2022 rating year includes a 3.3% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE	2021/2022 SERVICE CHARGE
Waste Management – Unoccupied	134	90.00	93.00

The estimated yield from Unoccupied Domestic Waste Service Charge is \$12,462.

Waste depot charge – Rural ratepayers only

(Sec 501 Local Government Act 1993)

Council currently provides waste management facilities for all ratepayers in the Shire. The rural ratepayers pay a small percentage of what the Narromine, Trangie and Tomingley residential and commercial ratepayers are charged as their contribution to the running expenses of waste facilities. It is proposed that rateable rural properties, with the exception of Crown land licences and leases, be charged \$93.00 per annum for this service. Crown land licences and leased properties will be exempt from the waste depot charge if the following conditions are met:

- Licences (pump sites) and leases for land areas under 10ha.
- The licence/lease is held in the same name or company name for an existing property categorised as farmland or rural residential.

The estimated yield from the Waste Depot Charge is \$96,813.

Commercial waste management charges – Narromine, Trangie and Tomingley

(Sec 501 Local Government Act 1993)

Council will levy a charge for commercial waste management for commercial properties in Narromine and Trangie in accordance with Section 501 of the *Local Government Act 1993*. These fees are charged on the basis of each property serviced multiplied by the number of services provided.

Commercial waste management charges – Narromine, Trangie and Tomingley (Cont'd)

(Sec 501 Local Government Act 1993)

The Commercial Waste Management Service Charge for the 2021/2022 rating year includes a 2.5% increase. The charge is shown in the table below:

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Waste Management – Commercial	495	400.00	410.00

The estimated yield from the Commercial Waste Management Charge is \$202,950.00.

Food and Organics Collection - Residential Properties (FOGO)

Council introduced a weekly Food and Organics Collection Service to stand alone residential properties in Narromine, Trangie and Tomingley from 1 July 2018. It is proposed to increase this charge by 3.5% for the 2021/2022 rating year.

Council will grant a \$50.00 concession (\$12.50 per quarter) to eligible pensioners towards the cost of this service. The full cost of this concession will be subsidised by Council.

DESCRIPTION	No of Services	2020/2021 SERVICE CHARGE (Per Service)	2021/2022 SERVICE CHARGE (Per Service)
Food and Organic Collection	2,030	84.00	87.00

The estimated yield from the Food and Organics Collection Charge is \$176,610. The estimated cost of the pensioner concession will be \$21,500.

Stormwater levy

(Sec 496A Local Government Act 1993)

Charge Methodology

The *Local Government Act 1993* provides Council with the ability to make and levy a charge for the provision of stormwater management services for each parcel of rateable land for which the service is available. Council has a large capital works program to complete for stormwater in each of the three towns within the shire. This levy enables significant works to be funded over the next ten year program. Council will endeavour to ensure equitable distribution of stormwater management services over time.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the *Local Government Act 1993*.

In addition, the following properties are also exempt from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*
- Vacant Land, as in land containing no buildings, car parks or large areas of material such as concrete (i.e., no impervious surfaces)
- Rural residential or rural business land (i.e., land not located within a village, town or city)
- Land belonging to charities and public benevolent institutions

Councils are also not to levy the charge on properties where they do not provide a stormwater management service.

Properties categorised as Residential

A flat charge of \$25.00 is to be charged against each eligible assessment categorised as Residential within the urban stormwater catchment. As the cost of managing stormwater runoff from impervious surfaces is usually less per residential strata lot than for standard residential property, a flat charge of \$12.50 will be charged against each eligible Strata unit within the urban stormwater catchment.

Properties categorised as Business

A stormwater Management Service Charge is to be charged against eligible assessment categorised as business within the stormwater catchment area based on the following criteria –

- \$25 for all lots with an area below 1,200 m²
- \$50 for lots with an area greater than or equal to 1,200 m² and below 5,000 m²
- \$100 for lots with an area greater than or equal to 5,000 m² and below 10,000 m²
- \$375 for lots with an area greater than or equal to 10,000 m²

Exemptions to Properties categorised as Business

All properties zoned RE1 and RE2 (Private Recreation) will be exempt from this charge as they have large areas of open space and limited impervious surfaces.

Discounts or Rebates

No discounts or rebates are to be allowed against this charge.

Apportionment of Charges

Where a dwelling has been constructed on vacant land during the current rating year, an adjustment will be made on the charges levied for that land. ie: an apportionment of the stormwater charge on a daily basis multiplied by the number of days from the completion date of the dwelling multiplied by the number of days remaining in current year.

The estimated yield from the Stormwater Levy Charge is \$52,387.50

Hardship Policy

Council has adopted a Hardship Policy for those ratepayers that are experiencing difficulty with payment of rates, charges and/or fees. The Policy and associated application form can be located on Council's web site: <http://www.narromine.nsw.gov.au>

Fire and Emergency Services Levy

In 2017 the NSW Government abolished the ESL levy paid on top of insurance premiums with a new FESL calculated on unimproved land values. The new scheme relied on Councils to collect the FESL on behalf of the NSW Government from its rate payers.

The NSW Government now charges this annual charge (FESL) to Councils but due to community feedback deferred the ability for Councils to charge ratepayers. An announcement regarding this reform will be made following further community consultation.

The annual charge to Council for the 21/22 financial year is \$338,029.03 (20/21 \$451,994.95).

National Competition Policy

Council has adopted the principle of 'competitive neutrality' to its business activities as part of the national competition policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 Government Policy statement on the "Application of National Competition Policy to Local Government".

The "Pricing & Costing for Council Businesses a Guide to Competitive Neutrality" issued by the Office of Local Government in July 1997 has also been adopted. The pricing & costing guidelines outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirements. These disclosures are reflected in Council's pricing and include taxation equivalents; council subsidies; return on investments (rate of return); and dividends paid.

For the purpose of the National Competition Policy the following activities of Council are regarded as "business activities":

Category 1 Businesses (Operating turnover \$2m and above)

- Narromine Shire Council Water Supply

Comprising the whole of the operations and assets of the water supply systems servicing the towns of Narromine, Trangie and Tomingley.

Government policy requires that subsidies provided to customers and the funding of those subsidies must be explicitly disclosed. Subsidies occur where council provides services on a less than cost recovery basis.

This option is exercised on a range of services in order for council to meet its community service obligations. Accordingly, Subsidies disclosed (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by the council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported Business Activity in Councils Long Term Financial Plan.

Rounding

Some charges in this Policy have been rounded to the nearest dollar.

Statement of borrowings

Council has included proposed new borrowings for the 2021/2022 financial year of:

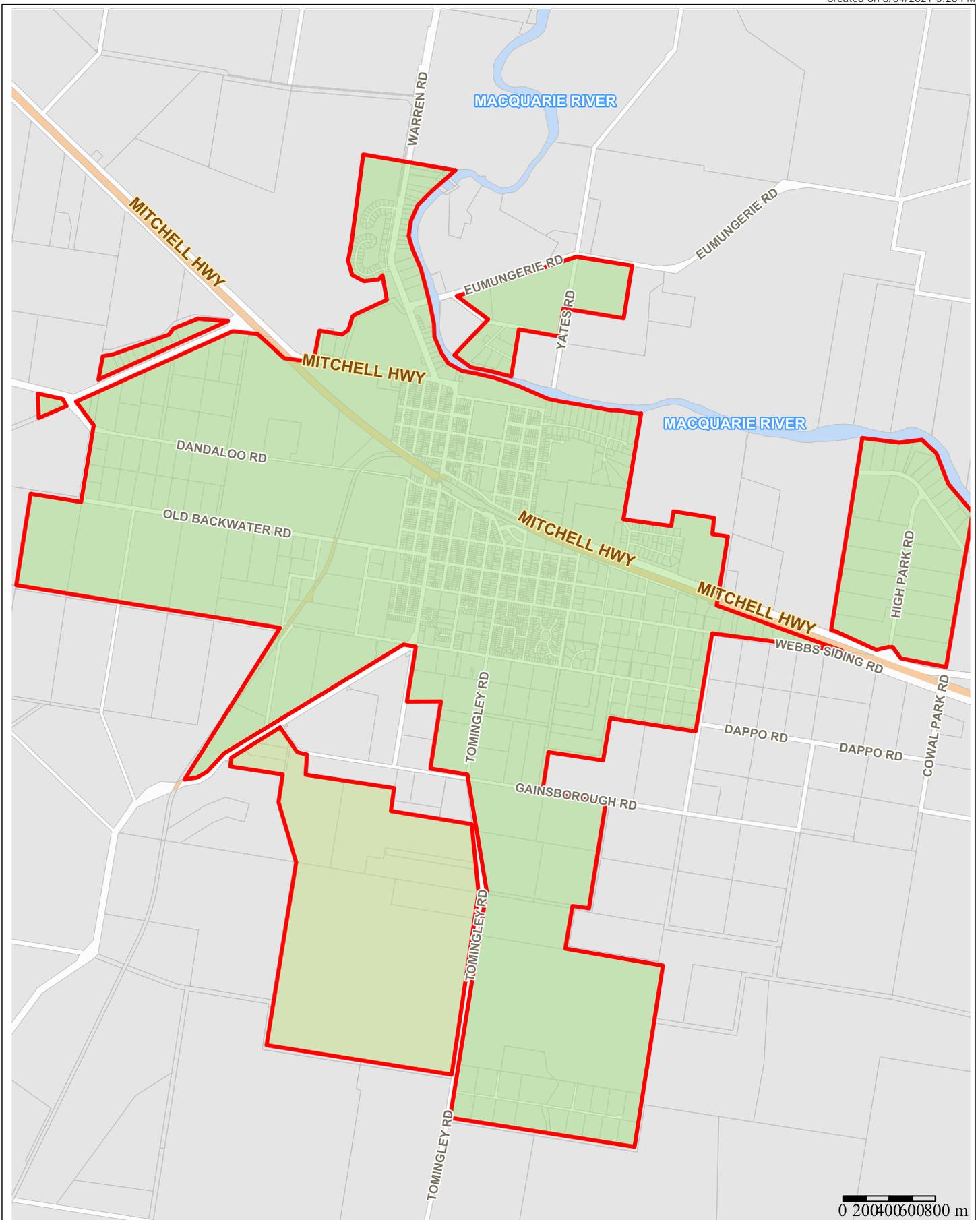
\$1,100,000 Dappo Road residential land development

DRAFT

Appendix 1

Garbage Collection Areas

DRAFT



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Narromine Waste Collection Area

Map Scale: 1:44000 at A4

Reports to Council - General Manager



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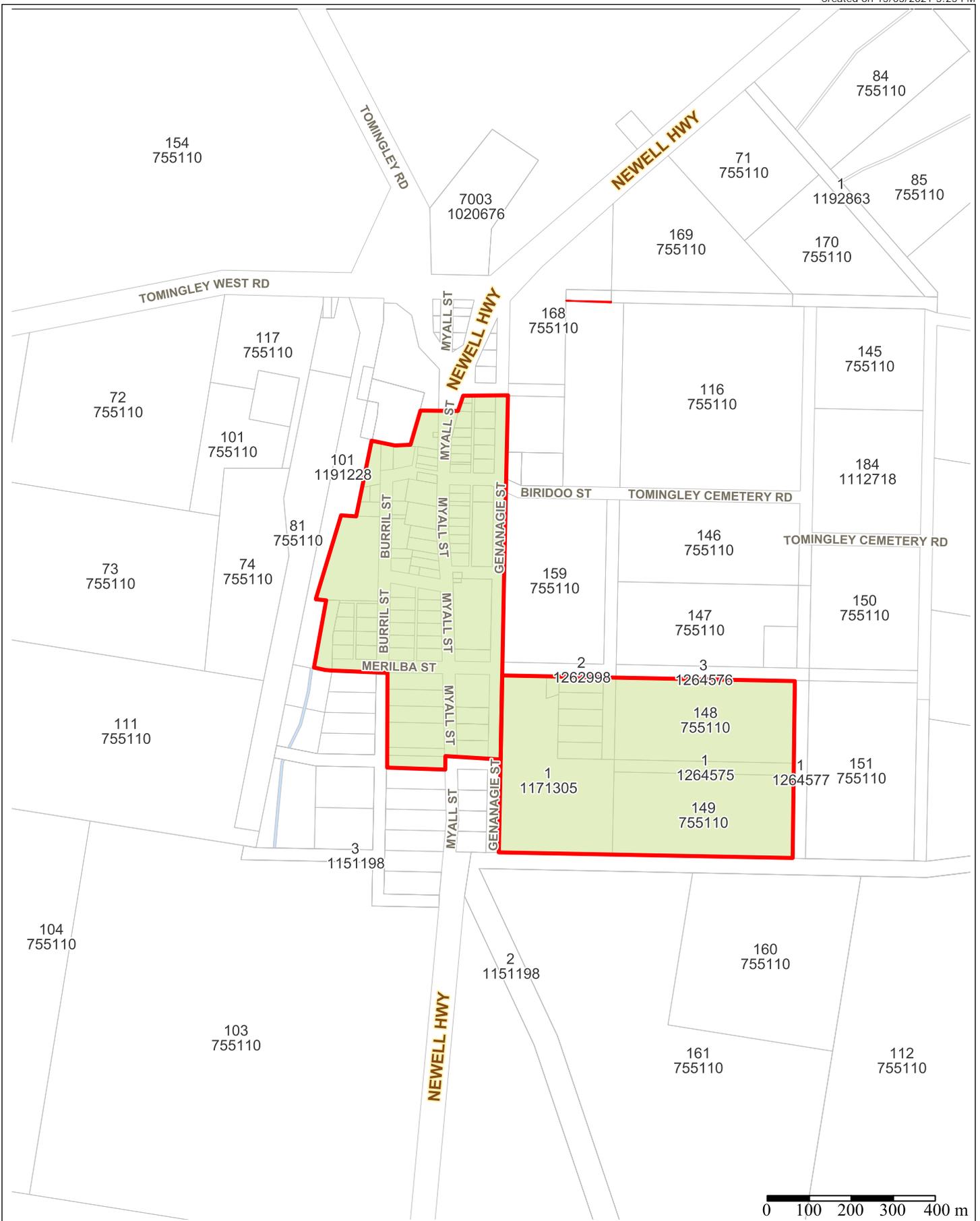
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Trangie Waste Collection Area

Map Scale: 1:20366 at A4



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Tomingley Waste Collection Area

Map Scale: 1:12352 at A4

Appendix 2

Ratings Maps

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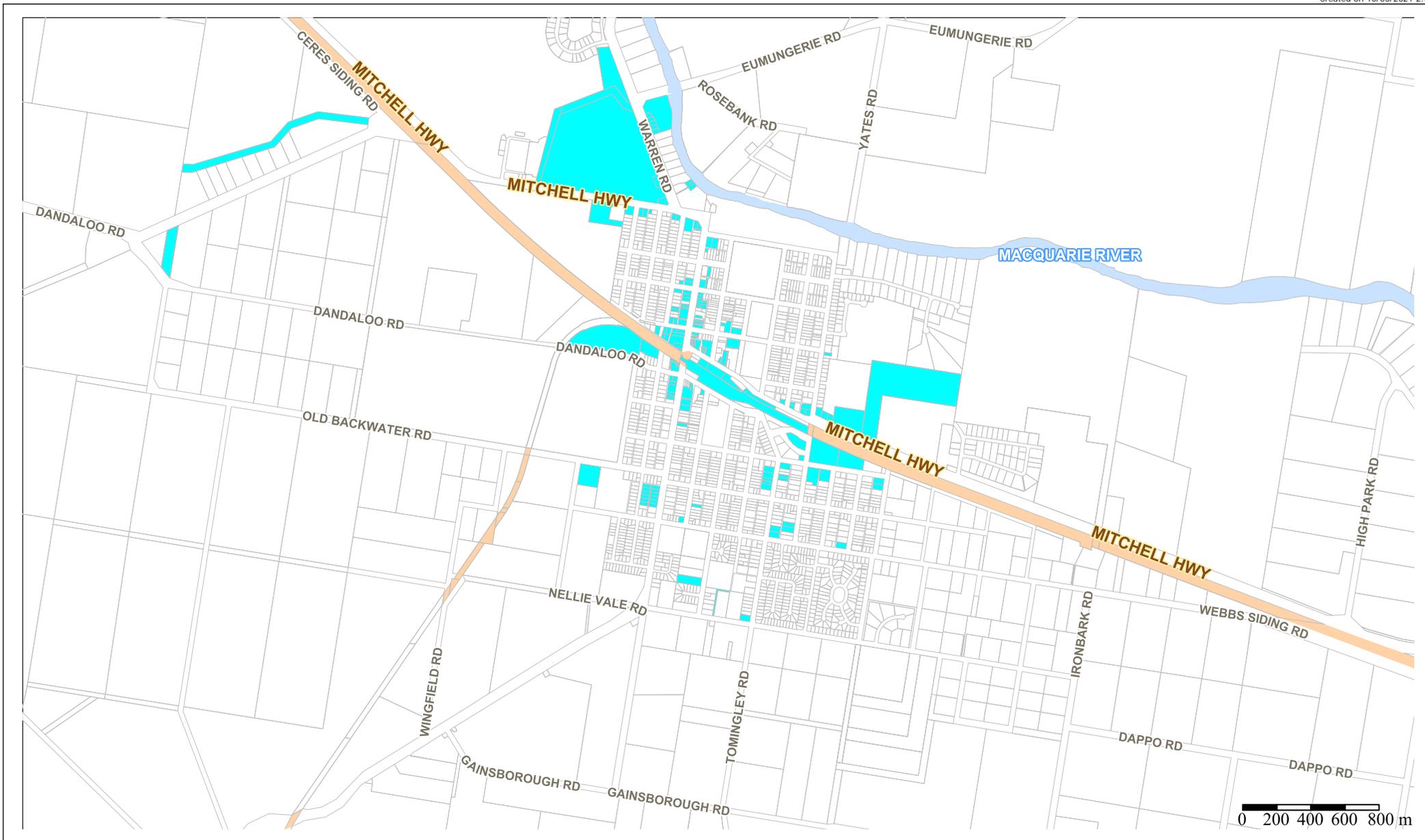
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Date: 10/03/2021

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Business - Industrial Estate

Map Scale: 1:6958 at A4



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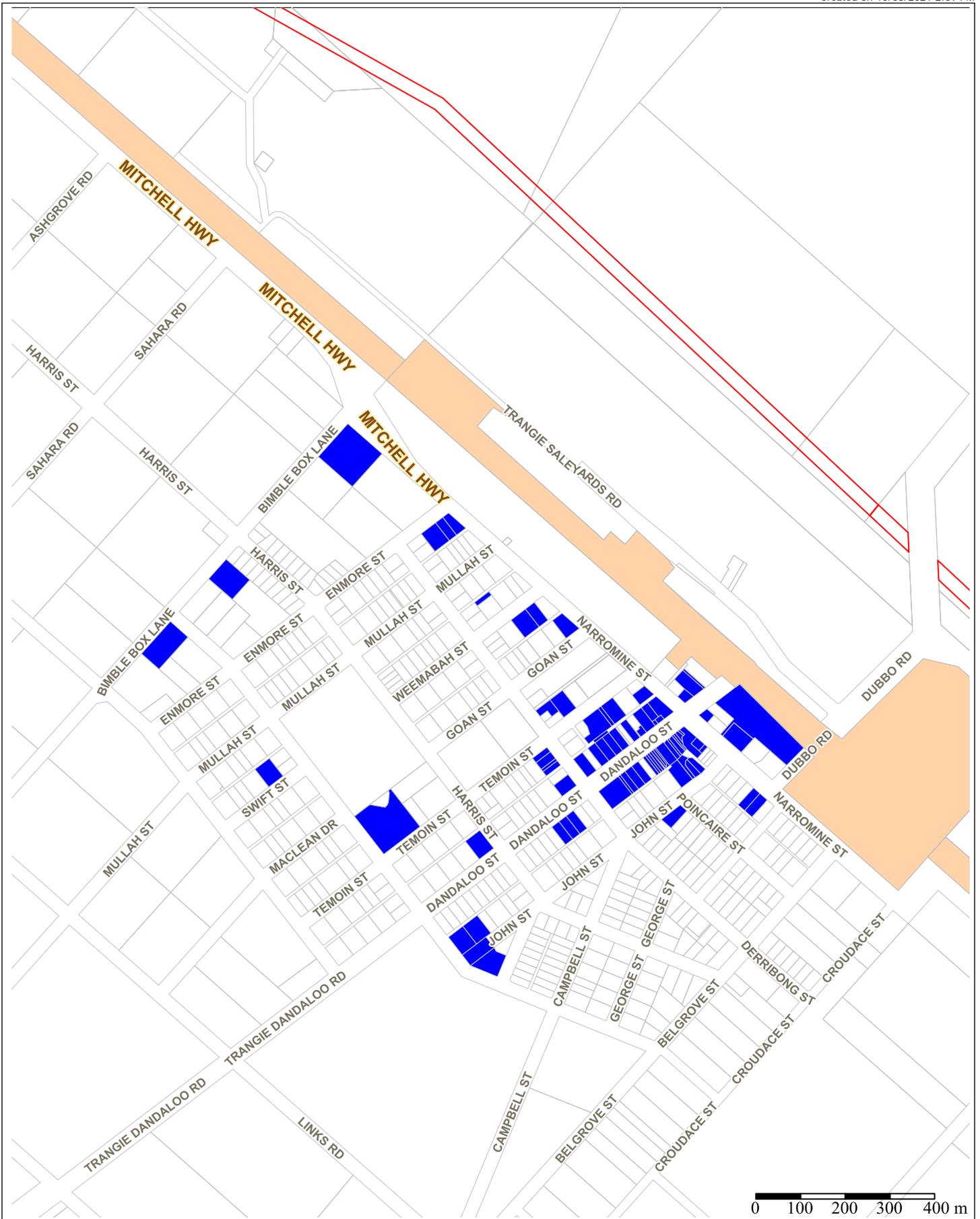
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Date: 10/03/2021

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Business - Narrormine

Map Scale: 1:29892 at A4



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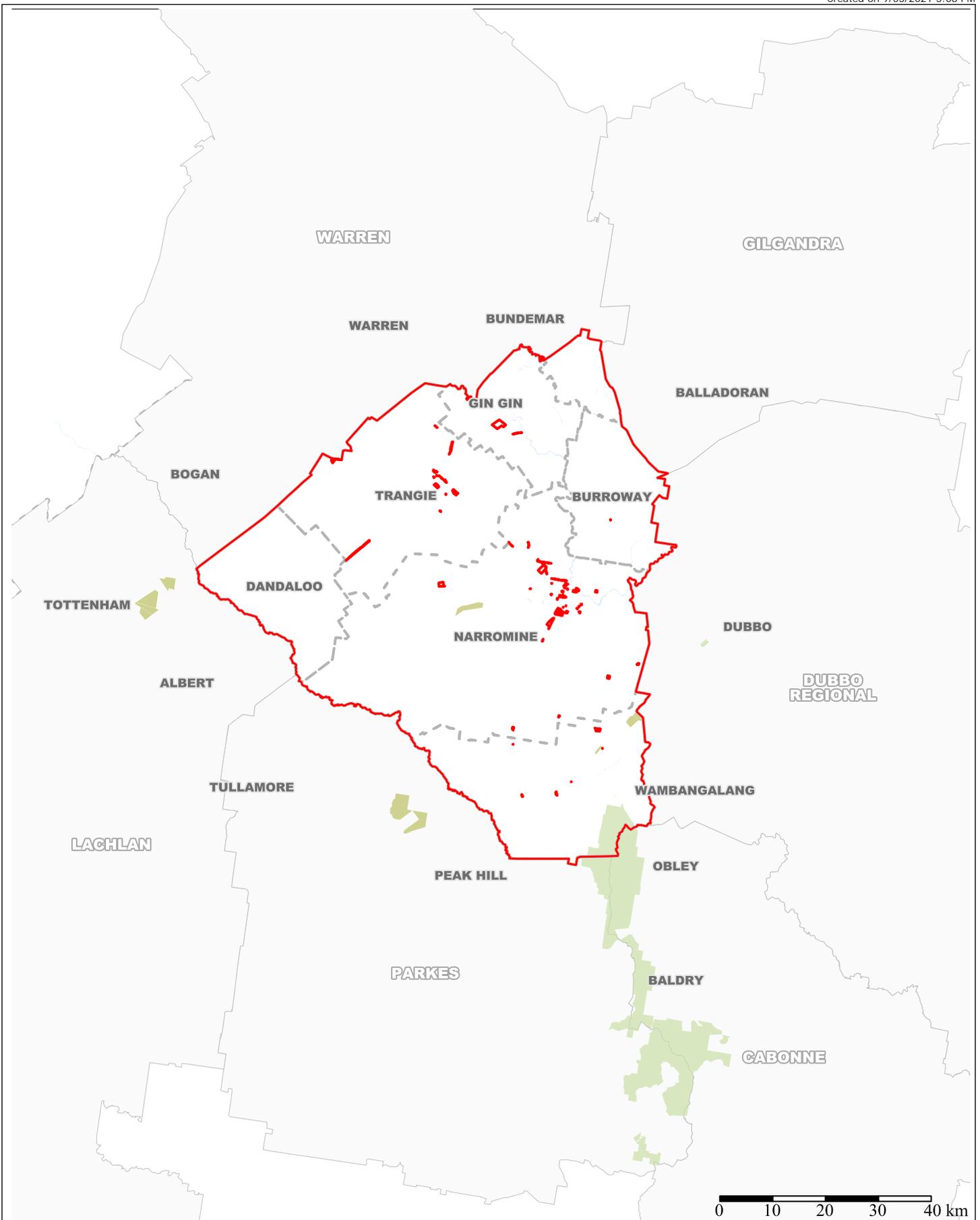
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Business - Trangie

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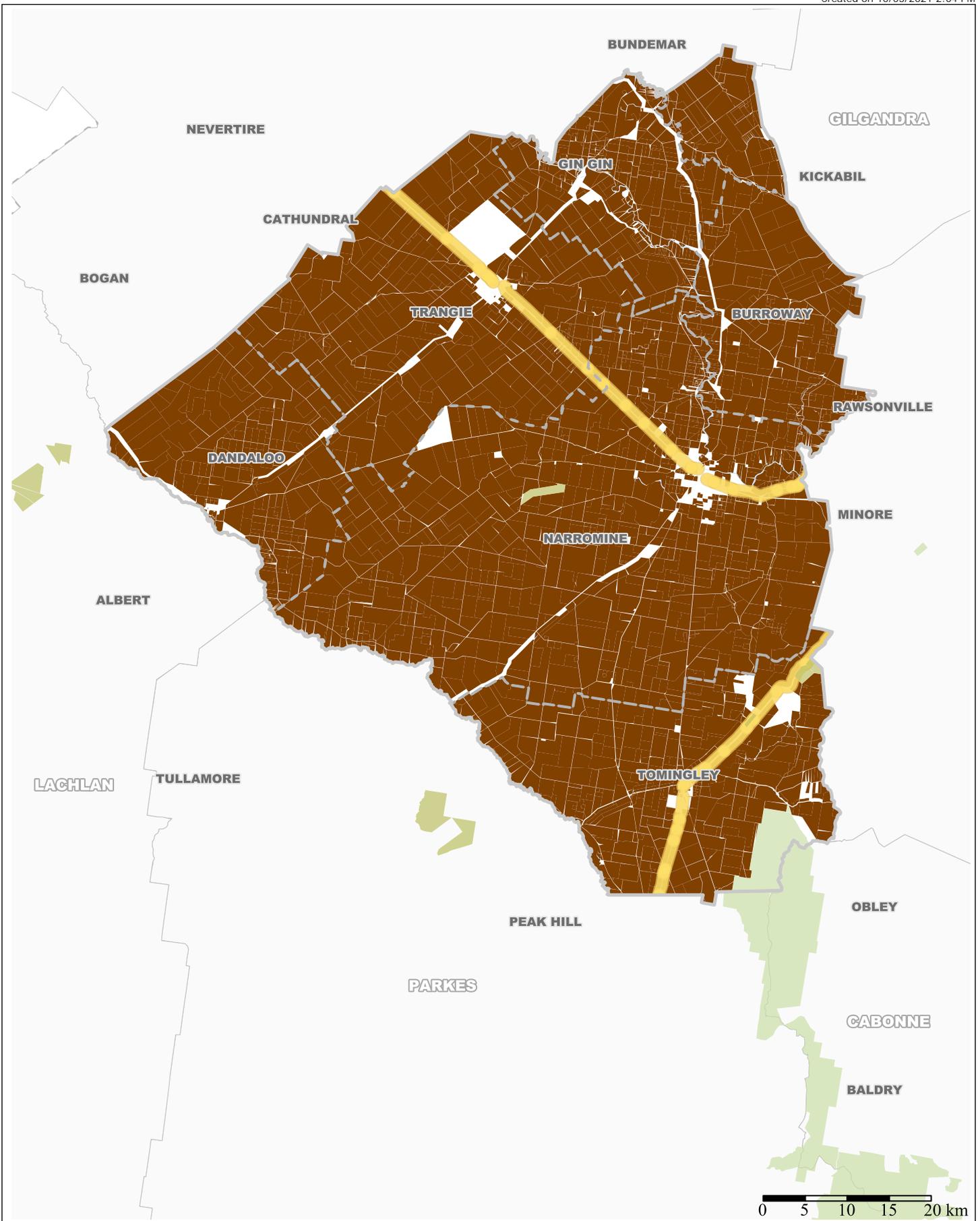
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Business

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Reports to Council - General Manager



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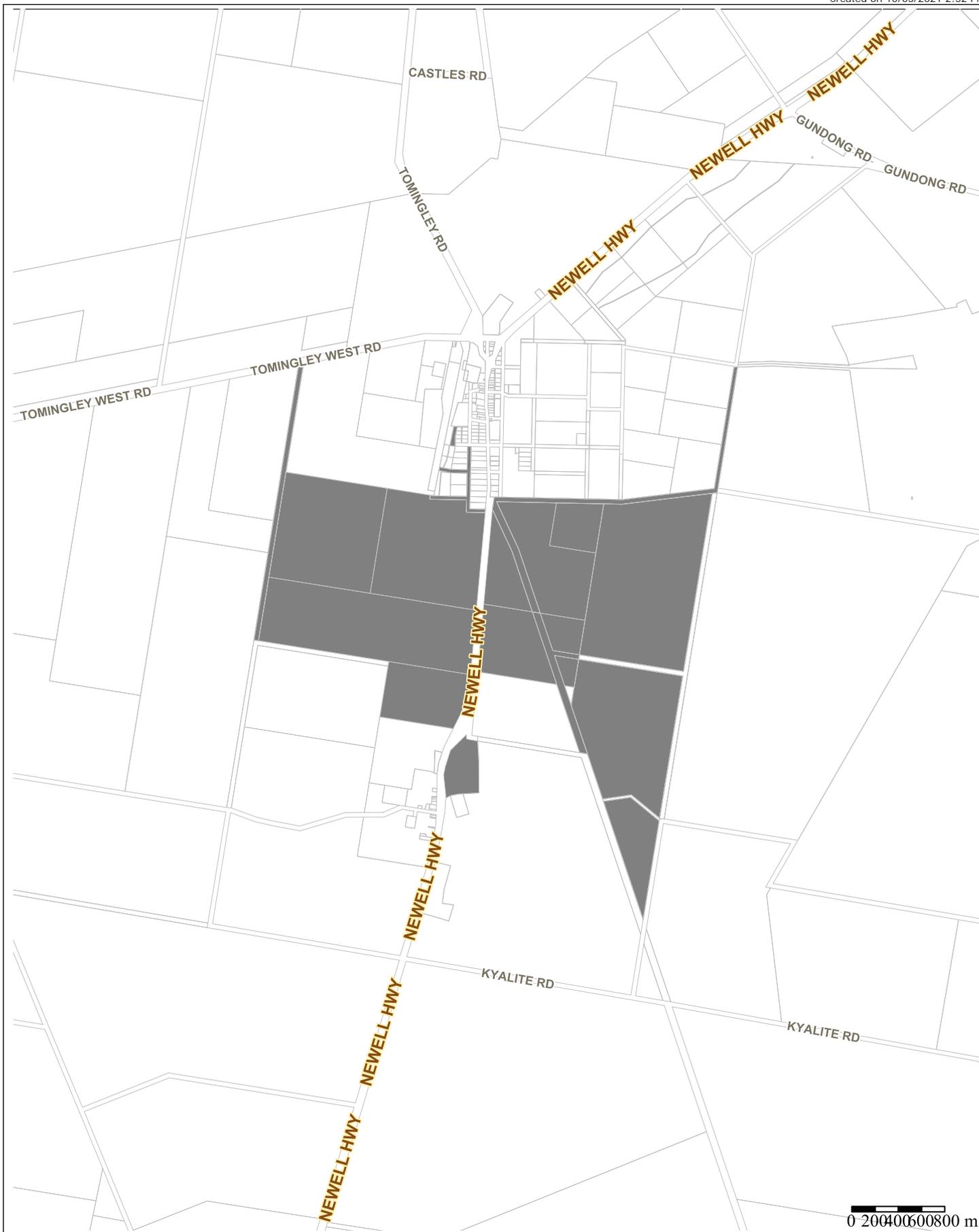
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Farmland

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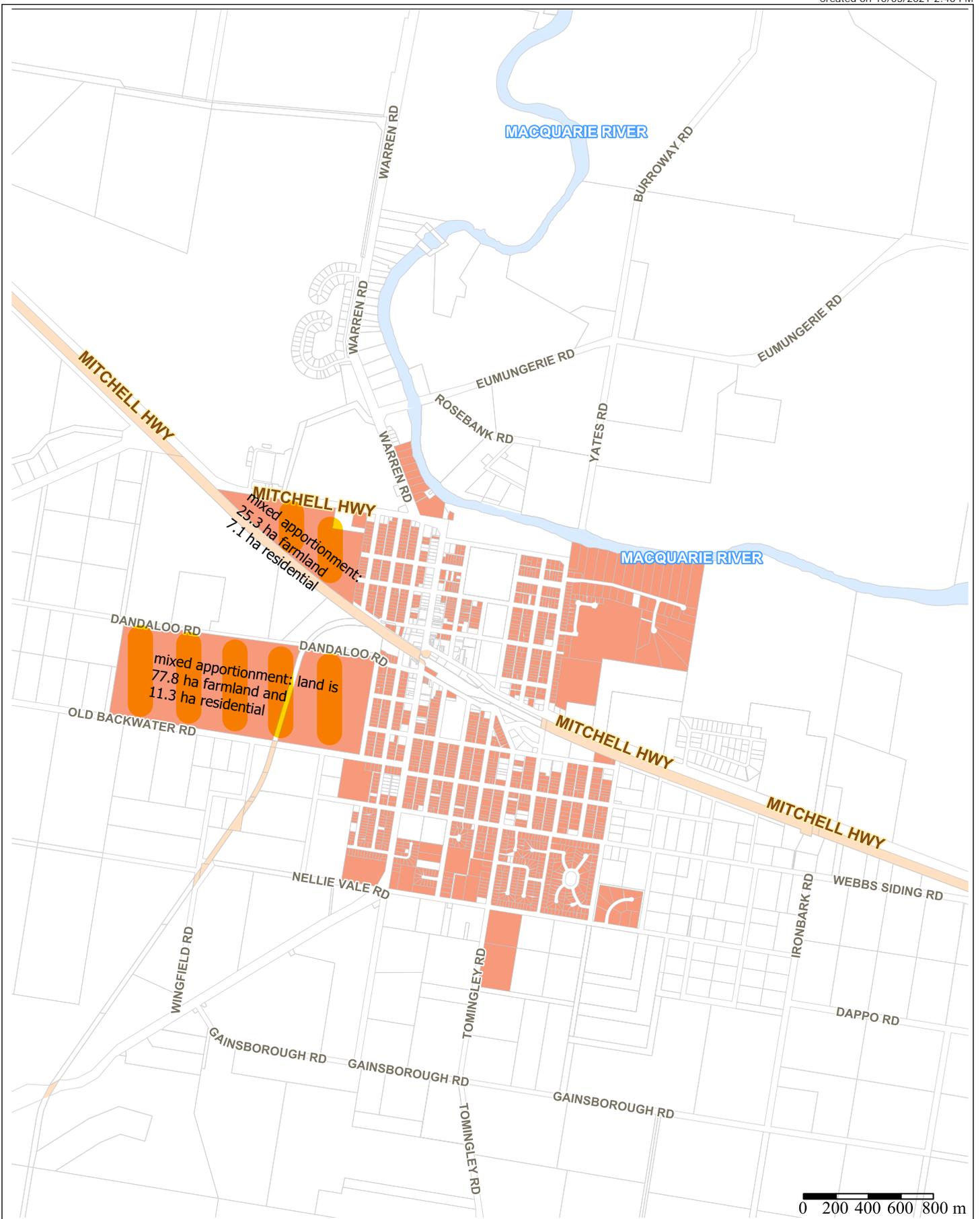
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Date: 10/03/2021 2:52 PM

Mining

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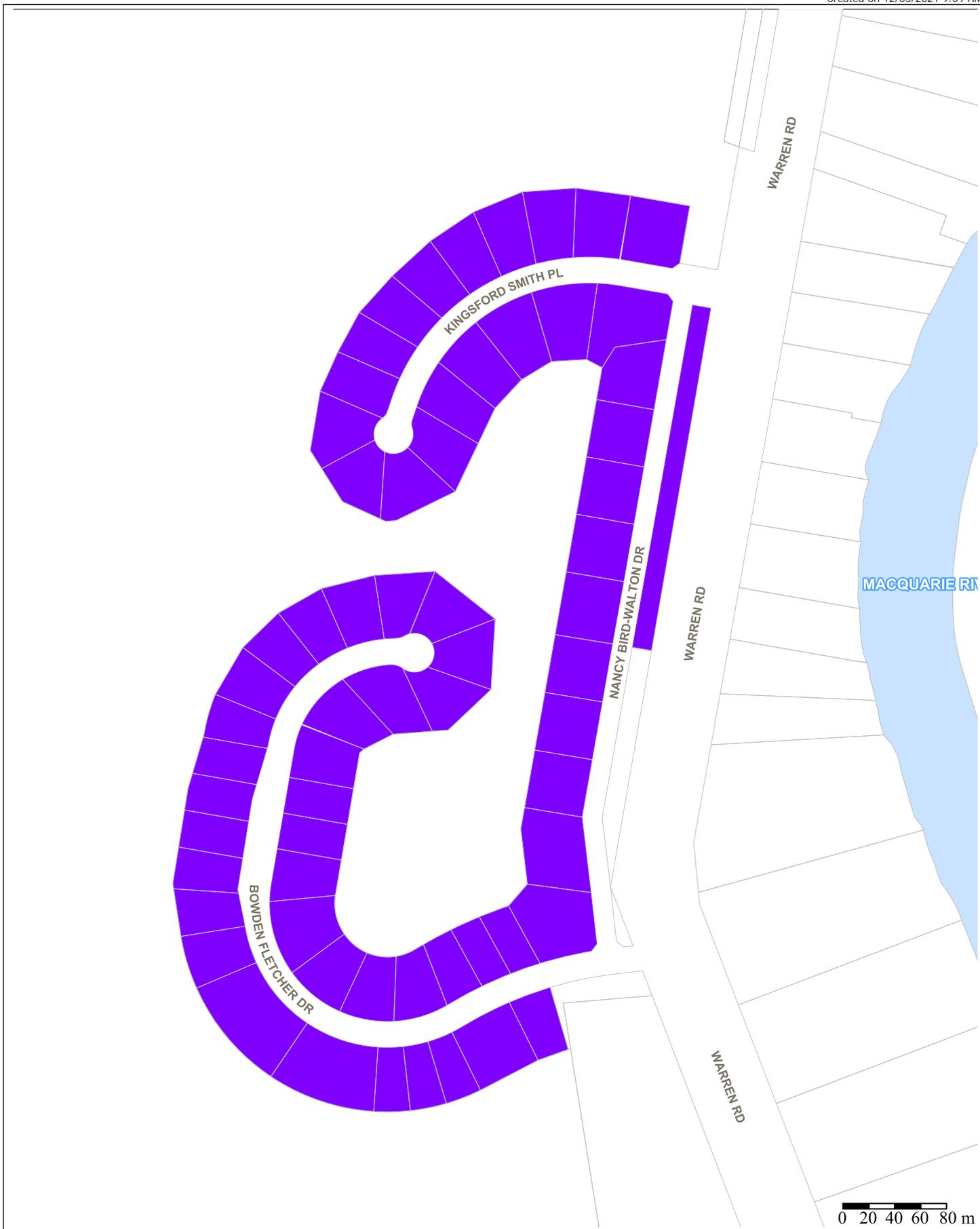
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Residential - Narramine

Map Scale: 1:31105 at A4

Reports to Council - General Manager



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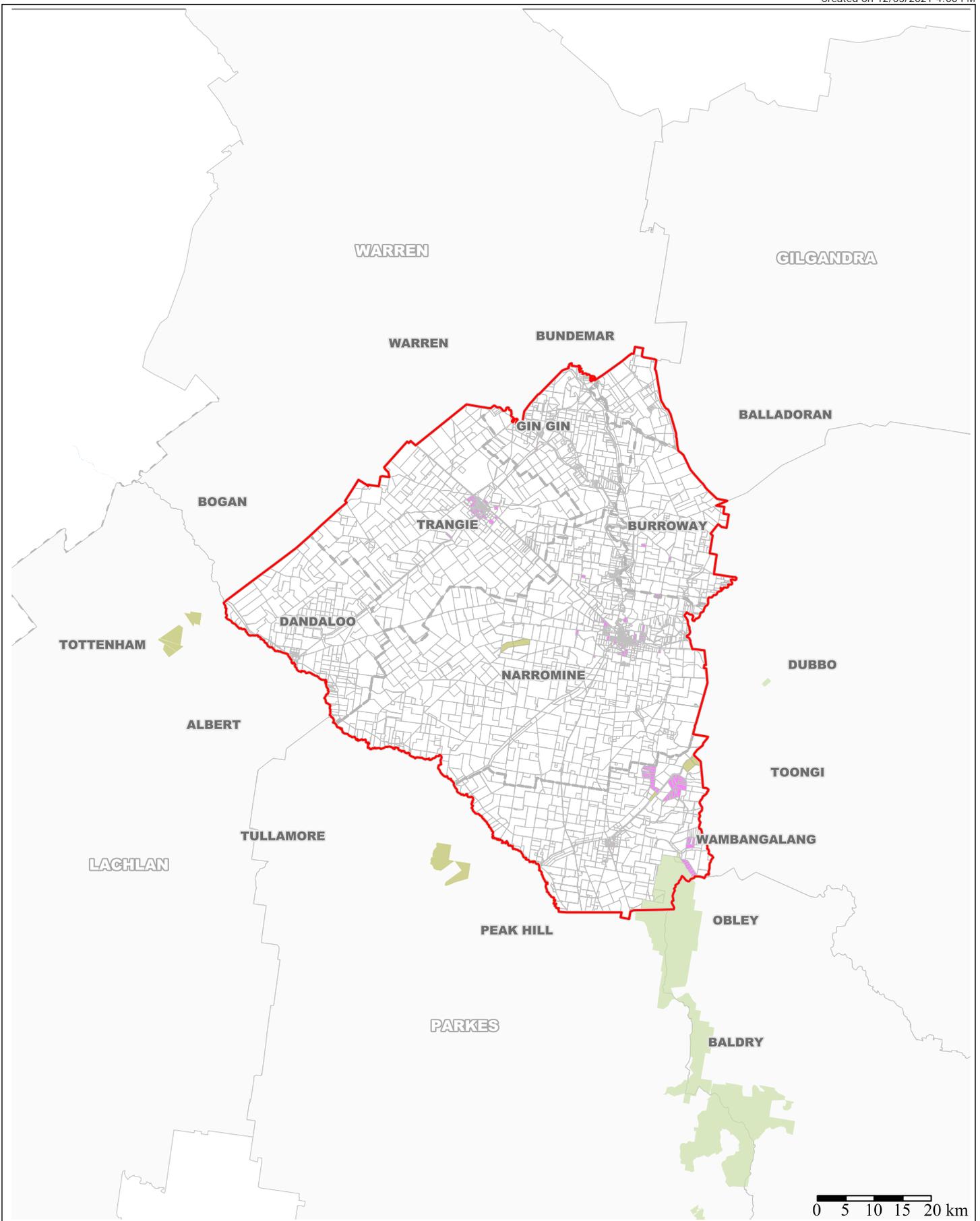
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Residential - Skypark

Map Scale: 1:3956 at A4



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Residential

Map Scale: 1:906540 at A4



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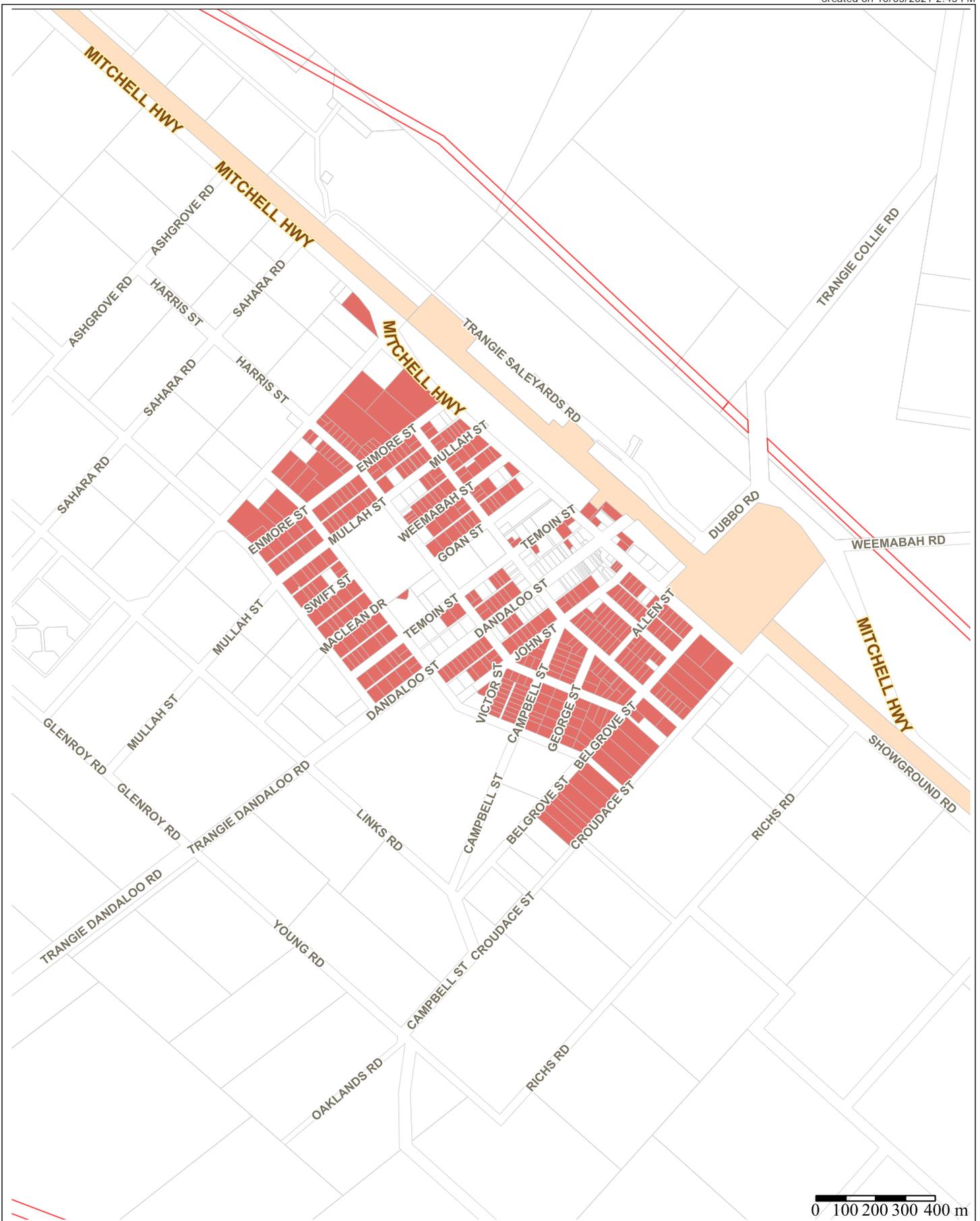
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Residential - Tomingley

Map Scale: 1:7473 at A4

Reports to Council - General Manager



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Residential - Trangie

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Reports to Council - General Manager



2021 – 2022 Fees & Charges

Adopted by Council xxx.xx.xxxx Resolution No. xxxx/xxx



Table Of Contents

NARROMINE SHIRE COUNCIL	8
ORGANISATIONAL SERVICES	8
Fee for Returned Cheques/Direct Deposits.....	8
Rate Certificates.....	8
Searches – By Service Agents.....	8
Copy of Rate or Water Account.....	8
Accrual of Interest (Sec 566 LG Act 1993).....	8
Rate Enquiry Fee – Per Property.....	8
Administration Costs.....	9
Photocopying Costs.....	9
Photocopying of Council documents only that cannot be taken away from the building, i.e. LEP pages, DCP Pages.....	9
Photocopying Services for Community Groups.....	9
Photocopying for Special Groups (At discretion of General Manager).....	9
GIPA.....	9
Casual Hire of Council Meeting Rooms / Offices.....	10
Lease of Offices at 37 Burraway Street, Narromine.....	10
Legal Fees (as per Council's Debt Recovery Policy).....	10
Interest Payable.....	10
Administration Charge – (Section 713 Sale).....	11
ENVIRONMENTAL & HEALTH	12
Food Premises Inspection Fees.....	12
Other Inspection Fees.....	12
Protection of the Environmental Operations Act (1997).....	12
Water Carters – Potable Water.....	12
Section 68 – Local Government Act – Activity Approvals.....	12
Part A – Temporary structures and places of public entertainment.....	12
Part B – Water Supply, Sewerage and Stormwater drainage work.....	13
Part C – Management of Waste.....	13
Part D – Community Land.....	13
Part E – Public Roads.....	14
Part F – Other Activities.....	14
Swimming Pool.....	14
Use of Footpath.....	14
Temporary Buildings.....	15
Noxious Weeds.....	15
Private Spraying – Noxious Weeds.....	15
Hire of Noxious Weeds Trailer.....	15
Ranger Services.....	15
Dog & Cat Registrations.....	15
Impounding Fee – Companion Animals.....	16
Release Fees.....	16
Equipment Charges (Companion Animals).....	16
Surrender Fee (Commercial).....	16
Sale of Companion Animals.....	17

Impounding.....17

Callout Fee.....17

Transport / Carrier Costs / Feeding.....17

Small Stock Trailer – per hour (1 hour minimum).....17

Treatment & Feeding Costs.....17

Sale of Livestock.....18

Impounding Fee – Vehicles/ Articles.....18

PLANNING & DEVELOPMENT.....19

Planning – LEP.....19

Local Environmental Plans (LEP).....19

Development Control Plans (DCP).....19

Fees for Planning Proposals (Rezoning Applications).....19

Section 10.7 Certificates.....19

Section 7.11 and 7.12 Contributions (S94 & S94A Contributions).....19

Development Applications.....19

Development Applications – Other.....19

Dwelling House with Cost of Construction less than \$100,000.....20

All Developments.....20

Up to \$5,000.....20

From \$5,001 to \$50,000.....20

From \$50,001 to \$250,000.....20

From \$250,001 to \$500,000.....20

From \$500,001 to \$1M.....21

From \$1M to \$10M.....21

From \$10M to \$100M.....21

Development Application – for Subdivisions.....21

Subdivision Certificates.....21

Designated Development.....22

Development Fees – Other.....22

Modification of Development Application.....22

Notes.....22

Up to \$5,000.....23

From \$5,001 to \$250,000.....23

From \$250,001 to \$500,000.....23

From \$500,001 to \$1,000,000.....23

From \$1,000,001 to \$10,000,000.....23

From \$10M.....23

Review of a Development Application.....24

Up to \$5,000.....24

From \$5,001 to \$250,000.....24

From \$250,001 to \$500,000.....24

From \$500,001 to \$1,000,000.....24

From \$1,000,001 to \$10,000,000.....24

From \$10M.....25

Review of Decision to Reject.....25

Advertising of Development Application.....25

Modification of a CDC.....25

Lodgement of Certificate by Private Certifiers.....25

Building Certificate Fee (cl. 260).....26

Stamping of Additional Plans (per set).....26

Bond Administration Fee.....26

Relocation of Second Hand Dwelling.....26

Complying Development Certificate (CDC).....26

Residential (Fee does not include inspection fee).....26

Non Residential (Fee does not include inspection fee).....	27
Assessment of Alternative Solution.....	27
Inspections (Including Final Occupation Certificates).....	27
Certificates & Notices.....	28
Construction Certificates.....	28
Residential – New Dwelling, Dwelling Alterations & Additions.....	28
Up to \$5,000.....	28
From \$5,001 to \$15,000.....	28
From \$15,001 to \$50,000.....	28
From \$50,001 to \$100,000.....	29
From \$100,001 to \$250,000.....	29
From \$250,001 to \$500,000.....	29
From \$500,000.....	29
Carport, Patio or Garage.....	29
Dual Occupancy.....	29
Multi Unit Residential.....	29
Commercial / Industrial Buildings.....	30
Up to \$15,000.....	30
From \$15,001 to \$100,000.....	30
From \$100,001 to \$250,000.....	30
From \$250,000.....	30
Assessment of Construction Certificate outside Council's Accreditation Level.....	30
Subdivision Construction Certificates.....	31
Modification of Construction Certificates.....	31
Copy of Construction Certificates.....	31
Sewer Connection (Town Sewerage System) – Section 68 LG Act Application.....	31
Building Statistic Charge.....	31
COMMUNITY & CULTURAL SERVICES.....	32
Cemetery.....	32
General Cemetery Fees – Narromine, Tomingley & Trangie Monumental.....	32
Walls of Memory.....	32
Lawn Cemetery Fees – Narromine & Trangie.....	33
Community Halls.....	33
Trangie Memorial Hall (Per Booking).....	33
Tomingley Memorial Hall (Per Booking).....	34
Macquarie Regional Library.....	34
Inter Library Loans.....	34
Overdue Fees – Item per week.....	34
Reservation Fee.....	34
Equipment Usage.....	34
Photocopying & Printouts.....	35
Laminating.....	35
Fax Services.....	35
Local & Family History Research.....	35
Information Research.....	35
Book Club Subscriptions.....	36
Digital Image Service.....	36
Item Replacement.....	36
Book Sale.....	36
PC Computers (MRL Decommissioned).....	36
Merchandising.....	36

Library Miscellaneous.....	37
Workshops.....	37
INFRASTRUCTURE SERVICES.....	38
Road Related Applications.....	38
Section 138 of the Roads Act, 1993.....	38
Road Signs.....	38
Road Openings – Refundable Bonds (Refunded on satisfactory completion of the work) Note: GST Payable if not refunded.....	38
Road Closure Applications.....	38
Gutter Crossing Charges: Excluding the removal of existing crossing.....	38
Waste Facility.....	39
Waste Management – Domestic.....	39
Recycling – Domestic.....	39
Waste Management – Commercial.....	39
Recycling – Commercial.....	40
Waste Depot Charge.....	40
Food & Organics Collection – Residential (FOGO).....	40
Interest Rate – Waste, Recycling & FOGO.....	40
Food & Organics Collection – Other* (FOGO).....	40
Garbage Depot Tipping Fees – Domestic & Commercial Waste.....	40
Garbage Depot Tipping Fees – Other.....	41
Dead Animal Disposal.....	42
Tyre Disposal.....	42
Asbestos.....	42
Mattresses.....	43
Recyclables – Domestic.....	43
Recyclables – Commercial.....	43
Green Waste.....	43
Council Plant – External Rate.....	44
Sale of Gravel Only.....	45
Portable Toilets.....	45
Roadwork Signs (Supply Only).....	45
Grids.....	45
Access Permit for Over Size Mass Vehicles.....	45
Barricades (Mesh).....	45
Labour (Labourer only).....	46
Supervision of Works.....	46
Surcharge for Overtime Work on Hourly Rates (Labourer only).....	46
Engineering Inspection.....	46
Engineering Package Inspections.....	46
Aerodrome.....	46
Hangarage for Individual Aircraft & Gliders.....	46
Parking on Aerodrome Grounds – For Trailers not encompassed with Hangar Fees.....	47
Storage containers on air and public side of complex.....	47
Water Supplies.....	47
Water Connection Fees – Narromine, Trangie & Tomingley.....	47
Upgrade Existing Services – Narromine, Trangie, Rural & Tomingley.....	47
Council Standpipes – Per Kilolitre (Avdata System).....	48
Narromine Truck Wash – Location – Waste Management Facility (Avdata System).....	48
Trangie Truck Wash – Location – Sewer Treatment Plant (Avdata System).....	48

Water Meter Testing Fee.....	48
Water Meter External Test Fees.....	48
Water Meter Replacement Fee.....	48
Relocate Existing Water Meter Connection.....	49
Narromine Water Access Charges.....	49
Trangie Water Access Charges.....	49
Rural Water Access Charges.....	49
Tomingley Water Access Charges.....	50
Water Consumption Charges.....	50
Water Meter Reading Fee.....	50
Interest Rate – Water Services.....	50
Water Headworks.....	50
Backflow Prevention Devices.....	51
Sewerage Services.....	51
Sewer Junction Fee.....	51
Sewer Diagrams & Plans.....	51
Sewer Access Charges – Residential Properties.....	51
Sewer Access Charges – Non Residential Properties – Narromine & Trangie.....	51
Interest Rate – Sewerage Services.....	52
Non Residential Sewer User Charges.....	52
Sewer Headworks.....	52
Liquid Trade Waste Services.....	52
Liquid Trade Waste Fees.....	52
User Consumption Charges.....	52
Interest Rate.....	53
Stormwater Management Services.....	53
Land Categorised as Residential.....	53
Land Categorised as Business (Other than land zoned RE2 – Private Recreation.....	53
Interest Rate.....	53
Recreational Facilities.....	53
Key Deposit (Refundable upon return of keys).....	53
Aquatic Centres.....	54
Narromine & Trangie Aquatic Centres.....	54
Narromine & Trangie Aquatic Centres.....	55
Sport & Fitness Centre.....	55
Schools.....	55
Gymnastic Club.....	55
Gymnasium.....	55
Stadium.....	56
Ovals / Facilities.....	57
User Contributions – Narromine (per Ground/Season).....	57
User Contributions – Trangie (per Ground/Season).....	58
SHOWGROUND & RACECOURSE ADVISORY COMMITTEE.....	60
Narromine Showground.....	60
Hire of Narromine Showground.....	60
Hire of Stables – Narromine.....	60
Hire Covered Cattle Pavilion.....	60
Hire Yards surrounding McNab/Jack Walsh Stables – Per week.....	61
Hire Cattle Yards – Narromine.....	61
Horse Training Classes – Narromine.....	61
Trainer's Licence – Narromine.....	61

Trangie Showground.....61
Hire of Trangie Showground.....61
Hire of Stables – Trangie.....62
Horse Training Classes – Trangie.....62
Hire Horse Boxes.....62
Hire Cattle Yards – Trangie.....63
Trainers – Trangie.....63
Trainer's Licence – Trangie.....63

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NARROMINE SHIRE COUNCIL

ORGANISATIONAL SERVICES

Fee for Returned Cheques/Direct Deposits

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Each Instance	\$36.00	\$0.00	\$36.00	N	N

Rate Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Section 603 Certificate	\$85.00	\$0.00	\$85.00	Y	N
Section 603 Certificate – Expedition Fee	\$38.00	\$0.00	\$38.00	N	N

Searches – By Service Agents

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Company Searches – through Service Agent			Actual Cost	N	N
Property Searches – By Address, Lot & DP, Name – through Service Agent			Actual Cost	N	N

Copy of Rate or Water Account

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Request for Hard Copy of Original Rate or Water Notice	\$9.50	\$0.00	\$9.50	N	N
Request for Email Copy of Original Rate or Water Notice			No Charge	N	N

Accrual of Interest (Sec 566 LG Act 1993)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Outstanding Rates & Charges			6.0% per annum	Y	N

Rate Enquiry Fee – Per Property

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
(a) Written Request	\$42.00	\$0.00	\$42.00	N	N
(b) Verbal			No Charge	N	N

Administration Costs

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Staff Time per hour or part thereof – Related to GST exempt charge	\$87.00	\$0.00	\$87.00		N	N
Staff Time per hour or part thereof – Not related to GST exempt charge	\$87.27	\$8.73	\$96.00		N	Y

Photocopying Costs

Photocopying of Council documents only that cannot be taken away from the building, i.e. LEP pages, DCP Pages

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
A4	\$0.73	\$0.07	\$0.80		N	Y
A3	\$0.73	\$0.07	\$0.80		N	Y
A4 Colour	\$1.32	\$0.13	\$1.45		N	Y
A3 Colour	\$2.55	\$0.25	\$2.80		N	Y

Photocopying Services for Community Groups

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
A4	\$0.50	\$0.05	\$0.55		N	Y
A3	\$0.59	\$0.06	\$0.65		N	Y
A4 Colour	\$0.68	\$0.07	\$0.75		N	Y
A3 Colour	\$1.32	\$0.13	\$1.45		N	Y
Laminating – A4 Size	\$0.77	\$0.08	\$0.85		N	Y

Photocopying for Special Groups (At discretion of General Manager)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
A4	\$0.19	\$0.02	\$0.21		N	Y
A3	\$0.41	\$0.04	\$0.45		N	Y
A4 Colour	\$0.50	\$0.05	\$0.55		N	Y
A3 Colour	\$0.95	\$0.10	\$1.05		N	Y

GIPA

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Formal Application Access	\$30.00	\$0.00	\$30.00		Y	N
Processing charge per hour	\$30.00	\$0.00	\$30.00		Y	N
Internal Review fee	\$40.00	\$0.00	\$40.00		Y	N

Casual Hire of Council Meeting Rooms / Offices

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
CSPC Board Room – Hourly	\$21.36	\$2.14	\$23.50	N	Y
CSPC Board Room – Daily Hire	\$52.27	\$5.23	\$57.50	N	Y
CSPC Board Room – Weekly Hire	\$207.27	\$20.73	\$228.00	N	Y
Council Chambers – Hourly	\$21.36	\$2.14	\$23.50	N	Y
Council Chambers – Daily Hire	\$52.27	\$5.23	\$57.50	N	Y
Council Chambers – Weekly Hire	\$207.27	\$20.73	\$228.00	N	Y
Interview Room – Hourly	\$21.36	\$2.14	\$23.50	N	Y
Interview Room – Daily Hire	\$52.27	\$5.23	\$57.50	N	Y
Interview Room – Weekly Hire	\$207.27	\$20.73	\$228.00	N	Y
Training Room – 37 Burraway Street, Narromine – Hourly	\$21.36	\$2.14	\$23.50	N	Y
Training Room – 37 Burraway Street, Narromine – Daily	\$52.27	\$5.23	\$57.50	N	Y
Training Room – 37 Burraway Street, Narromine – Weekly	\$151.36	\$15.14	\$166.50	N	Y
HubnSpoke – 37 Burraway Street Narromine – Meeting Room – Daily Hire	\$90.91	\$9.09	\$100.00	N	Y
HubnSpoke – 37 Burraway Street Narromine – Hub Members Daily Hire	\$18.18	\$1.82	\$20.00	N	Y
HubnSpoke – 37 Burraway Street Narromine – Hub Members Weekly Hire	\$63.64	\$6.36	\$70.00	N	Y
HubnSpoke – 37 Burraway Street Narromine – Hub Members Monthly Hire	\$190.91	\$19.09	\$210.00	N	Y
HubnSpoke – 37 Burraway Street Narromine – Hub Members Annual Hire	\$1,909.09	\$190.91	\$2,100.00	N	Y

Lease of Offices at 37 Burraway Street, Narromine

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Weekly Hire – Signed Lease (Excludes Electricity Charges – Billed separately)	\$167.27	\$16.73	\$184.00	N	Y

Legal Fees (as per Council's Debt Recovery Policy)

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Skip Trace search fee – Using Service Agent (Ratepayer responsible for all searches)			Variable	N	N
Ratepayer responsible for all costs (includes Early & Late Stage Intervention & service fees)			Variable	N	N

Interest Payable

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Refunds from Council's Trust Fund, i.e. Bond			0%	N	N

Administration Charge – (Section 713 Sale)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Sale of Land under Section 713 of the Local Government Act, 1993 (per property listed for sale)	\$543.64	\$54.36	\$598.00	Y	Y

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ENVIRONMENTAL & HEALTH

Food Premises Inspection Fees

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Food Inspection Admin Fee	\$72.00	\$0.00	\$72.00	N	N
Food Inspection Fee per hour	\$84.50	\$0.00	\$84.50	N	N
Food Inspection Low Risk Premises – Nominal Fee	\$60.50	\$0.00	\$60.50	N	N
Food Inspection Community/Charity/Non-profit			No Charge	N	N
Food Re-inspection fee	\$121.00	\$0.00	\$121.00	N	N
Improvement Notice – Food Act	\$330.00	\$0.00	\$330.00	Y	N

Other Inspection Fees

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Public Health Premises – Skin Penetration Premises/Inspection Public Swimming Pools	\$90.91	\$9.09	\$100.00	Y	Y
Re-Inspection (Prohibition Order) per hour (min charge of half an hour, maximum 2 hours)	\$227.27	\$22.73	\$250.00	Y	Y

Protection of the Environmental Operations Act (1997)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Compliance cost notice – full cost recovery for council's involvement including plant, equipment, wages, reports, investigations			Cost Recovery + 10%	Y	Y

Water Carters – Potable Water

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Registration	\$54.55	\$5.45	\$60.00	N	Y
Annual Inspection	\$80.00	\$8.00	\$88.00	Y	Y

Section 68 – Local Government Act – Activity Approvals

Part A – Temporary structures and places of public entertainment

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Application for approval to install a manufactured home or moveable dwelling	\$1,025.00	\$0.00	\$1,025.00	N	N
Part A Inspection	\$112.00	\$0.00	\$112.00	N	N

Part B – Water Supply, Sewerage and Stormwater drainage work

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Part B Inspection	\$112.00	\$0.00	\$112.00	N	N
Carry out water supply work	\$108.50	\$0.00	\$108.50	N	N
Draw water from council water supply or standpipe or sell water so drawn	\$108.50	\$0.00	\$108.50	N	N
Install, alter, disconnect or remove a meter connected to a service pipe	\$108.50	\$0.00	\$108.50	N	N
Carry out Sewerage supply work	\$108.50	\$0.00	\$108.50	N	N
Carry out stormwater drainage work	\$108.50	\$0.00	\$108.50	N	N
Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain or sewer which connects with such a public drain or sewer	\$108.50	\$0.00	\$108.50	N	N

Part C – Management of Waste

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Part C Inspection	\$112.00	\$0.00	\$112.00	N	N
For fee or reward, transport waste over or under a public place	\$108.50	\$0.00	\$108.50	N	N
Place waste in a public place	\$108.50	\$0.00	\$108.50	N	N
Place a waste storage container in a public place	\$108.50	\$0.00	\$108.50	N	N
Dispose of waste into a sewer of the council	\$108.50	\$0.00	\$108.50	N	N
Liquid Trade Waste Application	\$204.00	\$0.00	\$204.00	N	N
Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility	\$175.50	\$0.00	\$175.50	N	N
Operate on site sewage system	\$108.50	\$0.00	\$108.50	N	N

Part D – Community Land

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Part D Inspection	\$52.50	\$0.00	\$52.50	N	N
Application to engage in a trade or business	\$279.50	\$0.00	\$279.50	N	N
Direct or procure a theatrical, musical or other entertainment for the public	\$120.00	\$0.00	\$120.00	N	N
Construct a temporary enclosure for the purpose of entertainment	\$120.00	\$0.00	\$120.00	N	N
For fee or reward, play a musical instrument or sing	\$60.50	\$0.00	\$60.50	N	N
Set up, operate or use a loudspeaker or sound amplifying device	\$60.50	\$0.00	\$60.50	N	N
Deliver a public address or hold a religious service or public meeting	\$60.50	\$0.00	\$60.50	N	N

Part E – Public Roads

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Part E Inspection	\$112.00	\$0.00	\$112.00	N	N
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	\$114.00	\$0.00	\$114.00	N	N
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	\$146.00	\$0.00	\$146.00	N	N

Part F – Other Activities

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Part F Inspection	\$88.50	\$0.00	\$88.50	N	N
Operate a public car park	\$114.00	\$0.00	\$114.00	N	N
Operate a caravan park or camping ground	\$256.00	\$0.00	\$256.00	N	N
Operate a manufactured home estate	\$256.00	\$0.00	\$256.00	N	N
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	\$86.00	\$0.00	\$86.00	N	N
Install or operate amusement devices	\$31.00	\$0.00	\$31.00	N	N
Use a standing vehicle or any article for the purpose of selling any article in a public place (Annual Fee)	\$114.00	\$0.00	\$114.00	N	N
Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	\$88.50	\$0.00	\$88.50	N	N

Swimming Pool

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Compliance certificate	\$72.00	\$0.00	\$72.00	Y	N
Compliance inspection – first inspection	\$150.00	\$0.00	\$150.00	Y	N
Compliance inspection – additional inspection	\$100.00	\$0.00	\$100.00	Y	N
Exemption Certificate	\$70.00	\$0.00	\$70.00	Y	N
Process swimming pool register application	\$10.00	\$0.00	\$10.00	Y	N

Use of Footpath

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Street dining/articles on footpaths application fees	\$100.50	\$0.00	\$100.50	N	N
Annual Rental	\$146.00	\$0.00	\$146.00	N	N
Footpath Security Deposit (Refundable if no damage incurred on footpath)	\$650.00	\$0.00	\$650.00	N	N

Temporary Buildings

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Application for approval of temporary building	\$145.00	\$0.00	\$145.00	N	N
Application for permission to occupy moveable dwelling on building site (caravan) Information	\$145.00	\$0.00	\$145.00	N	N

Noxious Weeds

Private Spraying – Noxious Weeds

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
One man plus plant (Plant including 1 operator) per hour (Minimum Charge one hour)	\$114.09	\$11.41	\$125.50	N	Y
Two men plus plant (Plant including 2 operators) per hour (Minimum Charge one hour)	\$191.36	\$19.14	\$210.50	N	Y
Plus Chemical			Cost + 30%	N	Y
Plus Charge per kilometre	\$2.09	\$0.21	\$2.30	N	Y

Hire of Noxious Weeds Trailer

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Trailer – Daily Hire Rate	\$27.27	\$2.73	\$30.00	N	Y
Bond – Refundable	\$284.00	\$0.00	\$284.00	N	N

Ranger Services

Dog & Cat Registrations

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Non – Desexed	\$216.00	\$0.00	\$216.00	Y	N
Annual Permit (for cats not desexed by four months of age IN ADDITION to their Lifetime Registration Fee)	\$80.00	\$0.00	\$80.00	Y	N
Annual Permit (Restricted Breed or Declared Dangerous Dogs IN ADDITION to their one-off Lifetime Registration Fee)	\$195.00	\$0.00	\$195.00	Y	N
Desexed – Animal Registration	\$60.00	\$0.00	\$60.00	Y	N
Desexed – Eligible Pensioner	\$26.00	\$0.00	\$26.00	Y	N
Working Dogs – Desexed			No Charge	Y	N
Desexed – Sold by Pound/Shelter	\$30.00	\$0.00	\$30.00	N	N
Non Desexed – Registered Breeder	\$60.00	\$0.00	\$60.00	Y	N
Assistance Animal			No Charge	Y	N
Microchipping fee – all dogs and cats*	\$58.00	\$0.00	\$58.00	N	N

*NOTE: Only GST Exempt when part of impound release fee

Dog & Cat Registrations [continued]

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Euthanasia	\$86.00	\$0.00	\$86.00		Y	N
Non Desexed – Not Recommended	\$60.00	\$0.00	\$60.00		Y	N
Certificate of Compliance for Dangerous/Restricted Breed Enclosure	\$150.00	\$0.00	\$150.00		Y	N
Late Fee – where registration fee has not been paid 28 days after when animal was required to be registered.	\$16.00	\$0.00	\$16.00		Y	N
Cat – Desexed or Not Desexed	\$50.00	\$0.00	\$50.00		Y	N
Cat – Eligible Pensioners	\$26.00	\$0.00	\$26.00		Y	N
Cat – Desexed (sold by pound/shelter)	\$25.00	\$0.00	\$25.00		Y	N
Cat – Not Desexed (not recommended)	\$50.00	\$0.00	\$50.00		Y	N
Cat – Not Desexed (recognised breeder)	\$50.00	\$0.00	\$50.00		Y	N

Impounding Fee – Companion Animals

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Maintenance and sustenance fee (per day held)	\$15.00	\$0.00	\$15.00		Y	N

Release Fees

NOTE: Animals are to be micro chipped and lifetime registered prior to being released

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
First release	\$50.00	\$0.00	\$50.00		Y	N
Second and subsequent release (within 12 months of first release)	\$100.00	\$0.00	\$100.00		Y	N

Equipment Charges (Companion Animals)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Dangerous/Restricted Dog Collar (small)				Actual Costs + 10%	N	N
Dangerous/Restricted Dog Collar (medium)				Actual Costs + 10%	N	N
Dangerous/Restricted Dog Collar (large)				Actual Costs + 10%	N	N
Dangerous/Restricted Dog Collar (extra large)				Actual Costs + 10%	N	N

Surrender Fee (Commercial)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Surrender Greyhound (Commercial)	\$83.50	\$0.00	\$83.50		Y	N

Sale of Companion Animals

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Sale of Companion Animal – Including Microchipping, De-sexing & Lifetime Registration			Actual Costs + 10%	N	N

Impounding

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
After Hours Callout Fee (per person)	\$261.50	\$0.00	\$261.50	N	N
Impounding Officer Fee (per hour)	\$68.00	\$0.00	\$68.00	N	N
Fee per animal	\$29.00	\$0.00	\$29.00	N	N

Callout Fee

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Officer Per Hour (during normal working hours)	\$49.50	\$0.00	\$49.50	N	N
Per Additional Officer per hour	\$49.50	\$0.00	\$49.50	N	N
Per Additional Officer per half hour (after 4 hours)	\$49.50	\$0.00	\$49.50	N	N
Officer Travel per kilometer	\$1.14	\$0.11	\$1.25	N	Y

Transport / Carrier Costs / Feeding

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Cost recovery of Actual Costs to Council			Actual Costs + 10%	N	N

Small Stock Trailer – per hour (1 hour minimum)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Hire of Stock Trailer – per hour (1 hour minimum)	\$51.36	\$5.14	\$56.50	N	Y

Treatment & Feeding Costs

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Feeding costs – Cost recovery of Actual Costs to Council			Actual Costs + 10%	N	N
Euthanasia – per Animal Livestock			Actual Costs + 10%	N	N

Sale of Livestock

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
By Tender (All Advertising Costs & Preparation for Sale)	\$151.36	\$15.14	\$166.50	N	Y
By Auction		Actual Costs + 10%		N	N

Impounding Fee – Vehicles/ Articles

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Abandoned Article – Small (Per Article)	\$204.00	\$0.00	\$204.00	N	N
Abandoned Article – Large (Per Article)	\$291.50	\$0.00	\$291.50	N	N
Abandoned Vehicle	\$419.00	\$0.00	\$419.00	N	N
Release Fee – Vehicle / Article	\$36.00	\$0.00	\$36.00	N	N
Storage Fee – Vehicle (Per Day)	\$12.00	\$1.20	\$13.20	N	Y
Disposal Fee		Actual Costs + 10%		N	N

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PLANNING & DEVELOPMENT

Planning – LEP

Local Environmental Plans (LEP)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Documents & Maps (hard copy)	\$61.50	\$0.00	\$61.50	N	N

Development Control Plans (DCP)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Document in hard copy	\$34.00	\$0.00	\$34.00	N	N

Fees for Planning Proposals (Rezoning Applications)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Stage 1 – Milestone – Upon initial application	\$638.00	\$0.00	\$638.00	N	N
Stage 2 – Milestone – Upon endorsement of Council	\$2,550.00	\$0.00	\$2,550.00	N	N
Stage 3 – Milestone – Upon approval of the NSW Dept of Planning & Infrastructure 'Gateway'	\$8,895.00	\$0.00	\$8,895.00	N	N
Advertising of rezoning	\$1,135.00	\$0.00	\$1,135.00	N	N

Section 10.7 Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Sec 10.7 Basic Certificate (charge per lot)	\$53.00	\$0.00	\$53.00	Y	N
10.7 (2) & (5) Certificate (charge per lot)	\$133.00	\$0.00	\$133.00	Y	N

Section 7.11 and 7.12 Contributions (S94 & S94A Contributions)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Section 7.11	As per Section 7.11 and 7.12 Contributions Policy			Y	N

Development Applications

Development Applications – Other

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Swimming Pool	\$100.00	\$10.00	\$110.00	Y	Y

Dwelling House with Cost of Construction less than \$100,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
For dwelling house with construction less than \$100,000*	\$455.00	\$0.00	\$455.00	Y	N

*Where application involves erection of dwelling house, of which the estimation cost of construction is \$100,000 or less

All Developments

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Advertising Sign (first sign)	\$285.00	\$0.00	\$285.00	Y	N
plus each advertisement thereafter	\$93.00	\$0.00	\$93.00	Y	N

Up to \$5,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Up to \$5,000	\$110.00	\$0.00	\$110.00	Y	N

From \$5,001 to \$50,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$170.00	\$0.00	\$170.00	Y	N
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$3.00	\$0.00	\$3.00	Y	N

From \$50,001 to \$250,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$352.00	\$0.00	\$352.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000*	\$3.64	\$0.00	\$3.64	Y	N

* A fee is payable to each concurrence authority for development that requires concurrence

From \$250,001 to \$500,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$1,160.00	\$0.00	\$1,160.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$2.34	\$0.00	\$2.34	Y	N

From \$500,001 to \$1M

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$1,745.00	\$0.00	\$1,745.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1.64	\$0.00	\$1.64	Y	N

From \$1M to \$10M

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$2,615.00	\$0.00	\$2,615.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$1.44	\$0.00	\$1.44	Y	N

From \$10M to \$100M

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$15,875.00	\$0.00	\$15,875.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$1.19	\$0.00	\$1.19	Y	N

Development Application – for Subdivisions

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Application (including creation of a public road)	\$665.00	\$0.00	\$665.00	Y	N
Plus per additional Lot created	\$65.00	\$0.00	\$65.00	Y	N
Per Application (not including creation of a public road)	\$330.00	\$0.00	\$330.00	Y	N
Plus per additional Lot created	\$53.00	\$0.00	\$53.00	Y	N
Per Application (Strata Title)	\$330.00	\$0.00	\$330.00	Y	N
Plus per additional Lot created	\$65.00	\$0.00	\$65.00	Y	N

Subdivision Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Subdivision Certificate (per Certificate)	\$118.00	\$0.00	\$118.00	Y	N
Subdivision Certificate (per Lot)	\$129.00	\$0.00	\$129.00	Y	N

Designated Development

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
If a proposed development is also a designated development for the purposes of the Environmental Planning & Assessment Act (EP & A Act) the following additional fee applies	\$920.00	\$0.00	\$920.00	Y	N

Development Fees – Other

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Concurrence Fee (Cl 252A (5) EP & A Regulations 2000	\$320.00	\$0.00	\$320.00	Y	N
Integrated Development Processing Fee (cl 252A(1) & cl253 (1))**	\$140.00	\$0.00	\$140.00	Y	N

** An approval fee of \$320 is payable to each approval body in respect to Integrated Development

Modification of Development Application

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Minor Modifications to a DA (under S.4.55(1) of Act) (Minimal environmental impact)	\$71.00	\$0.00	\$71.00	Y	N
Minor Modification (under S.4.55(1A) or S4.55(1) of the Act) (Minimal environmental impact)	50% of the Original DA fee up to a maximum \$645.00			Y	N
Major Modifications (under S.4.55AA(1) or S.4.55(2) of Act) – (Not of Minimal environmental impact)	50% of the Original DA fee up to a maximum \$850.00			Y	N

Notes

The maximum fee for an application under section 4.55(2) of the Act in respect of a modification which, in the opinion of the consent authority, is not of minimal environmental impact, is:

(a) if the fee for the original application was less than \$100, 50% of that fee, or

(b) if the fee for the original application was \$100 or more:

(i) in the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50% of the fee for the original DA, and

(ii) in the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less, \$190, and

(iii) in the case of an application with respect to any other development application, as set out below;

Plus an additional amount of not more than \$665 if notice of the application is required to be given under section 4.55(2) or 4.56(1) of the Act.

Estimated Cost and Maximum Fee Payable

Up to \$5,000

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$55.00	\$0.00	\$55.00		Y	N

From \$5,001 to \$250,000

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$85.00	\$0.00	\$85.00		Y	N
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$1.50	\$0.00	\$1.50		Y	N

From \$250,001 to \$500,000

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$500.00	\$0.00	\$500.00		Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.85	\$0.00	\$0.85		Y	N

From \$500,001 to \$1,000,000

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$712.00	\$0.00	\$712.00		Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.50	\$0.00	\$0.50		Y	N

From \$1,000,001 to \$10,000,000

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$987.00	\$0.00	\$987.00		Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.40	\$0.00	\$0.40		Y	N

From \$10M

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$4,740.00	\$0.00	\$4,740.00		Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.30	\$0.00	\$0.30		Y	N

Review of a Development Application

The maximum fee for a request for a review of a determination under section 8.2 of the Act is:

(a) in the case of a request with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50 % of the fee for the original development application, and

(b) in the case of a request with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less, \$190, and

(c) in the case of a request with respect to any other development application, as set out in the Table to this clause,

Plus an additional amount of not more than \$620 if notice of the application is required to be given under section 8.2 of the Act.

Up to \$5,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$55.00	\$0.00	\$55.00	Y	N

From \$5,001 to \$250,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$85.00	\$0.00	\$85.00	Y	N
Plus per \$1,000 (or part of \$1,000) of the estimated cost	\$1.50	\$0.00	\$1.50	Y	N

From \$250,001 to \$500,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$500.00	\$0.00	\$500.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.85	\$0.00	\$0.85	Y	N

From \$500,001 to \$1,000,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$712.00	\$0.00	\$712.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.50	\$0.00	\$0.50	Y	N

From \$1,000,001 to \$10,000,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$987.00	\$0.00	\$987.00	Y	N

From \$1,000,001 to \$10,000,000 [continued]

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.40	\$0.00	\$0.40	\$0.40	Y	N

From \$10M

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Base Fee	\$4,740.00	\$0.00	\$4,740.00	\$4,740.00	Y	N
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.30	\$0.00	\$0.30	\$0.30	Y	N

Review of Decision to Reject

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Estimated Cost Up To \$100,000	\$55.00	\$0.00	\$55.00	\$55.00	Y	N
Estimated Cost between \$100,001 and \$1,000,000	\$150.00	\$0.00	\$150.00	\$150.00	Y	N
Estimated Cost Greater than \$1,000,000	\$250.00	\$0.00	\$250.00	\$250.00	Y	N

Advertising of Development Application

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Advertised Development (Includes newspaper advertisement, letters to adjoining owners and 2 weeks advertising period)	\$1,105.00	\$0.00	\$1,105.00	\$1,105.00	Y	N
Designated Development	\$2,220.00	\$0.00	\$2,220.00	\$2,220.00	Y	N
Adjoining Owner's Notification (no newspaper advertisement, per application)	\$30.00	\$0.00	\$30.00	\$30.00	Y	N

Modification of a CDC

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Minor – per Certificate	\$107.27	\$10.73	\$118.00	\$118.00	N	Y
Major – per Certificate		50% of the Original fee			N	Y

Lodgement of Certificate by Private Certifiers

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
By a Private Certifier (per Certificate)	\$36.00	\$0.00	\$36.00	\$36.00	Y	N

Building Certificate Fee (cl. 260)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Class 1 and Class 10 Building	\$250.00	\$0.00	\$250.00	Y	N
Each additional dwelling – dwelling is in the building or on the allotment	\$250.00	\$0.00	\$250.00	Y	N
Class 2 to Class 9 not exceeding 200m ²	\$250.00	\$0.00	\$250.00	Y	N
Plus: for areas within 201m ² to 2,000m ² per m ²	\$0.55	\$0.00	\$0.55	Y	N
Exceeding 2,000m ²	\$1,165 + 7.5c per m ² exceeding 2,000m ²			N	N
Where re-inspection required	\$92.50	\$0.00	\$92.50	Y	N
Copy of Building Certificate (cl. 261)	\$13.00	\$0.00	\$13.00	Y	N

Stamping of Additional Plans (per set)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Stamping of Additional Plans (per set)	\$14.60	\$0.00	\$14.60	N	N

Bond Administration Fee

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Lodging of a bond or proof of bank guarantee with council for incomplete subdivision works	\$290.50	\$0.00	\$290.50	N	N

Relocation of Second Hand Dwelling

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Security Bond	\$11,275.00	\$0.00	\$11,275.00	N	N
Inspection prior to relocation (within Narromine Shire)	\$296.36	\$29.64	\$326.00	N	Y
Inspection prior to relocation (Outside Narromine Shire – 250km)	\$596.36	\$59.64	\$656.00	N	Y
Inspection prior to relocation (Outside Narromine Shire – in excess of 250km)		Actual Costs + 10%		N	Y
Section 608 Fee for Inspection (Other)	\$99.50	\$0.00	\$99.50	N	N

Complying Development Certificate (CDC)

Residential (Fee does not include inspection fee)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
New Dwelling, Dwelling Alterations & Additions – Estimated value up to \$5,000	75% of Combined DA/CC fee			N	Y
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$5,000 and \$50,000	75% of Combined DA/CC fee			N	Y

Residential (Fee does not include inspection fee) [continued]

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$50,001 to and \$250,000	75% of Combined DA/CC fee			N	Y
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$250,001 to and \$500,000	75% of Combined DA/CC fee			N	Y
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$500,00 to and \$1,000,000	75% of Combined DA/CC fee			N	Y

Non Residential (Fee does not include inspection fee)

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Commercial/Industrial buildings – Estimated value between \$5,001 to and \$50,000	75% of Combined DA/CC fee			N	Y
Commercial/Industrial buildings – Estimated value between \$50,001 to and \$250,000	75% of Combined DA/CC fee			N	Y
Commercial/Industrial buildings – Estimated value between \$250,001 to and \$500,000	75% of Combined DA/CC fee			N	Y
Commercial/Industrial buildings – Estimated value between \$500,001 to and \$1,000,000	75% of Combined DA/CC fee			N	Y

Assessment of Alternative Solution

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Non – Fire Safety (per application)	\$494.55	\$49.45	\$544.00	N	Y
Fire Safety (per application) – Minor	\$1,400.00	\$140.00	\$1,540.00	N	Y
Fire Safety (per application) – Major	Actual Costs + 10%			N	Y

Inspections (Including Final Occupation Certificates)

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Building and Engineering Works Inspection Fee (Single)	\$113.18	\$11.32	\$124.50	N	Y
Building Inspection Class 2 – 9 (Single)	\$191.36	\$19.14	\$210.50	N	Y
New Dwelling Package (max. 6 Inspections)	\$502.73	\$50.27	\$553.00	N	Y
Alterations and Additions including drainage package (max. 6 inspections)	\$571.82	\$57.18	\$629.00	N	Y
Alterations and Additions NO Drainage package (max. 4 Inspections)	\$450.91	\$45.09	\$496.00	N	Y
Class 10 – No Drainage	\$221.82	\$22.18	\$244.00	N	Y
Class 10 Including Drainage	\$280.91	\$28.09	\$309.00	N	Y
Re-Inspection	\$102.73	\$10.27	\$113.00	N	Y
Commercial/Industrial (Less than 500m2) (max. 4 Inspections)	\$370.91	\$37.09	\$408.00	N	Y
Commercial/Industrial (Greater than 500m2 but less than 1,000m2) (max. 7 Inspections)	\$602.73	\$60.27	\$663.00	N	Y

Inspections (Including Final Occupation Certificates) [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Multi-Unit Residential Package (per unit)	\$370.91	\$37.09	\$408.00	N	Y
Inspections of Roadworks at Critical Stages (package of up to 8 inspections)	\$602.73	\$60.27	\$663.00	N	Y

Certificates & Notices

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Section 121ZP Certificate Application (Outstanding Notices)	\$75.00	\$0.00	\$75.00	Y	N
Section 735A Certificate Application Fee (Outstanding Notices)	\$80.00	\$0.00	\$80.00	Y	N

Construction Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Swimming Pool	\$242.27	\$24.23	\$266.50	N	Y

Residential – New Dwelling, Dwelling Alterations & Additions**Up to \$5,000**

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$186.36	\$18.64	\$205.00	N	Y

From \$5,001 to \$15,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$218.18	\$21.82	\$240.00	N	Y

From \$15,001 to \$50,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$263.64	\$26.36	\$290.00	N	Y

From \$50,001 to \$100,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$277.27	\$27.73	\$305.00	N	Y

From \$100,001 to \$250,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$363.64	\$36.36	\$400.00	N	Y

From \$250,001 to \$500,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$427.27	\$42.73	\$470.00	N	Y

From \$500,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$427.27	\$42.73	\$470.00	N	Y
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$500,000	\$1.32	\$0.13	\$1.45	N	Y

Carport, Patio or Garage

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Carport, Patio or Garage < 75m ²	\$191.36	\$19.14	\$210.50	N	Y
Carport, Patio or Garage > 75m ²	\$242.27	\$24.23	\$266.50	N	Y

Dual Occupancy

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Dual Occupancy – value up to \$500,000	\$204.55	\$20.45	\$225.00	N	Y
Dual Occupancy – exceeding \$500,000	\$545.45	\$54.55	\$600.00	N	Y

Multi Unit Residential

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Multi Unit Residential (Up to six units)	\$773.64	\$77.36	\$851.00	N	Y
Multi Unit Residential (Greater than six units)	\$773.64	\$77.36	\$851.00	N	Y

Multi Unit Residential [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Unit above six units	\$159.55	\$15.95	\$175.50	N	Y

Commercial / Industrial Buildings**Up to \$15,000**

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$245.45	\$24.55	\$270.00	N	Y

From \$15,001 to \$100,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$309.09	\$30.91	\$340.00	N	Y
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$15,000	\$3.27	\$0.33	\$3.60	N	Y

From \$100,001 to \$250,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$400.00	\$40.00	\$440.00	N	Y
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$100,000	\$2.18	\$0.22	\$2.40	N	Y

From \$250,000

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Base Fee	\$750.00	\$75.00	\$825.00	N	Y
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$250,000	\$1.32	\$0.13	\$1.45	N	Y

Assessment of Construction Certificate outside Council's Accreditation Level

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Assessment outside Council's Accreditation Level			Actual Costs + 10%	N	Y

Subdivision Construction Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Subdivision Construction Certificate Application Only	\$252.27	\$25.23	\$277.50	N	Y

Modification of Construction Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Class 1 & 10	\$93.64	\$9.36	\$103.00	Y	Y
Class 2 & 9	50% of the Original fee			Y	Y
Subdivision	\$70.00	\$7.00	\$77.00	Y	Y
All Classes – correction of typographical error on submitted plans	\$19.09	\$1.91	\$21.00	Y	Y

Copy of Construction Certificates

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Issue Copy of CC	\$51.36	\$5.14	\$56.50	N	Y

Sewer Connection (Town Sewerage System) – Section 68 LG Act Application

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Application fee – Dwelling/Domestic	\$140.50	\$0.00	\$140.50	N	N
Application fee – Alteration to an existing approval	\$72.00	\$0.00	\$72.00	N	N
Application fee – Industrial/Commercial	\$282.00	\$0.00	\$282.00	N	N
Application fee – Alteration to existing approval	\$140.50	\$0.00	\$140.50	N	N

Building Statistic Charge

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Annum	\$171.00	\$0.00	\$171.00	N	N
Monthly	\$16.80	\$0.00	\$16.80	N	N

COMMUNITY & CULTURAL SERVICES

Cemetery

General Cemetery Fees – Narromine, Tomingley & Trangie Monumental

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Purchase Perpetual Interment Right (2.4m x .9m)	\$795.45	\$79.55	\$875.00	N	Y
Reservation (Monumental)*	\$372.73	\$37.27	\$410.00	N	Y
*Is deducted from future purchase price					
Interment Fee (Weekdays) – Monumental	\$863.64	\$86.36	\$950.00	N	Y
Interment Fee – Reopening (Weekdays) – Monumental	\$1,000.00	\$100.00	\$1,100.00	N	Y
Interment Fee (Weekends & Public Holidays) – Monumental	\$1,168.18	\$116.82	\$1,285.00	N	Y
Interment Fee Monumental – Reopening (Weekends & Public Holidays)	\$1,272.73	\$127.27	\$1,400.00	N	Y
Interment of Ashes in grave or headstone (Weekdays) – Monumental	\$266.36	\$26.64	\$293.00	N	Y
Interment of Ashes in grave or headstone (Weekends & Public Holidays)	\$631.82	\$63.18	\$695.00	N	Y
Interment Fee – Stillborn & Children under 2 years (Buried in children's section – single interment (No charge for gravesite)	\$415.45	\$41.55	\$457.00	N	Y
Interment Fee – Still born and Children under 2 years (Buried in new grave – single interment) – Monumental	\$415.45	\$41.55	\$457.00	N	Y
Exhumation Fee (Weekdays) – Monumental	\$1,959.09	\$195.91	\$2,155.00	N	Y
Exhumation Fee (Weekend and Public Holidays) – Monumental	\$2,395.45	\$239.55	\$2,635.00	N	Y
Provision of Cross	\$150.00	\$15.00	\$165.00	N	Y

Walls of Memory

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Purchase Perpetual Interment Right – Niche – Narromine (Monumental Walls), Trangie & Tomingley	\$227.27	\$22.73	\$250.00	N	Y
Purchase Perpetual Interment Right – Niche – Narromine (New Lawn Wall) Located in Lawn Section	\$227.27	\$22.73	\$250.00	N	Y
Perpetual Interment Right – Garden Niche (Narromine Cemetery)	\$250.00	\$0.00	\$250.00	N	N
Bronze Plaque		At Cost + 20%		N	Y
Purchase Vase for Niche Wall – Fitting Included		Actual costs + 20%		N	N
Interment of Ashes (Weekday)	\$208.64	\$20.86	\$229.50	N	Y
Interment of Ashes (Weekend & Public Holidays)	\$528.18	\$52.82	\$581.00	N	Y
Transfer of ashes into suitable receptacle	\$9.09	\$0.91	\$10.00	N	Y
Removal of ashes from Niche Wall (Council not responsible if plaque damaged during removal)	\$209.09	\$20.91	\$230.00	N	Y

Lawn Cemetery Fees – Narromine & Trangie

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Purchase Perpetual Interment Right (2.4m x 1.2m) – (Includes Perpetual Maintenance)	\$1,304.55	\$130.45	\$1,435.00	N	Y
Reservation (Lawn)*	\$372.73	\$37.27	\$410.00	N	Y
*Is deducted from future purchase price					
Interment Fee (Weekdays) – Lawn	\$863.64	\$86.36	\$950.00	N	Y
Interment Fee – Reopening (Weekdays) – Lawn	\$836.36	\$83.64	\$920.00	N	Y
Interment Fee (Weekends & Public Holidays) – Lawn	\$1,168.18	\$116.82	\$1,285.00	N	Y
Interment Fee/Reopening (Weekends & Public Holidays) – Lawn	\$1,213.64	\$121.36	\$1,335.00	N	Y
Interment of Ashes in grave or headstone (Weekdays) – Lawn	\$265.91	\$26.59	\$292.50	N	Y
Interment of Ashes in grave or headstone (Weekends & Public Holidays) – Lawn	\$631.82	\$63.18	\$695.00	N	Y
Interment Fee – Stillborn & Children under 2 years (Buried under Lawn Concrete Beam + Grave site at full cost)	\$413.64	\$41.36	\$455.00	N	Y
Interment Fee – Stillborn & Children under 2 years (Buried in new grave – single interment) – Lawn	\$413.64	\$41.36	\$455.00	N	Y
Exhumation Fee (Weekdays) – Lawn	\$1,959.09	\$195.91	\$2,155.00	N	Y
Exhumation Fee (Weekend and Public Holidays) – Lawn	\$2,395.45	\$239.55	\$2,635.00	N	Y
Provision of Cross	\$150.00	\$15.00	\$165.00	N	Y
Permission to erect head/foot stones – Lawn Section only* NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee.	\$50.00	\$0.00	\$50.00	N	N
*NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee.					

Community Halls

Trangie Memorial Hall (Per Booking)

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Community Meetings			No Charge	N	N
Refundable Security Deposit	\$114.00	\$0.00	\$114.00	N	N
Hire of the Memorial Hall – General use (Hirer to clean before and after event)	\$196.82	\$19.68	\$216.50	N	Y
Hire of Memorial Hall – Special Charitable Occasions (Hirer to clean before and after the event)	\$67.27	\$6.73	\$74.00	N	Y
Hire of Memorial Hall – School Concerts (Hirer to clean before and after the event)			No Charge	N	N
Hire of trestles (each)	\$11.82	\$1.18	\$13.00	N	Y
Hire of chairs (each)	\$1.18	\$0.12	\$1.30	N	Y

Tomingley Memorial Hall (Per Booking)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Community Meetings			No Charge	N	N
Casual Hire of Hall (per hour) – (Hirer to clean before and after event)	\$24.55	\$2.45	\$27.00	N	Y
Hire of Hall per day (9am to 5 pm) – (Hirer to clean before and after event)	\$169.09	\$16.91	\$186.00	N	Y
Hire of Hall for evening functions i.e. parties, social gatherings (Hirer to clean before and after event)	\$169.09	\$16.91	\$186.00	N	Y
Refundable Security Deposit (all events except for evening functions)	\$121.00	\$0.00	\$121.00	N	N
Refundable Security Deposit (evening functions)	\$240.00	\$0.00	\$240.00	N	N

Macquarie Regional Library

Inter Library Loans

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Inter Library Loan – per item	\$6.36	\$0.64	\$7.00	Y	Y
Possible additional fee from other Libraries	\$25.91	\$2.59	\$28.50	Y	Y

Overdue Fees – Item per week

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Overdue Fee	\$1.00	\$0.00	\$1.00	Y	N
Overdue Fees – Amnesty	\$0.00	\$0.00	\$0.00	Y	N

Reservation Fee

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Reservation Fee – per item	\$1.36	\$0.14	\$1.50	Y	Y

Equipment Usage

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Word Processing Scanner – per hour*	\$5.82	\$0.58	\$6.40	Y	Y
Word Processing Scanner – 15 minutes*	\$1.45	\$0.15	\$1.60	Y	Y

Photocopying & Printouts

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
B & W Photocopy – per A4 sheet	\$0.27	\$0.03	\$0.30		Y	Y
B & W Photocopy – per A3 sheet	\$0.55	\$0.05	\$0.60		Y	Y
Colour Copy per A4 sheet	\$0.91	\$0.09	\$1.00		Y	Y
Colour Copy per A3 sheet	\$1.82	\$0.18	\$2.00		Y	Y
3D Printing – not including materials – per hour	\$4.55	\$0.45	\$5.00		N	Y
3D Printing – not including materials – per 15 minutes	\$1.14	\$0.11	\$1.25		N	Y

Laminating

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
A4 – per page	\$1.36	\$0.14	\$1.50		N	Y
A3 – per page	\$2.73	\$0.27	\$3.00		N	Y

Fax Services

*The fax service charges are based on the current Australia Post Fax Post Service

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Fax, outgoing (Aust), first page*	\$4.55	\$0.45	\$5.00		Y	Y
Fax, outgoing (Aust), additional pages*	\$1.14	\$0.11	\$1.25		Y	Y
Fax, outgoing (O/S), first page*	\$10.00	\$1.00	\$11.00		Y	Y
Fax, outgoing (O/S), additional pages*	\$2.27	\$0.23	\$2.50		Y	Y
Fax, incoming (all), first page*	\$4.55	\$0.45	\$5.00		Y	Y
Fax, incoming (all), additional pages*	\$1.18	\$0.12	\$1.30		Y	Y

Local & Family History Research

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Staff time – per hour	\$27.27	\$2.73	\$30.00		Y	Y

Information Research

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Community – per hour	\$27.27	\$2.73	\$30.00		Y	Y
Commercial – per hour	\$54.55	\$5.45	\$60.00		Y	Y

Book Club Subscriptions

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
MRL Library Book Clubs			No Charge		N	N
Community Book Clubs	\$72.73	\$7.27	\$80.00		N	Y

Digital Image Service

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Single TIFF/JPG 300 dpi image on CD (Private Use) – Cost includes CD	\$14.55	\$1.45	\$16.00		Y	Y
Postage & handling (if required)	\$10.00	\$1.00	\$11.00		Y	Y
Single JPG 300 dpi image via email	\$10.91	\$1.09	\$12.00		Y	Y
Single TIFF/JPG 300 dpi image on CD (Commercial Use) – Cost includes CD	\$48.18	\$4.82	\$53.00		Y	Y
Postage & handling (if required)	\$10.00	\$1.00	\$11.00		Y	Y

Item Replacement

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Item Replacement – Processing charge – per item	\$9.09	\$0.91	\$10.00		Y	Y

Book Sale

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Adult/Junior/Large Print/Non-Fiction – soft cover	\$0.91	\$0.09	\$1.00		N	Y
Adult/Junior/Large Print/Non-Fiction – hard cover	\$1.36	\$0.14	\$1.50		N	Y
Box of Books – large	\$9.09	\$0.91	\$10.00		N	Y
Box of Books – small	\$4.55	\$0.45	\$5.00		N	Y

PC Computers (MRL Decommissioned)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
PC Computers – MRL Decommissioned			Market Price		N	N

Merchandising

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
Book Light	\$9.09	\$0.91	\$10.00		N	Y
Keep Cup	\$12.73	\$1.27	\$14.00		N	Y

Library Miscellaneous

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Library Bags – Nylon with the Macquarie Regional Library Logo	\$2.73	\$0.27	\$3.00	Y	Y
Drawstring Bag	\$4.55	\$0.45	\$5.00	N	Y
Tote Bag – cotton	\$7.27	\$0.73	\$8.00	N	Y
Earphones – per set	\$2.27	\$0.23	\$2.50	Y	Y
per USB Thumb Drives	\$7.27	\$0.73	\$8.00	Y	Y

Workshops

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Workshops – per participant (external service provider)	\$9.09	\$0.91	\$10.00	N	Y
Events – Special – per participant (external service provider)	\$4.55	\$0.45	\$5.00	N	Y

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INFRASTRUCTURE SERVICES

Road Related Applications

Section 138 of the Roads Act, 1993

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Working within Road Reserve under Section 138 of the Roads Act, 1993 such as (irrigation crossings, driveways, signs, pipelines, etc)	\$286.00	\$0.00	\$286.00	N	N

Road Signs

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Information & Directional Signage – Signs & sign installation			By Quotation	N	N
New Subdivision Road Name Sign			Cost Recovery + 10%	N	Y
Property Sign			Cost Recovery + 10%	N	Y

Road Openings – Refundable Bonds (Refunded on satisfactory completion of the work) Note: GST Payable if not refunded

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Natural (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate			Cost Recovery	N	Y
Gravel (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate			Cost Recovery	N	Y
Bitumen (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate			Cost Recovery	N	Y

Road Closure Applications

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Permanent	\$1,365.00	\$0.00	\$1,365.00	N	N
Temporary	\$286.00	\$0.00	\$286.00	N	N
Advertising			At Cost	N	N
Survey			At Cost	N	N
Traffic Facilities for Commercial Purposes Applications			At Cost	N	Y

Gutter Crossing Charges: Excluding the removal of existing crossing

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Standard Crossing @ 3.0m width	\$798.18	\$79.82	\$878.00	N	Y

Gutter Crossing Charges: Excluding the removal of existing crossing [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Extension of standard width per meter – Standard Crossing	\$264.55	\$26.45	\$291.00	N	Y
Medium Duty Crossing @ 3.5m width	\$1,063.64	\$106.36	\$1,170.00	N	Y
Extension of standard width per meter – Medium Duty Crossing	\$301.82	\$30.18	\$332.00	N	Y
Heavy Duty Crossing @ 4.0m width	\$1,440.91	\$144.09	\$1,585.00	N	Y
Extension of standard width per meter – Heavy Duty Crossing	\$360.91	\$36.09	\$397.00	N	Y
Supervision Fee where Approved Contractor performs work per inspection	\$142.73	\$14.27	\$157.00	N	Y
Removal Costs will be carried out on a Cost Recovery Basis		Cost Recovery + 10%		N	Y
Road Pavements		By Quotation		N	Y

Waste Facility**Waste Management – Domestic**

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Occupied – Per approved receptacle in the garbage collection area (Residential) – Weekly Collection – Kerbside	\$405.00	\$0.00	\$405.00	N	N
Unoccupied Waste Service Charge (Residential) – Vacant Land	\$93.00	\$0.00	\$93.00	N	N

Recycling – Domestic

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Recycling Service Charge (Residential) – Fortnightly Collection – Kerbside	\$108.00	\$0.00	\$108.00	N	N

Waste Management – Commercial

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per approved receptacle in the garbage collection area (Commercial) – Weekly Collection – Kerbside	\$410.00	\$0.00	\$410.00	N	N
Unoccupied Waste Service Charge – Vacant Land (Commercial)	\$93.00	\$0.00	\$93.00	N	N

Recycling – Commercial

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Recycling Service Charge (Commercial) – Fortnightly Collection – Kerbside	\$108.00	\$0.00	\$108.00	N	N

Waste Depot Charge

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
All Rural Land	\$93.00	\$0.00	\$93.00	N	N

Food & Organics Collection – Residential (FOGO)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Food & Organics Service Charge – Residential Properties – Weekly Collection – Kerbside	\$87.00	\$0.00	\$87.00	N	N
1. Eligible Pensioners will receive a \$50.00 (\$12.50 per quarter) Council subsidy					

Interest Rate – Waste, Recycling & FOGO

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Interest on Outstanding Waste, Recycling & FOGO Services			6.0% per annum	Y	N

Food & Organics Collection – Other* (FOGO)

* Optional weekly collection service available by request for Commercial, Schools, Churches & public buildings.

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Food & Organics Service Charge – Other (Commercial & Non Rateable Properties) – Optional Service	\$167.00	\$0.00	\$167.00	N	N

Garbage Depot Tipping Fees – Domestic & Commercial Waste

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Car/Station Wagon/Wheelie Bin – SORTED	\$6.36	\$0.64	\$7.00	N	Y
Car/Station Wagon/Wheelie Bin – UNSORTED	\$17.27	\$1.73	\$19.00	N	Y
Utes/Vans/Trailers – SORTED	\$17.27	\$1.73	\$19.00	N	Y
Utes/Vans Trailers – UNSORTED	\$32.73	\$3.27	\$36.00	N	Y
Light Truck (2-3 tonne) – full load – SORTED	\$52.73	\$5.27	\$58.00	N	Y

Garbage Depot Tipping Fees – Domestic & Commercial Waste [continued]

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Light Truck (2-3 tonne) – full load – UNSORTED	\$107.27	\$10.73	\$118.00	N	Y
Light Truck (2-3 tonne) – part load – SORTED	\$27.27	\$2.73	\$30.00	N	Y
Light Truck (2-3 tonne) – part load – UNSORTED	\$52.73	\$5.27	\$58.00	N	Y
Small Truck (4-5 tonne) – full load – SORTED	\$155.45	\$15.55	\$171.00	N	Y
Small Truck (4-5 tonne) – full load – UNSORTED	\$320.00	\$32.00	\$352.00	N	Y
Small Truck (4-5 tonne) – part load – SORTED	\$79.09	\$7.91	\$87.00	N	Y
Small Truck (4-5 tonne) – part load – UNSORTED	\$155.45	\$15.55	\$171.00	N	Y
Medium Truck (8-9 tonne) – full load – SORTED	\$350.91	\$35.09	\$386.00	N	Y
Medium Truck (8-9 tonne) – full load – UNSORTED	\$700.91	\$70.09	\$771.00	N	Y
Medium Truck (8-9 tonne) – part load – SORTED	\$166.36	\$16.64	\$183.00	N	Y
Medium Truck (8-9 tonne) – part load – UNSORTED	\$340.91	\$34.09	\$375.00	N	Y
Standard Dog Trailer (12 tonne) – full load – SORTED	\$500.00	\$50.00	\$550.00	N	Y
Standard Dog Trailer (12 tonne) – full load – UNSORTED	\$1,004.55	\$100.45	\$1,105.00	N	Y
Standard Dog Trailer (12 tonne) – part load – SORTED	\$244.55	\$24.45	\$269.00	N	Y
Standard Dog Trailer (12 tonne) – part load – UNSORTED	\$500.00	\$50.00	\$550.00	N	Y
Super Dog Trailer (18 tonne) – full load – SORTED	\$700.91	\$70.09	\$771.00	N	Y
Super Dog Trailer (18 tonne) – full load – UNSORTED	\$1,427.27	\$142.73	\$1,570.00	N	Y
Super Dog Trailer (18 tonne) – part load – SORTED	\$350.91	\$35.09	\$386.00	N	Y
Super Dog Trailer (18 tonne) – part load – UNSORTED	\$700.91	\$70.09	\$771.00	N	Y
Semi Trailer (25 tonne) – full load – SORTED	\$817.27	\$81.73	\$899.00	N	Y
Semi Trailer (25 tonne) – full load – UNSORTED	\$1,636.36	\$163.64	\$1,800.00	N	Y
Semi Trailer (25 tonne) – part load – SORTED	\$410.00	\$41.00	\$451.00	N	Y
Semi Trailer (25 tonne) – part load – UNSORTED	\$817.27	\$81.73	\$899.00	N	Y
Compacted Waste Vehicle – per tonne	\$70.91	\$7.09	\$78.00	N	Y

Garbage Depot Tipping Fees – Other

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Skip bins – from outside LGA – per cubic meter	\$29.09	\$2.91	\$32.00	N	Y
Skip bins – per cubic metre	\$22.73	\$2.27	\$25.00	N	Y
Soil – Clean virgin or mixed soil – Soil with <10% Contamination	50% of full fee per vehicle type			N	Y
Contaminated/Clinical Wastes (NO SHARPS) – per tonne (Minimum charge one tonne)	\$397.27	\$39.73	\$437.00	N	Y
Miscellaneous wastes which require special handling and disposal – per machine hour	\$259.09	\$25.91	\$285.00	N	Y
Tidy Towns clean ups and bulky item kerbside clean up	No Charge			N	N

Dead Animal Disposal

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Disposal of large dead animals (Cattle/Horses) – each	\$18.18	\$1.82	\$20.00	N	Y
Disposal of small dead animals (Sheep/Calves) – each	\$10.91	\$1.09	\$12.00	N	Y
Disposal of small domestic animals (Cats/Dogs) – each	\$9.09	\$0.91	\$10.00	N	Y
Disposal of dead animals – After Hours	At Cost + 10%			N	Y
Bulk Disposal of non-domestic dead animals – per tonne	\$232.73	\$23.27	\$256.00	N	Y

Tyre Disposal

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Small tyre (wheel barrow, ride on lawn mower, aircraft and the like)	\$7.45	\$0.75	\$8.20	N	Y
Motorbike	\$7.45	\$0.75	\$8.20	N	Y
Car	\$9.45	\$0.95	\$10.40	N	Y
Light Truck, RV 4 x 4	\$12.18	\$1.22	\$13.40	N	Y
Light Truck, 8.25 x 15/16	\$12.18	\$1.22	\$13.40	N	Y
Truck	\$20.45	\$2.05	\$22.50	N	Y
Truck 1200/20	\$25.45	\$2.55	\$28.00	N	Y
Tractor Small to 1.5m	\$49.55	\$4.95	\$54.50	N	Y
Tractor Medium over 1.5m	\$62.73	\$6.27	\$69.00	N	Y
Tractor Large 24.5/32	\$124.09	\$12.41	\$136.50	N	Y
Tractor Large 30.5/32	\$124.09	\$12.41	\$136.50	N	Y
Grader 1300/24	\$74.55	\$7.45	\$82.00	N	Y
Grader 1400/24	\$74.55	\$7.45	\$82.00	N	Y
Earthmoving – Tyre 15.5/25	\$96.82	\$9.68	\$106.50	N	Y
Earthmoving – Tyre 17.5/25	\$124.09	\$12.41	\$136.50	N	Y
Earthmoving – Tyre 20.5/25	\$150.45	\$15.05	\$165.50	N	Y
Earthmoving – Tyre 23.5/25	\$177.27	\$17.73	\$195.00	N	Y
Earthmoving – Tyre 25.5/25	\$205.00	\$20.50	\$225.50	N	Y
Earthmoving – Tyre 26.5/25	\$243.64	\$24.36	\$268.00	N	Y

Asbestos

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Asbestos (must be wrapped and sealed in plastic) – from outside LGA – per tonne (minimum charge 1 tonne)	\$672.00	\$67.20	\$739.20	N	Y
Asbestos (wrapped and sealed in plastic) – under 10m ²	\$54.09	\$5.41	\$59.50	N	Y
Asbestos (must be wrapped and sealed in plastic) Over 10m ² – charge per tonne (minimum charge – 1 tonne)	\$404.55	\$40.45	\$445.00	N	Y

Asbestos [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Asbestos (must be wrapped and sealed in plastic) For quantities per tonne (minimum charge 1 tonne)	\$0.00	\$0.00	\$0.00	N	Y

Mattresses

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Mattress, Lounges – all sizes (per item)	\$20.45	\$2.05	\$22.50	N	Y

Recyclables – Domestic

*NOTE: Part load is considered to be 50% or less

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Ferrous & non-ferrous scrap metal including car bodies and whitegoods certified free of CFC refrigerants			No Charge	N	N
Plastic and steel farm chemical drums that are correctly cleaned to "triple rinse" standard and delivered Monday to Friday			No Charge	N	N
Car batteries			No Charge	N	N
Domestic quantities of waste motor oil (Delivered separately)			No Charge	N	N
Recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium)			No Charge	N	N

Recyclables – Commercial

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Commercial waste – recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium) – cost per cubic meter or part thereof	\$22.73	\$2.27	\$25.00	N	Y

Green Waste

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Car/Station Wagon/Wheelie Bin/Ute/Van/Trailer/Light Truck (2-3 Tonne)	\$10.73	\$1.07	\$11.80	N	Y
Small Truck (4-5 tonne) – full load	\$30.00	\$3.00	\$33.00	N	Y
Small Truck (4-5 Tonne) – part load *	\$15.38	\$1.54	\$16.92	N	Y
Medium Truck (8-9 Tonne) – full load	\$88.64	\$8.86	\$97.50	N	Y
Medium Truck (8-9 Tonne) – part load *	\$48.00	\$4.80	\$52.80	N	Y
Standard Dog Trailer (12 Tonne) – full load	\$181.82	\$18.18	\$200.00	N	Y
Standard Dog Trailer (12 Tonne) – part load *	\$90.91	\$9.09	\$100.00	N	Y

Green Waste [continued]

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Super Dog Trailer (18 Tonne) – full load	\$378.18	\$37.82	\$416.00	N	Y
Super Dog Trailer (18 Tonne) – part load *	\$191.36	\$19.14	\$210.50	N	Y
Semi Trailer (25 Tonne) – full load	\$437.27	\$43.73	\$481.00	N	Y
Semi Trailer (25 Tonne) – part load *	\$210.00	\$21.00	\$231.00	N	Y

Council Plant – External Rate

NOTE:

1. All motorized machinery/plant are inclusive of 1 operator only, if additional operators or labourers are required this will be an additional charge.
2. Establishment and removal costs will be based on above rates if plant has to be relocated to undertake works.
3. Minimum charge to be for one hour
4. Materials at cost + 30% (handling and administration) + 10% GST

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Graders – per hour	\$274.55	\$27.45	\$302.00	N	Y
Slashing per hour – Minimum 1 hour charge	\$115.00	\$11.50	\$126.50	N	Y
Roller – Self Propelled Rubber Tyred per hour	\$157.27	\$15.73	\$173.00	N	Y
Roller – Self Propelled Vibrating Drum per hour	\$171.82	\$17.18	\$189.00	N	Y
Loaders – per hour	\$211.36	\$21.14	\$232.50	N	Y
Backhoe – per hour	\$171.82	\$17.18	\$189.00	N	Y
Crane – 5 Tonne Slewing per hour + labour as required	\$301.82	\$30.18	\$332.00	N	Y
Low Loader – 20 Tonne per hour	\$211.36	\$21.14	\$232.50	N	Y
Jet Patcher – per hour	\$243.64	\$24.36	\$268.00	N	Y
Portable Traffic Lights – Short Term Hourly Rate (Rate excludes operator & fuel)	\$20.45	\$2.05	\$22.50	N	Y
Portable Traffic Lights – Short Term Daily Rate (Rate excludes operator & fuel)	\$152.27	\$15.23	\$167.50	N	Y
Portable Traffic Lights – Long Term Hourly Rate (Rate excludes operator & fuel)	\$20.45	\$2.05	\$22.50	N	Y
Portable Traffic Lights – Long Term Daily Rate (Rate excludes operator & fuel)	\$152.27	\$15.23	\$167.50	N	Y
Street Sweeper – per hour	\$229.55	\$22.95	\$252.50	N	Y
Truck – 2-4 Tonne per hour	\$101.82	\$10.18	\$112.00	N	Y
Truck – 5-7 Tonne per hour	\$140.91	\$14.09	\$155.00	N	Y
Truck – 12 Tonne per hour	\$180.00	\$18.00	\$198.00	N	Y
Truck – 12 Tonne with Dog Trailer per hour	\$215.45	\$21.55	\$237.00	N	Y
Water Truck – per hour	\$115.00	\$11.50	\$126.50	N	Y
Semi Tipper – per hour	\$220.91	\$22.09	\$243.00	N	Y

Sale of Gravel Only

(Haulage Charged Separately)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Natural per tonne	\$11.27	\$1.13	\$12.40	N	Y
Crushed per tonne	\$22.73	\$2.27	\$25.00	N	Y

Portable Toilets

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Costs Per Day	\$95.45	\$9.55	\$105.00	N	Y
Refundable Deposit	\$81.00	\$0.00	\$81.00	N	N

Roadwork Signs (Supply Only)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Security Deposit (Refundable)	\$130.00	\$0.00	\$130.00	N	N
Cost per day	\$7.27	\$0.73	\$8.00	N	Y

Grids

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Grids Application	\$279.09	\$27.91	\$307.00	N	Y
Grids Annual Inspection	\$255.00	\$25.50	\$280.50	N	Y

Access Permit for Over Size Mass Vehicles

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Class 1 or 3 Access Permit Application	\$82.00	\$0.00	\$82.00	N	N
Class 2 Access Permit Application	\$82.00	\$0.00	\$82.00	N	N

Barricades (Mesh)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Security Deposit (Refundable)	\$130.00	\$0.00	\$130.00	N	N
Cost per barricade per day	\$3.18	\$0.32	\$3.50	N	Y

Labour (Labourer only)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Labour Per hour (Minimum charge 1 hour then 30 minute intervals)	\$81.36	\$8.14	\$89.50	N	Y

Supervision of Works

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Where Engineering Staff are involved per hour	\$150.45	\$15.05	\$165.50	N	Y

Surcharge for Overtime Work on Hourly Rates (Labourer only)

NOTE: Minimum charge to be for one hour

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
First 2 hours (per hour)	\$41.36	\$4.14	\$45.50	N	Y
After 2 hours (per hour)	\$80.45	\$8.05	\$88.50	N	Y

Engineering Inspection

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Engineering Inspection	\$116.36	\$11.64	\$128.00	N	Y

Engineering Package Inspections

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Engineering Package Inspections – Roads (Incl: Induction, Grade, Sub-base, Base & Seal)	\$755.45	\$75.55	\$831.00	N	Y
Engineering Package Inspections – Water (Inspect new water main infrastructure for compliance with WSAA standards)	\$540.00	\$54.00	\$594.00	N	Y
Engineering Package Inspections – Sewer (Inspect new sewer main infrastructure for compliance with WSAA standards)	\$540.00	\$54.00	\$594.00	N	Y

Aerodrome**Hangarage for Individual Aircraft & Gliders**

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Daily Rate – per night	\$14.73	\$1.47	\$16.20	N	Y
Weekly Rate	\$72.73	\$7.27	\$80.00	N	Y

Hangarage for Individual Aircraft & Gliders [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Monthly Rate	\$215.91	\$21.59	\$237.50	N	Y
Glider Trailers – per week*	\$14.73	\$1.47	\$16.20	N	Y
*NOTE: Where space permits, glider trailers can be hangared at the above rate per week for short periods of up to two months					
Long term (Storage) casual rate (minimum 12 month periods) – rate per month	\$129.55	\$12.95	\$142.50	N	Y

Parking on Aerodrome Grounds – For Trailers not encompassed with Hangar Fees

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
For Trailers not encompassed with Hangar Fees			No Charge	N	N
Continuation of hangarage for trailers after this period would be subject to space being available. Priority for hangarage will always be given to aircraft and gliders.					

Storage containers on air and public side of complex

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Weekly Rate	\$20.45	\$2.05	\$22.50	N	Y
Annual Charge	\$1,000.00	\$100.00	\$1,100.00	N	Y

Water Supplies**Water Connection Fees – Narromine, Trangie & Tomingley**

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
20mm	\$918.00	\$0.00	\$918.00	N	N
25mm	\$988.00	\$0.00	\$988.00	N	N
32mm*	\$1,310.00	\$0.00	\$1,310.00	N	N
40mm*	\$1,605.00	\$0.00	\$1,605.00	N	N
*Greater than 25mm - Pre-approval must be gained prior to connection					

Upgrade Existing Services – Narromine, Trangie, Rural & Tomingley

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
25mm	\$991.00	\$0.00	\$991.00	N	N
32mm*			Cost Recovery	N	N
40mm* and Greater			Cost Recovery	N	N
*Greater than 25mm - Pre-approval must be gained prior to connection					

Council Standpipes – Per Kiloitre (Avdata System)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Potable Water	\$3.20	\$0.00	\$3.20		N	N
Raw Water	\$1.50	\$0.00	\$1.50		N	N

Narromine Truck Wash – Location – Waste Management Facility (Avdata System)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Per Minute Charge	\$0.86	\$0.09	\$0.95		N	Y
Minimum Charge	\$4.18	\$0.42	\$4.60		N	Y

Trangie Truck Wash – Location – Sewer Treatment Plant (Avdata System)

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Per Minute Charge	\$0.86	\$0.09	\$0.95		N	Y
Minimum Charge	\$4.18	\$0.42	\$4.60		N	Y

Water Meter Testing Fee

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
20mm – Tested by Council Staff (Minimum 1 Hour Labour Charge)	\$91.50	\$0.00	\$91.50		N	N

Water Meter External Test Fees

NOTE: Fee to cover the cost of testing water meter at the request of the consumer. New Commonwealth Regulations state that only registered laboratories are able to undertake testing of water meters. (Charges will be reimbursed if meter found to be more than 4% in error)

*Refundable if proven faulty

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
25mm*			Cost Recovery		N	N
32mm*			Cost Recovery		N	N
40mm*			Cost Recovery		N	N

Water Meter Replacement Fee

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
20mm	\$194.50	\$0.00	\$194.50		N	N
Other Sizes			Cost Recovery		N	N

Relocate Existing Water Meter Connection

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Cost Recovery		
All Sizes					N	N

Narromine Water Access Charges

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
20mm service	\$255.00	\$0.00	\$255.00		Y	N
25mm service	\$395.00	\$0.00	\$395.00		Y	N
32mm service	\$645.00	\$0.00	\$645.00		Y	N
40mm service	\$1,005.00	\$0.00	\$1,005.00		Y	N
50mm service	\$1,555.00	\$0.00	\$1,555.00		Y	N
100mm service	\$6,245.00	\$0.00	\$6,245.00		Y	N
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)		50% of the Access Charge			N	N

Trangie Water Access Charges

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
20mm service	\$255.00	\$0.00	\$255.00		Y	N
25mm service	\$395.00	\$0.00	\$395.00		Y	N
32mm service	\$645.00	\$0.00	\$645.00		Y	N
40mm service	\$1,005.00	\$0.00	\$1,005.00		Y	N
50mm service	\$1,555.00	\$0.00	\$1,555.00		Y	N
100mm service	\$6,245.00	\$0.00	\$6,245.00		Y	N
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)		50% of the Access Charge			N	N

Rural Water Access Charges

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)			
20mm Service	\$255.00	\$0.00	\$255.00		N	N
25mm service	\$395.00	\$0.00	\$395.00		N	N
32mm service	\$645.00	\$0.00	\$645.00		N	N
40mm service	\$1,005.00	\$0.00	\$1,005.00		N	N
50mm service	\$1,555.00	\$0.00	\$1,555.00		N	N
100mm service	\$6,245.00	\$0.00	\$6,245.00		N	N
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)		50% of the Access Charge			N	N

Tomingley Water Access Charges

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
20mm service	\$250.00	\$0.00	\$250.00	Y	N
25mm service	\$386.00	\$0.00	\$386.00	Y	N
32mm service	\$630.00	\$0.00	\$630.00	Y	N
40mm service	\$980.00	\$0.00	\$980.00	Y	N
50mm service	\$1,520.00	\$0.00	\$1,520.00	Y	N
100mm service	\$6,095.00	\$0.00	\$6,095.00	Y	N
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)		50% of the Access Charge		N	N

Water Consumption Charges

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Non-Residential Consumption Charges – Narromine, Trangie & Rural (per kilolitre)	\$1.91	\$0.00	\$1.91	N	N
Narromine, Trangie & Rural (per Kilolitre)	\$1.85	\$0.00	\$1.85	N	N
Tomingley (treated non-potable) – per kilolitre	\$1.62	\$0.00	\$1.62	N	N
Bulk Water Supply – per Megalitre	\$477.00	\$0.00	\$477.00	N	N

Water Meter Reading Fee

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Water Meter Reading Certificate	\$48.00	\$0.00	\$48.00	N	N

Interest Rate – Water Services

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Interest on Outstanding Water Charges			6.0% per annum	Y	N

Water Headworks

Levied per additional Lot / Equivalent Tenement upon Subdivision

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
DSP for Water Supply & Sewerage – Developer Charge (per ET) – Narromine Water Service Area	\$3,000.00	\$0.00	\$3,000.00	N	N

Backflow Prevention Devices

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Initial and Registration of backflow prevention devices	\$56.50	\$0.00	\$56.50		N	N

Sewerage Services

Sewer Junction Fee

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Narromine	\$640.00	\$0.00	\$640.00		N	N
Trangie	\$640.00	\$0.00	\$640.00		N	N

Sewer Diagrams & Plans

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Sewer Diagram/Drainage Diagram	\$30.00	\$0.00	\$30.00		N	N
Drafting Sewer Plans for Dwelling	\$349.09	\$34.91	\$384.00		N	Y

Sewer Access Charges – Residential Properties

Price includes a factor for usage charges

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Narromine – Residential	\$664.00	\$0.00	\$664.00		N	N
Trangie – Residential	\$664.00	\$0.00	\$664.00		N	N

Sewer Access Charges – Non Residential Properties – Narromine & Trangie

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
20mm service	\$236.26	\$0.00	\$236.26		Y	N
25mm service	\$369.16	\$0.00	\$369.16		Y	N
32mm service	\$604.83	\$0.00	\$604.83		Y	N
40mm service	\$945.05	\$0.00	\$945.05		Y	N
50mm service	\$1,476.64	\$0.00	\$1,476.64		Y	N
100mm service	\$5,906.56	\$0.00	\$5,906.56		Y	N

Interest Rate – Sewerage Services

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Interest on outstanding sewer charges			6.0% per annum	Y	N

Non Residential Sewer User Charges

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Non-Residential per kl	\$2.50	\$0.00	\$2.50	N	N
As per Trade Waste Policy					

Sewer Headworks

Levied per additional Lot / Equivalent Tenement upon Subdivision

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
DSP for Water Supply & Sewerage – Developer Charge (per ET) – Narromine Sewer Service Area	\$3,500.00	\$0.00	\$3,500.00	N	N

Liquid Trade Waste Services

Liquid Trade Waste Fees

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Annual Trade Waste Fee -Classification A (Low Risk) – Category 1 Dischargers	\$105.00	\$0.00	\$105.00	N	N
Annual Trade Waste Fee – Classification B (Medium Risk) – Category 1 & 2 Dischargers	\$105.00	\$0.00	\$105.00	N	N
Annual Trade Waste Fee – Classification B (Medium Risk) – Category 2S Dischargers	\$105.00	\$0.00	\$105.00	N	N
Annual Trade Waste Fee – Classification C (High Risk) – Category 3 Dischargers	\$669.00	\$0.00	\$669.00	N	N
Inspection fee (Category 1, 2, 2S & 3 Dischargers)	\$96.50	\$0.00	\$96.50	N	N
Re-inspection fee (if required) (Category 1, 2, 2S & 3 Dischargers)	\$96.50	\$0.00	\$96.50	N	N

User Consumption Charges

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Trade Waste usage charges – Narromine & Trangie	\$2.40	\$0.00	\$2.40	N	N

Interest Rate

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Interest on Outstanding Trade Waste Charges			6.0% per annum	Y	N

Stormwater Management Services

Land Categorised as Residential

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Land Categorised as residential (Not strata titles)	\$25.00	\$0.00	\$25.00	Y	N
Land Categorised as residential (strata titles)	\$12.50	\$0.00	\$12.50	Y	N

Land Categorised as Business (Other than land zoned RE2 – Private Recreation)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
All lots with an area below 1,200 m ²	\$25.00	\$0.00	\$25.00	Y	N
All lots with an area greater than or equal to 1200 m ² and below 5,000 m ²	\$50.00	\$0.00	\$50.00	Y	N
All lots with an area greater than or equal to 5,000 m ² and below 10,000 m ²	\$100.00	\$0.00	\$100.00	Y	N
All lots with an area greater than or equal to 10,000 m ²	\$375.00	\$0.00	\$375.00	Y	N

Interest Rate

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Interest on Outstanding Stormwater Levy Charges			6.0% per annum	Y	N

Recreational Facilities

Key Deposit (Refundable upon return of keys)

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Key Deposit for approved access to sport & recreational facilities*	\$30.00	\$0.00	\$30.00	N	N

Aquatic Centres

Narromine & Trangie Aquatic Centres

Single Entry

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Daily Admission	\$3.64	\$0.36	\$4.00	N	Y
Non-Swimming Admission Fee	\$2.27	\$0.23	\$2.50	N	Y
Swimming carnival spectator fee	\$2.27	\$0.23	\$2.50	N	Y
Schools – per person	\$3.18	\$0.32	\$3.50	N	Y

Miscellaneous

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Labour Hire – Lifeguard (per hour)	\$38.64	\$3.86	\$42.50	N	Y
Club Carnival hire fee (per day)	\$191.82	\$19.18	\$211.00	N	Y
Casual hire of swimming pool clubhouse (per hour) – Narromine	\$22.73	\$2.27	\$25.00	N	Y
Casual hire of swimming pool clubhouse for functions (per day) – Narromine	\$151.82	\$15.18	\$167.00	N	Y
Exclusive use of entire pool and grounds for private event – per hour – Minimum hire two hours	\$136.36	\$13.64	\$150.00	N	Y
Exclusive use of entire pool and grounds for private event – per day	\$727.27	\$72.73	\$800.00	N	Y
Hire of inflatable for private event – per hour – Minimum hire two hours	\$90.91	\$9.09	\$100.00	N	Y
Hire of inflatable for private event – per day	\$636.36	\$63.64	\$700.00	N	Y

Coaching

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Water Polo Club – per season	\$338.18	\$33.82	\$372.00	N	Y
Swimming Club per season	\$338.18	\$33.82	\$372.00	N	Y
Coaching private per hr/lane (Maximum of three (3) lanes)	\$24.55	\$2.45	\$27.00	N	Y
Season Coaches (26 weeks)	\$398.18	\$39.82	\$438.00	N	Y
Learn to Swim Programs – up to 4 weeks & per pool within normal pool hours	\$396.00	\$0.00	\$396.00	N	N

Narromine & Trangie Aquatic Centres

Season Tickets

Name	Year 21/22		Statutory Fee	GST
	Fee (excl. GST)	GST		
Full Season – Family Season Ticket (2 adults & 2 children under 18)	\$195.45	\$19.55	N	Y
Full Season – Additional children under 18	\$14.09	\$1.41	N	Y
Full Season– Single Season Ticket	\$100.00	\$10.00	N	Y
Full Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	\$81.82	\$8.18	N	Y

Half Season Tickets (3 Continuous Months)

Name	Year 21/22		Statutory Fee	GST
	Fee (excl. GST)	GST		
Half Season – Family Season Ticket (2 adults & 2 children under 18)	\$113.64	\$11.36	N	Y
Half Season – Additional children under 18	\$4.09	\$0.41	N	Y
Half Season – Single Season Ticket	\$59.09	\$5.91	N	Y
Half Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	\$63.64	\$6.36	N	Y

Sport & Fitness Centre

Schools

Name	Year 21/22		Statutory Fee	GST
	Fee (excl. GST)	GST		
Schools Per annum	\$2,890.91	\$289.09	N	Y
Schools Per hour	\$41.36	\$4.14	N	Y

Gymnastic Club

Name	Year 21/22		Statutory Fee	GST
	Fee (excl. GST)	GST		
Charge per Term	\$392.73	\$39.27	N	Y
Annual Charge	\$1,395.45	\$139.55	N	Y

Gymnasium

Name	Year 21/22		Statutory Fee	GST
	Fee (excl. GST)	GST		
Unlimited Session	\$8.45	\$0.85	N	Y
Weekly Charge	\$12.36	\$1.24	N	Y
Monthly – Adults	\$53.18	\$5.32	N	Y
Monthly – Students (Must show student card)	\$29.09	\$2.91	N	Y

Gymnasium [continued]

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Monthly – Seniors (Must show Seniors or Pensioner Concession Card)	\$29.09	\$2.91	\$32.00	N	Y
Seasonal fee – per Adult (6 months)	\$289.09	\$28.91	\$318.00	N	Y
Seasonal fee – per Student 15-18 yrs (6 months) (Must show student card)	\$141.36	\$14.14	\$155.50	N	Y
Seasonal fee – per Senior (6 months) (Must show Seniors or Pensioner Concession Card)	\$141.36	\$14.14	\$155.50	N	Y
Seasonal fee – per Club (Must show current player rego card)	\$2,545.45	\$254.55	\$2,800.00	N	Y
Annual Membership – Adults	\$579.09	\$57.91	\$637.00	N	Y
Annual Membership – Students 15-18 yrs. (Must show Student Card)	\$281.82	\$28.18	\$310.00	N	Y
Annual Membership – Seniors (Must show Seniors or Pension Concession Card)	\$281.82	\$28.18	\$310.00	N	Y
Junior Teams Casual Use – per hour (Maximum 20 Players)*	\$48.18	\$4.82	\$53.00	N	Y
* Must be under adult supervision					
Personal Training or Coaching per hour	\$21.36	\$2.14	\$23.50	N	Y
Electronic Access Key Deposit (Refundable upon return)	\$13.64	\$1.36	\$15.00	N	Y
Replacement Access Key	\$13.64	\$1.36	\$15.00	N	Y
Annual Charge – Advertising Sign – Permanent @ \$437 per m2 (GST Inclusive)			Calculated on area	N	Y

Stadium

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Individual stadium entry	\$3.09	\$0.31	\$3.40	N	Y
Individual stadium entry – Seniors (must show Seniors or Pension Concession Card)	\$2.55	\$0.25	\$2.80	N	Y
Commercial Business Hire per hour	\$50.91	\$5.09	\$56.00	N	Y
Not for Profit or Community Group – per hour	\$36.36	\$3.64	\$40.00	N	Y
After School Sporting Program (6 weeks duration) per child	\$48.18	\$4.82	\$53.00	N	Y
After School Sporting Program (Single Class) per child	\$9.09	\$0.91	\$10.00	N	Y
Indoor Sport Team Registration Fee	\$45.45	\$4.55	\$50.00	N	Y
Indoor Sport Players Fee (per person/per game)	\$4.55	\$0.45	\$5.00	N	Y
Indoor Sport Team Non-Attendance Fee (per team/no notice given)	\$45.45	\$4.55	\$50.00	N	Y
Seniors activity program (Single Entry)	\$2.73	\$0.27	\$3.00	N	Y
Advertising Sign – 600mm x 900mm (Annual Charge)	\$227.27	\$22.73	\$250.00	N	Y
Advertising Sign – Temporary (Duration of Event)	\$40.00	\$4.00	\$44.00	N	Y

Ovals / Facilities

User Contributions – Narromine (per Ground/Season)

Senior Sporting Bodies – Narromine

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Senior Rugby League	\$559.09	\$55.91	\$615.00	N	Y
Senior Rugby Union	\$559.09	\$55.91	\$615.00	N	Y
Senior Cricket	\$280.00	\$28.00	\$308.00	N	Y
Senior Soccer	\$280.00	\$28.00	\$308.00	N	Y
Senior Touch Football	\$280.00	\$28.00	\$308.00	N	Y
Cycle Club	\$280.00	\$28.00	\$308.00	N	Y
Senior Netball	\$263.64	\$26.36	\$290.00	N	Y

Junior Sporting Bodies – Narromine

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Junior Sporting Bodies			No Charge	N	N

Miscellaneous – Narromine

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	\$36.36	\$3.64	\$40.00	N	Y
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)		Cost Recovery + 25%		N	N
Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	\$90.91	\$9.09	\$100.00	N	Y
Personal Trainers Using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	\$36.36	\$3.64	\$40.00	N	Y
*Booking & Approval Required					
Personal Trainers Using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	\$287.27	\$28.73	\$316.00	N	Y
*Booking & Approval Required					
LED Advertising Sign – Dundas Park **	\$171.82	\$17.18	\$189.00	N	Y
** Maximum 28 days per event					
Advertising Signs – Annual Charge – Permanent Sign @ \$437.00 per m2 or part thereof (GST Inclusive)		Calculated on area		N	Y
Advertising Signs – Temporary (Duration of Event)	\$40.00	\$4.00	\$44.00	N	Y

Special Event Hire – Narromine

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Special Event Hire & Management Fee (per day – Commercial)	\$136.36	\$13.64	\$150.00	N	Y
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	\$45.45	\$4.55	\$50.00	N	Y

User Contributions – Trangie (per Ground/Season)**Senior Sporting Bodies – Trangie**

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Senior Rugby League	\$559.09	\$55.91	\$615.00	N	Y
Senior Rugby Union	\$559.09	\$55.91	\$615.00	N	Y
Senior Cricket	\$280.00	\$28.00	\$308.00	N	Y
Senior Touch Football	\$280.00	\$28.00	\$308.00	N	Y
Senior Soccer	\$280.00	\$28.00	\$308.00	N	Y
Senior Netball	\$263.64	\$26.36	\$290.00	N	Y

Junior Sporting Bodies – Trangie

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Junior Sporting Bodies			No Charge	N	N

Miscellaneous – Trangie

Name	Year 21/22			Statutory Fee	GST
	Fee (excl. GST)	GST	Fee (incl. GST)		
Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	\$36.36	\$3.64	\$40.00	N	Y
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)		Cost Recovery + 25%		N	Y
Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	\$90.91	\$9.09	\$100.00	N	Y
Personal Trainers using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	\$36.36	\$3.64	\$40.00	N	Y
*Booking & Approval Required					
Personal Trainers using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	\$287.27	\$28.73	\$316.00	N	Y
*Booking & Approval Required					
Advertising Signs – Permanent @ \$437 per m2 (Annual Charge)		Calculated on area		N	Y
Advertising Signs – Temporary (Duration of Event)	\$40.00	\$4.00	\$44.00	N	Y

Special Event Hire – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Special Event Hire & Management Fee (per day – Commercial)	\$136.36	\$13.64	\$150.00	N	Y
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	\$45.45	\$4.55	\$50.00	N	Y

Hire of Council Marquee

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Daily Hire Rate	\$143.64	\$14.36	\$158.00	N	Y
Refundable security deposit – Cannot be waived	\$114.00	\$0.00	\$114.00	N	N
Not for Profit Organisations			No Charge	N	N
Refundable security deposit (Not for Profit Organisations) – Cannot be waived	\$114.00	\$0.00	\$114.00	N	N

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SHOWGROUND & RACECOURSE ADVISORY COMMITTEE**Narromine Showground****Hire of Narromine Showground**

Name	Year 21/22		Statutory Fee	GST	
	Fee (excl. GST)	GST			Fee (incl. GST)
Showground Refundable Security Deposit in addition to usage charge	\$500.00	\$0.00	\$500.00	N	N
Turf Club per day – race day hire	\$1,263.64	\$126.36	\$1,390.00	N	Y
Show Society – Annual Show per event	\$1,263.64	\$126.36	\$1,390.00	N	Y
Horse Shows per day (incl. polocrosse)	\$626.36	\$62.64	\$689.00	N	Y
Pony Club per carnival	\$210.00	\$21.00	\$231.00	N	Y
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	\$65.45	\$6.55	\$72.00	N	Y
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	\$52.73	\$5.27	\$58.00	N	Y
Use of Arena Only – per day (eg: horse training classes)	\$56.36	\$5.64	\$62.00	N	Y
Machinery Sales per day	\$280.00	\$28.00	\$308.00	N	Y
Circuses, Travelling Shows, Bull Rides per day of show	\$339.09	\$33.91	\$373.00	N	Y
Family Reunions / Parties etc per day	\$350.00	\$35.00	\$385.00	N	Y
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	\$77.27	\$7.73	\$85.00	N	Y
Special Events	\$161.82	\$16.18	\$178.00	N	Y
Temporary Use of Facilities (overnight) – Minimum Charge plus	\$136.36	\$13.64	\$150.00	N	Y
Temporary Use of Facilities (overnight) – Charge per vehicle	\$13.82	\$1.38	\$15.20	N	Y
Overnight Camping Fee per night with a maximum 2 nights	\$41.36	\$4.14	\$45.50	N	Y
Overnight Camping – Fundraising Charity Event eg: Charity Horse Ride			No Charge	N	N
Rotary RYCAGS Camp – Per Day	\$74.55	\$7.45	\$82.00	N	Y

Hire of Stables – Narromine

Name	Year 21/22		Statutory Fee	GST	
	Fee (excl. GST)	GST			Fee (incl. GST)
Nightly Charge up to 3 nights per stall per night	\$13.82	\$1.38	\$15.20	N	Y
Weekly Rate or more than 4 nights per stall per night	\$10.00	\$1.00	\$11.00	N	Y

Hire Covered Cattle Pavilion

Name	Year 21/22		Statutory Fee	GST	
	Fee (excl. GST)	GST			Fee (incl. GST)
Horse yards or barrier shed – per week	\$43.18	\$4.32	\$47.50	N	Y

Hire Yards surrounding McNab/Jack Walsh Stables – Per week

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
McNab/Jack Walsh Permanent Hire per week – Stables	\$43.18	\$4.32	\$47.50		N	Y
McNab/Jack Walsh Yard between stables & cattle yards	\$21.36	\$2.14	\$23.50		N	Y

Hire Cattle Yards – Narromine

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Per Pen – per week	\$10.36	\$1.04	\$11.40		N	Y

Horse Training Classes – Narromine

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Use of facilities plus arena for horse training classes – per day	\$151.36	\$15.14	\$166.50		N	Y
If stables used in conjunction with classes – per day	\$50.91	\$5.09	\$56.00		N	Y

Trainer's Licence – Narromine

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Trainers Annual Charge	\$104.55	\$10.45	\$115.00		N	Y

Trangie Showground**Hire of Trangie Showground**

Name	Fee (excl. GST)	GST	Year 21/22		Statutory Fee	GST
			Fee (incl. GST)	Fee (incl. GST)		
Refundable Security Deposit in addition to usage charge	\$568.00	\$0.00	\$568.00		N	N
Race Club per day	\$1,263.64	\$126.36	\$1,390.00		N	Y
Show Society – Annual Show per day	\$572.73	\$57.27	\$630.00		N	Y
Shire Race Clubs per day	\$837.27	\$83.73	\$921.00		N	Y
Horse Shows per day	\$248.18	\$24.82	\$273.00		N	Y
Pony Club per carnival	\$210.00	\$21.00	\$231.00		N	Y
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	\$65.45	\$6.55	\$72.00		N	Y
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	\$52.73	\$5.27	\$58.00		N	Y
Trangie Camp Draft Association (Major Events) per event	\$628.18	\$62.82	\$691.00		N	Y

Hire of Trangie Showground [continued]

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Use of Arena Only – per day (eg: horse training classes)	\$54.55	\$5.45	\$60.00	N	Y
Machinery Sales per day	\$280.00	\$28.00	\$308.00	N	Y
Circuses, Travelling Shows, Bull Rides per day of show	\$339.09	\$33.91	\$373.00	N	Y
Family Reunions/Parties etc per day	\$350.00	\$35.00	\$385.00	N	Y
Stock Sales per day	\$161.36	\$16.14	\$177.50	N	Y
Special Events (facilities access without use of electricity)	\$161.36	\$16.14	\$177.50	N	Y
Temporary Use of Facilities (overnight) – Minimum Charge plus	\$135.91	\$13.59	\$149.50	N	Y
Temporary Use of Facilities (overnight) – Charge per vehicle	\$13.64	\$1.36	\$15.00	N	Y
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	\$77.27	\$7.73	\$85.00	N	Y
Use of premises for school exams			No Charge	N	N
Overnight Camping Fee per night with a maximum 2 nights	\$41.36	\$4.14	\$45.50	N	Y
Overnight Campers – Charity Events e.g.: Charity Horse Ride			No Charge	N	N

Hire of Stables – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Nightly Charge up to 3 nights per stall per night	\$13.82	\$1.38	\$15.20	N	Y
Weekly Rate or more than 4 nights per stall per night	\$10.00	\$1.00	\$11.00	N	Y

Horse Training Classes – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Use of facilities plus arena for horse training classes – per day	\$151.36	\$15.14	\$166.50	N	Y
If stables are used in conjunction with classes – per day	\$50.91	\$5.09	\$56.00	N	Y

Hire Horse Boxes

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per Box – per week	\$4.82	\$0.48	\$5.30	N	Y

Hire Cattle Yards – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Per pen – per week	\$10.36	\$1.04	\$11.40	N	Y

Trainers – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Use of stables/cattle pavilion per week	\$43.18	\$4.32	\$47.50	N	Y
Use of facilities only per week (including the track) – up to 2 horses	\$10.91	\$1.09	\$12.00	N	Y
Use of facilities only per week (including the track) – more than 2 horses	\$28.18	\$2.82	\$31.00	N	Y

Trainer's Licence – Trangie

Name	Fee (excl. GST)	GST	Year 21/22	Statutory Fee	GST
			Fee (incl. GST)		
Trainer's Annual Charge	\$104.55	\$10.45	\$115.00	N	Y

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Explanation Table

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Index of all fees

Other

(a) Written Request	8
(b) Verbal	8
1	
10.7 (2) & (5) Certificate (charge per lot)	19
100mm service	49
100mm service	49
100mm service	49
100mm service	50
100mm service	51
2	
20mm	47
20mm	48
20mm – Tested by Council Staff (Minimum 1 Hour Labour Charge)	48
20mm service	49
20mm service	49
20mm service	50
20mm service	51
20mm Service	49
25mm	47
25mm	47
25mm service	49
25mm service	49
25mm service	49
25mm service	50
25mm service	51
25mm*	48
3	
32mm service	49
32mm service	49
32mm service	49
32mm service	50
32mm service	51
32mm*	47
32mm*	47
32mm*	48
3D Printing – not including materials – per 15 minutes	35
3D Printing – not including materials – per hour	35
4	
40mm service	49
40mm service	49
40mm service	49
40mm service	50
40mm service	51
40mm*	48
40mm*	47
40mm* and Greater	47
5	
50mm service	49
50mm service	49
50mm service	49
50mm service	50
50mm service	51

A

A [continued]

A3	9
A3	9
A3	9
A3 – per page	35
A3 Colour	9
A3 Colour	9
A3 Colour	9
A4	9
A4	9
A4	9
A4 – per page	35
A4 Colour	9
A4 Colour	9
A4 Colour	9
Abandoned Article – Large (Per Article)	18
Abandoned Article – Small (Per Article)	18
Abandoned Vehicle	18
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)	49
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)	49
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)	49
Access Charge for Bulk Users (Community Groups/Organisations only – approved on a case by case basis)	50
Adjoining Owner's Notification (no newspaper advertisement, per application)	25
Adult/Junior/Large Print/Non-Fiction – hard cover	36
Adult/Junior/Large Print/Non-Fiction – soft cover	36
Advertised Development (Includes newspaper advertisement, letters to adjoining owners and 2 weeks advertising period)	25
Advertising	38
Advertising of rezoning	19
Advertising Sign – 600mm x 900mm (Annual Charge)	56
Advertising Sign – Temporary (Duration of Event)	56
Advertising Sign (first sign)	20
Advertising Signs – Annual Charge – Permanent Sign @ \$437.00 per m2 or part thereof (GST Inclusive)	57
Advertising Signs – Permanent @ \$437 per m2 (Annual Charge)	58
Advertising Signs – Temporary (Duration of Event)	57
Advertising Signs – Temporary (Duration of Event)	58
After 2 hours (per hour)	46
After Hours Callout Fee (per person)	17
After School Sporting Program (6 weeks duration) per child	56
After School Sporting Program (Single Class) per child	56
All Classes – correction of typographical error on submitted plans	31
All lots with an area below 1,200 m2	53
All lots with an area greater than or equal to 10,000 m2	53
All lots with an area greater than or equal to 1200 m2 and below 5,000 m2	53
All lots with an area greater than or equal to 5,000 m2 and below 10,000 m2	53
All Rural Land	40
All Sizes	49
Alterations and Additions including drainage package (max. 6 inspections)	27
Alterations and Additions NO Drainage package (max. 4 Inspections)	27
Annual Charge	47
Annual Charge	55
Annual Charge – Advertising Sign – Permanent @ \$437 per m2 (GST Inclusive)	56
Annual Inspection	12
Annual Membership – Adults	56
Annual Membership – Seniors (Must show Seniors or Pension Concession Card)	56
Annual Membership – Students 15-18 yrs. (Must show Student Card)	56
Annual Permit (for cats not desexed by four months of age IN ADDITION to their Lifetime Registration Fee)	15
Annual Permit (Restricted Breed or Declared Dangerous Dogs IN ADDITION to their one-off Lifetime Registration Fee)	15
Annual Rental	14
Annual Trade Waste Fee – Classification B (Medium Risk) – Category 1 & 2 Dischargers	52
Annual Trade Waste Fee – Classification B (Medium Risk) – Category 2S Dischargers	52
Annual Trade Waste Fee – Classification C (High Risk) – Category 3 Dischargers	52

C [continued]

Car	42
Car batteries	43
Car/Station Wagon/Wheelie Bin – SORTED	40
Car/Station Wagon/Wheelie Bin – UNSORTED	40
Car/Station Wagon/Wheelie Bin/Ute/Van/Trailer/Light Truck (2-3 Tonne)	43
Carport, Patio or Garage < 75m2	29
Carport, Patio or Garage > 75m2	29
Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	14
Carry out Sewerage supply work	13
Carry out stormwater drainage work	13
Carry out water supply work	13
Casual Hire of Hall (per hour) – (Hirer to clean before and after event)	34
Casual hire of swimming pool clubhouse (per hour) – Narromine	54
Casual hire of swimming pool clubhouse for functions (per day) – Narromine	54
Cat – Desexed (sold by pound/shelter)	16
Cat – Desexed or Not Desexed	16
Cat – Eligible Pensioners	16
Cat – Not Desexed (not recommended)	16
Cat – Not Desexed (recognised breeder)	16
Certificate of Compliance for Dangerous/Restricted Breed Enclosure	16
Charge per Term	55
Circuses, Travelling Shows, Bull Rides per day of show	60
Circuses, Travelling Shows, Bull Rides per day of show	62
Class 1 & 10	31
Class 1 and Class 10 Building	26
Class 1 or 3 Access Permit Application	45
Class 10 – No Drainage	27
Class 10 Including Drainage	27
Class 2 & 9	31
Class 2 Access Permit Application	45
Class 2 to Class 9 not exceeding 200m2	26
Club Carnival hire fee (per day)	54
Coaching private per hr/lane (Maximum of three (3) lanes)	54
Colour Copy per A3 sheet	35
Colour Copy per A4 sheet	35
Commercial – per hour	35
Commercial Business Hire per hour	56
Commercial waste – recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium) – cost per cubic meter or part thereof	43
Commercial/Industrial (Greater than 500m2 but less than 1,000m2) (max. 7 Inspections)	27
Commercial/Industrial (Less than 500m2) (max. 4 Inspections)	27
Commercial/Industrial buildings – Estimated value between \$250,001 to and \$500,000	27
Commercial/Industrial buildings – Estimated value between \$5,001 to and \$50,000	27
Commercial/Industrial buildings – Estimated value between \$50,001 to and \$250,000	27
Commercial/Industrial buildings – Estimated value between \$500,001 to and \$1,000,000	27
Community – per hour	35
Community Book Clubs	36
Community Meetings	33
Community Meetings	34
Compacted Waste Vehicle – per tonne	41
Company Searches – through Service Agent	8
Compliance certificate	14
Compliance cost notice – full cost recovery for council's involvement including plant, equipment, wages, reports, investigations	12
Compliance inspection – additional inspection	14
Compliance inspection – first inspection	14
Concurrence Fee (CI 252A (5) EP & A Regulations 2000	22
Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain or sewer which connects with such a public drain or sewer	13
Construct a temporary enclosure for the purpose of entertainment	13
Contaminated/Clinical Wastes (NO SHARPS) – per tonne (Minimum charge one tonne)	41
Copy of Building Certificate (cl. 261)	26
Cost per barricade per day	45
Cost per day	45
Cost recovery of Actual Costs to Council	17
Costs Per Day	45

C [continued]

Council Chambers – Daily Hire	10
Council Chambers – Hourly	10
Council Chambers – Weekly Hire	10
Crane – 5 Tonne Slewing per hour + labour as required	44
Crushed per tonne	45
CSPC Board Room – Daily Hire	10
CSPC Board Room – Hourly	10
CSPC Board Room – Weekly Hire	10
Cycle Club	57

D

Daily Admission	54
Daily Hire Rate	59
Daily Rate – per night	46
Dangerous/Restricted Dog Collar (extra large)	16
Dangerous/Restricted Dog Collar (large)	16
Dangerous/Restricted Dog Collar (medium)	16
Dangerous/Restricted Dog Collar (small)	16
Deliver a public address or hold a religious service or public meeting	13
Desexed – Animal Registration	15
Desexed – Eligible Pensioner	15
Desexed – Sold by Pound/Shelter	15
Designated Development	25
Direct or procure a theatrical, musical or other entertainment for the public	13
Disposal Fee	18
Disposal of dead animals – After Hours	42
Disposal of large dead animals (Cattle/Horses) – each	42
Disposal of small dead animals (Sheep/Calves) – each	42
Disposal of small domestic animals (Cats/Dogs) – each	42
Dispose of waste into a sewer of the council	13
Document in hard copy	19
Documents & Maps (hard copy)	19
Domestic quantities of waste motor oil (Delivered separately)	43
Drafting Sewer Plans for Dwelling	51
Draw water from council water supply or standpipe or sell water so drawn	13
Drawstring Bag	37
DSP for Water Supply & Sewerage – Developer Charge (per ET) – Narromine Sewer Service Area	52
DSP for Water Supply & Sewerage – Developer Charge (per ET) – Narromine Water Service Area	50
Dual Occupancy – exceeding \$500,000	29
Dual Occupancy – value up to \$500,000	29

E

Each additional dwelling – dwelling is in the building or on the allotment	26
Each Instance	8
Earphones – per set	37
Earthmoving – Tyre 15.5/25	42
Earthmoving – Tyre 17.5/25	42
Earthmoving – Tyre 20.5/25	42
Earthmoving – Tyre 23.5/25	42
Earthmoving – Tyre 25.5/25	42
Earthmoving – Tyre 26.5/25	42
Electronic Access Key Deposit (Refundable upon return)	56
Engineering Package Inspections – Roads (Incl: Induction, Grade, Sub-base, Base & Seal)	46
Engineering Package Inspections – Sewer (Inspect new sewer main infrastructure for compliance with WSAA standards)	46
Engineering Package Inspections – Water (Inspect new water main infrastructure for compliance with WSAA standards)	46
Estimated Cost between \$100,001 and \$1,000,000	25
Estimated Cost Greater than \$1,000,000	25
Estimated Cost Up To \$100,000	25
Euthanasia	16
Euthanasia – per Animal Livestock	17
Events – Special – per participant (external service provider)	37
Exceeding 2,000m ²	26
Exclusive use of entire pool and grounds for private event – per day	54
Exclusive use of entire pool and grounds for private event – per hour – Minimum hire two hours	54

E [continued]

Exemption Certificate	14
Exhumation Fee (Weekdays) – Lawn	33
Exhumation Fee (Weekdays) – Monumental	32
Exhumation Fee (Weekend and Public Holidays) – Lawn	33
Exhumation Fee (Weekend and Public Holidays) – Monumental	32
Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	14
Extension of standard width per meter – Heavy Duty Crossing	39
Extension of standard width per meter – Medium Duty Crossing	39
Extension of standard width per meter – Standard Crossing	39

F

Family Reunions / Parties etc per day	60
Family Reunions/Parties etc per day	62
Fax, incoming (all), additional pages*	35
Fax, incoming (all), first page*	35
Fax, outgoing (Aust), additional pages*	35
Fax, outgoing (Aust), first page*	35
Fax, outgoing (O/S), additional pages*	35
Fax, outgoing (O/S), first page*	35
Fee per animal	17
Feeding costs – Cost recovery of Actual Costs to Council	17
Ferrous & non-ferrous scrap metal including car bodies and whitegoods certified free of CFC refrigerants	43
Fire Safety (per application) – Major	27
Fire Safety (per application) – Minor	27
First 2 hours (per hour)	46
First release	16
Food & Organics Service Charge – Other (Commercial & Non Rateable Properties) – Optional Service	40
Food & Organics Service Charge – Residential Properties – Weekly Collection – Kerbside	40
Food Inspection Admin Fee	12
Food Inspection Community/Charity/Non-profit	12
Food Inspection Fee per hour	12
Food Inspection Low Risk Premises – Nominal Fee	12
Food Re-inspection fee	12
Footpath Security Deposit (Refundable if no damage incurred on footpath)	14
For dwelling house with construction less than \$100,000*	20
For fee or reward, play a musical instrument or sing	13
For fee or reward, transport waste over or under a public place	13
For Trailers not encompassed with Hangar Fees	47
Formal Application Access	9
Full Season – Additional children under 18	55
Full Season – Family Season Ticket (2 adults & 2 children under 18)	55
Full Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	55
Full Season– Single Season Ticket	55

G

Glider Trailers – per week*	47
Grader 1300/24	42
Grader 1400/24	42
Graders – per hour	44
Gravel (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate	38
Grids Annual Inspection	45
Grids Application	45

H

Half Season – Additional children under 18	55
Half Season – Family Season Ticket (2 adults & 2 children under 18)	55
Half Season – Senior Single Season Ticket (must show Seniors or Pensioner Concession Card)	55
Half Season – Single Season Ticket	55
Heavy Duty Crossing @ 4.0m width	39
Hire of chairs (each)	33
Hire of Hall for evening functions i.e. parties, social gatherings (Hirer to clean before and after event)	34
Hire of Hall per day (9am to 5 pm) – (Hirer to clean before and after event)	34
Hire of inflatable for private event – per day	54

H [continued]

Hire of inflatable for private event – per hour – Minimum hire two hours	54
Hire of Memorial Hall – School Concerts (Hirer to clean before and after the event)	33
Hire of Memorial Hall – Special Charitable Occasions (Hirer to clean before and after the event)	33
Hire of Stock Trailer – per hour (1 hour minimum)	17
Hire of the Memorial Hall – General use (Hirer to clean before and after event)	33
Hire of trestles (each)	33
Horse Shows per day	61
Horse Shows per day (incl. polocrosse)	60
Horse yards or barrier shed – per week	60
HubnSpoke – 37 Burraway Street Narromine – Hub Members Annual Hire	10
HubnSpoke – 37 Burraway Street Narromine – Hub Members Daily Hire	10
HubnSpoke – 37 Burraway Street Narromine – Hub Members Monthly Hire	10
HubnSpoke – 37 Burraway Street Narromine – Hub Members Weekly Hire	10
HubnSpoke – 37 Burraway Street Narromine – Meeting Room – Daily Hire	10

I

If a proposed development is also a designated development for the purposes of the Environmental Planning & Assessment Act (EP & A Act) the following additional fee applies	22
If stables are used in conjunction with classes – per day	62
If stables used in conjunction with classes – per day	61
Impounding Officer Fee (per hour)	17
Improvement Notice – Food Act	12
Individual stadium entry	56
Individual stadium entry – Seniors (must show Seniors or Pension Concession Card)	56
Indoor Sport Players Fee (per person/per game)	56
Indoor Sport Team Non-Attendance Fee (per team/no notice given)	56
Indoor Sport Team Registration Fee	56
Information & Directional Signage – Signs & sign installation	38
Initial and Registration of backflow prevention devices	51
Inspection fee (Category 1, 2, 2S & 3 Dischargers)	52
Inspection prior to relocation (Outside Narromine Shire – 250km)	26
Inspection prior to relocation (Outside Narromine Shire – in excess of 250km)	26
Inspection prior to relocation (within Narromine Shire)	26
Inspections of Roadworks at Critical Stages (package of up to 8 inspections)	28
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	14
Install or operate amusement devices	14
Install, alter, disconnect or remove a meter connected to a service pipe	13
Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility	13
Integrated Development Processing Fee (cl 252A(1) & cl253 (1))**	22
Inter Library Loan – per item	34
Interest on outstanding sewer charges	52
Interest on Outstanding Stormwater Levy Charges	53
Interest on Outstanding Trade Waste Charges	53
Interest on Outstanding Waste, Recycling & FOGO Services	40
Interest on Outstanding Water Charges	50
Interment Fee – Reopening (Weekdays) – Lawn	33
Interment Fee – Reopening (Weekdays) – Monumental	32
Interment Fee – Still born and Children under 2 years (Buried in new grave – single interment) – Monumental	32
Interment Fee – Stillborn & Children under 2 years (Buried in children's section – single interment (No charge for gravesite)	32
Interment Fee – Stillborn & Children under 2 years (Buried in new grave – single interment) – Lawn	33
Interment Fee – Stillborn & Children under 2 years (Buried under Lawn Concrete Beam + Grave site at full cost	33
Interment Fee (Weekdays) – Lawn	33
Interment Fee (Weekdays) – Monumental	32
Interment Fee (Weekends & Public Holidays) – Lawn	33
Interment Fee (Weekends & Public Holidays) – Monumental	32
Interment Fee Monumental – Reopening (Weekends & Public Holidays)	32
Interment Fee/Reopening (Weekends & Public Holidays) – Lawn	33
Interment of Ashes (Weekday)	32
Interment of Ashes (Weekend & Public Holidays)	32
Interment of Ashes in grave or headstone (Weekdays) – Lawn	33
Interment of Ashes in grave or headstone (Weekdays) – Monumental	32
Interment of Ashes in grave or headstone (Weekends & Public Holidays)	32
Interment of Ashes in grave or headstone (Weekends & Public Holidays) – Lawn	33

I [continued]

Internal Review fee	9
Interview Room – Daily Hire	10
Interview Room – Hourly	10
Interview Room – Weekly Hire	10
Issue Copy of CC	31
Item Replacement – Processing charge – per item	36

J

Jet Patcher – per hour	44
Junior Sporting Bodies	57
Junior Sporting Bodies	58
Junior Teams Casual Use – per hour (Maximum 20 Players)*	56

K

Keep Cup	36
Key Deposit for approved access to sport & recreational facilities*	53

L

Labour Hire – Lifeguard (per hour)	54
Labour Per hour (Minimum charge 1 hour then 30 minute intervals)	46
Laminating – A4 Size	9
Land Categorised as residential (Not strata titles)	53
Land Categorised as residential (strata titles)	53
Late Fee – where registration fee has not been paid 28 days after when animal was required to be registered.	16
Learn to Swim Programs – up to 4 weeks & per pool within normal pool hours	54
LED Advertising Sign – Dundas Park **	57
Library Bags – Nylon with the Macquarie Regional Library Logo	37
Light Truck (2-3 tonne) – full load – SORTED	40
Light Truck (2-3 tonne) – full load – UNSORTED	41
Light Truck (2-3 tonne) – part load – SORTED	41
Light Truck (2-3 tonne) – part load – UNSORTED	41
Light Truck, 8.25 x 15/16	42
Light Truck, RV 4 x 4	42
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)	57
Lighting (Cost recovery per unit used plus 25% contribution to renewal costs to be placed in reserve)	58
Liquid Trade Waste Application	13
Loaders – per hour	44
Lodging of a bond or proof of bank guarantee with council for incomplete subdivision works	26
Long term (Storage) casual rate (minimum 12 month periods) – rate per month	47
Low Loader – 20 Tonne per hour	44

M

Machinery Sales per day	60
Machinery Sales per day	62
Maintenance and sustenance fee (per day held)	16
Major – per Certificate	25
Major Modifications (under S.4.55AA(1) or S.4.55(2) of Act) – (Not of Minimal environmental impact)	22
Mattress, Lounges – all sizes (per item)	43
McNab/Jack Walsh Permanent Hire per week – Stables	61
McNab/Jack Walsh Yard between stables & cattle yards	61
Medium Duty Crossing @ 3.5m width	39
Medium Truck (8-9 Tonne) – full load	43
Medium Truck (8-9 tonne) – full load – SORTED	41
Medium Truck (8-9 tonne) – full load – UNSORTED	41
Medium Truck (8-9 tonne) – part load – SORTED	41
Medium Truck (8-9 tonne) – part load – UNSORTED	41
Medium Truck (8-9 Tonne) – part load *	43
Microchipping fee – all dogs and cats*	15
Minimum Charge	48
Minimum Charge	48
Minor – per Certificate	25
Minor Modification (under S.4.55(1A) or S.4.55(1) of the Act) (Minimal environmental impact)	22
Minor Modifications to a DA (under S.4.55(1) of Act) (Minimal environmental impact)	22

M [continued]

Miscellaneous wastes which require special handling and disposal – per machine hour	41
Monthly	31
Monthly – Adults	55
Monthly – Seniors (Must show Seniors or Pensioner Concession Card)	56
Monthly – Students (Must show student card)	55
Monthly Rate	47
Motorbike	42
MRL Library Book Clubs	36
Multi Unit Residential (Greater than six units)	29
Multi Unit Residential (Up to six units)	29
Multi-Unit Residential Package (per unit)	28

N

Narromine	51
Narromine – Residential	51
Narromine, Trangie & Rural (per Kilolitre)	50
Natural (per cubic metre of road disturbed) – case by case, based on Council estimates to reinstate	38
Natural per tonne	45
New Dwelling Package (max. 6 Inspections)	27
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$250,001 to and \$500,000	27
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$5,000 and \$50,000	26
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$50,001 to and \$250,000	27
New Dwelling, Dwelling Alterations & Additions – Estimated value between \$500,00 to and \$1,000,000	27
New Dwelling, Dwelling Alterations & Additions – Estimated value up to \$5,000	26
New Subdivision Road Name Sign	38
Nightly Charge up to 3 nights per stall per night	60
Nightly Charge up to 3 nights per stall per night	62
Non – Desexed	15
Non – Fire Safety (per application)	27
Non Desexed – Not Recommended	16
Non Desexed – Registered Breeder	15
Non-Residential Consumption Charges – Narromine, Trangie & Rural (per kilolitre)	50
Non-Residential per kl	52
Non-Swimming Admission Fee	54
Not for Profit or Community Group – per hour	56
Not for Profit Organisations	59

O

Occupied – Per approved receptacle in the garbage collection area (Residential) – Weekly Collection – Kerbside	39
Officer Travel per kilometer	17
One man plus plant (Plant including 1 operator) per hour (Minimum Charge one hour)	15
Operate a caravan park or camping ground	14
Operate a manufactured home estate	14
Operate a public car park	14
Operate on site sewage system	13
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	60
Other Functions – i.e. Poultry Exhibitions, Sheep Show per event	62
Other Sizes	48
Outstanding Rates & Charges	8
Overdue Fee	34
Overdue Fees – Amnesty	34
Overnight Campers – Charity Events e.g.: Charity Horse Ride	62
Overnight Camping – Fundraising Charity Event eg: Charity Horse Ride	60
Overnight Camping Fee per night with a maximum 2 nights	60
Overnight Camping Fee per night with a maximum 2 nights	62

P

Part A Inspection	12
Part B Inspection	13
Part C Inspection	13
Part D Inspection	13
Part E Inspection	14
Part F Inspection	14
PC Computers – MRL Decommissioned	36

P [continued]

Per Additional Officer per half hour (after 4 hours)	17
Per Additional Officer per hour	17
Per Annum	31
Per Application (including creation of a public road)	21
Per Application (not including creation of a public road)	21
Per Application (Strata Title)	21
Per approved receptacle in the garbage collection area (Commercial) – Weekly Collection – Kerbside	39
Per Box – per week	62
Per Engineering Inspection	46
Per Minute Charge	48
Per Minute Charge	48
Per Officer Per Hour (during normal working hours)	17
Per pen – per week	63
Per Pen – per week	61
Per Unit above six units	30
per USB Thumb Drives	37
Permanent	38
Permission to erect head/foot stones – Lawn Section only* NOTE: For Burials up to 1/7/2016. From 01/07/2016 fee included in Interment Fee.	33
Perpetual Interment Right – Garden Niche (Narromine Cemetery)	32
Personal Trainers using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	58
Personal Trainers Using Council's Outdoor Facilities – per annum/per ground (Approved Trainers Only)*	57
Personal Trainers using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	58
Personal Trainers Using Council's Outdoor Facilities – per month/per ground (Approved Trainers Only)*	57
Personal Training or Coaching per hour	56
Place a waste storage container in a public place	13
Place waste in a public place	13
Plastic and steel farm chemical drums that are correctly cleaned to “triple rinse” standard and delivered Monday to Friday	43
Plus Charge per kilometre	15
Plus Chemical	15
plus each advertisement thereafter	20
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	21
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	25
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	21
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	25
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	20
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	24
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000*	20
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	21
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	23
Plus per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	24
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$100,000	30
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$15,000	30
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$250,000	30
Plus per \$1,000 (or part of \$1,000) of estimated cost exceeding \$500,000	29
Plus per \$1,000 (or part of \$1,000) of the estimated cost	20
Plus per \$1,000 (or part of \$1,000) of the estimated cost	23
Plus per \$1,000 (or part of \$1,000) of the estimated cost	24
Plus per additional Lot created	21
Plus per additional Lot created	21
Plus per additional Lot created	21
Plus: for areas within 201m2 to 2,000m2 per m2	26
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	60
Pony Club – Carnival/Championship (Use of Own Facilities Only) – Per Event	61
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	60
Pony Club – Overnight Stay During Carnival (To Cover Power Used)	61
Pony Club per carnival	60
Pony Club per carnival	61
Portable Traffic Lights – Long Term Daily Rate (Rate excludes operator & fuel)	44
Portable Traffic Lights – Long Term Hourly Rate (Rate excludes operator & fuel)	44
Portable Traffic Lights – Short Term Daily Rate (Rate excludes operator & fuel)	44
Portable Traffic Lights – Short Term Hourly Rate (Rate excludes operator & fuel)	44
Possible additional fee from other Libraries	34

P [continued]

Postage & handling (if required)	36
Postage & handling (if required)	36
Potable Water	48
Process swimming pool register application	14
Processing charge per hour	9
Property Searches – By Address, Lot & DP, Name – through Service Agent	8
Property Sign	38
Provision of Cross	32
Provision of Cross	33
Public Health Premises – Skin Penetration Premises/Inspection Public Swimming Pools	12
Purchase Perpetual Interment Right – Niche – Narromine (New Lawn Wall) Located in Lawn Section	32
Purchase Perpetual Interment Right – Niche – Narromine (Monumental Walls), Trangie & Tomingley	32
Purchase Perpetual Interment Right (2.4m x .9m)	32
Purchase Perpetual Interment Right (2.4m x 1.2m) – (Includes Perpetual Maintenance)	33
Purchase Vase for Niche Wall – Fitting Included	32

R

Race Club per day	61
Ratepayer responsible for all costs (includes Early & Late Stage Intervention & service fees)	10
Raw Water	48
Recycling (Paper, Cardboard, Glass, Plastic, Steel and Aluminium)	43
Recycling Service Charge (Commercial) – Fortnightly Collection – Kerbside	40
Recycling Service Charge (Residential) – Fortnightly Collection – Kerbside	39
Refundable Deposit	45
Refundable Security Deposit	33
Refundable security deposit – Cannot be waived	59
Refundable Security Deposit (all events except for evening functions)	34
Refundable Security Deposit (evening functions)	34
Refundable security deposit (Not for Profit Organisations) – Cannot be waived	59
Refundable Security Deposit in addition to usage charge	61
Refunds from Council's Trust Fund, i.e. Bond	10
Registration	12
Re-Inspection	27
Re-Inspection (Prohibition Order) per hour (min charge of half an hour, maximum 2 hours)	12
Re-inspection fee (if required) (Category 1, 2, 2S & 3 Dischargers)	52
Release Fee – Vehicle / Article	18
Removal Costs will be carried out on a Cost Recovery Basis	39
Removal of ashes from Niche Wall (Council not responsible if plaque damaged during removal)	32
Replacement Access Key	56
Request for Email Copy of Original Rate or Water Notice	8
Request for Hard Copy of Original Rate or Water Notice	8
Reservation (Lawn)*	33
Reservation (Monumental)*	32
Reservation Fee – per item	34
Road Pavements	39
Roller – Self Propelled Rubber Tyred per hour	44
Roller – Self Propelled Vibrating Drum per hour	44
Rotary RYCAGS Camp – Per Day	60

S

Sale of Companion Animal – Including Microchipping, De-sexing & Lifetime Registration	17
Sale of Land under Section 713 of the Local Government Act, 1993 (per property listed for sale)	11
Schools – per person	54
Schools Per annum	55
Schools Per hour	55
Season Coaches (26 weeks)	54
Seasonal fee – per Adult (6 months)	56
Seasonal fee – per Club (Must show current player rego card)	56
Seasonal fee – per Senior (6 months) (Must show Seniors or Pensioner Concession Card)	56
Seasonal fee – per Student 15-18 yrs (6 months) (Must show student card)	56
Sec 10.7 Basic Certificate (charge per lot)	19
Second and subsequent release (within 12 months of first release)	16
Section 121ZP Certificate Application (Outstanding Notices)	28
Section 603 Certificate	8
Section 603 Certificate – Expedition Fee	8
Section 608 Fee for Inspection (Other)	26

S [continued]

Section 7.11	19
Section 735A Certificate Application Fee (Outstanding Notices)	28
Security Bond	26
Security Deposit (Refundable)	45
Security Deposit (Refundable)	45
Semi Tipper – per hour	44
Semi Trailer (25 Tonne) – full load	44
Semi Trailer (25 tonne) – full load – SORTED	41
Semi Trailer (25 tonne) – full load – UNSORTED	41
Semi Trailer (25 tonne) – part load – SORTED	41
Semi Trailer (25 tonne) – part load – UNSORTED	41
Semi Trailer (25 Tonne) – part load *	44
Senior Cricket	57
Senior Cricket	58
Senior Netball	57
Senior Netball	58
Senior Rugby League	57
Senior Rugby League	58
Senior Rugby Union	57
Senior Rugby Union	58
Senior Soccer	57
Senior Soccer	58
Senior Touch Football	57
Senior Touch Football	58
Seniors activity program (Single Entry)	56
Set up, operate or use a loudspeaker or sound amplifying device	13
Sewer Diagram/Drainage Diagram	51
Shire Race Clubs per day	61
Show Society – Annual Show per day	61
Show Society – Annual Show per event	60
Showground Refundable Security Deposit in addition to usage charge	60
Single JPG 300 dpi image via email	36
Single TIFF/JPG 300 dpi image on CD (Commercial Use) – Cost includes CD	36
Single TIFF/JPG 300 dpi image on CD (Private Use) – Cost includes CD	36
Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	57
Single Use Charge (Boot camp, Schools, Not for Profit: Special Event Hire)	58
Skip bins – from outside LGA – per cubic meter	41
Skip bins – per cubic metre	41
Skip Trace search fee – Using Service Agent (Ratepayer responsible for all searches)	10
Slashing per hour – Minimum 1 hour charge	44
Small Truck (4-5 tonne) – full load	43
Small Truck (4-5 tonne) – full load – SORTED	41
Small Truck (4-5 tonne) – full load – UNSORTED	41
Small Truck (4-5 tonne) – part load – SORTED	41
Small Truck (4-5 tonne) – part load – UNSORTED	41
Small Truck (4-5 Tonne) – part load *	43
Small tyre (wheel barrow, ride on lawn mower, aircraft and the like)	42
Soil – Clean virgin or mixed soil – Soil with <10% Contamination	41
Special Event Hire & Management Fee (per day – Commercial)	58
Special Event Hire & Management Fee (per day – Commercial)	59
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	58
Special Event Hire & Management Fee (per day – Not for Profit or Community Group)	59
Special Events	60
Special Events (facilities access without use of electricity)	62
Staff time – per hour	35
Staff Time per hour or part thereof – Not related to GST exempt charge	9
Staff Time per hour or part thereof – Related to GST exempt charge	9
Stage 1 – Milestone – Upon initial application	19
Stage 2 – Milestone – Upon endorsement of Council	19
Stage 3 – Milestone – Upon approval of the NSW Dept of Planning & Infrastructure 'Gateway'	19
Stamping of Additional Plans (per set)	26
Standard Crossing @ 3.0m width	38
Standard Dog Trailer (12 Tonne) – full load	43
Standard Dog Trailer (12 tonne) – full load – SORTED	41
Standard Dog Trailer (12 tonne) – full load – UNSORTED	41
Standard Dog Trailer (12 tonne) – part load – SORTED	41
Standard Dog Trailer (12 tonne) – part load – UNSORTED	41

S [continued]

Standard Dog Trailer (12 Tonne) – part load *	43
Stock Sales per day	62
Storage Fee – Vehicle (Per Day)	18
Street dining/articles on footpaths application fees	14
Street Sweeper – per hour	44
Subdivision	31
Subdivision Certificate (per Certificate)	21
Subdivision Certificate (per Lot)	21
Subdivision Construction Certificate Application Only	31
Super Dog Trailer (18 Tonne) – full load	44
Super Dog Trailer (18 tonne) – full load – SORTED	41
Super Dog Trailer (18 tonne) – full load – UNSORTED	41
Super Dog Trailer (18 tonne) – part load – SORTED	41
Super Dog Trailer (18 tonne) – part load – UNSORTED	41
Super Dog Trailer (18 Tonne) – part load *	44
Supervision Fee where Approved Contractor performs work per inspection	39
Surrender Greyhound (Commercial)	16
Survey	38
Swimming carnival spectator fee	54
Swimming Club per season	54
Swimming Pool	19
Swimming Pool	28
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	14

T

Temporary	38
Temporary Use of Facilities (overnight) – Charge per vehicle	60
Temporary Use of Facilities (overnight) – Charge per vehicle	62
Temporary Use of Facilities (overnight) – Minimum Charge plus	60
Temporary Use of Facilities (overnight) – Minimum Charge plus	62
Tidy Towns clean ups and bulky item kerbside clean up	41
Tomingley (treated non-potable) – per kilolitre	50
Tote Bag – cotton	37
Tractor Large 24.5/32	42
Tractor Large 30.5/32	42
Tractor Medium over 1.5m	42
Tractor Small to 1.5m	42
Trade Waste usage charges – Narromine & Trangie	52
Traffic Facilities for Commercial Purposes Applications	38
Trailer – Daily Hire Rate	15
Trainers Annual Charge	61
Trainer's Annual Charge	63
Training Room – 37 Burraway Street, Narromine – Daily	10
Training Room – 37 Burraway Street, Narromine – Hourly	10
Training Room – 37 Burraway Street, Narromine – Weekly	10
Trangie	51
Trangie – Residential	51
Trangie Camp Draft Association (Major Events) per event	61
Transfer of ashes into suitable receptacle	32
Truck	42
Truck – 12 Tonne per hour	44
Truck – 12 Tonne with Dog Trailer per hour	44
Truck – 2-4 Tonne per hour	44
Truck – 5-7 Tonne per hour	44
Truck 1200/20	42
Turf Club per day – race day hire	60
Two men plus plant (Plant including 2 operators) per hour (Minimum Charge one hour)	15

U

Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	57
Unauthorised Use of Council Grounds/Facilities (in addition to User Contribution)	58
Unlimited Session	55
Unoccupied Waste Service Charge – Vacant Land (Commercial)	39
Unoccupied Waste Service Charge (Residential) – Vacant Land	39
Up to \$5,000	20

U [continued]

Use a standing vehicle or any article for the purpose of selling any article in a public place (Annual Fee)	14
Use of Arena Only – per day (eg: horse training classes)	60
Use of Arena Only – per day (eg: horse training classes)	62
Use of facilities only per week (including the track) – more than 2 horses	63
Use of facilities only per week (including the track) – up to 2 horses	63
Use of facilities plus arena for horse training classes – per day	61
Use of facilities plus arena for horse training classes – per day	62
Use of premises for school exams	62
Use of stables/cattle pavilion per week	63
Utes/Vans Trailers – UNSORTED	40
Utes/Vans/Trailers – SORTED	40

W

Water Meter Reading Certificate	50
Water Polo Club – per season	54
Water Truck – per hour	44
Weekly Charge	55
Weekly Hire – Signed Lease (Excludes Electricity Charges – Billed separately)	10
Weekly Rate	46
Weekly Rate	47
Weekly Rate or more than 4 nights per stall per night	60
Weekly Rate or more than 4 nights per stall per night	62
Where Engineering Staff are involved per hour	46
Where re-inspection required	26
Word Processing Scanner – 15 minutes*	34
Word Processing Scanner – per hour*	34
Working Dogs – Desexed	15
Working within Road Reserve under Section 138 of the Roads Act, 1993 such as (irrigation crossings, driveways, signs, pipelines, etc)	38
Workshops – per participant (external service provider)	37

DRAFT

Narromine Shire Council
Long Term Financial Plan
INCOME STATEMENT - CONSOLIDATED
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	10,761,783	11,255,703	11,537,082	11,825,290	12,121,011	12,424,107	12,734,569	13,052,904	13,379,225	13,713,705	14,056,548	14,407,962
User Charges & Fees	868,884	1,058,538	1,070,734	1,096,495	1,122,938	984,410	1,007,977	1,032,682	1,058,547	1,085,010	1,112,135	1,139,939
Interest & Investment Revenue	663,644	915,867	938,075	946,821	971,085	995,921	1,021,489	1,057,716	1,110,762	1,138,527	1,166,987	1,196,159
Other Revenues	1,653,974	1,042,064	1,206,023	1,236,174	1,267,078	1,498,755	1,536,224	1,574,629	1,613,995	1,654,345	1,695,704	1,738,096
Grants & Contributions provided for Operating Purposes	6,552,216	6,844,959	6,879,125	6,914,599	6,950,348	6,986,448	7,023,861	7,165,332	7,310,353	7,458,998	7,611,359	7,767,530
Grants & Contributions provided for Capital Purposes	1,023,167	3,103,171	2,683,171	2,750,250	2,819,007	2,889,482	2,961,719	3,035,762	3,111,656	3,189,447	3,269,183	3,350,913
Other Income:												
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	21,523,668	24,220,301	24,314,209	24,769,629	25,251,466	25,779,123	26,285,838	26,919,025	27,584,539	28,240,032	28,911,917	29,600,598
Expenses from Continuing Operations												
Employee Benefits & On-Costs	10,658,888	10,795,119	10,833,803	11,148,467	11,419,823	11,697,891	11,982,878	12,275,118	12,607,730	12,912,705	13,369,716	13,703,458
Borrowing Costs	38,616	27,036	14,484	14,844	15,216	15,600	15,984	16,380	16,790	17,209	17,639	18,077
Materials & Contracts	3,809,538	3,964,158	3,941,819	4,071,599	4,193,256	4,279,940	4,354,974	4,463,822	4,575,418	4,689,797	4,807,042	4,927,218
Depreciation & Amortisation	5,392,636	5,862,260	5,996,072	6,133,293	6,273,954	6,370,593	6,518,318	6,671,315	6,828,097	6,988,792	7,163,504	7,342,592
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	375,169	463,045	429,275	347,956	262,167	329,413	226,108	231,761	237,555	243,494	249,581	255,821
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	20,274,847	21,111,618	21,215,452	21,716,158	22,164,416	22,693,437	23,098,262	23,658,395	24,265,590	24,851,996	25,607,482	26,247,166
Operating Result from Continuing Operations	1,248,821	3,108,683	3,098,756	3,053,470	3,087,050	3,085,686	3,187,576	3,260,630	3,318,949	3,388,036	3,304,435	3,353,433
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	1,248,821	3,108,683	3,098,756	3,053,470	3,087,050	3,085,686	3,187,576	3,260,630	3,318,949	3,388,036	3,304,435	3,353,433
Net Operating Result before Grants and Contributions provided for Capital Purposes	225,654	5,512	415,585	303,220	268,043	196,204	225,857	224,868	207,293	198,589	35,252	2,520

Narromine Shire Council
Long Term Financial Plan
BALANCE SHEET - CONSOLIDATED
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	18,413,109	18,075,038	18,790,584	20,486,793	22,623,717	25,514,808	30,881,000	36,124,132	41,101,794	46,581,229	48,720,905	50,552,792
Investments	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,001
Receivables	2,706,259	2,715,468	2,724,907	2,734,576	2,744,491	2,754,657	2,765,069	2,775,746	2,786,690	2,797,907	2,809,404	2,821,190
Inventories	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000
Other	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	1
Total Current Assets	24,679,367	24,350,506	25,075,491	26,781,369	28,928,208	31,829,466	37,206,069	42,459,877	47,448,484	52,939,136	55,090,310	56,933,982
Non-Current Assets												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	486,416	487,752	489,120	490,523	491,962	493,436	494,946	496,495	498,082	499,709	501,377	503,087
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	334,831,828	343,560,510	351,724,160	359,056,296	366,173,443	372,615,455	377,486,112	382,320,267	387,656,070	392,724,042	401,227,151	410,265,007
Investments Accounted for using the equity method	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
Investment Property	3,905,753	4,389,384	3,361,748	2,224,988	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	339,474,997	348,688,645	355,826,029	362,022,808	366,916,404	373,359,890	378,232,059	383,067,762	388,405,152	393,474,752	401,979,528	411,019,094
TOTAL ASSETS	364,154,364	373,039,151	380,901,519	388,804,177	395,844,612	405,189,356	415,438,128	425,527,639	435,853,636	446,413,887	457,069,838	467,953,076
LIABILITIES												
Current Liabilities												
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-
Payables	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000
Borrowings	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000
Provisions	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	3,385,000											
Non-Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	4,855,590	4,795,493	3,589,294	2,332,050	-	-	-	-	-	-	-	-
Provisions	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	4,908,590	4,848,493	3,642,294	2,385,050	53,000							
TOTAL LIABILITIES	8,293,590	8,233,493	7,027,294	5,770,050	3,438,000							
Net Assets	355,860,775	364,805,659	373,874,226	383,034,127	392,406,612	401,751,356	412,000,128	422,089,639	432,415,636	442,975,887	453,631,838	464,515,076
EQUITY												
Retained Earnings	165,306,775	174,251,659	183,320,226	192,480,127	201,852,612	211,197,356	221,446,128	231,172,189	241,125,650	251,304,051	261,568,606	272,050,664
Revaluation Reserves	190,554,000	190,554,000	190,554,000	190,554,000	190,554,000	190,554,000	190,554,000	190,917,450	191,289,986	191,671,836	192,063,232	192,464,413
Council Equity Interest	355,860,775	364,805,659	373,874,226	383,034,127	392,406,612	401,751,356	412,000,128	422,089,639	432,415,636	442,975,887	453,631,838	464,515,076
Minority Equity Interest	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	355,860,775	364,805,659	373,874,226	383,034,127	392,406,612	401,751,356	412,000,128	422,089,639	432,415,636	442,975,887	453,631,838	464,515,076

Narromine Shire Council
Long Term Financial Plan
CASH FLOW STATEMENT - CONSOLIDATED
Scenario: Base Scenario

	2020/21	2021/22	2022/23	Estimates		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	2023/24	2024/25	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	10,466,572	10,953,148	11,226,959	11,507,481	11,795,267	12,090,129	12,392,317	12,702,115	13,019,669	13,345,159	13,678,788	14,020,757
User Charges & Fees	1,104,248	1,299,785	1,318,013	1,349,956	1,382,735	1,250,703	1,280,926	1,312,455	1,345,315	1,378,947	1,413,420	1,448,756
Interest & Investment Revenue Received	666,292	918,583	941,301	950,122	974,472	999,394	1,025,049	1,061,366	1,114,502	1,142,364	1,170,923	1,200,197
Grants & Contributions	7,573,224	9,945,920	9,560,037	9,662,531	9,766,979	9,873,488	9,983,085	10,198,536	10,419,388	10,645,758	10,877,788	11,115,620
Bonds & Deposits Received	-	-	-	-	-	-	-	-	-	-	-	-
Other	1,677,589	1,066,262	1,230,830	1,261,606	1,293,140	1,525,465	1,563,609	1,602,699	1,642,767	1,683,836	1,725,932	1,769,080
Payments:												
Employee Benefits & On-Costs	(10,658,888)	(10,795,119)	(10,833,803)	(11,148,467)	(11,419,823)	(11,697,891)	(11,982,878)	(12,275,128)	(12,607,741)	(12,912,717)	(13,369,728)	(13,703,471)
Materials & Contracts	(3,809,538)	(3,964,158)	(3,941,819)	(4,071,599)	(4,193,256)	(4,279,940)	(4,354,974)	(4,463,831)	(4,575,426)	(4,689,809)	(4,807,054)	(4,927,230)
Borrowing Costs	(38,616)	(27,036)	(14,484)	(14,844)	(15,216)	(15,600)	(15,984)	(16,380)	(16,790)	(17,209)	(17,639)	(18,080)
Bonds & Deposits Refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	(375,169)	(463,045)	(429,275)	(347,956)	(262,167)	(329,413)	(226,108)	(231,761)	(237,555)	(243,494)	(249,581)	(255,821)
Net Cash provided (or used in) Operating Activities	6,605,713	8,934,340	9,057,759	9,148,830	9,322,131	9,416,335	9,665,042	9,890,072	10,104,128	10,332,835	10,422,850	10,649,808
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Real Estate Assets	1,134,247	1,136,368	1,027,636	1,136,760	1,056,804	762,034	843,454	234,440	209,338	214,571	219,936	219,936
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(7,550,527)	(8,728,682)	(8,163,651)	(7,332,136)	(7,117,146)	(6,442,012)	(4,870,658)	(4,834,155)	(5,335,803)	(5,067,972)	(8,503,109)	(9,037,856)
Purchase of Real Estate Assets	(1,100,000)	(1,620,000)	-	-	-	-	-	-	-	-	-	-
Purchase of Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(7,516,280)	(9,212,313)	(7,136,015)	(6,195,376)	(6,060,342)	(5,679,978)	(4,027,204)	(4,599,715)	(5,126,465)	(4,853,401)	(8,283,173)	(8,817,921)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	1,100,000	1,100,000	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(955,954)	(1,160,097)	(1,206,199)	(1,257,244)	(1,124,865)	(845,266)	(271,646)	(47,226)	-	-	-	-
Repayment of Finance Lease Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	144,046	(60,097)	(1,206,199)	(1,257,244)	(1,124,865)	(845,266)	(271,646)	(47,226)	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(766,521)	(338,071)	715,546	1,696,210	2,136,924	2,891,091	5,366,192	5,243,131	4,977,663	5,479,434	2,139,676	1,831,887
plus: Cash, Cash Equivalents & Investments - beginning of year	16,203,466	15,436,946	15,098,875	15,814,421	17,510,631	19,647,555	22,538,646	27,904,837	33,147,969	38,125,632	43,605,066	45,744,743
Cash & Cash Equivalents - end of the year	15,436,946	15,098,875	15,814,421	17,510,631	19,647,555	22,538,646	27,904,837	33,147,969	38,125,632	43,605,066	45,744,743	47,576,629
Cash & Cash Equivalents - end of the year	19,729,951	19,391,880	20,107,426	21,803,635	23,940,559	26,831,650	32,197,842	37,440,974	42,418,636	47,898,071	50,037,747	51,869,634
Investments - end of the year	-	1										
Cash, Cash Equivalents & Investments - end of the year	19,729,951	19,391,880	20,107,426	21,803,635	23,940,559	26,831,650	32,197,842	37,440,974	42,418,636	47,898,071	50,037,747	51,869,635
Representing:												
- External Restrictions	13,003,943	12,721,083	13,756,402	14,081,692	14,784,515	14,052,546	15,503,861	16,991,430	18,516,193	20,079,081	21,419,392	21,333,918
- Internal Restrictions	2,920,302	3,061,732	2,544,072	2,381,427	2,030,016	2,396,000	1,670,342	926,558	164,176	(617,268)	(1,287,423)	(1,244,686)
- Unrestricted	3,805,706	3,609,066	3,806,952	5,340,516	7,126,029	10,383,104	15,023,639	19,522,986	23,738,267	28,436,257	29,905,778	31,780,403
	19,729,951	19,391,880	20,107,426	21,803,635	23,940,559	26,831,650	32,197,842	37,440,974	42,418,636	47,898,071	50,037,747	51,869,635

Narromine Shire Council
Long Term Financial Plan
EQUITY STATEMENT - CONSOLIDATED
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	349,244,780	355,860,775	364,805,659	373,874,226	383,034,127	392,406,612	401,751,356	412,000,128	422,089,639	432,415,636	442,975,887	453,631,838
a. Current Year Income & Expenses Recognised direct to Equity												
- Transfers to/(from) Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-	-	-
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	-	-	-	-	-	-	-	-	-	-	-	-
b. Net Operating Result for the Year	6,615,995	8,944,884	9,068,567	9,159,901	9,372,485	9,344,744	10,248,772	10,089,511	10,325,997	10,560,251	10,655,951	10,883,239
Total Recognised Income & Expenses (c&d)	6,615,995	8,944,884	9,068,567	9,159,901	9,372,485	9,344,744	10,248,772	10,089,511	10,325,997	10,560,251	10,655,951	10,883,239
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	355,860,775	364,805,659	373,874,226	383,034,127	392,406,612	401,751,356	412,000,128	422,089,639	432,415,636	442,975,887	453,631,838	464,515,076

Narromine Shire Council
Long Term Financial Plan
INCOME STATEMENT - GENERAL FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	7,614,375	8,029,515	8,230,218	8,435,974	8,646,867	8,863,071	9,084,637	9,311,736	9,544,528	9,783,141	10,027,720	10,278,413
User Charges & Fees	851,652	1,058,538	1,070,734	1,096,495	1,122,938	984,410	1,007,977	1,032,682	1,058,547	1,085,010	1,112,135	1,139,939
Interest & Investment Revenue	506,288	754,563	773,591	778,209	798,261	818,789	839,917	871,608	920,000	943,000	966,575	990,739
Other Revenues	1,653,974	1,042,064	1,206,023	1,236,174	1,267,078	1,498,755	1,536,224	1,574,629	1,613,995	1,654,345	1,695,704	1,738,096
Grants & Contributions provided for Operating Purposes	6,546,828	6,839,439	6,873,473	6,908,803	6,944,408	6,980,352	7,017,621	7,158,936	7,303,797	7,452,278	7,604,471	7,760,470
Grants & Contributions provided for Capital Purposes	1,023,167	3,103,171	2,683,171	2,750,250	2,819,007	2,889,482	2,961,719	3,035,762	3,111,656	3,189,447	3,269,183	3,350,913
Other Income:												
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	18,196,284	20,827,289	20,837,209	21,205,905	21,598,558	22,034,859	22,448,094	22,985,353	23,552,524	24,107,221	24,675,788	25,258,570
Expenses from Continuing Operations												
Employee Benefits & On-Costs	9,890,571	10,107,591	10,129,081	10,426,134	10,679,419	10,938,979	11,205,017	11,477,799	11,790,478	12,075,024	12,511,093	12,823,370
Borrowing Costs	38,616	27,036	14,484	14,844	15,216	15,600	15,984	16,380	16,790	17,209	17,639	18,080
Materials & Contracts	2,123,153	2,341,658	2,278,856	2,367,403	2,446,501	2,489,614	2,520,084	2,583,086	2,647,663	2,713,855	2,781,701	2,851,244
Depreciation & Amortisation	4,861,504	4,917,832	5,038,060	5,161,325	5,287,670	5,369,669	5,502,358	5,639,971	5,780,969	5,925,487	6,073,617	6,225,457
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	375,169	463,045	429,275	347,956	262,167	329,413	226,108	231,761	237,555	243,494	249,581	255,821
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	17,289,013	17,857,163	17,889,755	18,317,662	18,690,973	19,143,274	19,469,552	19,948,997	20,473,456	20,975,068	21,633,631	22,173,972
Operating Result from Continuing Operations	907,271	2,970,127	2,947,454	2,888,243	2,907,584	2,891,585	2,978,542	3,036,356	3,079,068	3,132,153	3,042,157	3,084,598
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	907,271	2,970,127	2,947,454	2,888,243	2,907,584	2,891,585	2,978,542	3,036,356	3,079,068	3,132,153	3,042,157	3,084,598
Net Operating Result before Grants and Contributions provided for Capital Purposes	(115,896)	(133,044)	264,283	137,992	88,578	2,103	16,823	595	(32,588)	(57,294)	(227,026)	(266,315)

Narromine Shire Council
Long Term Financial Plan
BALANCE SHEET - GENERAL FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051	41,202,676
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000	2,074,000
Inventories	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000	1,014,000
Other	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	16,430,979	16,234,338	16,432,224	17,965,789	19,751,302	23,008,377	27,648,911	32,148,259	36,363,540	41,061,530	42,531,051	44,405,676
Non-Current Assets												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	367,000	367,000	367,000	367,000	367,000	367,000	367,000	367,000	367,000	367,000	367,000	367,000
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	294,121,774	301,662,645	309,271,710	315,667,228	322,008,909	326,929,856	331,342,029	335,706,223	340,560,317	345,134,537	353,000,726	360,656,091
Investments Accounted for using the equity method	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
Investment Property	3,905,753	4,389,384	3,361,748	2,224,988	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	298,645,527	306,670,029	313,251,458	318,510,216	322,626,909	327,547,856	331,960,029	336,324,223	341,178,317	345,752,537	353,618,726	361,274,091
TOTAL ASSETS	315,076,506	322,904,368	329,683,682	336,476,005	342,378,211	350,556,233	359,608,940	368,472,482	377,541,857	386,814,067	396,149,777	405,679,767
LIABILITIES												
Current Liabilities												
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-
Payables	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000	1,260,000
Borrowings	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000
Provisions	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000	1,774,000
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	3,385,000											
Non-Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	4,855,590	4,795,493	3,589,294	2,332,050	-	-	-	-	-	-	-	-
Provisions	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000	53,000
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	4,908,590	4,848,493	3,642,294	2,385,050	53,000							
TOTAL LIABILITIES	8,293,590	8,233,493	7,027,294	5,770,050	3,438,000							
Net Assets	306,782,916	314,670,875	322,656,389	330,705,956	338,940,211	347,118,233	356,170,940	365,034,482	374,103,857	383,376,067	392,711,777	402,241,767
EQUITY												
Retained Earnings	140,123,916	148,011,875	155,997,389	164,046,956	172,281,211	180,459,233	189,511,940	198,375,482	207,444,857	216,717,067	226,052,777	235,582,767
Revaluation Reserves	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000	166,659,000
Council Equity Interest	306,782,916	314,670,875	322,656,389	330,705,956	338,940,211	347,118,233	356,170,940	365,034,482	374,103,857	383,376,067	392,711,777	402,241,767
Minority Equity Interest	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	306,782,916	314,670,875	322,656,389	330,705,956	338,940,211	347,118,233	356,170,940	365,034,482	374,103,857	383,376,067	392,711,777	402,241,767

Narromine Shire Council
Long Term Financial Plan
CASH FLOW STATEMENT - GENERAL FUND
Scenario: Base Scenario

	2020/21	2021/22	2022/23	Estimates		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	2023/24	2024/25	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	7,614,375	8,029,515	8,230,218	8,435,974	8,646,867	8,863,071	9,084,637	9,311,736	9,544,528	9,783,141	10,027,720	10,278,413
User Charges & Fees	851,652	1,058,538	1,070,734	1,096,495	1,122,938	984,410	1,007,977	1,032,682	1,058,547	1,085,010	1,112,135	1,139,939
Interest & Investment Revenue Received	506,288	754,563	773,591	778,209	798,261	818,789	839,917	871,608	920,000	943,000	966,575	990,739
Grants & Contributions	7,569,995	9,942,610	9,556,644	9,659,053	9,763,414	9,869,834	9,979,340	10,194,697	10,415,453	10,641,725	10,873,655	11,111,383
Bonds & Deposits Received	-	-	-	-	-	-	-	-	-	-	-	-
Other	1,653,974	1,042,064	1,206,023	1,236,174	1,267,078	1,498,755	1,536,224	1,574,629	1,613,995	1,654,345	1,695,704	1,738,096
Payments:												
Employee Benefits & On-Costs	(9,890,571)	(10,107,591)	(10,129,081)	(10,426,134)	(10,679,419)	(10,938,979)	(11,205,017)	(11,477,799)	(11,790,478)	(12,075,024)	(12,511,093)	(12,823,370)
Materials & Contracts	(2,123,153)	(2,341,658)	(2,278,856)	(2,367,403)	(2,446,501)	(2,489,614)	(2,520,084)	(2,583,086)	(2,647,663)	(2,713,855)	(2,781,701)	(2,851,244)
Borrowing Costs	(38,616)	(27,036)	(14,484)	(14,844)	(15,216)	(15,600)	(15,984)	(16,380)	(16,790)	(17,209)	(17,639)	(18,080)
Bonds & Deposits Refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	(375,169)	(463,045)	(429,275)	(347,956)	(262,167)	(329,413)	(226,108)	(231,761)	(237,555)	(243,494)	(249,581)	(255,821)
Net Cash provided (or used in) Operating Activities	5,768,775	7,887,959	7,985,514	8,049,567	8,195,254	8,261,254	8,480,900	8,676,327	8,860,037	9,057,639	9,115,774	9,310,055
Cash Flows from Investing Activities												
Receipts:												
Sale of Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Real Estate Assets	1,134,247	1,136,368	1,027,636	1,136,760	1,056,804	762,034	843,454	234,440	209,338	214,571	219,936	219,936
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(6,460,362)	(7,540,871)	(7,609,065)	(6,395,518)	(6,341,681)	(4,920,947)	(4,412,174)	(4,364,194)	(4,854,094)	(4,574,220)	(7,866,189)	(7,655,365)
Purchase of Real Estate Assets	(1,100,000)	(1,620,000)	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(6,426,115)	(8,024,503)	(6,581,429)	(5,258,758)	(5,284,877)	(4,158,912)	(3,568,720)	(4,129,754)	(4,644,756)	(4,359,649)	(7,646,253)	(7,435,430)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	1,100,000	1,100,000	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	(955,954)	(1,160,097)	(1,206,199)	(1,257,244)	(1,124,865)	(845,266)	(271,646)	(47,226)	-	-	-	-
Repayment of Finance Lease Liabilities	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	144,046	(60,097)	(1,206,199)	(1,257,244)	(1,124,865)	(845,266)	(271,646)	(47,226)	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(513,294)	(196,641)	197,886	1,533,565	1,785,513	3,257,075	4,640,534	4,499,347	4,215,281	4,697,990	1,469,521	1,874,625
plus: Cash, Cash Equivalents & Investments - beginning of year	13,741,273	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051
Cash & Cash Equivalents - end of the year	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051	41,202,676
Cash & Cash Equivalents - end of the year	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051	41,202,676
Investments - end of the year	-	-	-	-	-	-	-	-	-	-	-	-
Cash, Cash Equivalents & Investments - end of the year	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051	41,202,676
Representing:												
- External Restrictions	6,501,971	6,360,541	6,878,201	7,040,846	7,392,257	7,026,273	7,751,931	8,495,715	9,258,096	10,039,540	10,709,696	10,666,959
- Internal Restrictions	2,920,302	3,061,732	2,544,072	2,381,427	2,030,016	2,396,000	1,670,342	926,558	164,176	(617,268)	(1,287,423)	(1,244,686)
- Unrestricted	3,805,706	3,609,066	3,806,952	5,340,516	7,126,029	10,383,104	15,023,639	19,522,986	23,738,267	28,436,257	29,905,778	31,780,403
	13,227,979	13,031,338	13,229,224	14,762,789	16,548,302	19,805,377	24,445,911	28,945,259	33,160,540	37,858,530	39,328,051	41,202,676

Narromine Shire Council
Long Term Financial Plan
EQUITY STATEMENT - GENERAL FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	301,014,141	306,782,916	314,670,875	322,656,389	330,705,956	338,940,211	347,118,233	356,170,940	365,034,482	374,103,857	383,376,067	392,711,777
a. Current Year Income & Expenses Recognised direct to Equity												
- Transfers to/(from) Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-	-	-
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	-	-	-	-	-	-	-	-	-	-	-	-
b. Net Operating Result for the Year	5,768,775	7,887,959	7,985,514	8,049,567	8,234,255	8,178,022	9,052,708	8,863,541	9,069,375	9,272,211	9,335,709	9,529,990
Total Recognised Income & Expenses (c&d)	5,768,775	7,887,959	7,985,514	8,049,567	8,234,255	8,178,022	9,052,708	8,863,541	9,069,375	9,272,211	9,335,709	9,529,990
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	306,782,916	314,670,875	322,656,389	330,705,956	338,940,211	347,118,233	356,170,940	365,034,482	374,103,857	383,376,067	392,711,777	402,241,767

Narromine Shire Council
Long Term Financial Plan
INCOME STATEMENT - WATER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	1,711,224	1,754,136	1,798,008	1,842,804	1,888,980	1,936,152	1,984,500	2,034,120	2,084,974	2,137,097	2,190,524	2,245,288
User Charges & Fees	17,232	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	88,620	90,852	92,712	95,040	97,416	99,840	102,348	104,904	107,527	110,215	112,970	115,795
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Other Income:												
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,817,076	1,844,988	1,890,720	1,937,844	1,986,396	2,035,992	2,086,848	2,139,024	2,192,501	2,247,312	2,303,495	2,361,082
Expenses from Continuing Operations												
Employee Benefits & On-Costs	469,172	380,919	390,438	400,195	410,210	420,471	430,951	441,748	452,791	464,110	475,712	487,605
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	891,629	829,915	850,550	871,542	893,292	915,451	938,200	961,637	985,677	1,010,316	1,035,574	1,061,464
Depreciation & Amortisation	108,120	510,832	513,592	516,424	519,352	522,328	525,388	528,520	531,733	535,026	548,402	562,112
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,468,921	1,721,666	1,754,580	1,788,161	1,822,854	1,858,249	1,894,539	1,931,905	1,970,202	2,009,452	2,059,688	2,111,181
Operating Result from Continuing Operations	348,155	123,322	136,140	149,683	163,542	177,743	192,309	207,119	222,299	237,860	243,806	249,902
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	348,155	123,322	136,140	149,683	163,542	177,743	192,309	207,119	222,299	237,860	243,806	249,902
Net Operating Result before Grants and Contributions provided for Capital Purposes	348,155	123,322	136,140	149,683	163,542	177,743	192,309	207,119	222,299	237,860	243,806	249,902

Attachment No. 1

**Narromine Shire Council
Long Term Financial Plan
BALANCE SHEET - WATER FUND
Scenario: Base Scenario**

	2020/21	2021/22	2022/23	Estimates		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	2023/24	2024/25	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	939,527	851,174	1,083,012	1,196,310	1,447,168	1,669,463	2,078,820	2,498,410	2,928,493	3,369,330	3,868,055	4,340,846
Investments	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000	2,431,000
Receivables	368,259	377,468	386,907	396,576	406,491	416,657	427,069	437,746	448,690	459,907	471,404	483,190
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	3,738,786	3,659,642	3,900,919	4,023,885	4,284,659	4,517,121	4,936,889	5,367,156	5,808,182	6,260,236	6,770,459	7,255,035
Non-Current Assets												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	53,416	54,752	56,120	57,523	58,962	60,436	61,946	63,495	65,082	66,709	68,377	70,087
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	19,150,390	19,872,897	20,290,791	20,843,600	21,275,636	21,753,411	22,061,751	22,377,800	22,701,750	23,033,799	23,327,282	23,666,504
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	19,203,806	19,927,648	20,346,911	20,901,124	21,334,597	21,813,847	22,123,698	22,441,295	22,766,833	23,100,509	23,395,659	23,736,591
TOTAL ASSETS	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119	30,991,626
LIABILITIES												
Current Liabilities												
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	-											
Non-Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-											
TOTAL LIABILITIES	-											
Net Assets	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119	30,991,626
EQUITY												
Retained Earnings	13,585,592	14,230,291	14,890,830	15,568,009	16,262,256	16,973,967	17,703,587	18,451,452	19,218,015	20,003,745	20,809,119	21,634,626
Revaluation Reserves	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000	9,357,000
Council Equity Interest	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119	30,991,626
Minority Equity Interest	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119	30,991,626

Narromine Shire Council
Long Term Financial Plan
CASH FLOW STATEMENT - WATER FUND
Scenario: Base Scenario

	2020/21	2021/22	2022/23	Estimates		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	2023/24	2024/25	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	1,711,224	1,754,136	1,798,008	1,842,804	1,888,980	1,936,152	1,984,500	2,034,120	2,084,974	2,137,097	2,190,524	2,245,288
User Charges & Fees	17,232	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue Received	88,620	90,852	92,712	95,040	97,416	99,840	102,348	104,904	107,527	110,215	112,970	115,795
Grants & Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Bonds & Deposits Received	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Employee Benefits & On-Costs	(469,172)	(380,919)	(390,438)	(400,195)	(410,210)	(420,471)	(430,951)	(441,748)	(452,791)	(464,110)	(475,712)	(487,605)
Materials & Contracts	(891,629)	(829,915)	(850,550)	(871,542)	(893,292)	(915,451)	(938,200)	(961,637)	(985,677)	(1,010,316)	(1,035,574)	(1,061,464)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Bonds & Deposits Refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	456,275	634,154	649,732	666,107	682,894	700,071	717,697	735,639	754,032	772,886	792,208	812,013
Cash Flows from Investing Activities												
Receipts:												
Sale of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Infrastructure, Property, Plant & Equipment	(665,881)	(722,507)	(417,894)	(552,810)	(432,036)	(477,775)	(308,340)	(316,049)	(323,950)	(332,049)	(293,483)	(339,222)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(665,881)	(722,507)	(417,894)	(552,810)	(432,036)	(477,775)	(308,340)	(316,049)	(323,950)	(332,049)	(293,483)	(339,222)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-											
Net Increase/(Decrease) in Cash & Cash Equivalents	(209,606)	(88,353)	231,838	113,298	250,858	222,295	409,357	419,590	430,082	440,837	498,725	472,791
plus: Cash, Cash Equivalents & Investments - beginning of year	2,465,975	2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897
Cash & Cash Equivalents - end of the year	2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897	5,657,688
Cash & Cash Equivalents - end of the year	2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897	5,657,688
Investments - end of the year	-	-	-	-	-	-	-	-	-	-	-	1
Cash, Cash Equivalents & Investments - end of the year	2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897	5,657,689
Representing:												
- External Restrictions	2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897	5,657,689
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	-	-	-	-	-	-	-	-	-	-	-	-
2,256,369	2,168,016	2,399,854	2,513,152	2,764,010	2,986,305	3,395,662	3,815,252	4,245,335	4,686,172	5,184,897	5,657,689	

Narromine Shire Council
Long Term Financial Plan
EQUITY STATEMENT - WATER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	22,476,036	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119
a. Current Year Income & Expenses Recognised direct to Equity												
- Transfers to/(from) Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-	-	-
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	-	-	-	-	-	-	-	-	-	-	-	-
b. Net Operating Result for the Year	466,557	644,698	660,539	677,179	694,247	711,711	729,620	747,865	766,563	785,730	805,373	825,508
Total Recognised Income & Expenses (c&d)	466,557	644,698	660,539	677,179	694,247	711,711	729,620	747,865	766,563	785,730	805,373	825,508
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	22,942,592	23,587,291	24,247,830	24,925,009	25,619,256	26,330,967	27,060,587	27,808,452	28,575,015	29,360,745	30,166,119	30,991,626

Narromine Shire Council
Long Term Financial Plan
INCOME STATEMENT - SEWER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income from Continuing Operations												
Revenue:												
Rates & Annual Charges	1,436,184	1,472,052	1,508,856	1,546,512	1,585,164	1,624,884	1,665,432	1,707,048	1,749,723	1,793,467	1,838,304	1,884,261
User Charges & Fees	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Revenue	68,736	70,452	71,772	73,572	75,408	77,292	79,224	81,204	83,235	85,315	87,448	89,634
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	5,388	5,520	5,652	5,796	5,940	6,096	6,240	6,396	6,556	6,720	6,888	7,060
Grants & Contributions provided for Capital Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Other Income:												
Net gains from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,510,308	1,548,024	1,586,280	1,625,880	1,666,512	1,708,272	1,750,896	1,794,648	1,839,514	1,885,502	1,932,640	1,980,956
Expenses from Continuing Operations												
Employee Benefits & On-Costs	299,145	306,609	314,284	322,138	330,194	338,442	346,909	355,571	364,460	373,571	382,910	392,483
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	794,756	792,585	812,413	832,654	853,462	874,876	896,690	919,099	942,077	965,625	989,766	1,014,510
Depreciation & Amortisation	423,012	433,596	444,420	455,544	466,932	478,596	490,572	502,824	515,395	528,279	541,486	555,023
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses from Continuing Operations	1,516,913	1,532,790	1,571,117	1,610,336	1,650,588	1,691,914	1,734,171	1,777,494	1,821,932	1,867,475	1,914,162	1,962,016
Operating Result from Continuing Operations	(6,605)	15,234	15,163	15,544	15,924	16,358	16,725	17,154	17,582	18,027	18,477	18,939
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-											
Net Operating Result for the Year	(6,605)	15,234	15,163	15,544	15,924	16,358	16,725	17,154	17,582	18,027	18,477	18,939
Net Operating Result before Grants and Contributions provided for Capital Purposes	(6,605)	15,234	15,163	15,544	15,924	16,358	16,725	17,154	17,582	18,027	18,477	18,939

Narromine Shire Council
Long Term Financial Plan
BALANCE SHEET - SEWER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS												
Current Assets												
Cash & Cash Equivalents	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270
Investments	-	-	-	-	-	-	-	-	-	-	-	1
Receivables	264,000	264,000	264,000	264,000	264,000	264,000	264,000	264,000	264,000	264,000	264,000	264,000
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Assets	4,509,602	4,456,525	4,742,347	4,791,694	4,892,247	4,303,968	4,620,269	4,944,462	5,276,762	5,617,369	5,788,799	5,273,271
Non-Current Assets												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	66,000	66,000	66,000	66,000	66,000	66,000	66,000	66,000	66,000	66,000	66,000	66,000
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, Property, Plant & Equipment	21,559,664	22,024,968	22,161,660	22,545,468	22,888,898	23,932,188	24,082,332	24,236,244	24,394,003	24,555,706	24,899,143	25,942,412
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Investment Property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-
Non-current assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Assets	21,625,664	22,090,968	22,227,660	22,611,468	22,954,898	23,998,188	24,148,332	24,302,244	24,460,003	24,621,706	24,965,143	26,008,412
TOTAL ASSETS	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943	31,281,683
LIABILITIES												
Current Liabilities												
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Current Liabilities	-											
Non-Current Liabilities												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Provisions	-	-	-	-	-	-	-	-	-	-	-	-
Investments Accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Liabilities associated with assets classified as "held for sale"	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Current Liabilities	-											
TOTAL LIABILITIES	-											
Net Assets	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943	31,281,683
EQUITY												
Retained Earnings	11,597,266	12,009,493	12,432,007	12,865,162	13,309,145	13,764,156	14,230,601	14,345,256	14,462,779	14,583,239	14,706,711	14,833,270
Revaluation Reserves	14,538,000	14,538,000	14,538,000	14,538,000	14,538,000	14,538,000	14,538,000	14,901,450	15,273,986	15,655,836	16,047,232	16,448,413
Council Equity Interest	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943	31,281,683
Minority Equity Interest	-	-	-	-	-	-	-	-	-	-	-	-
Total Equity	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943	31,281,683

Narromine Shire Council
Long Term Financial Plan
CASH FLOW STATEMENT - SEWER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities												
Receipts:												
Rates & Annual Charges	1,140,973	1,169,497	1,198,734	1,228,703	1,259,420	1,290,907	1,323,180	1,356,260	1,390,166	1,424,920	1,460,543	1,497,057
User Charges & Fees	235,364	241,247	247,279	253,461	259,797	266,293	272,949	279,773	286,767	293,937	301,285	308,817
Interest & Investment Revenue Received	71,384	73,168	74,998	76,873	78,795	80,765	82,784	84,854	86,975	89,149	91,378	93,662
Grants & Contributions	3,229	3,310	3,393	3,478	3,565	3,654	3,745	3,839	3,935	4,033	4,134	4,237
Bonds & Deposits Received	-	-	-	-	-	-	-	-	-	-	-	-
Other	23,615	24,198	24,807	25,433	26,062	26,710	27,385	28,070	28,772	29,491	30,228	30,984
Payments:												
Employee Benefits & On-Costs	(299,145)	(306,609)	(314,284)	(322,138)	(330,194)	(338,442)	(346,909)	(355,582)	(364,471)	(373,583)	(382,923)	(392,496)
Materials & Contracts	(794,756)	(792,585)	(812,413)	(832,654)	(853,462)	(874,876)	(896,690)	(919,108)	(942,085)	(965,637)	(989,778)	(1,014,523)
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Bonds & Deposits Refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Operating Activities	380,663	412,227	422,514	433,155	443,983	455,010	466,445	478,106	490,059	502,310	514,868	527,739
Cash Flows from Investing Activities												
Receipts:												
Sale of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of Infrastructure, Property, Plant & Equipment	(424,284)	(465,304)	(136,692)	(383,808)	(343,430)	(1,043,290)	(150,144)	(153,912)	(157,759)	(161,703)	(343,437)	(1,043,269)
Purchase of Real Estate Assets	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash provided (or used in) Investing Activities	(424,284)	(465,304)	(136,692)	(383,808)	(343,430)	(1,043,290)	(150,144)	(153,912)	(157,759)	(161,703)	(343,437)	(1,043,269)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of Borrowings & Advances	-	-	-	-	-	-	-	-	-	-	-	-
Net Cash Flow provided (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	(43,621)	(53,077)	285,822	49,347	100,553	(588,280)	316,301	324,194	332,300	340,607	171,430	(515,529)
plus: Cash, Cash Equivalents & Investments - beginning of year	4,289,223	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799
Cash & Cash Equivalents - end of the year	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270
Cash & Cash Equivalents - end of the year	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270
Investments - end of the year	-	-	-	-	-	-	-	-	-	-	-	-
Cash, Cash Equivalents & Investments - end of the year	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270
Representing:												
- External Restrictions	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270
- Internal Restrictions	-	-	-	-	-	-	-	-	-	-	-	-
- Unrestricted	-	-	-	-	-	-	-	-	-	-	-	-
	4,245,602	4,192,525	4,478,347	4,527,694	4,628,247	4,039,968	4,356,269	4,680,462	5,012,762	5,353,369	5,524,799	5,009,270

Narromine Shire Council
Long Term Financial Plan
EQUITY STATEMENT - SEWER FUND
Scenario: Base Scenario

	Estimates											
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Balance	25,754,603	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943
a. Current Year Income & Expenses Recognised direct to Equity												
- Transfers to/(from) Asset Revaluation Reserve	-	-	-	-	-	-	-	-	-	-	-	-
- Transfers to/(from) Other Reserves	-	-	-	-	-	-	-	-	-	-	-	-
- Other Income/Expenses recognised	-	-	-	-	-	-	-	-	-	-	-	-
- Other Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Net Income Recognised Directly in Equity	-	-	-	-	-	-	-	-	-	-	-	-
b. Net Operating Result for the Year	380,663	412,227	422,514	433,155	443,983	455,010	466,445	478,106	490,059	502,310	514,868	527,740
Total Recognised Income & Expenses (c&d)	380,663	412,227	422,514	433,155	443,983	455,010	466,445	478,106	490,059	502,310	514,868	527,740
c. Distributions to/(Contributions from) Minority Interests	-	-	-	-	-	-	-	-	-	-	-	-
d. Transfers between Equity	-	-	-	-	-	-	-	-	-	-	-	-
Equity - Balance at end of the reporting period	26,135,266	26,547,493	26,970,007	27,403,162	27,847,145	28,302,156	28,768,601	29,246,706	29,736,765	30,239,075	30,753,943	31,281,683



Asset Management Plan

Water

(AMP1)

Contents

1. Executive Summary	1
2. Strategic Objectives	4
3. Services Provided & Classification	7
4. Levels of Service	8
5. Condition of Our Assets	14
6. Operations.....	16
7. Maintenance.....	17
8. Capital Renewal	19
9. Creation/Acquisition/Upgrade Plan.....	21
10. Disposal Plan	22
11. Financial Plan	23
12. Key Performance Measures.....	26
13. Plan Improvements.....	29
14. Risk Management Plan.....	30
15. Appendix A: Ten Year Works Program.....	31

1. Executive Summary

Council's intention is to provide the Shire with reticulated safe drinking water through infrastructure serviced and maintained to a level reflective of the community's expectations, meets the requirements of statutory regulatory bodies (NSW Department of Primary Industries Water and NSW Health) and operates in a manner that is both functional and cost effective. The water reticulation system had a fair value of approximately **\$30,847,572** on the 30th June 2020.

This plan assists Council in the decision making process and is presented at a high level to provide key information that can be used in determining the levels of service, program scheduling and funding requirements etc.

Water Supplies

Council supplies drinking water in Narromine and Trangie and non-potable water in Tomingley. In Narromine, the lowering of water levels in the aquifers supplying the towns is resulting in increasing levels of aquifer stress. This occurs particularly in the warmer months decreasing the ability of Council to meet Peak Day Demand (water security requirements) and increases the pressure on ageing bores and infrastructure.

A river sourced raw water system, utilising redundant drinking water pumps and storage, supplies water for a standpipe and irrigation of playing fields and parks on the Northern side of Narromine.

Trangie experience a similar effect however, a recent augmentation, including drilling of three new bores and construction of a new rising trunk mains and disinfection system, has alleviated the stress and improved water quality.

Tomingley water supply is a partially filtered non-potable system; Council is exploring alternative options regarding the future of this service.

Good water supply is critical to community health and economic development and security of the water supply systems must not deteriorate to a level where community health and prosperity is at risk or compromised.

It is noted that Council will need to consider the augmentation of Narromine's Water Supply by means of a water treatment plant, reservoir and trunk mains. This Asset Management Plan will be reviewed and updated after completion of the integrated Water Cycle Management Plan that will address financial impacts and the timing of these works.

The Water Supply Service

In summary, the water supply network comprises:

- Bores and river pumping station;
- Trunk Supply Mains;
- Treatment Plants;
- Pumping Stations;
- Service Reservoirs;
- Reticulation Network;
- Water Services.

Because of the bulk of the asset acquired at the same time, a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide the following:

1. Operation, maintenance, renewal and upgrade of bores and river pumping, trunk supply mains, treatment plants, pumping stations, service reservoirs, reticulation network, and water services to meet service levels set by Council and meet statutory requirements in annual budgets; and
2. Within the 10-year planning period, and afterwards a planned large-scale mains replacement.

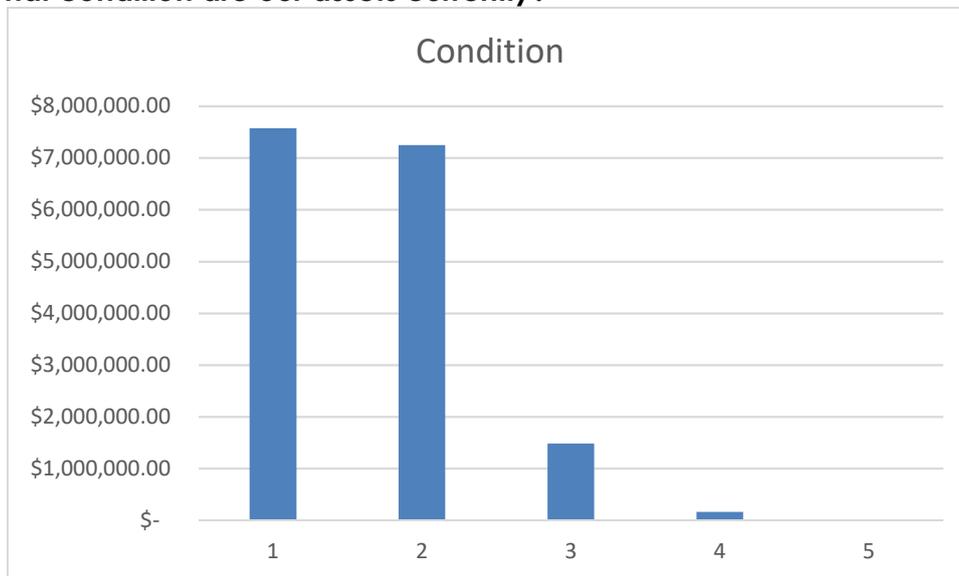
What we cannot do

Council does not have enough funding to provide all services to the desired service levels or provide new services. Works and services that cannot be provided under present funding levels, include substantial expansion of services into presently un-serviced areas without substantial investigation or capital expansion.

Asset Conditions

The current condition of our assets is shown in Figure 5.1 based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset. Water assets have been condition rated externally during the revaluation in 2017.

Figure 1.1: What condition are our assets currently?



The process of managing our Water assets is one of continually improving the knowledge Council has, including maintaining up to date asset registers, condition ratings, the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Water Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management practice Improvements are outlined in chapter 13 and have be summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Water

Task	Expected Completion
Revaluation of Assets	2021/22
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



2. Strategic Objectives

Council operates and maintains water assets to achieve the following strategic objectives:

1. Provide water to a standard that supports the outcomes identified in Council's Community Strategic Plan and meets regulatory standards as set out in the Australian Drinking Water Guidelines.
2. Ensure the maintenance of infrastructure at a safe and functional standard as set out in this Asset Management Plan.
3. Ensure the management of water infrastructure assets, to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community.
Council Asset Policy	How we manage assets.
Asset Management Strategy	Overall direction of asset management and portfolio summary.
Asset Management Manual	Procedures and Processes that guide the management of assets.
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions.
Enterprise Risk Management Plan	The identification and management of strategic risks across Council operations
Asset Management System (Civica)	Electronic system that contains the asset register, condition ratings and uses to model future renewals.
Maintenance Program	Document outlining all scheduled maintenance requirements for the financial year as set out by the Asset Management Plan
GIS (Map Info / Exponaire)	Geographical information system that produces maps of assets.
Water and Sewerage Strategic Business Plan	Gives details and supporting information for Council's Community Strategic Plan, Delivery Program and Operational Plan and Budget.
Demand Management Plan (Narromine & Trangie)	Council is responsible for the water supply reticulation, sewerage and stormwater management services within the Narromine Local Government Area (LGA). As a local water utility (LWU), Council aims to be consistent with the NSW Government DPI Water, Best Practice Management of Water Supply and Sewerage Guidelines (DWE, 2007). This Demand Management Plan addresses one of the six "best practice" criteria set out by the guidelines by recommending an appropriate demand management strategy for implementation across Council's water supply systems.
Strategy Report on SCADA and Telemetry System	Proposed strategy to the LMWUA Councils to implement a SCADA telemetry system in line with current industry standards
Australis Asset Advisory Report Valuation Report	2017 Revaluation of all Water and Sewer Assets
Drinking Water Management System Annual Report	Annual Report that documents Narromine Shire Council's Drinking Water Management System (DWMS) implementation and drinking water performance for that financial year. This document is a NSW Department of Health requirement.

Document / System	Content
Strategic Business Plan: Water and Sewer	The Strategic Business Plan covers the development and operation of Council's Water System. It provides supporting information for Council's Management Plan.
Business Continuity Plan	Outlines Council's procedures relating to emergencies in association with certain events.
Water and Action Plan	Details arrangements for, prevention of, preparation for, response to and recovery from emergencies within the Local Government Area(s).
Drinking Water Management System	Document that demonstrates Narromine Shire Council's compliance with the requirement of the Public Health Act 2010 to develop a Quality Assurance Plan in line with the "Framework for Drinking Water Quality Management" in the Australian Drinking Water Guidelines (ADWG).
Integrated Water Cycle Management Strategy	Integrated Water Cycle Management (IWCM) Evaluation Study (HydroScience, 2010a) of Council identifying a number of issues that require actions from Council's water and wastewater services section.
Drinking Water Quality Management Plan	Document that records risks identified and actions to be undertaken by Council through the Drinking Water Quality Risk Assessment process.
Water Quality Risk Assessment	Document compiled by a working group including external facilitators, engineering and field staff and stakeholders identifying risks to the provision of Drinking Water that meets ADWG
Australian Drinking Water Guidelines	Provides a framework for the management of drinking water supplies appropriate for local conditions.

3. Services Provided & Classification

Council provides the towns of Narromine and Trangie with a reticulated water supply that meets current drinking water standards, at minimum pressures, as outlined in our Customer Levels of Service.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Hierarchy Summary

Hierarchy	Water
1	Hospitals, schools, nursing homes, treatment plant
2	Trunk mains \geq 300 mm, CBD area
3	Trunk mains 200 mm - 250 mm and Telemetry
4	Retic 150 mm, bore lines
5	Retic \leq 100 mm

Table 3.2: Summary of what is provided?

Hierarchy	Asset
1	Reticulation Pipework
2	Reticulation Pipework
3	Reticulation Pipework
4	Reticulation Pipework
5	Reticulation Pipework
3	Potable Bore Pipework
3	Reservoirs
3	Bores
3	Pump Stations
3	Telemetry
1	Headworks
1	Treatment Plant

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder Issues	Key messages	Participation & Feedback
Councillors	<ul style="list-style-type: none"> Have a say in proposed strategy 	<ul style="list-style-type: none"> This Strategic plan is a communication tool and a way to a sustainable fair network, without burdening residents, business, or industry. The system determines the requirement and priority of the work. Regular benchmarking and quality management and measuring kpi's, ensures Council is getting value for money, A strategy and a fair planning and delivery mechanism in place. Certainty and trust of project delivery when proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> Have a say in proposed strategy Perception of fairness Getting value for money 		Community consultation
State Government	<ul style="list-style-type: none"> Regulation of LWU provision of Water and Sewage services 		Review of Best Practice and DWQM documentation Provision of Capital Funding via Grants
Council Indoor Staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council Outdoor Staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Structured programs Want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and operated by Council. Local authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.



Council's objective is to ensure financial strategies underpin Council's Asset Management Policy and Strategic Plan. Its goal is to have long-term vision for sustainability. In order to do so, it is important to prepare and review the Council's short and medium term financial plans for Risk Management, Plant & Equipment, Information Technology, Section 94 Contributions and Asset Management Plans.

Acting as a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to have good governance and administrative support. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act 1993.	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long-term financial plan supported by Asset Management Plans for sustainable service delivery.
The Australian Accounting Standards	The Australian Accounting Standards Board Standard, AASB 116 Property Plant & Equipment requires that assets be valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Roads Act 1993.	Other issues affecting asset service levels include judicial decisions relating to Council's role as roads authority for local roads as conferred by the Roads Act 1993, and legislative powers granted to public utilities relating to road openings.
Environmental Planning and Assessment Act 1979.	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the state.
Protection of the Environment Operations Act 1997	Sets out Council responsibility and powers of local area environment and its planning functions.
Local Government (General) Regulations 2005.	Determines developer charges.
Independent Pricing and Regulatory Tribunal Act 1992	Gives powers to the Independent Pricing and Regulatory Tribunal to inquire into and regulate prices. IPART has developed a set of consistent pricing principles to be adopted by local government authorities. Charging guidelines. Trend towards a user pay system in the industry.
Soil Conservation Act 1938	Conserves soil resources, farm water resources, and the mitigation of erosion and land degradation. Preservation of watercourse environments.

Legislation	Requirement
Catchment Management Act 1989	Promotes the coordination of activities within catchment areas. This Act has implications for the management of river quality and quantity. Requirement for ongoing management plan.
Water Management Act 2000	The act provides for sustainable and integrated management of NSW's water sources, water rights, licences, allocations
Public Health Act 2010	Prevention of the spread of disease. Effluent disposal methods.
NSW Public Health Regulation 2012	Part 5 Safety measures for drinking water
Work Health and Safety Act 2011 (and Regulations)	Council's responsibility to ensure health, safety and welfare of employees and others at places of work.



Levels of Service

Council is responsible for providing a safe, reliable and cost effective drinking water supply, which is customer focused, enhances the environment and caters for the sustainable growth of the Shire. Ongoing consultation is undertaken with the community to ensure the provision of the potable water supply is acceptable to the wider community.

Levels of service indicators have been developed for the services provided by the Water Supply Network based on the objectives set in Council's Community Strategic Plan. These objectives have been used to define Community Levels of Service (CLOS), which relates to how the community receives the service in terms of safety, quality, quantity, reliability, responsiveness, cost efficiency and legislative compliance.

From these CLOS, Technical Levels of Service (TLOS) have been developed that detail how these services will be delivered in terms of quantity, frequency and standard.

Finally, Key Performance Measures and how they will be measured provide the detail on how we determine whether we are delivering what the community are asking for.

Table 4.3 summarises at a high level what the community desires for each asset and how Council will deliver it. The CSP Ref column identifies the Community Strategic Plan objective that being supported by the asset group and the LOS defined.

Table 4.3: Community Service Target

Key Performance Measure	Level of Service Objective
Community Levels of Service	
Quality	Provide safe uninterrupted drinking water supply
Function	Ensure the water service meets Department of Health approval conditions
Safety	Ensure works do not create safety hazards
Technical Levels of Service	
Condition	Provide appropriate water services to meet user requirements
Function/Accessibility	Ensure water services are available to all occupied properties
Cost Effectiveness	Provide Water services in a cost effective manner
Safety	Effectiveness of WH & S programs and Work Method Statements/Standard Operating Procedures

Community Levels of Service

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the Asset Management Plan are:

- *Quality* *How good is the service?*
- *Function* *Does it meet users' needs?*
- *Safety* *Is the service safe?*



Technical Levels of Service

Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that Council undertakes to best achieve the desired community outcomes.

Technical levels of service measure align with annual budgets covering:

- **Operations**
The regular activities to provide services such as administration, electricity.
- **Maintenance**
The activities necessary to retain an assets as near as practicable to its original condition (e.g. cleaning, pump maintenance, breaks etc.
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. pipeline replacement, reservoir external coating and bore casing etc.).
- **Upgrade**
The activities to provide a higher level of service (e.g. increase reservoir capacity, replacing a pipeline with a larger size etc.) or a new service that did not exist previously (e.g. network extension or new reservoir.)

5. Condition of Our Assets

Council maintains a Condition Assessment Manual outlining the frequency of inspection and condition rating, used for all assets. This data is recorded in the Council Asset Management System and is used to predict the timing of renewal/maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with the Water Note 7 and advanced asset management practices as outlined in the IPWEA International Infrastructure Management Manual. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level'. That is, the condition at which the community has determined renewal is required based on the LOS analysis. Typically, assets are renewed between condition 3 and 4, ranging from fair to poor depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Hierarchy	Component	Intervention Level
1	Reticulation Pipework	3 – 4
2	Reticulation Pipework	3 – 4
3	Reticulation Pipework	3 – 4
4	Reticulation Pipework	4
5	Reticulation Pipework	4
3	Potable Bore Pipework	3 – 4
3	Pumps (mech and elec)	3 – 4
3	Telemetry	3 – 4
3	Reservoirs	3 – 4
3	Bores	3 – 4
1	Water Treatment Plant	3 - 4

Table 5.2 outlines the rating scale and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

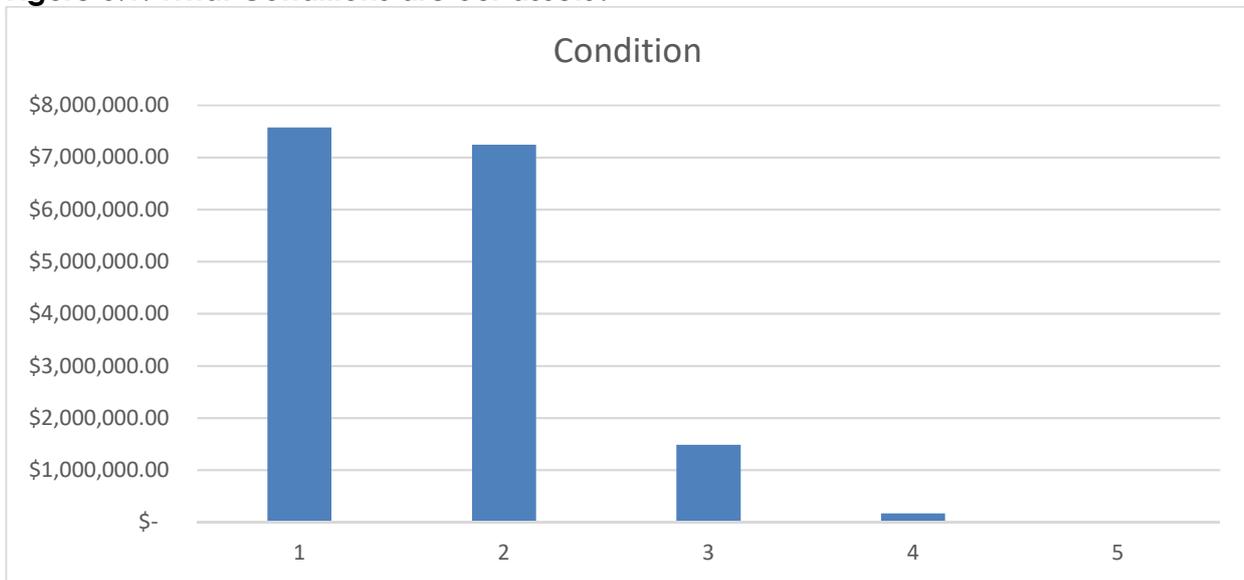
Table 5.2: What are Our Intervention Levels to Renew an Asset?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%



Each asset's condition is kept in the Water Asset Register and is maintained on a cyclic basis. Figure 5.1 gives the condition profile based on the Current Replacement Cost (CRC) in each condition.

Figure 5.1: What Conditions are our assets?



6. Operations

Operational activities include regular activities that are required to provide an ongoing service. These include inspections, electricity costs, fuel and overheads etc.

Inspections

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Above Ground Assets: Council currently is developing an inspection programme that is to be completed by an independent consultant or internal specialised staff. This inspection programme includes the above ground infrastructure on all of Councils Water and Sewerage Asset sites.

Below Ground Assets: Due to the sensitivity of contamination of the Water Supply Service Council does not internally inspect the reticulation network. The current cost of inspections for underground assets is not affordable.

Table 6.2: Summary of inspections

Inspection	Frequency
Condition Assessments of all Above Ground External Assets	Four Yearly
Visual Inspection of all Above Ground External Assets	Annually
Dead End Flushing	Biannually
Hydrants	Two Yearly
Valves	Two Yearly
Safety Inspections	Annually

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their expected useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be planned, where works are programmed in, cyclic in nature, or reactive in response to storm damage or vandalism.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

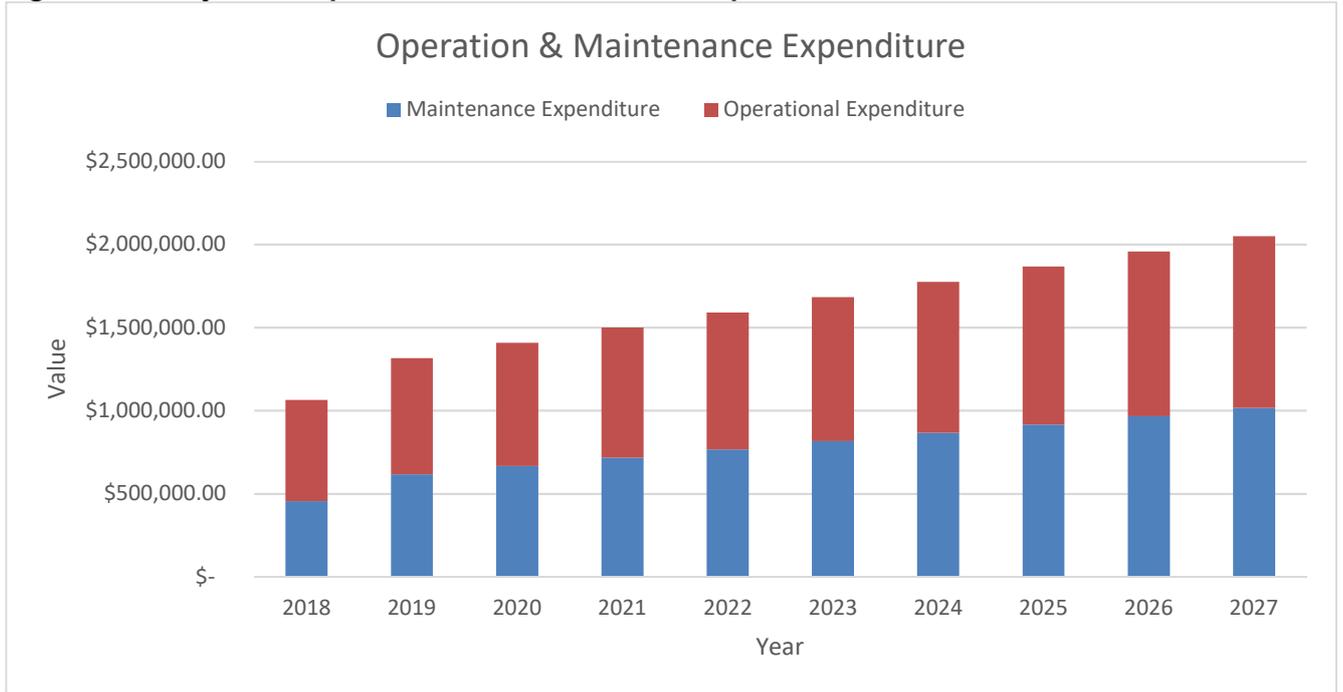
Activity	Frequency
Mains Cleaning	Annually
Hydrant Maintenance	Annually
Dead End Hydrant Flushing	Annually
Pumps	Biannually
Reservoir Cleaning	Four Yearly
Reactive Main Breaks	As Required

Adjusting Levels of Service

The adjustment of LOS are for a critical service as potable water supply is only undertaken after consultation with the community, ensuring it is still within statutory regulations and health guidelines.

Figure 7.1 outlines the increase using a four-year average to project the following ten years.

Figure 7.1: Projected Operations & Maintenance Expenditure



Routine Maintenance Programming

A maintenance program is currently under development and will include future routine maintenance programming documents.

8. Capital Renewal

Renewal expenditure is major work, which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion.

Assets requiring renewal are identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life/serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled in future works programmes.

Renewal Plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems, or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal Standards

Renewal work is carried out in accordance with the following Standards and Specifications:

- Council's Water Services Association of Australia (WASA) Specifications.
- Relevant Australian Standards

Summary of Projected Renewal Expenditure

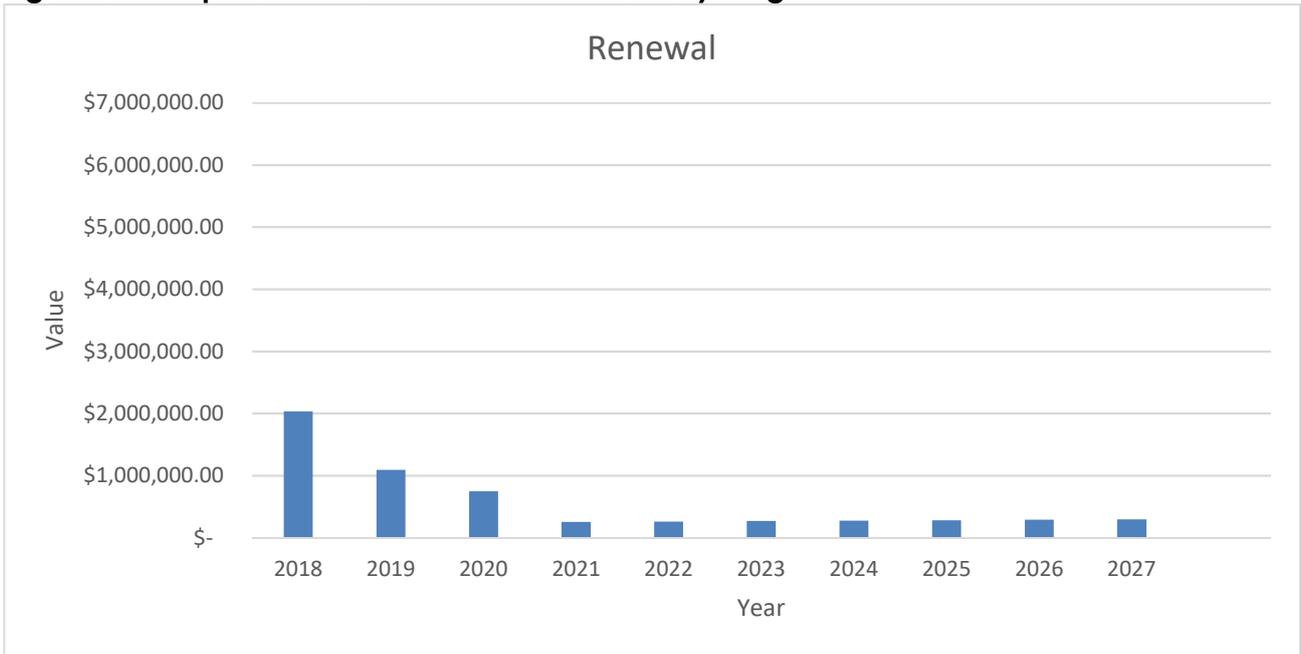
A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected capital renewal program is shown in Appendix A.

Figure 8.1 indicates that, based on current projections, Council will spend approximately \$5,000,000 on renewals over the next ten years.



Figure 8.1: Proposed Renewal Allocations Delivery Program?





9. Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works, which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social, regulatory or environmental needs.

Selection Criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations and statutory regulatory requirements. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets?



A detailed table of the ten-year works program can be seen in Appendix A.



10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are currently no plans for disposal of assets in this Asset Class.

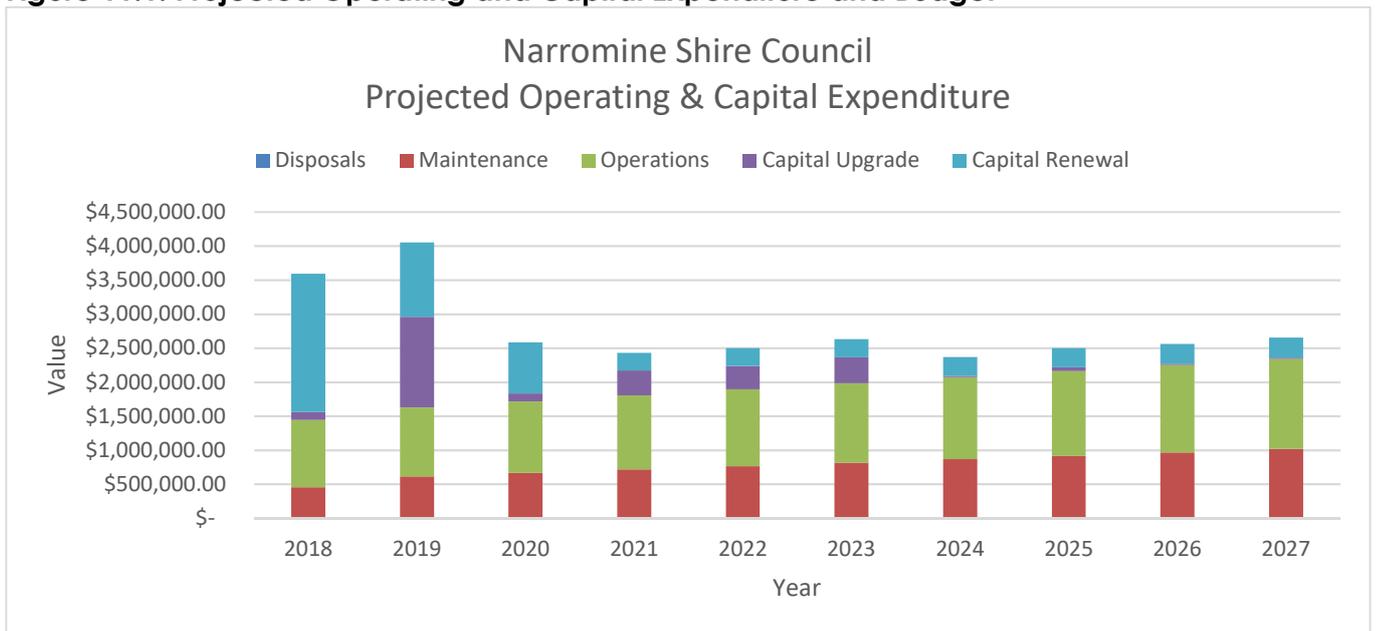
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this Asset Management Plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial Sustainability in Service Delivery

There are three key indicators for financial sustainability, that have been considered in the analysis of the services provided by this asset category, these being long-term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long Term Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)



Short Term (1 Year)

Average Life Cycle Costs	\$ 2,265,320.00
Average Life Cycle Expenditure	\$ 1,444,320.00
Average Annual Gap	\$ 821,000.00
Life Cycle Sustainability Indicator	63.76%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the Asset Management Plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 2,715,173.00
Average Life Cycle Expenditure	\$ 1,6989,923.00
Average Annual Gap	\$ 1,016,250.00
Life Cycle Sustainability Indicator	62.57%

Expenditure projections for long-term financial plan

Table 11.1 shows the projected expenditures for the 10-year long-term financial plan.

Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Table 11.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long-term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented, to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this Asset Management Plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.
- Operating and maintenance averages and associated costs do not fluctuate substantially.
- All delivery requirements can be met within the allotted time.



12. Key Performance Measures

Key Performance Measures (KPM's) have been extracted from the Strategic Business Plan (2013) which considers the statutory regulated quality of potable water and agreed customer service levels.

Table 12.1 Performance Measures

DESCRIPTION	UNIT	TARGET
AVAILABILITY OF SUPPLY		
Quantity Available		
• Domestic Peak Day	L/tenement/ day	<5,000
• Domestic Annual	kL/tenement / year	< 215
• Total Annual Average Consumption	ML/yr	<660
• Total Peak Daily Consumption	L/tenement/day	<5,000
Water for Fire Fighting:		
• Availability from hydrants at minimum flow rates at determined by LG Regulations and NSW Fire and Rescue and relevant Australian Standards and Plumbing Code	% Urban Area Serviced	100%
Pressure:		
• Minimum pressure at the water meter when delivering 0.1L/sec	Meters Head	> 12 for 90% of Properties
Consumption Restrictions in Droughts:		
• Long run proportion of time with water restrictions applied	%	<5%
• Average frequency of restriction events		<1 event per 10 years
• Supply capacity during of normal worst recorded drought demand	% of Normal Demand	90%
Water Quality (Potable Water)		
Compliance with 2011NHMRC & NRMCC Australian Drinking Water Quality Guidelines		

DESCRIPTION	UNIT	TARGET
Physical parameters	%	100
Chemical parameters	%	100
Faecal coliforms	%	100
Microbiological Parameters:		
• E-coliforms	Mean	0
	CFU/100m1	
• Sampling frequency	Samples/wk/ zone	1
Physico-chemical Parameters:		
• pH	Unit	6.5 — 8.5
• Colour	HU	<15
• Turbidity	NTU	<5
• Fluoride	mg/L	<1.5
• Free available chlorine (WTP)	ma/L	4.1
• Free available chlorine (Reticulation)	mg/L	0.2 — 4.1
• Iron	mg/L	<0.3
• Manganese	mg/L	<0.5
RESPONSE TIME TO CUSTOMER COMPLAINTS OF SUPPLY FAILURE		
1. Priority 1: failure to maintain continuity or quality of supply to a large number of customers or to a critical use at a critical time		
All Customers:		
• During working hours	Hours	60
• Out of working hours	Hours	120

DESCRIPTION	UNIT	TARGET
2. Priority 2: failure to maintain continuity or quality to a critical use at a non-critical time		
All Customers:		
• During working hours	Minutes	180
• Out of working hours	Minutes	240
3. Priority 3: failure to maintain continuity or quality of supply to a single customer		
All Customers:	Working Days	1
4. Priority 4: a minor problem or complaint that can be dealt with at a mutually convenient time		
All Customers:	Working Days	14
Catastrophe		
		Immediate Action
CUSTOMER COMPLAINTS & GENERAL INQUIRIES		
i.e. complaints other than a supply failure		
• Written complaints or enquiries: 95% response time	Working Days	10
• Personal complaints or enquiries: 95% response time	Working Days	1
SPECIAL CUSTOMERS		
• Specific service levels and associated charges will be negotiated with customers on an individual basis.		

Annual reporting on these KPMs are reflective in the Drinking Water Management System Annual Report. This outlines Council's Drinking Water Management System implementation, outcomes and drinking water performance for each financial year. This document is a NSW requirement.

13. Plan Improvements

The Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction - that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy, Table 13.1 includes improvements to the management and planning of Water assets.

Table 13.1: Asset Management Improvements - Water

Task	Expected Completion
Revaluation of Assets	2021/22
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Works Program

Narromine Shire Council										
WATER - Capital Works Program										
As per Strategic Business Plan										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
New Works - ILOS										
Trangie - Construction of Partial Treatment Plant	-	-	-	-	-	-	-	-	-	-
Trangie - Operational Improvements	-	-	-	-	-	-	-	-	-	-
Trangie - Operational Improvements	-	-	-	-	-	-	-	-	-	-
Trangie - Renew and Re-drill bores	-	-	-	-	-	-	-	-	-	-
Trangie - New Rising main	-	-	-	-	-	-	-	-	-	-
Trangie - New Chlorinator	-	-	-	-	-	-	-	-	-	-
Narromine - New Rising main	-	-	-	-	-	-	-	-	-	-
SubTotal	-	-	-	-	-	-	-	-	-	-
New Works - Growth										
AMR (automated meter reading)	-	-	415,188	138,553	138,553	138,553	138,553	-	-	-
Emergency Drought Works	600,000	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
SubTotal	600,000	-	415,188	138,553	138,553	138,553	138,553	-	-	-
Major New Works										
Disinfection System for bores and reservoirs (including online residual monitoring)	-	-	-	-	-	-	-	-	-	-
Disinfection System for bores and reservoirs (including online residual monitoring)	-	-	-	-	-	-	-	-	-	-
Temporary Pumping and Power Equipment	250,000	-	-	-	-	-	-	-	-	-
standing data for Survey & Hydraulic Model - Narromine Water	150,000	-	-	-	-	-	-	-	-	-
Automated Meter Reading	-	-	-	-	-	-	-	-	-	-
Narromine Water Treatment Plant	-	-	-	-	-	-	-	-	-	-
.	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

WATER - Capital Works Program

As per Strategic Business Plan

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
SubTotal	400,000	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Minor New Works										
Telemetry Upgrade	100,000	-	28,992	-	-	-	-	-	-	-
Telemetry Upgrade Software - Survey and Hydraulic model of Narromine water	150,000	-	-	-	-	-	-	-	-	-
High lift online Turbidity Monitor	30,000	-	-	-	-	-	-	-	-	-
Trangie Bore Flow Recorders	-	-	-	-	91,380	-	-	-	-	-
Minor Capital Works	16,557	16,971	17,395	17,830	18,276	18,733	19,201	19,681	20,173	20,678
Backflow Prevention Devices	33,114	-	34,791	-	36,552	-	38,403	-	-	-
Water Meter Reading Equipment	-	-	-	-	-	-	-	-	-	-
SubTotal	329,672	16,971	81,178	17,830	146,208	18,733	57,604	19,681	20,173	20,678
Capital Renewals										
Narromine Water mains replacement/ rehabilitation	154,534	158,397	162,357	166,416	170,576	174,841	179,212	183,692	188,284	192,992
Extend Narromine Rising Main	100,000	400,000	-	-	-	-	-	-	-	-
Pumps replacement/ rehabilitation	22,076	22,628	50,000	23,774	24,368	24,977	25,602	26,242	26,898	27,570
Narromine - Valve Replacement	16,557	16,971	17,395	17,830	18,276	18,733	19,201	19,681	20,173	20,678
Switchboard replacement	-	-	-	-	-	-	-	-	-	-
Water Meter Replacement Program	22,076	22,628	23,194	23,774	24,368	24,977	25,602	26,242	26,898	27,570
Replace House Services	27,595	28,285	-	29,717	30,460	31,222	32,002	32,802	33,622	34,463
Duffy St Reservoir Rehabilitation	-	-	-	-	-	-	-	-	-	-
Reline Aeration Tank at Narromine Highlift Station	-	-	-	-	-	-	-	-	-	-
Redevelopment of Bores - Nme	200,000	-	-	-	-	-	-	-	-	-
Redundant Bore Remediation	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

WATER - Capital Works Program

As per Strategic Business Plan

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Highlift Backup Generator	-	-	-	-	-	-	-	-	-	-
iPad Replacements	-	-	-	-	-	-	-	-	-	-
Rehab Work Trangie -Treatment Plant	-	-	-	-	-	-	-	-	-	-
Rehab Work Narromine - Treatment Plant	150,000	-	-	-	-	-	-	-	-	-
Rehab Trangie Potable Water Reservoir	400,000	-	-	-	-	-	-	-	-	-
Tomingley Treatment Plant	-	-	-	-	-	-	-	-	-	-
SubTotal	1,092,839	648,910	252,946	261,511	268,049	274,750	281,619	288,659	295,876	303,272
	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	1,092,839	648,910	255,133	261,511	268,049	274,750	281,619	288,659	295,876	303,272
TOTAL EXPENDITURE ON NEW ASSETS	1,329,672	16,971	467,374	156,383	333,221	157,286	196,157	19,681	20,173	20,678
TRANSFERS TO/FROM OPERATIONS RESERVES(- IN/OUT)	-	(300,000)	(450,000)	(600,000)	(700,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
GRANTS/EXTERNAL CONTRIBUTIONS (Restart)						-				
LOAN FUNDS						-				
RESERVE BALANCE (Estimate)	1,485,916	1,120,035	847,528	1,029,634	1,128,364	996,329	818,554	810,213	794,164	770,214



Asset Management Plan

Sewer

(AMP2)



CONTENTS

1. Executive Summary	1
2. Strategic Objectives.....	3
3. Services Provided & Classification.....	5
4. Levels of Service.....	6
5. Condition of Our Assets.....	12
6. Operations	14
7. Maintenance	15
8. Capital Renewal.....	17
9. Creation/Acquisition/Upgrade Plan.....	19
10. Disposal Plan.....	20
11. Financial Plan	21
12. Key Performance Measures	24
13. Plan Improvements	27
14. Risk Management Plan.....	28
15. Appendix A: Ten Year Capital Works Program.....	29



1. Executive Summary

Council provides an environmentally responsible sewerage service that maintains the health of the Narromine and Trangie communities, is cost effective, customer focused and caters for the sustainable growth of the Shire. Tomingley does not have a sewerage service and consists of localised septic tanks. The sewerage network had a fair value of **\$28,405,521** on the 30 June 2020.

This plan assists Council in the decision making process and is presented at a high level to provide key information that can be used in determining the levels of service, program scheduling and funding requirements etc.

Sewerage Supplies

Good sewerage supply is critical to community health and economic development. It is critical that supply systems do not deteriorate to a level where community health and prosperity is at risk or compromised.

The Sewerage Supply Service

In summary, the Sewerage Supply network comprises:

- Pump Stations
- Sewerage Treatment Works
- Pipe Network
- Manholes

Due to the bulk of the assets acquired at the same time, a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide the following:

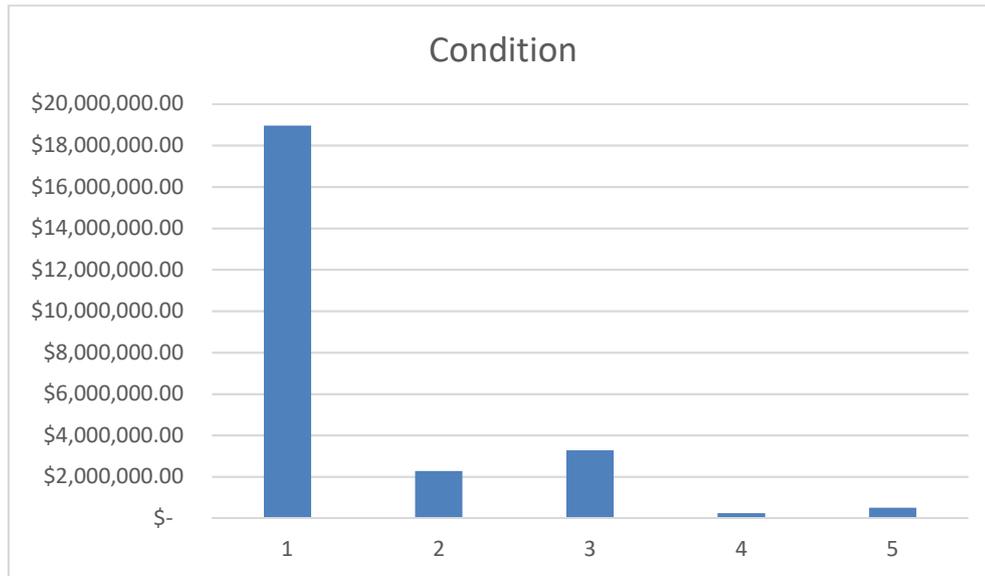
1. Operation, maintenance, renewal and upgrade of pumping Stations, mains, treatment plants to meet service levels set by Council and meet statutory requirements in annual budgets.
2. Large-scale mains replacement within the 10-year planning period, and afterward.

What we cannot do

Council does not have enough funding to provide all services to the desired service levels or provide new services. Works and services that cannot be provided under present funding levels include significant expansion of services into presently un-serviced areas without significant investigation or capital expansion.

Asset Conditions

The current condition of our assets is shown in Figure 5.1 based on the value of each asset in each of the 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset. Sewer assets have been condition rated externally during a revaluation in 2017.

Figure 1.1: What condition are our assets in?

The process of managing our sewer assets is one of continually improving the knowledge Council has including maintaining up to date asset registers, condition ratings, the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Water Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have been summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Sewer

Task	Expected Completion
Revaluation of Assets	2021/22
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

2. Strategic Objectives

Council operates and maintains the sewerage assets to achieve the following strategic objectives:

1. Provides infrastructure to a standard that supports the outcomes identified in Council's Community Strategic Plan.
2. Ensures that the system is maintained at a safe and functional standard, as set out in this Asset Management Plan.
3. Ensures the management of water infrastructure assets, to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community.
Council Asset Policy	How we manage assets.
Asset Management Strategy	Overall direction of asset management and portfolio summary.
Asset Management Manual	Procedures and Processes that guide the management of assets.
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions.
Enterprise Risk Management Plan	The identification and management of strategic risks across Council operations
Asset Management System (Civica)	Electronic system that contains the asset register, condition ratings and uses to model future renewals.
Maintenance Program	Document outlining all scheduled maintenance requirements for the financial year as set out by the Asset Management Plan
GIS (Map Info / Exponaire)	Geographical information system that produces maps of assets.
Water and Sewerage Strategic Business Plan	Gives details and supporting information for Council's Community Strategic Plan, Delivery Program and Operational Plan and Budget.
Demand Management Plan (Narromine & Trangie)	Council is responsible for the water supply reticulation, sewerage and stormwater management services within the Narromine Local Government Area (LGA). As a local water utility (LWU), Council aims to be consistent with the NSW Government DPI Water, Best Practice Management of Water Supply and Sewerage Guidelines (DWE, 2007). This Demand Management Plan addresses one of the six "best practice" criteria set out by the guidelines by recommending an appropriate demand management strategy for implementation across Council's water supply systems.
Australis Asset Advisory Report Valuation Report	2017 Revaluation of all Water and Sewer Assets
Business Continuity Plan	Outlines Council's procedures relating to emergencies in association with certain events.

3. Services Provided & Classification

Council provides the communities of Narromine and Trangie with sewer systems that meet current standards as outlined in our Customer levels of Service.

In order to reflect optimum asset management practices, the hierarchy of Council assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The criticality rating identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major sewerage infrastructure components are contained in Table 3.1.

Table 3.1: Hierarchy Summary

Hierarchy	Sewer
1	Hospitals Schools Nursing homes Treatment Plant etc
2	Rising mains \geq 100 mm, Gravity mains \geq 375 mm
3	Gravity mains 200 mm - 350 mm,
4	Gravity mains 150 mm > 11 cet
5	Gravity mains 150 mm < 10 cet, pressure sewer, effluent lines < 100 mm

Table 3.2: Summary of what is provided?

Hierarchy	Asset
1	Pipework
2	Pipework
3	Pipework
4	Pipework
5	Pipework
1	Treatment Plant
1	Pump Stations
3	Collection Well
3	Overflow Storage
3	Septic Receive Station
3	Effluent Farming

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder Issues	Key messages	Participation & Feedback
Councillors	<ul style="list-style-type: none"> Have a say in proposed strategy 	<ul style="list-style-type: none"> This Strategic plan is a communication tool and a way to a sustainable fair network, without burdening residents, business, or industry. The system determines the requirement and priority of the work. Regular benchmarking and quality management and measuring kpi's, ensures Council is getting value for money, A strategy and a fair planning and delivery mechanism in place. Certainty and trust of Project delivery when proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> Have a say in proposed strategy Perception of fairness Getting value for money 		Community consultation
State Government	<ul style="list-style-type: none"> Regulation of LWU provision of Water and Sewage services 		Review of Best Practice and DWQM documentation Provision of Capital Funding via Grants
Council Indoor Staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council Outdoor Staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Structured programs Want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and by Council. Local Authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.

Council's objective is to ensure financial strategies underpin Council's Asset Management



Policy and Strategic Plan. Its goal is to have long-term vision for sustainability. In order to do so, it is important to prepare and review the Council's short and medium term financial plans for Risk Management, Plant & Equipment, Information Technology, Section 94 Contributions and Asset Management Plans.

Acting as a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to have good governance and administrative support. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act 1993.	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long-term financial plan supported by asset management plans for sustainable service delivery.
The Australian Accounting Standards	The Australian Accounting Standards Board Standard, AASB 116 Property Plant & Equipment requires that assets be valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Roads Act 1993.	Other issues affecting asset service levels include judicial decisions relating to Council's role as roads authority for local roads as conferred by the Roads Act 1993, and legislative powers granted to public utilities relating to road openings.
Environmental Planning and Assessment Act 1979.	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the state.
Protection of the Environment Operations Act 1997	Sets out Council responsibility and powers of local area environment and its planning functions.
Local Government (General) Regulations 2005.	Determines developer charges.
Independent Pricing and Regulatory Tribunal Act 1992	Gives powers to the Independent Pricing and Regulatory Tribunal to inquire into and regulate prices. IPART has developed a set of consistent pricing principles to be adopted by local government authorities. Charging guidelines. Trend towards a user pay system in the industry.
Soil Conservation Act 1938	Conserves soil resources and farm water resources and the mitigation of erosion and land degradation. Preservation of watercourse environments.

Legislation	Requirement
Catchment Management Act 1989	Promotes the coordination of activities within catchment areas. This Act has implications for the management of river quality and quantity. Requirement for ongoing management plan.
Public Health Act 2010	Prevention of the spread of disease. Effluent disposal methods. Delivery of quality water.
Work Health and Safety Act 2011 (and Regulations)	Council's responsibility to ensure health, safety and welfare of employees and others at places of work.



Levels of Service

Council is responsible for providing a safe, reliable and cost effective sewerage system which is customer focused, enhances the environment and caters for the sustainable growth of the Shire. Ongoing consultation is undertaken with the community to ensure the provision of the sewerage systems is acceptable to the wider community.

Levels of service (LOS) indicators have been developed for the services provided by the Sewerage Network based on the objectives set in Council's Community Strategic Plan. These objectives have been used to define Community Levels of Service (CLOS), which relates to how the community receives the service in terms of safety, quality, quantity, reliability, responsiveness, cost efficiency and legislative compliance.

From these CLOS, Technical Levels of Service (TLOS) have been developed that detail how these services will be delivered in terms of quantity, frequency and standard.

Finally, Key Performance Measures and how they will be measured, provide the detail on how we determine whether we are delivering what the community are asking for.

Council's current service targets are in Table 4.3; Table 4.3 summarises at a high level what the community desires for each asset and how Council will deliver it.

Table 4.3: Community Service Target

Key Performance Measure	Level of Service Objective
Community Levels of Service	
Quality	Provide safe uninterrupted sewerage services
Function	Ensure the sewerage service meets Department of Health approval conditions
Safety	Ensure works do not create safety hazards
Technical Levels of Service	
Condition	Provide appropriate sewerage services to meet user requirements
Function/Accessibility	Ensure sewerage services are available to all occupied properties
Cost Effectiveness	Provide Sewerage services in a cost effective manner
Safety	Effectiveness of WH & S programs and work method Statements/Standard Operating Procedures

Community Levels of Service

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the Asset Management Plan are:

- *Quality* *How good is the service?*
- *Function* *Does it meet users' needs?*
- *Safety* *Is the service safe?*

Technical Levels of Service



Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that Council undertakes, to best achieve the desired community outcomes.

Technical levels of service measures are aligned with annual budgets covering:

- **Operations**
The regular activities to provide services such as electricity costs, inspections, administration etc.
- **Maintenance**
The activities required to retain assets as near as practicable to its original condition (e.g. unblock sewer choke, pump maintenance, STP maintenance).
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road sewer relining, pipeline replacement and pump replacement).
- **Upgrade**
The activities to provide a higher level of service (e.g. increasing pump output, treatment plant capacity etc.) or a new service that did not exist previously (e.g. network extension etc.).

5. Condition of Our Assets

Council maintains a Condition Assessment Manual, detailing the frequency of inspection as well as the condition rating to be utilised for all assets. This data is recorded in the Council Asset Management System and is used to predict the timing of renewal and maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with the IPWEA models as outlined in the IPWEA Practice Notes. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual and in summary can be seen in Table 5.2.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level'. That is, the condition at which the community has determined renewal is required, based on the LOS analysis. Typically, assets will be renewed between condition 3 and 4, which ranges from fair to poor, depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Hierarchy	Component	Intervention Level
1	Pipe Work	3 - 4
2	Pipe Work	4
3	Pipe Work	4
4	Pipe Work	4
5	Pipe Work	4
2	Pumps (Mech & Elec)	4
1	Treatment Plant	3 - 4

Table 5.2 outlines the condition rating scale, description of rating and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

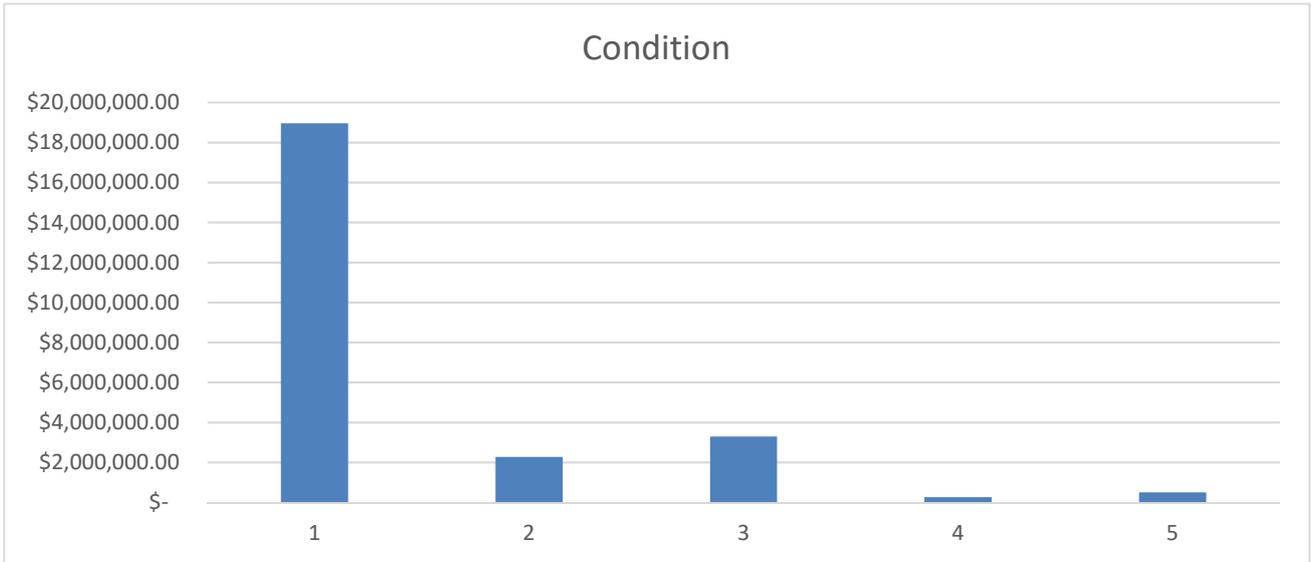
Table 5.2: What are our Intervention Levels to Renew an Asset?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each assets condition is kept in the Sewer Asset Register and is maintained on a cyclic basis. Figure 5.1 outlines the condition profile based on the value of the top 4 valued assets in each condition.



Figure 5.1: What Conditions are our assets?



6. Operations

Operational activities are regular activities required to continuously provide the service including inspections, electricity costs, fuel and overheads.

Inspections

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.2: Summary of inspections

Inspection	Frequency
Condition Assessments of all Above Ground Assets	Four Yearly
Pipe Network	Ten Yearly
Sewer Pump Stations	Annually
Manhole	Ten Yearly
Plant Inspections	Annually

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their expected useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned, where works are programmed in, cyclic in nature, or reactive in response to storm damage or vandalism.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

Activity	Frequency
Sewer Pump Stations	Monthly

Adjusting Levels of Service

Due to the health risks and legislative requirements Council is obligated to maintain its existing LOS. Currently Councils LOS are based on:

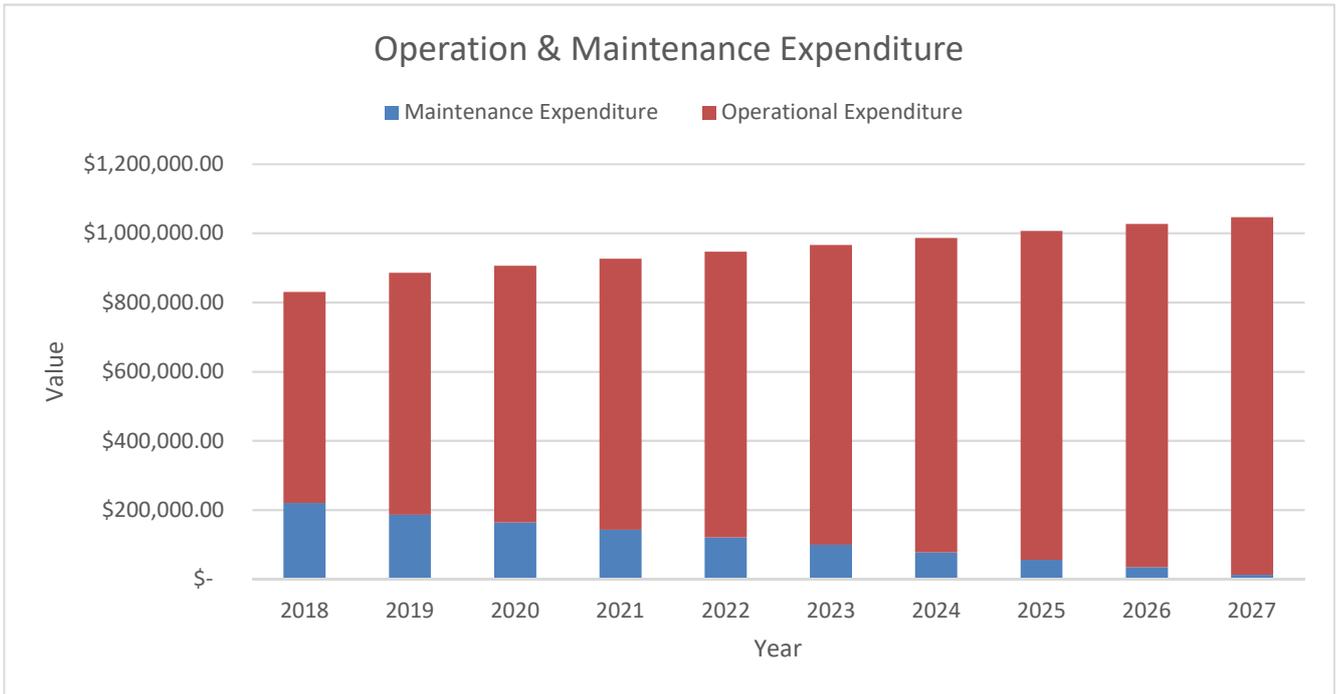
- The community has access to a sewerage system that has sufficient capacity for current and projected growth requirements
- Sewage treatment and effluent disposal is managed in accordance with the principles of ecologically sustainable development
- The operation of the sewage treatment system results in high quality services to customers
- All trade waste dischargers in the Shire are licensed with a charging structure that reflects costs of treatment and encourages onsite treatment of trade waste

The proposed maintenance programs are detailed in the Annual Maintenance Program.



Figure 7.1 outlines the increase using a four-year average to project the following ten years.

Figure 7.1: Projected Operations & Maintenance Expenditure



Routine Maintenance Programming

A maintenance program is currently under development and will include future routine maintenance programming documents.



8. Capital Renewal

Renewal expenditure is major work, which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion.

Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled in future works programmes.

Council has an ongoing program of CCTV inspections and reporting on the condition of its underground sewerage network. As a result, the past 4 years Narromine Shire has re-lined all category 5 and 4 rated lines found thus far. Some category 3 lines and one category 2 line has also been done where it is of operational and financial expedience to do so. Initial CCTV inspections of the entire Narromine Gravity Sewer network will be finalised during the 2016/17 financial year.

Renewal Plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems, or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan.

Renewal Standards

Renewal work is carried out in accordance with the following Standards and Specifications.

- Water Services Association of Australia (WASA) Specifications.
- Relevant Australian Standards

Summary of projected renewal expenditure:

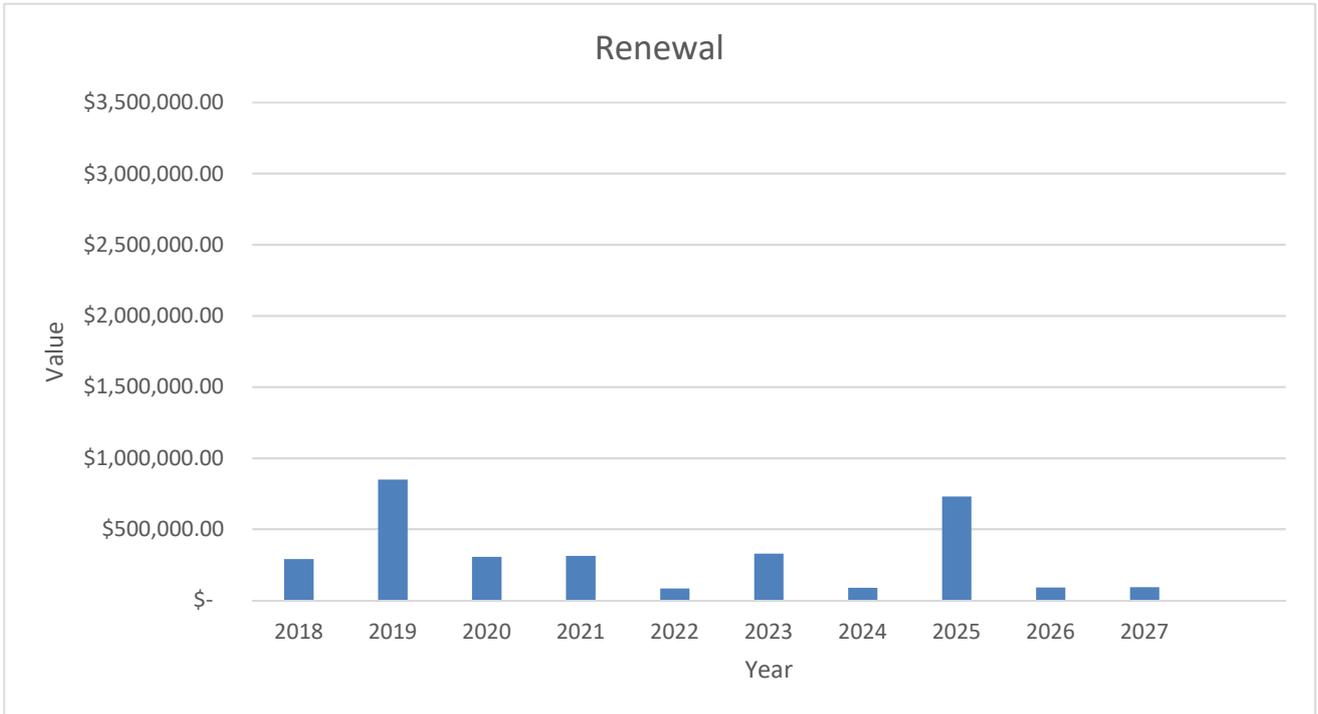
A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected capital program is shown in the Appendix A.

Figure 8.1 indicates that, based on current projections, Council will spend approximately on \$6,000,000 in total over the next 10 years.



Figure 8.1: Proposed Renewal Allocations Program?





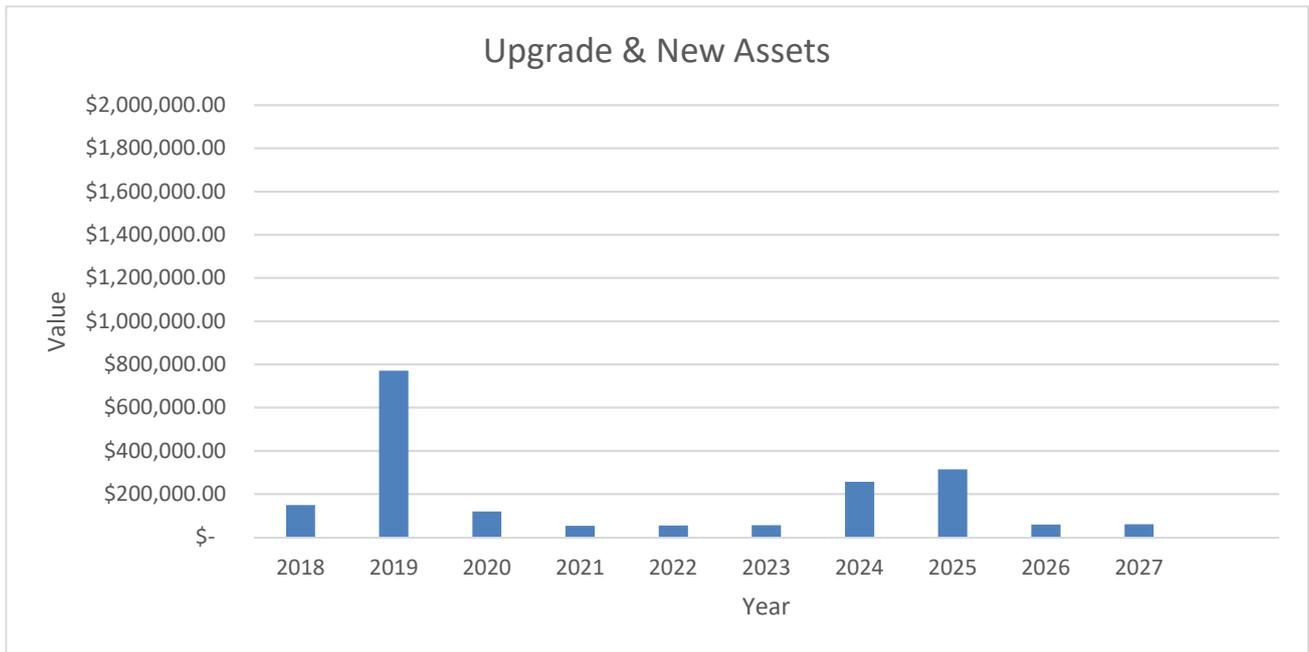
9. Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets?



A detailed table of the ten-year works program can be seen in Appendix A.



10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are currently no plans for disposal of assets in this Asset Class.

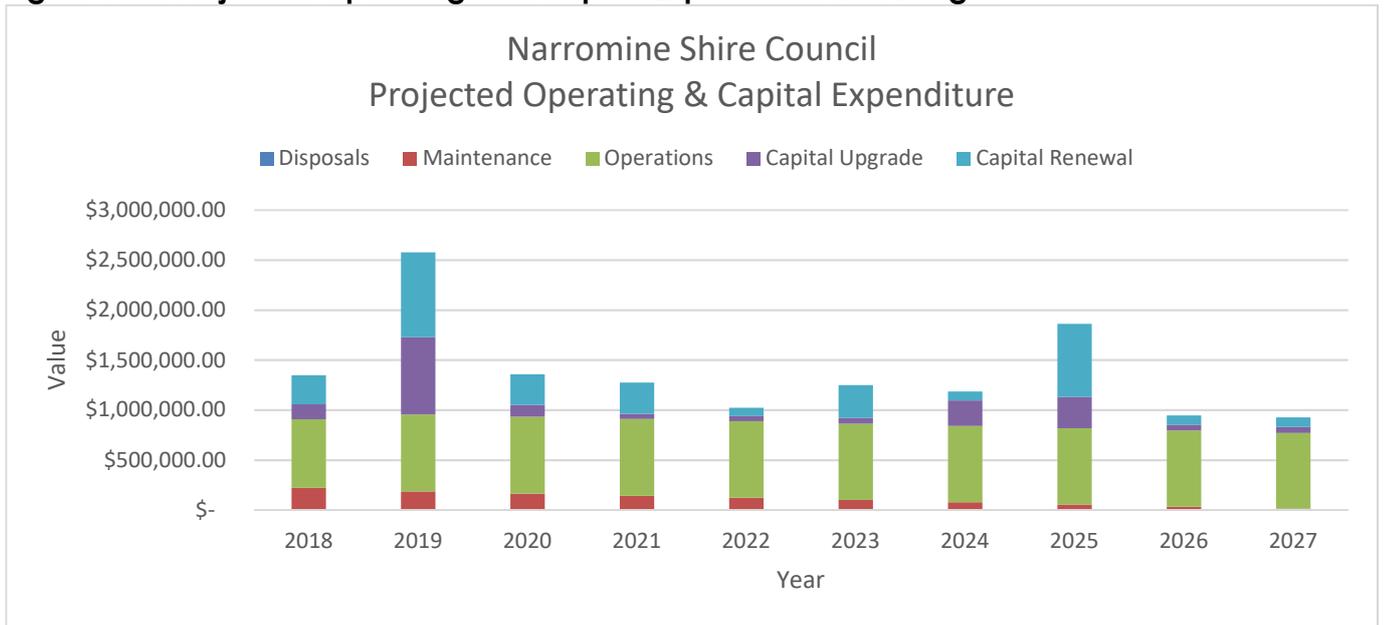
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this Asset Management Plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial sustainability in service delivery

There are three key indicators for financial sustainability, that have been considered in the analysis of the services provided by this asset category, these being long-term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.



A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$1,729,300
Average Life Cycle Expenditure	\$908,300
Average Annual Gap	\$821,000
Life Cycle Sustainability Indicator	52.52%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the Asset Management Plans and long-term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$1,935,591
Average Life Cycle Expenditure	\$919,341
Average Annual Gap	\$1,016,250
Life Cycle Sustainability Indicator	47.50%

Expenditure Projections for Long-Term Financial Plan

Table 11.1 shows the projected expenditures for the 10-year long-term financial plan.

Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Table 11.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long-term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented, to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this Asset Management Plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.
- Operating and maintenance averages and associated costs do not fluctuate substantially.
- All delivery requirements can be met within the allotted time.



12. Key Performance Measures

Development of Key Performance Measures (KPM's) based on condition has been developed by considering both environmental, health and safety, and infrastructure capabilities. The KPM's are to be reviewed to align with the Technical LOS and the Strategies identified in the CSP that support the outcomes identified in Levels of Service section of this document. Table 12.1 also aligns with Councils Strategic Business Management Plan.

Table 12.1 Performance Measures

DESCRIPTION	UNIT	LEVEL OF SERVICE TARGET
AVAILABILITY OF SERVICE:		
<ul style="list-style-type: none"> Connections for Domestic Sewage 		Available to all houses, units of business in the defined service area
<ul style="list-style-type: none"> Trade waste acceptance 		In accordance with approval conditions for each discharge
AVERAGE SYSTEM FAILURES:		
<ul style="list-style-type: none"> Controlled, expected (overflows) 	Frequency	< 2 per year
<ul style="list-style-type: none"> Controlled, expected (flow relief) 	Frequency	< 1 per 5 years
UNCONTROLLED, UNEXPECTED:		
<ul style="list-style-type: none"> Private Property 	No / 1000 allotments / yr	< 1 per 200 allotments / year
<ul style="list-style-type: none"> Public Property - sensitive areas e.g. main street 	Frequency	< 1 per 5 years
<ul style="list-style-type: none"> Public Property - other areas 	Frequency	< 1 per 10km main per year
95th PERCENTILE RESPONSE TIMES TO SYSTEM FAULTS		
<i>Defined as the elapsed time to have staff on site to commence rectification of the problem</i>		
Priority 1: (failure to contain sewage within the sewer system or any problem affecting a critical user at a critical time)		
Response time:		
<ul style="list-style-type: none"> Working hours 	Minutes	60
<ul style="list-style-type: none"> After Hours 	Minutes	120
Priority 2: Minor failure to contain sewage within the sewer system or any problem affecting a critical user at a non-critical time		
Response time:		

DESCRIPTION	UNIT	LEVEL OF SERVICE TARGET
<ul style="list-style-type: none"> Working hours 	Minutes	180
<ul style="list-style-type: none"> After Hours 	Minutes	240
Priority 3: Minor failure to contain sewage affecting a single property or as bad odours		
Response time	Days	Next Working Day
RESPONSE TIMES TO CUSTOMER COMPLAINTS AND INQUIRIES OF A GENERAL NATURE		
<i>Defined as a minor operational problem, complaint or enquiry that can be addressed at a mutually convenient time.</i>		
<ul style="list-style-type: none"> Time to advise customer of intended action. 	Working Days	Respond to 95% of written complaints within 10 working days
	Working Days	Respond to 95% of written complaints within 2 working days
ODOURS / VECTORS		
<ul style="list-style-type: none"> Number of incidents annually that result in complaints 		<2
IMPACT OF STP ON SURROUNDING RESIDENTS		
<ul style="list-style-type: none"> Max noise level above background noise 	dB	<5
<ul style="list-style-type: none"> Odor not detectable outside the utilities buffer zone around the STP 	Yes / No	Yes
EFFLUENT DISCHARGE / BIOSOLIDS MANAGEMENT		
Meets statutory requirements	Yes / No	Yes

13. Plan Improvements

Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Sewerage assets.

Table 13.1: Asset Management Improvements - Sewer

Task	Expected Completion
Revaluation of Assets	2021/22
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Capital Works Program

Narromine Shire Council										
SEWERAGE - Capital Works Program										
As per Strategic Business Plan										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
New Works - Growth										
Telemetry upgrade (Narromine and Trangie)	-	-	28,992	-	-	-	-	-	-	-
Telemetry upgrade (Narromine and Trangie)	-	67,884	-	-	-	74,932	-	-	-	-
Narromine - New PS and Rising Mains	500,000	-	-	-	-	124,886	-	-	-	-
Trangie Treatment Plant Upgrade	-	-	200,000	-	-	-	-	-	-	-
SubTotal	500,000	67,884	-	-	-	199,818	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Minor New Works										
Minor capital works	22,076	22,628	23,194	23,774	24,368	24,977	25,602	26,114	26,767	27,436
CCTV investigations	220,763	-	-	-	-	-	256,017	-	-	-
Rags/Filters and Wet Well Washers	27,595	28,285	-	29,717	30,460	31,222	32,002	32,642	33,458	34,295
SubTotal	270,434	50,913	52,186	53,491	54,828	56,199	313,621	58,756	60,225	61,731
Renewals										
CCTV investigations	-	-	-	-	-	-	-	-	-	-
Sewer mains replacement/ rehabilitation	551,906	-	-	-	-	-	640,042	-	-	-
Sewer mains replacement/ rehabilitation	-	-	-	-	-	-	-	-	-	-
Sewer mains replacement/ rehabilitation	-	-	-	-	-	-	-	-	-	-
Sewer mains replacement/ rehabilitation	-	-	-	-	-	-	-	-	-	-
Sewer mains replacement/ rehabilitation	220,763	-	-	-	-	-	-	-	-	-
Pumps Replacement	-	-	-	-	-	-	-	-	-	-
Pump Replacements - Narromine	-	-	-	-	-	-	-	-	-	-
Pump Replacements - Narromine	-	-	-	-	-	-	-	-	-	-
Pump Replacements - Narromine	55,191	56,570	57,985	59,434	60,920	62,443	64,004	65,284	66,916	68,589

Narromine Shire Council

SEWERAGE - Capital Works Program

As per Strategic Business Plan

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Pump Replacements - Trangie	-	-	-	-	-	-	-	-	-	-
Pump Replacements - Trangie	-	-	-	-	-	-	-	-	-	-
Pump Replacements - Trangie	22,076	22,628	23,194	23,774	24,368	24,977	25,602	26,114	26,767	27,436
Narromine STP - Upgrades (Headworks)	-	-	-	-	-	-	-	-	-	-
Narromine STP - Upgrades (Headworks)	-	-	-	-	-	-	-	-	-	-
Narromine STP - Upgrades (Headworks)	-	-	-	-	-	-	-	-	-	-
iPad Replacements	-	-	-	-	-	-	-	-	-	-
Trangie - STP upgrades (Ponds)	-	-	-	-	-	-	-	-	-	-
Trangie - STP upgrades (Ponds)	-	-	-	-	-	-	-	-	-	-
Narromine - Resurfacing/Relining of Manholes	-	226,282	-	-	243,681	-	-	-	-	-
Pump Stations Upgrades/Relining	-	-	-	-	-	-	-	-	-	-
Pump Stations Upgrades/Relining - Narromine	-	-	173,954	-	-	-	-	-	-	-
Pump Stations Upgrades/Relining - Trangie	-	-	57,985	-	-	-	-	-	-	-
SubTotal	849,936	305,480	313,117	83,208	328,969	87,420	729,648	91,398	93,683	96,025
TOTAL EXPENDITURE ON EXISTING ASSETS	290,760	849,936	305,480	413,117	83,208	328,969	87,420	729,648	91,398	93,683
TOTAL EXPENDITURE ON NEW ASSETS	148,460	770,434	118,798	52,186	53,491	103,288	256,017	313,621	58,756	60,225
TRANSFERS TO/FROM OPERATIONS RESERVES(-IN/OUT)	338,000	(77,580)	(79,521)	(81,506)	(83,537)	(85,629)	(87,765)	(1,051,467)	(57,107)	(57,106)
GRANTS/EXTERNAL CONTRIBUTIONS										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	4,223,213	2,680,423	2,335,666	1,951,869	1,898,707	1,552,079	1,296,407	1,304,605	1,211,558	1,114,756



Asset Management Plan

Waste

(AMP3)

Contents

1. Executive Summary	1
2. Strategic Objectives	3
3. Services Provided & Classification.....	5
4. Levels of Service	6
5. Condition of Our Assets.....	11
6. Operations	13
7. Maintenance	14
8. Capital Renewal	16
9. Creation/Acquisition/ Upgrade Plan.....	18
10. Disposal Plan	19
11. Financial Plan	20
12. Key Performance Measures	23
13. Plan Improvements.....	24
14. Risk Management Plan	25
15. Appendix A: Ten Year Works Program	26



1. Executive Summary

Council's intention is to provide the Shire with waste services through infrastructure that is serviced and maintained to a level that reflects the communities' expectations and operates in a manner that is both functional and cost effective. The waste services had a fair value of approximately **\$280,707** on the 30th June 2020 (excl. plant).

This plan assists Council in the decision-making process and is presented at a high level to provide key information that can be used in determining the levels of service program scheduling, funding requirements etc.

The Waste Services

In summary, the Waste Services comprise of, but are not limited to:

- Buildings;
- Internal Roads;
- Security devices such as fencing, CCTV;
- Boom gates;
- Signage;
- Plant;

Because of the bulk of the asset acquired at the same time, a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide the following:

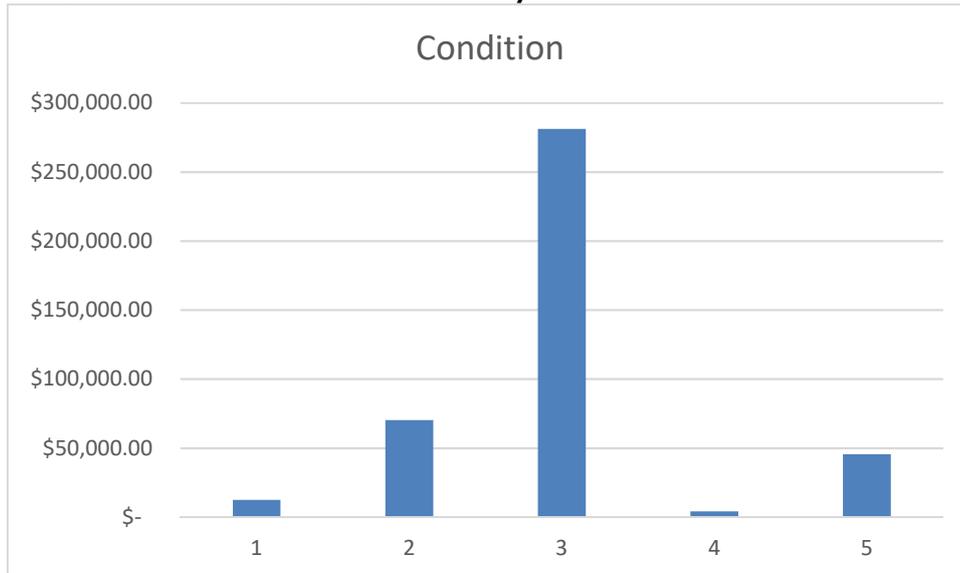
1. Operation, maintenance, renewal and upgrade of those Assets meeting their intervention levels set by Council in annual budgets.
2. Develop a maintenance plan that ensures our levels of service targets are met through planning; and
3. Investigate new opportunities for income to the facility.

What we cannot do

Council does not have enough funding to provide all services at the desired service levels or provide new services. This includes substantial expansion of services into presently un-serviced areas.

Asset Conditions

The current condition of our assets is shown in Figure 5.1 based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset.

Figure 1.1: What condition are our assets currently?

The process of managing our Waste assets is one of continually improving the knowledge Council has including maintaining up to date asset registers, condition ratings, the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Waste Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have be summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Waste

Task	Expected Completion
Revaluation of Assets	Various
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



2. Strategic Objectives

Council operates and maintains waste assets to achieve the following strategic objectives:

1. Provide waste services to a standard that supports the outcomes identified in the Council Community Strategic Plan.
2. Ensure that infrastructure is maintained at a safe and functional standard as set out in this Asset Management Plan.
3. Ensure that waste infrastructure assets are managed to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community.
Council Asset Policy	How we manage assets.
Asset Management Strategy	Overall direction of asset management and portfolio summary.
Asset Management Manual	Procedures and Processes that guide the management of assets.
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions.
Enterprise Risk Management Plan	The identification and management of risks across Council operations
Asset Management System (Civica)	Electronic system that contains the asset register, condition ratings and used to model future renewals.
Maintenance Program	Document outlining all scheduled maintenance requirements for that financial year as set out by the Asset Management Plan
Map Info / Exponaire	Geographical information system that produces maps of assets.

3. Services Provided & Classification

Council provides the towns of Narromine, Trangie and Tomingley with a functioning Waste Management Service.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Hierarchy Summary

Hierarchy	Waste
1	<ul style="list-style-type: none"> • Security • Transfer Shed • Internal Roads • Signage
2	<ul style="list-style-type: none"> • Site Office • Amenities Block
3	<ul style="list-style-type: none"> • Litter Fences

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder Issues	Key messages	Participation & Feedback
Councillors	Have a say in proposed strategy	<ul style="list-style-type: none"> • This Strategic plan is a communication tool and a way to a sustainable fair network, without burdening residents, business, or industry. • The system determines the requirement and priority of the work. • Regular benchmarking and quality management and measuring kpi's, ensures Council is getting value for money, • A strategy and a fair planning and delivery mechanism in place. • Certainty and trust of project delivery when proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> • Have a say in proposed strategy • Perception of fairness • Getting value for money 		Community consultation
Council Indoor Staff	<ul style="list-style-type: none"> • Have a say in proposed strategy, • Minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council Outdoor Staff	<ul style="list-style-type: none"> • Have a say in proposed strategy, • Structured programs • Want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and operated by Council. Local authorities exist, principally, to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.

Council's objective is to ensure financial strategies underpin Council's Asset Management Policy and Strategic Plan. Its goal is to have long-term vision for sustainability. In order to do so, it is important to prepare and review the Council's short and medium term financial plans for Risk Management, Plant & Equipment, Information Technology, Section 94 Contributions and Asset Management Plans.

Acting as a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to have good governance and administrative support. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations, some of which are shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act 1993.	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long-term financial plan supported by Asset Management Plans for sustainable service delivery.
The Waste Avoidance and Resources Recovery Act 2001	This Act repeals and replaces the Waste Minimisation and Management Act 1995. It establishes a scheme to promote extended producer responsibility in place of industry waste reduction plans.
National Construction Code	Provides for the achievement and maintenance of acceptable standards of structural sufficiency, safety, health and diversity for the community now and in the future.
The Australian Accounting Standards	The Australian Accounting Standards Board Standard, AASB 116 Property Plant & Equipment requires that assets be valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
The Protection of the Environment Operations (Waste) Regulation 2005	Establishes the EPA, the Board of the EPA, two community consultation forums, and the NSW Council on Environmental Education, and requires the EPA to make a report on the state of the environment every three years.
Roads Act 1993.	Other issues affecting asset service levels include judicial decisions relating to Council's role as roads authority for local roads as conferred by the Roads Act 1993, and legislative powers granted to public utilities relating to road openings.
Environmental Planning and Assessment Act 1979	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the State.
Environmental Planning and Assessment Act - Amendments	Various amendments to the initial Environmental Planning and Assessment Act 1979
Protection of the Environment Operations Act 1997	Sets out Council responsibility and powers of local area environment and its planning functions.
Work Health and Safety Act 2011 (and Regulations)	Council's responsibility to ensure health, safety and welfare of employees and others at places of work.



Levels of Service

Council is responsible for providing a safe, reliable and cost effective Waste service, which is customer focused.

Community Levels of Service (CLOS) and Technical Levels of Service (TLOS) have been developed detailing how the services will be delivered in terms of quantity, frequency and standard.

Key Performance Measures and how they will be measured provide the detail on how we determine whether we are delivering what the community are asking for.

Table 4.3 summarises at a high level what the community desires for each asset and how Council will deliver it.

Table 4.3: Community Service Target

Key Performance Measure	Level of Service Objective
Community Levels of Service	
Quality	Rubbish is collected without spillage
Function	Rubbish is collected to schedule
Safety	Service is safe and free from hazards
Technical Levels of Service	
Condition	Machinery is reliable and well maintained
Accessibility	Provision of waste collection
Cost Effectiveness	Provide service in cost effective manner
Safety	Ensure facilities (Landfill) are safe

Community Levels of Service

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the Asset Management Plan are:

- *Quality* *How good is the service?*
- *Function* *Does it meet users' needs?*
- *Safety* *Is the service safe?*



Technical Levels of Service

Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- **Operations**
The regular activities to provide services such as opening hours, administration, electricity, cleaning etc.
- **Maintenance**
The activities necessary to retain an assets as near as practicable to its original condition (e.g. unsealed road grading, building and structure repairs, security maintenance etc).
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road resurfacing and pavement reconstruction and building component replacement),
- **Upgrade**
The activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, greater capacity of waste) or a new service that did not exist previously (e.g. purchase of land etc.).

5. Condition of Our Assets

Council maintains a Condition Assessment Manual outlining the frequency of inspection and condition rating, to be used for all assets. This data is recorded in the Council Asset Management System and is used to predict the timing of renewal/maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with the asset management practices as outlined in the IPWEA International Infrastructure Management Manual. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level'. That is, the condition at which the community has determined renewal is required based on the LOS analysis. Typically, assets will be renewed between condition 3 and 4, ranging from fair to poor depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Component	Intervention Level
Transfer Shed	3 – 4
Chemical Shelter	3 – 4
Internal Roads	3 – 4
Security Fencing	3 – 4
Site Office	4
Boom Gate	4
Signage	3 – 4

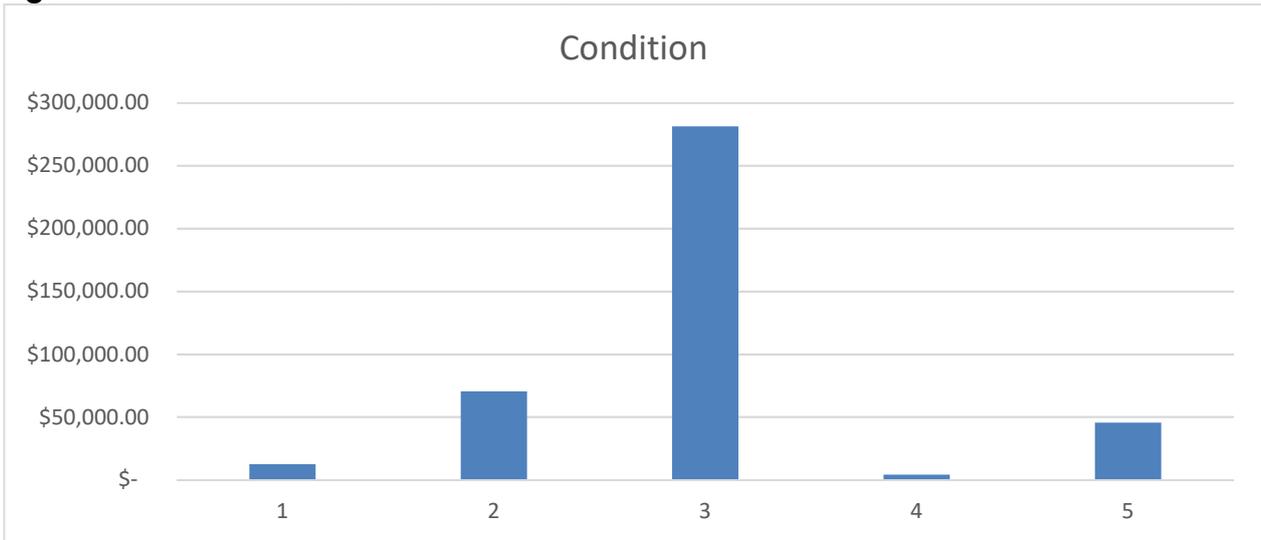
Table 5.2 outlines the rating scale and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

Table 5.2: What are our Intervention Levels to Renew an Asset?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each asset's condition is kept in the Asset Register and is maintained on a cyclic basis. Figure 5.1 gives the condition profile based on the value of the top 4 valued assets in each condition.

Figure 5.1: What Conditions are our assets?



6. Operations

Operational activities are those regular activities that are required to continuously provide the service including inspections, electricity costs, fuel, overheads etc.

Inspections

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.1: When do we undertake Inspections?

Inspection	Frequency
Buildings	Yearly
Internal Roads	Yearly
Signage	Yearly
Security	Yearly

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their expected useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be planned, where works are programmed in, cyclic in nature, or reactive in response to storm damage or vandalism.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

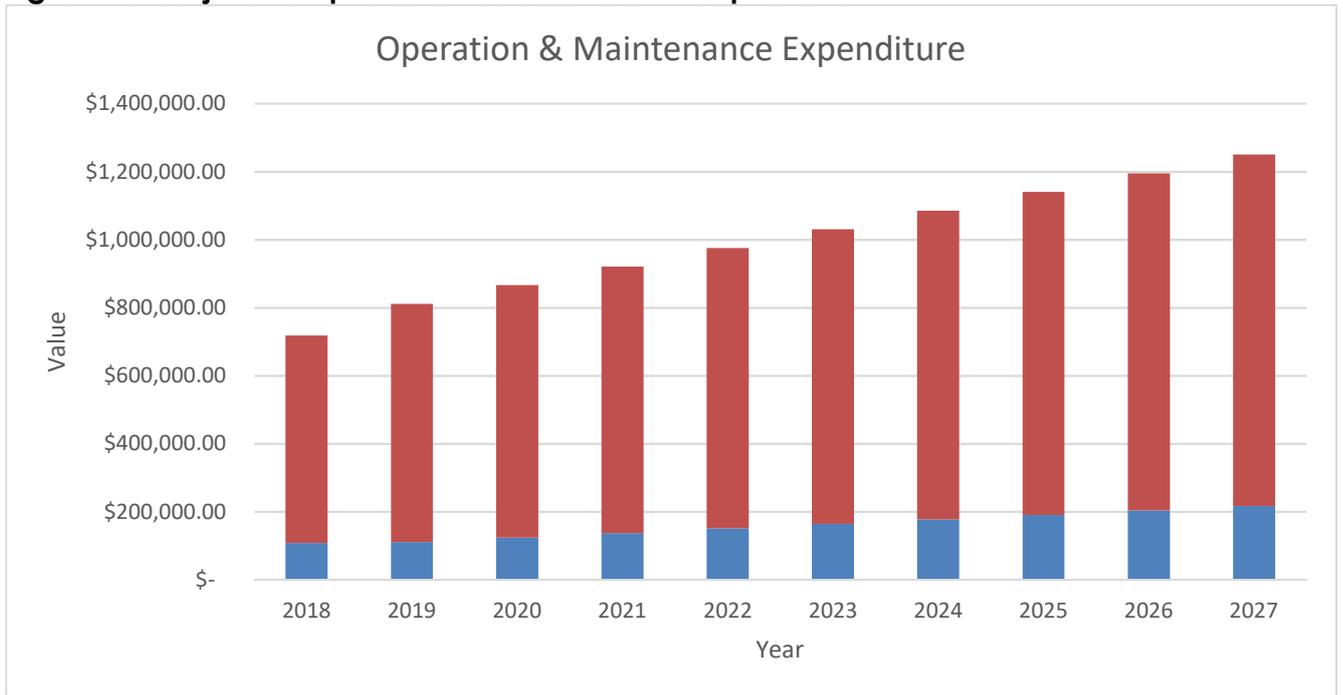
Activity	Frequency
Internal Road Grade	Annually
General Building Maintenance	Annually
Mowing	Fortnightly
Weed Spraying	Biannually

Adjusting Levels of Service

The adjustment of LOS for a critical service is only undertaken after consultation with the community, ensuring it is still within statutory regulations and health guidelines.

Figure 7.1 outlines the increase using a four-year average to project the following ten years.

Figure 7.1: Projected Operations & Maintenance Expenditure



Routine Maintenance Programming

A maintenance program is currently under development and will include future routine maintenance programming documents.

8. Capital Renewal

Renewal expenditure is major work, which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion.

Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life / serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled in future works programmes.

Renewal Plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal Standards

In summary renewal work is carried out in accordance with the following Standards and Specifications.

- Building Code of Australia
- Material and Product Specifications
- Relevant Australian Standards and Code

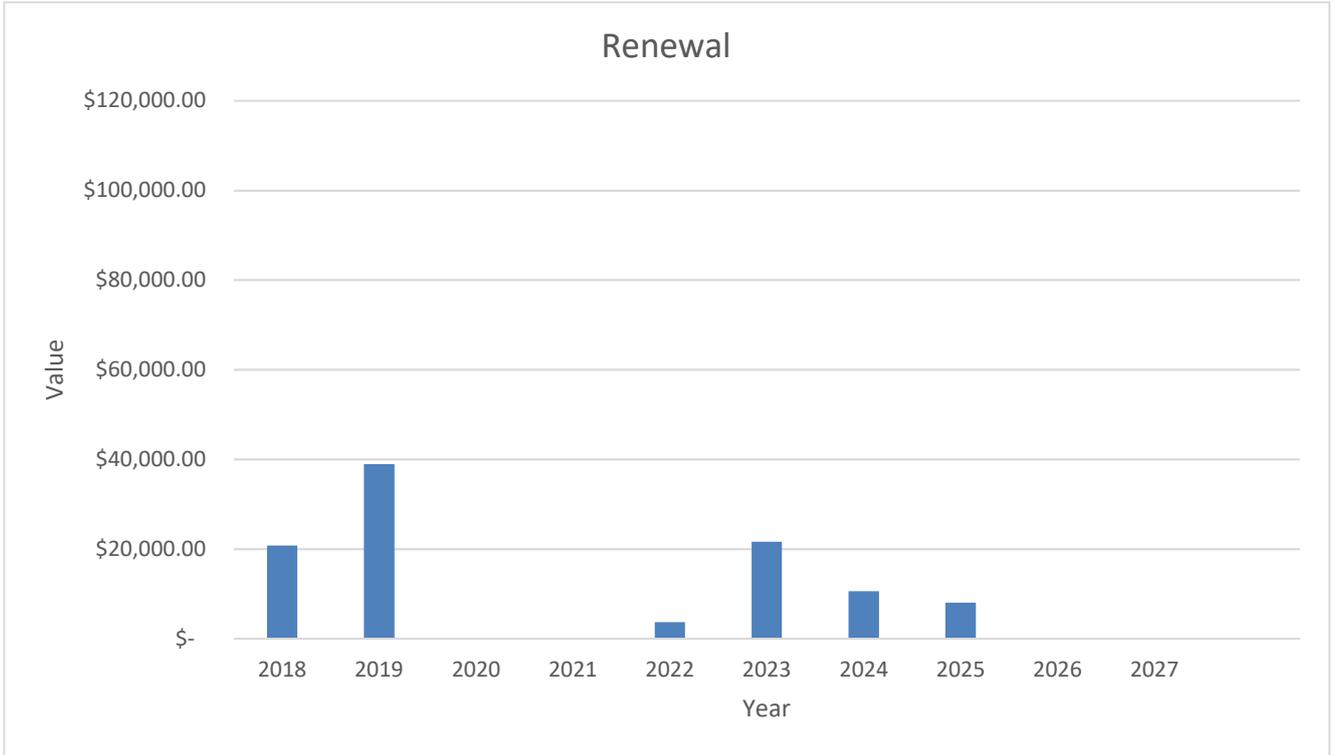
Summary of Projected Renewal Expenditure

A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected 10 Year Capital Renewal Program is shown in Appendix A.

Figure 8.1 indicates that, based on current projections, Council will spend approximately \$200,000 on renewals over the next ten years.

Figure 8.1: Proposed Renewal Allocations Delivery Program?





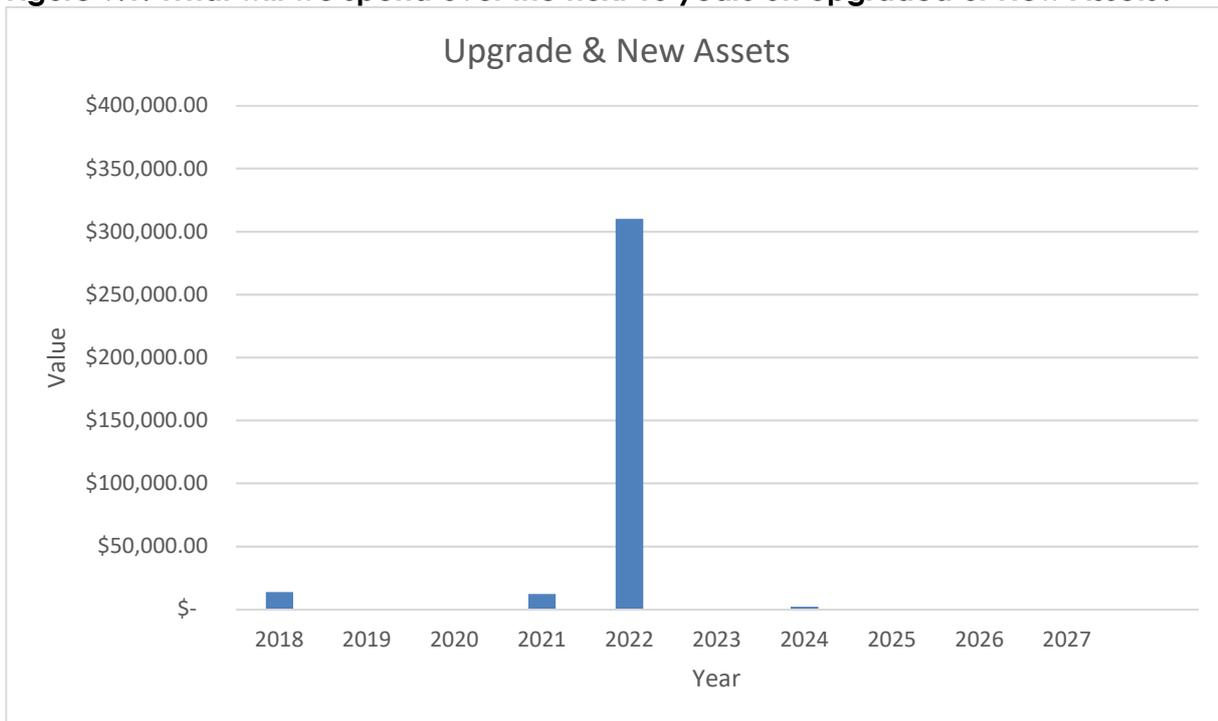
9. Creation/Acquisition/ Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works, which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection Criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations and statutory regulatory requirements. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets?



A detailed table of the ten-year works program can be seen in Appendix A.



10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are currently no plans for disposal of assets in this Asset Class.

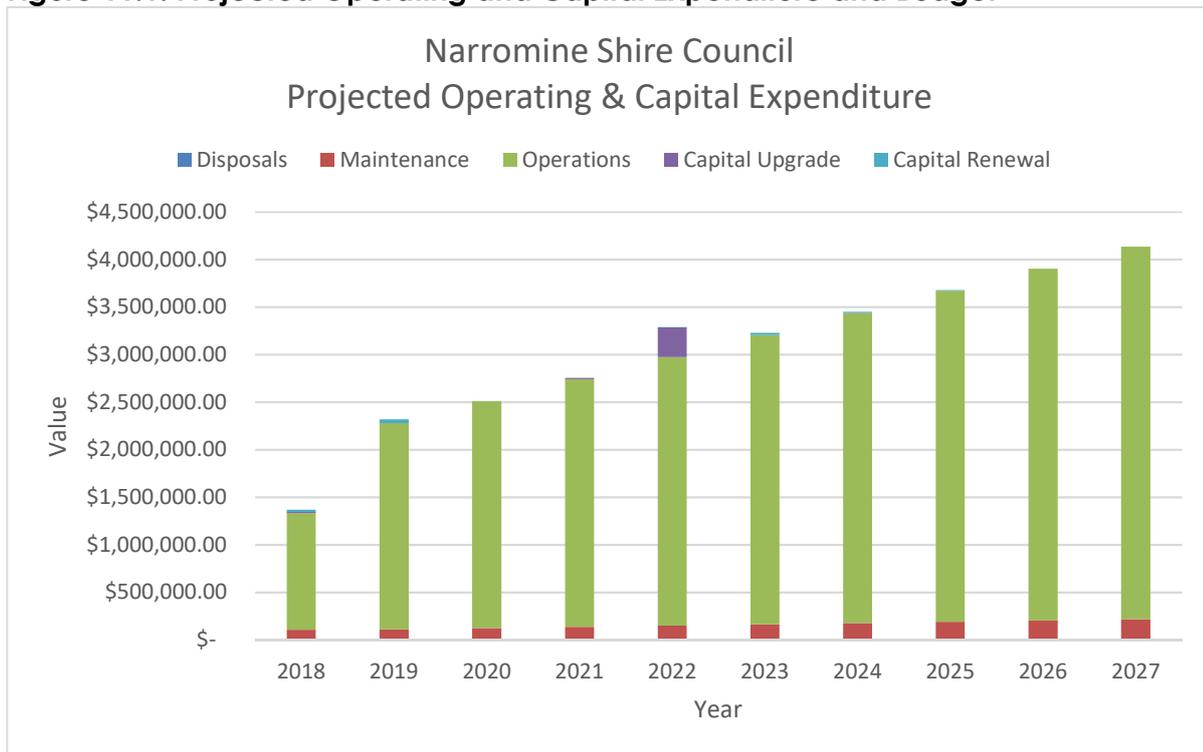
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this Asset Management Plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial Sustainability in Service Delivery

There are three key indicators for financial sustainability, which have been considered in the analysis of the services provided by this asset category, these being long-term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long Term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$ 2,154,867.00
Average Life Cycle Expenditure	\$ 1,333,867.00
Average Annual Gap	\$ 821,000.00
Life Cycle Sustainability Indicator	61.90%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the Asset Management Plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 3,385,274.00
Average Life Cycle Expenditure	\$ 2,369,023.77
Average Annual Gap	\$ 1,016,250.00
Life Cycle Sustainability Indicator	69.98%

Expenditure Projections for Long-Term Financial Plan

Table 11.1 shows the projected expenditures for the 10-year long-term financial plan. Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Table 11.1, is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long-term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this Asset Management Plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.

12. Key Performance Measures

Development of Key Performance Measures based on condition has been developed by considering the Operational Costs of maintaining assets to the required Asset Classification Standards as defined. It also takes into consideration Customer Request Management (CRM) complaints, vandalism reports and inspections reportable to ensure that minimum standards are not exceeded.

Table 12.1 Performance Measures

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
Community Levels of Service				
Quality	Rubbish is collected without spillage	Customer Service requests	<2 complaints per quarter	Satisfactory
Function	Rubbish is collected to schedule	Customer requests relating to missed collection	Zero reported incidences	Satisfactory
Safety	Service is safe and free from hazards	Reported accidents	Zero reported accidents	Satisfactory
Technical Levels of Service				
Condition	Machinery is reliable and well maintained	Machine availability	100% compliance with schedule	Satisfactory
Accessibility	Provision of waste collection	Percentage of properties unable to be collected due to accessibility	99.9% compliance	Satisfactory
Cost Effectiveness	Provide service in cost effective manner	Budget compliance	Expenses within budget	Satisfactory
Safety	Ensure facilities (Landfill) are safe	Regular safety audits carried out, action customer request within 5 working days	Safety inspections – Clear of contaminants, objects that could cause injury	Satisfactory/ Ongoing

13. Plan Improvements

Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Waste assets.

Table 13.1: Asset Management Improvements - Waste

Task	Expected Completion
Revaluation of Assets	Various
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Works Program

Narromine Shire Council										
WASTE MANAGEMENT FACILITIES UPGRADE and PLANT										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals										
<u>Narromine</u>	-	-	-	-	-	-	-	-	-	-
Replace Ride on Lawn Mower - Narromine	9,158	-	-	-	-	10,617	-	-	-	-
Resurface Greenwaste Hardstand Area	-	-	-	-	-	-	-	-	-	-
Reseal Old Bitumen Access Rd	-	-	-	-	-	-	-	-	-	-
Emergency Shower/Eye Wash	-	-	-	-	-	-	-	-	-	-
Replace Internal Litter Fence	-	-	-	-	-	-	-	-	-	-
Replace Bobcat	-	-	-	-	-	-	-	-	-	-
Upgrade Amenities Block	10,000	-	-	-	-	-	-	-	-	-
Resurface wet weather access road - Narromine	13,000	-	-	-	14,000	-	-	-	-	-
Waste Management Software (Replacement) - Narromine	-	-	-	-	-	-	-	-	-	-
Upgrade signage - Narromine	3,377	-	-	-	3,800	-	-	-	-	-
Upgrade Perimeter Fencing	-	-	-	-	-	-	-	-	-	-
Replace Boom Gate	-	-	-	-	-	-	-	-	-	-
<u>Trangie</u>	-	-	-	-	-	-	-	-	-	-
Replace Perimeter Fencing Wire	-	-	-	-	-	-	-	-	-	-
Emergency Shower/Eye Wash - Trangie	-	-	-	-	3,800	-	-	-	-	-
Install toilet and septic - Trangie	-	-	-	-	-	-	-	-	-	-
Replace Loader	-	-	-	-	-	-	-	-	-	-
<u>Tomingley</u>	-	-	-	-	-	-	-	-	-	-
Resurface Gravel Platform - Tomingley	3,377	-	-	3,690	-	-	4,032	-	-	-

Narromine Shire Council

WASTE MANAGEMENT FACILITIES UPGRADE and PLANT

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrade Transfer station tipping area - Tomingley	-	-	-	-	-	-	-	-	-	-
Upgrade Fencing - Tomingley	-	-	-	-	-	-	-	-	-	-
Emergency Shower/Eye Wash - Tomingley	-	-	-	-	-	-	4,032	-	-	-
New Assets										
Narromine	-	-	-	-	-	-	-	-	-	-
Install Rainwater Tanks and Watering System	-	-	-	-	-	-	-	-	-	-
Purchase Fire Fighting Trailer	-	-	-	-	-	-	-	-	-	-
Install Security Surveillance Cameras - Narromine	-	-	10,438	-	-	-	-	-	-	-
Roof Awning	-	-	-	-	-	-	-	-	-	-
Forklift	-	-	-	-	-	-	-	-	-	-
Trommel & Telehandler for Organics	-	-	-	-	-	-	-	-	-	-
Waste Overseer Vehicle	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Purchase Mobile Generator - Trangie	-	-	1,791	-	-	1,957	-	-	-	-
New Waste Cell Fencing	-	-	-	-	-	-	-	-	-	-
Waste Depot litter fencing	-	-	-	-	-	-	-	-	-	-
New Waste Cell	-	-	-	-	-	-	-	-	-	-
Internal Transfer Station	-	-	-	282,000	-	-	-	-	-	-
Cage for Chemical Drums	-	-	-	-	-	-	-	-	-	-
Cage for Generator	-	-	-	-	-	-	-	-	-	-
Tomingley	-	-	-	-	-	-	-	-	-	-
2 x 30m3 hook lift bins	-	-	-	28,000	-	-	-	-	-	-

Narromine Shire Council										
WASTE MANAGEMENT FACILITIES UPGRADE and PLANT										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Cage for Generator - Tomingley	-	-	-	-	-	-	-	-	-	-
Fire fighting Unit	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	38,911	-	-	3,690	21,601	10,617	8,063	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	12,229	310,000	-	1,957	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)										
NSW Environmental Trust Landfill Consolidation and Environmental Improvements Grants Program	60,000									
DWM OPERATING -PROFIT/LOSS	62,808	24,780	26,592	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Carry over funding from previous year										
LOAN FUNDS				-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	508,685	483,905	445,083	181,394	209,793	247,219	289,156	339,156	389,156	439,156



Asset Management Plan Aerodrome (AMP4)



Contents

1. Executive Summary	1
2. Strategic Objectives	3
3. Services Provided & Classification	5
4. Levels of Service	7
5. Condition of Our Assets	12
6. Operations	14
7. Maintenance	15
8. Capital Renewal	17
9. Creation/ Acquisition / Upgrade Plan	19
10. Disposal Plan	20
11. Financial Plan	21
12. Key Performance Measures	24
13. Plan Improvements	26
14. Risk Management Plan	27
15. Appendix A: Ten Year Works Program	28



1. Executive Summary

Council's intention is to provide the Shire with Aerodrome services through infrastructure that is serviced and maintained to a level which reflects the community's expectations and operates in a manner that is both functional and cost effective. The Aerodrome Services had a fair value of approximately **\$15,848,770** on the 30 June 2020.

This plan assists Council in the decision making process and is presented at a high level to provide key information that can be used in determining the levels of service, program schedule, funding requirements etc.

Aerodrome Services

Aerodrome Service comprises, but is not limited to:

- Taxiways
- Runways
- Footpaths
- Furniture
- Navigation Aids
- Security Devices

Because of the bulk of the asset acquired at the same time, a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide Aerodrome services for the following:

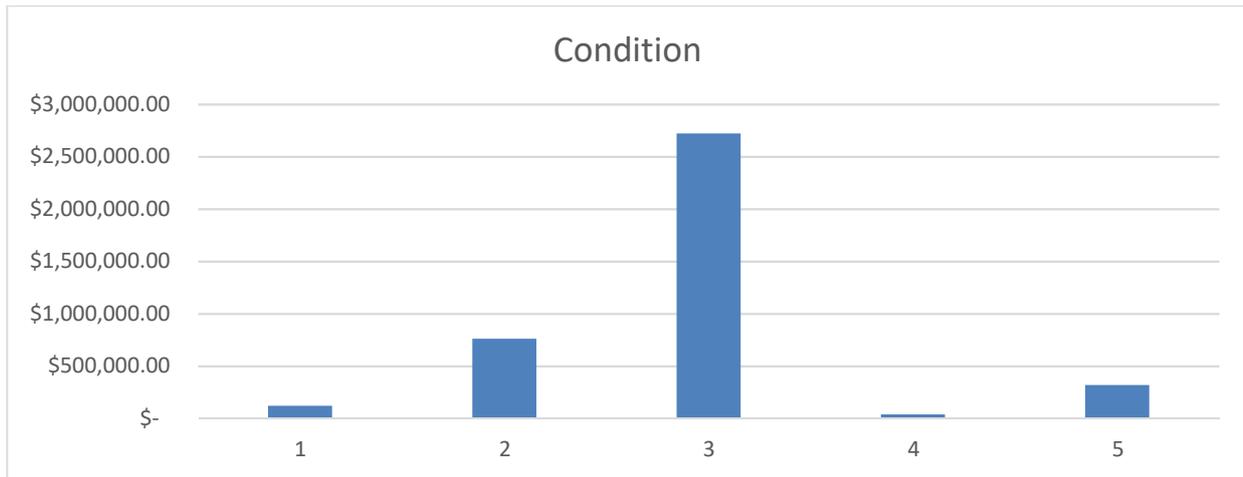
1. Operation, maintenance, renewal and upgrade of those Assets meeting their intervention levels set by council in annual budgets;
2. Develop a maintenance plan that ensure our levels of service targets are met through planning and not reactive work;
3. Investigate new opportunities for income to the facility.

What we cannot do

- Council does not have enough funding to provide all services at the desired service levels or provide new services.
- Significant expansion of services into presently un-serviced areas.

Asset Conditions

The current condition of our assets is shown in Figure 5.1 based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset.

Figure 1.1: What condition are our assets currently?

The process of managing our Aerodrome assets is one of continually improving the knowledge Council has, including maintaining up to date asset registers, condition ratings, and the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Recreation & Community Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have been summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Aerodrome

Task	Expected Completion
Revaluation of Assets	Over Various Years
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

2. Strategic Objectives

Council operates and maintains Aerodrome assets to achieve the following strategic objectives:

1. Provides Aerodrome Services to a standard that supports the outcomes identified in the Council Community Strategic Plan;
2. Ensures that infrastructure is maintained at a safe and functional standard, as set out in this asset management plan;
3. Ensures that Aerodrome Infrastructure Assets are managed to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community.
Council Asset Policy	How we manage assets.
Asset Management Strategy	Overall direction of asset management and portfolio summary.
Asset Management Manual	Procedures and Processes that guide the management of assets.
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions.
Enterprise Risk Management Plan	The identification and management of strategic risks across Council operations
Asset Management System (Civica)	Electronic system that contains the asset register, condition ratings and used to model future renewals.
Maintenance Program	Document outlining all scheduled maintenance requirements for that financial year as set out by the Asset Management Plan
Map Info / Exponaire	Geographical information system that produces maps of assets.
Narromine Shire Council Aerodrome Strategy / Master Plan (2013)	Master plan of the future of the Aerodrome in Narromine
Narromine Shire Council Operating Budget	Outlines the Operating budget for the following financial year
Narromine Aerodrome Operations Manual	How the Aerodrome is Operated

3. Services Provided & Classification

Council provides the Shire of Narromine and, Trangie community with functioning aerodromes, which are used for commercial business, recreational activities and Emergency Services etc.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Hierarchy Summary

Hierarchy	Aerodrome
1	<ul style="list-style-type: none"> • Runways • Taxiways • Navigation Aids • Security Fencing • Stormwater Drainage • Buildings related components
2	<ul style="list-style-type: none"> • Footpaths
3	<ul style="list-style-type: none"> • Furniture

Table 3.2: Summary of what is provided?

Asset category	Sub Category
Narromine Aerodrome	
Aircraft movement areas	Aprons
	Runway 04/22
	Runway 11/29
	Taxiway A, B, C, D
Non-Aircraft Movement areas	Internal roads
	Car parks
Civil works	Footpaths
	Furniture
Aviation security	Fencing
Navigation aids	Winds socks
Trangie Airstrip	
Aircraft movement areas	Aprons/taxiway
	Runway
Non-aircraft movement areas	Internal roads
Civil works	Furniture
Aviation security	Fencing
Navigation aids	Winds socks
TOTAL	

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder issues	Key messages	Participation and feedback options
Councillors	<ul style="list-style-type: none"> Have a say in proposed strategy 	<ul style="list-style-type: none"> This Strategic plan is a communication tool and a pathway to a sustainable fair network with no extra burden to residents, business, or industry The system determines what is required and the priority of the work. Regular benchmarking and quality management KPIs measured ensures Council is getting value for money, There is a strategy, and a fair planning and delivery mechanism Certainty and trust that projects will be delivered when they are proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> Have a say in proposed strategy Perception of fairness Getting value for money 		Community consultation
Council indoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council outdoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Structured programs Want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and by Council. Local Authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.

Council's objective is to ensure financial strategies underpin Council's asset management policies and strategies. Its goal is to have long-term vision for sustainability. In order to do so, the action that can be done is to prepare and review the Council's short and medium term financial plans for Risk Management; Plant & Equipment, Information Technology, Section 94; Asset Management Plans and case reverses.

Acting as a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to ensure good governance and administrative support for the Council and organization. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act 1993	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long-term financial plan supported by Asset Management Plans for sustainable service delivery.
National Construction code	Provides for the achievement and maintenance of acceptable standards of structural sufficiency, safety, health and diversity for the community now and in the future.
The Australian Accounting Standards	The Australian Accounting Standards Board Standard, AASB 116 Property Plant & Equipment, requires that assets be valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Aerodrome legislation – Civil Aviation Safety Authority (CASA) Standards – Part 139 – Aerodromes (CASA – MOS – 139)	Details specific technical specifications for aerodromes and their use.
Roads Act 1993	Other issues affecting asset service levels include judicial decisions relating to Council's role as roads authority for local roads as conferred by the Roads Act 1993, and legislative powers granted to public utilities relating to road openings.
Environmental Planning and Assessment Act 2008	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the State.
Environmental Planning and Assessment Amendment Act 2014	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the State.
Protection of the Environment Operations Act 1997	Sets out Council responsibility and powers of local area environment and its planning functions.
Work Health and Safety Act 2011 (and Regulations)	Council's responsibility to ensure health, safety and welfare of employees and others at places of work.



Levels of Service

Council is responsible for providing a safe, reliable and cost effective Aerodrome Service which is customer focused.

Community LOS (CLOS) and Technical LOS (TLOS) detail how the services will be delivered in terms of quantity, frequency and standard.

Key Performance Measures and how they will be measured provide the detail on how we determine whether we are delivering what they community are asking for.

Table 4.3 summarises what the community desires for each asset and how Council will deliver it.

Table 4.3: Community Service Target

Key Performance Measure	Level of Service Objective
Community Levels of Service	
Quality	Aerodrome meets CASA and user expectations requirements
Function	Aerodrome is serviceable and accessible to aircraft
Safety	Hazards on the movement area are minimised or, where possible, eliminated
	Incursions onto airside area
Technical Levels of Service	
Condition	Aerodrome meets CASA and user expectations requirements
	Loose stones and surface texture of sealed surfaces on movement area
Amenity	Maintenance of remainder of airside area outside movement area
Cost Effectiveness	Provide appropriate aerodrome facilities commensurate with level of use and value to the community
	Provide an aerodrome that meets the current and foreseeable needs of users in line with community expectations and available resources.

Community Levels of Service

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the asset management plan are:

- *Quality* *How good is the service?*
- *Function* *Does it meet users' needs?*
- *Safety* *Is the service safe?*

Technical Levels of Service

Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the Council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- **Operations**
The regular activities to provide services such as opening hours, administration, electricity etc.
- **Maintenance**
The activities necessary to retain an assets as near as practicable to its original condition (e.g. road patching, unsealed road grading, building and structure repairs),
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road resurfacing and pavement reconstruction, wind sock replacement and building component replacement),
- **Upgrade**
The activities to provide an higher level of service (e.g. widening an airstrip, increasing plane loading) or a new service that did not exist previously (e.g. car park or domestic terminal).

5. Condition of Our Assets

Council maintains a Condition Assessment Manual that details the frequency of inspection and condition rating to be used for all assets. This data is recorded in the Council Asset Management System and used to predict the timing of renewal/maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with asset management practices as outlined in the IPWEA International Infrastructure Management Manual. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level', that is the condition at which the community has determined renewal is required based on the LOS analysis. Typically, assets will be renewed between condition 3 & 4 which ranges from fair to poor depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Hierarchy	Component	Intervention Level
1	Runways	3-4
1	Taxiways	3-4
1	Navigation Aids	3-4
1	Security Fencing	3-4
1	Stormwater Drainage	3-4
1	Building related components	3-4
2	Footpaths	4
3	Furniture	4

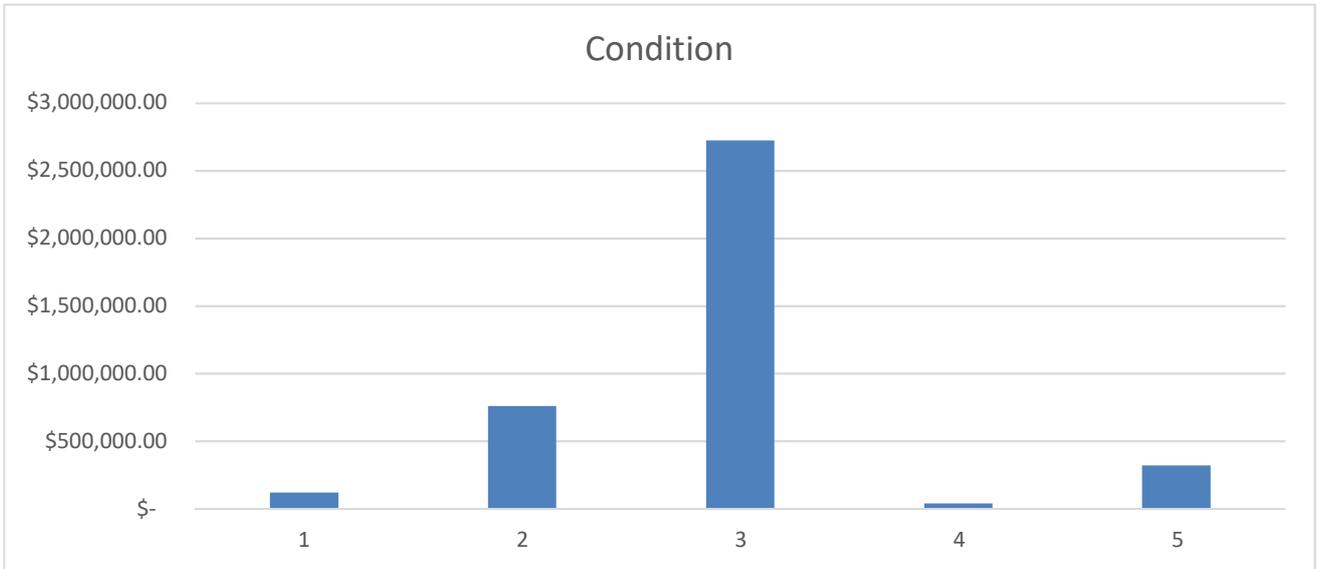
The following table outlines the rating scale and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

Table 5.2: What are our Intervention Levels to Renew an Asset?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each asset's condition is maintained in the Asset Register and the graphs below gives the condition profile based on the value of the top 4 valued assets in each condition.

Figure 5.1: What Conditions are our assets?



6. Operations

Operational activities are those regular activities that are required to continuously provide the service including inspections, electricity costs, fuel, overheads etc

Inspections

Routine inspections of the runways, navigation aids, Site Civil Works, internal roads etc. is completed by the field operation managers and staff.

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.1: Summary of Inspections

Inspection	Frequency
Runways	Monthly
Taxiways	Monthly
Navigation Aids	Monthly
Security Fencing	Monthly
Stormwater Drainage	Annually
Footpaths	Annually
Furniture	Annually

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their expected useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned, where works are programmed in, or cyclic in nature, or reactive in response to storm damage or vandalism.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

Activity	Frequency
Sweeping	Monthly
Patching	Annually
Mowing	Fortnightly
Line Marking	Annually
Weed Spraying	Monthly

Adjusting Levels of Service

The adjustment of LOS, for a critical service is only undertaken after consultation with the community ensuring it is still within statutory regulations and health guidelines.

Figure 7.1 outlines the increase using a four-year average to project the following ten years

Figure 7.1: Projected Operations & Maintenance Expenditure



Routine Maintenance Programming

A maintenance program is currently under development and will include future routine maintenance programming documents.

8. Capital Renewal

Renewal expenditure is for major work that does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above, restoring an asset to original capacity, is classed as an upgrade or expansion.

Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life / serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled in future works programmes.

Renewal Plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal Standards

Renewal work is carried out in accordance with the following Standards and Specifications:

- Council Specifications
- CASA Specifications
- National Construction Code
- Relevant Australian Standards

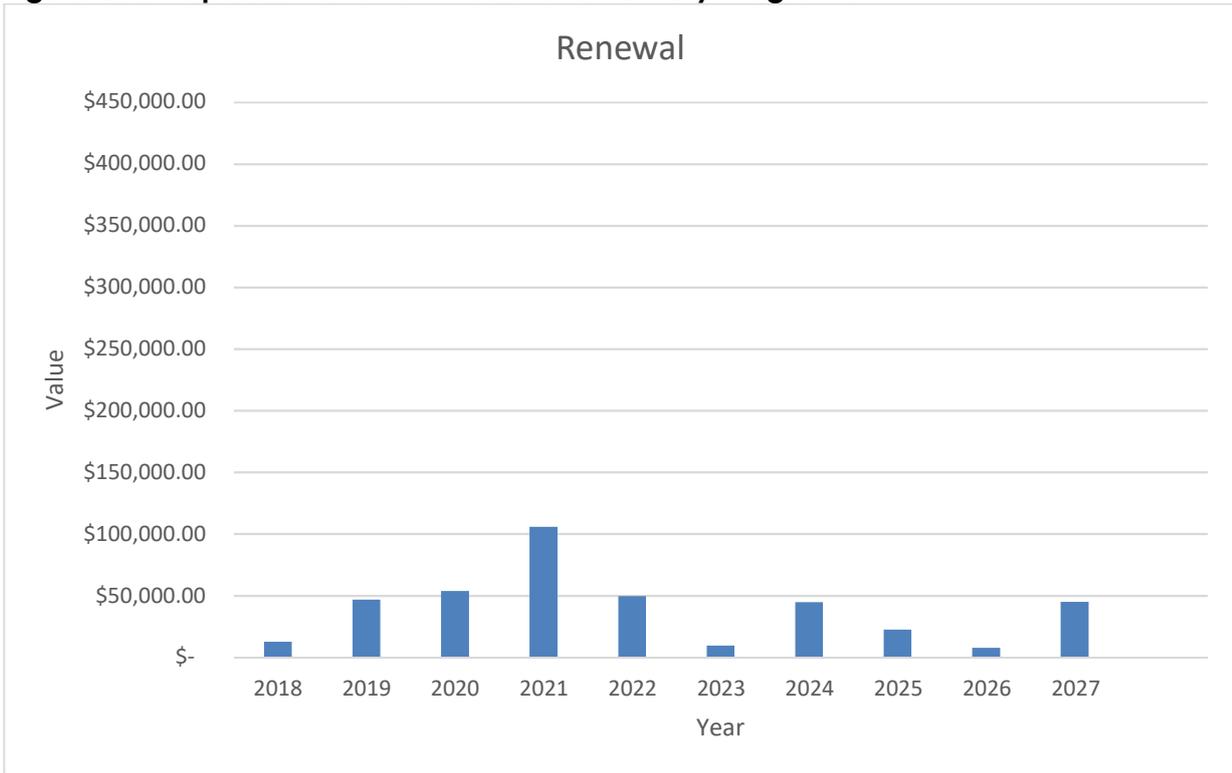
Summary of projected renewal expenditure

Summary of projected renewal expenditure:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected 10 Year Capital Renewal Program is shown in Appendix A.

Figure 8.1 indicates that, based on current projections, Council will spend approximately \$1,400,000 on renewals over the next ten years.

Figure 8.1: Proposed Renewal Allocations Delivery Program?



9. Creation/ Acquisition / Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

No new assets are planned at the Narromine Aerodrome. However, capital renewals are planned.

A detailed table of the ten-year works program can be seen in Appendix A.

10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

Table 10.1 Assets Identified for Disposal

Asset	Reason for Disposal	Timing	Net Disposal Expenditure (Expend +ve, Revenue -ve)	Operations & Maintenance Annual Savings
3 buildings, which are Council owned, leased hangars.	Make way for a proposed event facility and viewing platform	Approximately 2019/20	Lost lease fees as currently leased	Less than \$1000
Land	Subdivision	From 2014	Positive, income will be generated through sale and ongoing rates	Nil
Trangie Airstrip	Closed Meeting RESOLUTION - 2020/225	2020	\$95,000 (sale value)	Approximately \$8,000 per annum for Council. This excludes brining airstrip to required standards, runway re-sheeting every 7 to 10 years (approx.) at \$45,000 per resheet and maintenance of access roads Does not account for risk mitigation measures.

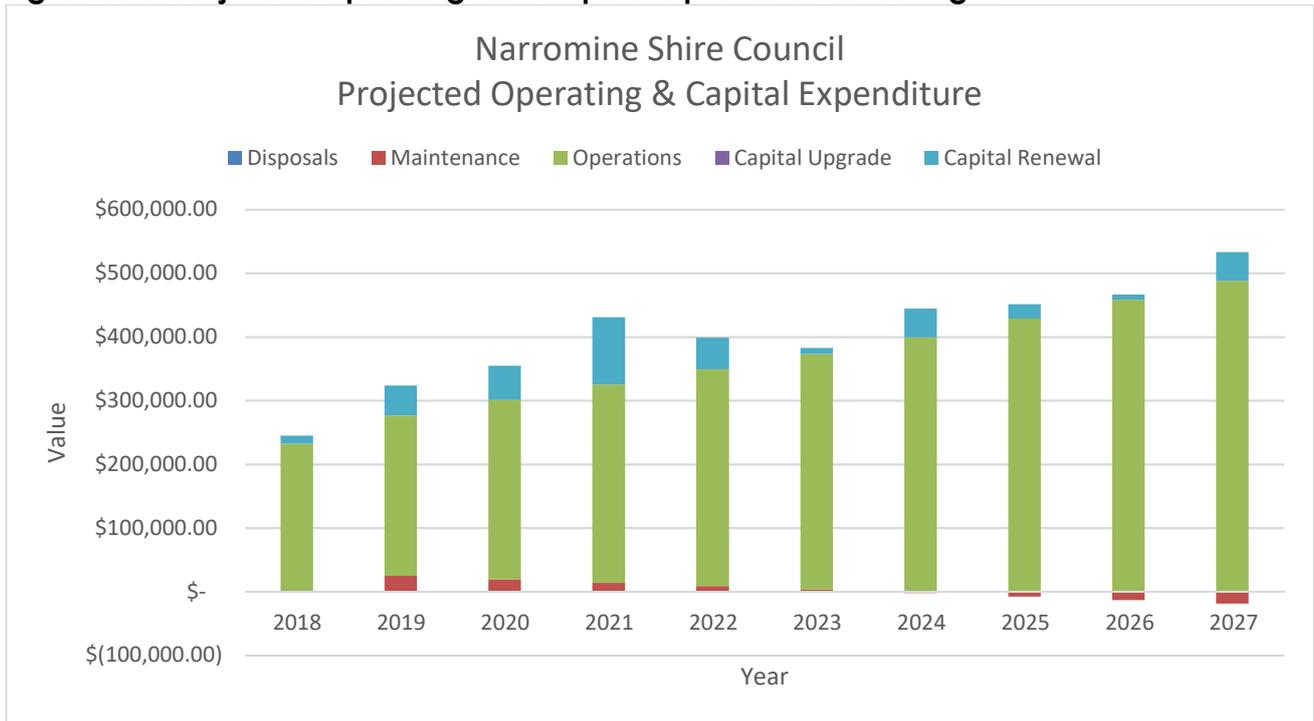
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this Asset Management Plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial sustainability in service delivery

There are three key indicators for financial sustainability that have been considered in the analysis of the services provided by this asset category, these being long-term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$ 1,053,666
Average Life Cycle Expenditure	\$ 232,666
Average Annual Gap	\$ 821,000
Life Cycle Sustainability Indicator	22.08%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 1,313,153
Average Life Cycle Expenditure	\$ 296,903
Average Annual Gap	\$ 1,016,250
Life Cycle Sustainability Indicator	22.61%

Expenditure projections for long-term financial plan

Table 11.1 shows the projected expenditures for the 10-year long-term financial plan. Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Table 11.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long-term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this Asset Management Plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented, to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this Asset Management Plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.

12. Key Performance Measures

Development of Key Performance Measures based on condition has been developed by considering the Operational Costs of maintaining assets to the required Asset Classification Standards as defined. It also takes into consideration Customer Request Management (CRM) complaints, vandalism reports and inspections reportable to ensure that minimum standards are not exceeded.

Table 12.1 Performance Measures

KPM's	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
Community Levels of Service				
Quality	Aerodrome meets CASA and user expectations requirements	User complaints	Less than three per year	Less than four per year
Function	Aerodrome is serviceable and accessible to aircraft	User complaints	Nil	Nil
Safety	Hazards on the movement area are minimised or, where possible, eliminated	Aircraft incidents or aerodrome serviceability deficiency	Less than five per year	Less than five per year
	Incursions onto airside area	NSC Aerodrome Vehicle Control Policy	Less than three per year	Less than five per year
Technical Levels of Service				
Condition	Aerodrome meets CASA and user expectations requirements	CASA aerodrome audit	Requests for Corrective Action less than 3	Audit findings addressed as per Corrective Action Plan and Requests for Corrective Action less than 1
	Loose stones and surface texture of sealed surfaces on movement area	Visual and tactile assessment	Satisfactory surface texture and loose stone count	Satisfactory surface texture and loose stone count
Amenity	Maintenance of remainder of airside area outside movement area	Mowing conducted as required to minimise animal hazard	Nil complaints received and nil record of bird strikes	Nil complaints received and nil record of bird strikes

KPM's	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
Cost Effectiveness	Provide appropriate aerodrome facilities commensurate with level of use and value to the community	Maintenance cost per year is \$184,000 (Narromine) and \$6500 (Trangie)	Under budget	On Budget
	Provide an aerodrome that meets the current and foreseeable needs of users in line with community expectations and available resources.	Users and community agree with resources allocated to aerodrome	Less than 10 complaints per year	5-8 complaints per year

13. Plan Improvements

Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Aerodrome assets.

Table 13.1: Asset Management Improvements - Aerodrome

Task	Expected Completion
Revaluation of Assets	Over Various Years
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Works Program

Narromine Shire Council										
AERODROME - Operational Renewals										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Operational Aerodrome Assets Required Renewals										
Narromine Aerodrome Airside	-	-	-	-	-	-	-	-	-	-
Runway 11/29 - Reseal	-	-	-	-	-	-	-	-	-	320,021
Runway 11/29 - Crack Seal Major	-	-	102,778	-	-	-	-	-	-	-
Runway 11/29 - Linemark (intermediate)	-	-	-	-	-	-	9,509	-	-	-
Runway 04/22 - Reseal	-	-	-	-	-	-	-	-	-	-
Runway 04/22 - Crack Seal Major	-	-	-	-	-	44,068	-	-	-	-
Runway 04/22 - Linemark (intermediate)	-	-	-	-	-	-	9,509	-	-	-
Runway 04/22 - Remark (Threshold displacement on 04 approach) (CASA)	-	-	-	-	-	-	-	-	-	-
Taxiway A - Reseal & Linemark	9,622	-	-	-	-	-	-	-	-	-
Taxiway A - Remark	580	-	-	-	-	-	-	713	-	-
Taxiway B - Reseal & Linemark	-	-	-	49,672	-	-	-	-	-	-
Taxiway B - Remark	-	-	-	-	-	-	-	-	-	-
Taxiway D - Reseal & Linemark	-	9,552	-	-	-	-	-	-	-	-
Taxiway D - Remark	-	-	-	-	-	672	-	-	-	-
Taxiway D - 7m wide seal construction	-	-	-	-	-	-	-	-	-	-
Apron - Reseal & Linemark	33,765	-	-	-	-	-	-	-	-	-
Apron - Remark	-	-	-	-	-	-	-	-	-	-
Minor Crack Seals	-	5,796	-	-	6,334	-	-	6,921	-	-
Gravel Skypark Taxiways - Resheet	-	-	-	-	-	-	-	-	45,000	-
Gravel Skypark Taxiways - Reform and Grade	-	35,000	-	-	-	-	-	-	-	-
AIMM plane tracking system	-	-	-	-	-	-	-	-	-	-
Lighting Upgrade (CASA)	-	-	-	-	-	-	-	-	-	-
Illuminated Wind Indicator Runway 11 (CASA)	-	-	-	-	-	-	-	-	-	-
Advertising & Signage (7.2)	2,814	-	2,985	-	3,167	-	3,360	-	-	-

Narromine Shire Council

AERODROME - Operational Renewals

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
unallocated	-	-	-	-	-	-	-	-	-	15,354
New Office / Store	-	-	-	-	-	-	-	-	-	-
Narromine Aerodrome Development - Upgrades on Existing Assets										
Design Tom Perry drive for dual carriage way (4.1)	-	-	-	-	-	-	-	-	-	-
Widen Road - Tom Perry Drive (6.1)	-	-	-	-	-	-	-	-	-	-
Hangar Development (added by js)	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	7,050	53,827	105,763	49,672	9,501	44,740	22,378	7,634	45,000	335,375
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(10,000)	(50,000)	(10,000)	(50,000)	(10,000)	(50,000)	(20,000)	(20,000)	(30,000)	(30,750)
GRANTS/EXTERNAL CONTRIBUTIONS Building Stronger Regions - Hangarage										
GRANTS/EXTERNAL CONTRIBUTIONS Building Stronger Regions - Event Facilities										
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)										
PROCEEDS on sale of assets - Existing Council Owned Aerodrome Land/Buildings										
PROCEEDS on sale of assets - Skypark Development (25 Lots)										
PROCEEDS on sale of assets - Commercial Development - Hangarage Area (30 Lots)										
PROCEEDS on sale of assets - Heavy Industrial Area (assume 30 Lots)										
LOAN FUNDS										(299,250)
RESERVE BALANCE (Estimate)	147,865	144,038	48,275	48,603	49,102	54,363	51,985	64,351	49,351	43,976



Asset Management Plan Community & Recreational Facilities (AMP5)

Reports to Council - General Manager
Page 346



Contents

1. Executive Summary	1
2. Strategic Objectives	4
3. Services Provided & Classification.....	6
4. Levels of Service	9
5. Condition of Our Assets	14
6. Operations.....	16
7. Maintenance.....	17
8. Capital Renewals	19
9. Creation/ Acquisition / Upgrade Plan	21
10. Disposal Plan	22
11. Financial Plan	23
12. Key Performance Measures.....	26
13. Plan Improvements	27
14. Risk Management Plan	28
15. Appendix A: Ten Year Capital Works Program.....	29



1. Executive Summary

Council's intention is to provide the Shire with Recreation & Community Facilities via infrastructure that is serviced and maintained to a level, which reflects the community's expectations and operates in a manner that is both functional and cost effective. The Recreation & Community Services had a fair value of approximately **\$10,127,261** on the 30 June 2020.

This plan assists Council in the decision making process and is presented to provide key information that can be used in the determination of levels of service and funding required. The following table identifies the asset categories in this plan, the ten (10) year average costs and funding gap if one exists. **Figure 1.1** indicates the propose

Recreation & Community Facility Services

The Recreation & Community Facilities Asset Management Plan comprises, but is not limited to:

- Cemeteries
- Sports Complex
- Parks
- Gardens
- Sports Grounds
- Swimming Pools
- Showgrounds

As a result of the bulk of the asset being acquired at the same time a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide Recreation & Community Facilities for the following:

- Operation, maintenance, renewal and upgrade of those Assets meeting their intervention levels set by council in annual budgets.
- Develop a maintenance plan that ensure our levels of service targets are met via planning and not reactive work
- Investigate new opportunities for income to the facilities

What we cannot do

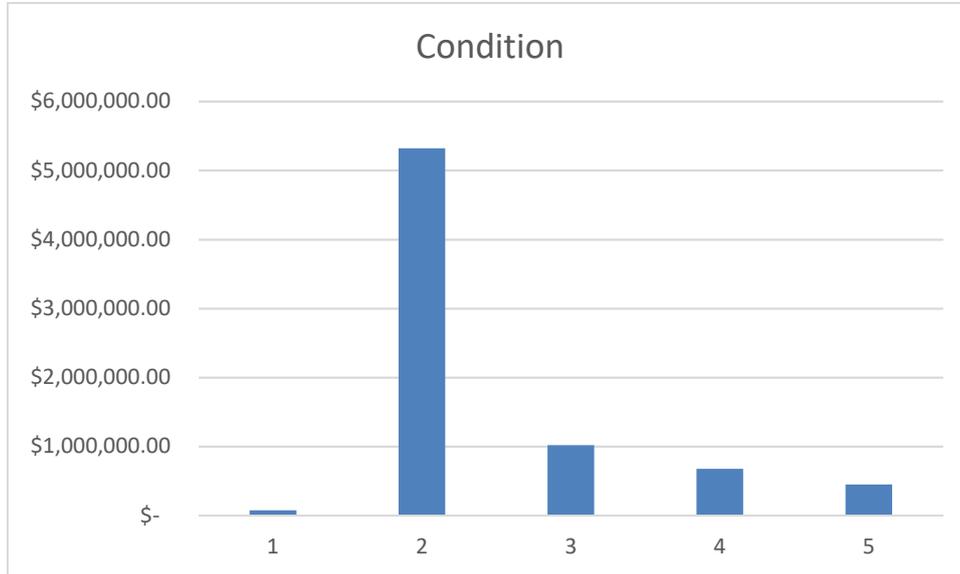
- Council does not have enough funding to provide all services at the desired service levels or provide new services.
- Significant expansion of services into presently un-serviced areas.



Asset Conditions

The current condition of our assets is shown in the following graph based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset.

Figure 1.1: What condition are our assets currently?



The process of managing our Recreation & Community assets is one of continually improving the knowledge Council has including maintaining up to date asset registers, condition ratings, and the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Recreation & Community Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have be summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Recreational and Community Assets

Task	Expected Completion
Revaluation of Assets	2023/24
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



2. Strategic Objectives

Council operates and maintains the Open Space assets to achieve the following strategic objectives:

1. Provides Facilities to a standard that supports the outcomes identified in the Council Community Strategic Plan.
2. Ensures that Facilities are maintained at a safe and functional standard as set out in this asset management plan.
3. Ensures that Facilities are managed to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community
Council Asset Policy	How we manage assets
Asset Management Strategy	Overall direction of asset management and portfolio summary
Asset Management Manual	Procedures and Processes that guide the management of assets
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions
Enterprise Risk Management Plan	The identification and management of risks across Council operations
Asset Management System (CIVICA)	Electronic system that contains the asset register, condition ratings and used to model future renewals
GIS (Map Info/Exponaire)	Geographical information system that produces maps of assets and also contains metadata that ties in with Council AMS
Recreation Strategy	Outcomes and Strategies identified by the community



3. Services Provided & Classification

Council provides the services of Narromine and its wider rural community with a network of Recreation (Parks, Sporting Grounds, Playgrounds, Open Spaces, Pools, Sports Complex etc.) and Community (Cemeteries, Showgrounds, Saleyards etc) Facilities.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Classification of Recreation and Community Assets

Hierarchy	Asset Category	Sub-Type	Description
1	Parks	Highest Value Parks	High profile, well used space, embellishments including landscaping, park furniture, playground equipment, lighting. Asset in good condition operationally and aesthetically.
2	Parks	Medium Value Parks	Used space, embellishments may include landscaping, park furniture, playground equipment. Asset in fair condition operationally and aesthetically.
3	Parks	Low/Minimal Value Parks	Local space, often small, minimal infrastructure. Health and safety issues addressed.
4	Parks	Undeveloped, Underutilised Parks	Undeveloped land or under-utilised open space. Future use under consideration. Health and safety issues addressed within available funds. Relatively undisturbed bushland.
1	Sports Grounds	District Sports Ground	Well used asset, substantial infrastructure, high standard of maintenance when in play, major events.
2	Sports Grounds	High Use Local Sporting Field	High use, basic infrastructure, regular maintenance when in play. Asset in fair condition operationally.
3	Sports Grounds	Low Use Local Sporting Field	Basic infrastructure, local low use only
1	Cemeteries	High Visitation, Active Burial Site	Large sites, regular burials, high visitation
2	Cemeteries	Low Visitation, Potential Burial Site	Small sites, irregular to nil burials, low visitation
3	Cemeteries	Historic burial site	Historic value, little use, nil burials
2	Playgrounds	Local Playground	High use, asset in fair condition operationally.
1	Gardens	Highest Value Gardens	High public profile, significant importance to overall town amenity and civic pride
2	Gardens	Medium Value Public Gardens	Medium profile, medium importance to overall town amenity and civic pride

Hierarchy	Asset Category	Sub-Type	Description
1	Public Domain / Open Space	High Visibility Public Domain/ Open Space	High profile, high importance to overall town amenity and civic pride
2	Public Domain / Open Space	Low/Minimal Value Public domain	Low profile, low importance to overall town amenity and civic pride. Laneway inspections. Health and safety issues addressed as required.
3	Public Domain / Open Space	Undeveloped Public Reserves	Ad hoc, basic seasonal maintenance if required
1	Tree Maintenance	Less than 1 year old	Watering and maintenance as required
2	Tree Maintenance	More than 1 year old	Maintenance as required
1	Facilities	Occupied daily, High usage, integral facility to the town	<ul style="list-style-type: none"> - Swimming Pools: Narromine - Swimming Pools: Trangie - Sports Complex - Showgrounds: Narromine - Showgrounds: Trangie - MVFDC - Pound
2	Facilities	Other	<ul style="list-style-type: none"> - Saleyards

4. Levels of Service

Table 4.1: Stake holder Management

Stakeholder	Stakeholder issues	Key messages	Participation and feedback options
Councillors	<ul style="list-style-type: none"> Have a say in proposed strategy 	<ul style="list-style-type: none"> This Strategic plan is a communication tool and a pathway to a sustainable fair network with no extra burden to residents, business, or industry The system determines what is required and the priority of the work. Regular benchmarking and quality management KPI's measured ensures Council is getting value for money, There is a strategy, and a fair planning and delivery mechanism Certainty and trust that projects will be delivered when they are proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> Have a say in proposed strategy Perception of fairness Getting value for money 		Community consultation
Council indoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council outdoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Structured programs want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and by Council. Local Authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service Levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.



Council's objective is to ensure financial strategies underpin Council's Asset Management Policies and strategies. Its goal is to have long-term vision for sustainability. In order to do so, the action that can be done is to prepare and review the Council's short and medium term financial plans for Risk Management; Plant & Equipment, Information Technology, Section 94; Asset Management Plans and case reverses.

As a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to ensure good governance and administrative support for the Council and organization. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in **Table 4.2**.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act	<ul style="list-style-type: none"> • Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.
Work Health & Safety Act 2011	<ul style="list-style-type: none"> • Council has a responsibility to ensure health, safety and the welfare of employees and others at the work place. • Cost implications. • Impacts all operations. • Public safety
The Australian Accounting Standards	<ul style="list-style-type: none"> • The Australian Accounting Standards Board, AASB 116 Property Plant & Equipment, requires that assets valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Protection of the Environmental Operations Act 1998	<ul style="list-style-type: none"> • Sets out the role, purpose , responsibilities and powers of Council relating to protection and preservation of the environment.
Environmental Planning and Assessment Act 2008	<ul style="list-style-type: none"> • Requirements for LEP and DCP's • Council control of service approvals.
Water Management Act	<ul style="list-style-type: none"> • Sets out the responsibilities associated with the use of water
Contaminated Land Management Act	<ul style="list-style-type: none"> • Sets out specific requirement in connection with the land remediation of land.
Threatened species conversation Act 1995	<ul style="list-style-type: none"> • Developing strategies to tackle biodiversity loss requires the identification and understanding of the threatening processes that lead to the extinction of species, populations and ecological communities such as weeds , feral animals and climate change.
Child Protection Act	<ul style="list-style-type: none"> • Provides requirements in relation to the protection of children in public spaces.



Levels of Service

Council is responsible for providing safe, reliable and cost effective recreation and community services which is customer focused, enhances the environment and caters for the sustainable growth of the Shire. Ongoing consultation is undertaken with the community to ensure the provision of the service is acceptable to the wider community.

Levels of service indicators have been developed for the services provided by the Recreation & Community Facilities based on the objectives set in the Community Strategic Plan. These objectives have been used to define Community Levels of Service (CLOS) which relates to how the community receives the service in terms of safety, quality, quantity, reliability responsiveness, cost efficiency and legislative compliance.

From these CLOS, Technical LOS (TLOS) have been developed that detail how these services will be delivered in terms of quantity, frequency and standard.

Finally, Key Performance Measures, and how they will be measured, provide the detail on how we determine whether we are delivering what they community are asking for.

Table 4.3 summarises at a high level what the community desires for each asset and how Council will deliver it. The CSP Ref column identifies the Community Strategic Plan objective that is being supported by the asset group and the LOS defined.

Council's current service targets are in Table 4.3; table 4.3 summarises at a high level what the community desires for each asset and how Council will deliver it.

Table 4.3: Service Levels

Key Performance Measure	Level of Service Objective
Community Levels of Service	
Quality	Provide clean accessible well maintained recreational services
Function	Recreation Facilities are fit for purpose, meet users requirements & industry standards
Safety	Provide safe suitable facilities, free from hazards
Technical Levels of Service	
Condition	Recreation Facilities functionality is not compromised by condition
Function/Accessibility	Legislative compliance
Cost Effectiveness	Provide service in cost effective manner
Safety	Ensure facilities are safe

Community Levels of Service

Community Levels of Service relate to the service outcomes that the community wants in terms of safety, quality, quantity, reliability, responsiveness, cost effectiveness and legislative compliance.

Community levels of service measures used in the Asset Management Plan are:

- *Quality* *How good is the service?*
- *Function* *Does it meet users' needs?*
- *Safety* *Is the service safe?*



Technical Levels of Service

Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that Council undertakes, to best achieve the desired community outcomes.

Technical levels of service measure are aligned with annual budgets covering:

- **Operations**
The regular activities to provide services such as electricity costs, inspections, administration etc.
- **Maintenance**
The activities required to retain assets as near as practicable to its original condition (e.g. mowing, whipper snipper, garden maintenance, irrigation burst etc.)
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. equipment replacement, Softfall replacement, bench replacement, irrigation replacement).
- **Upgrade**
The activities to provide a higher level of service (e.g. increasing irrigation output, upgrade play equipment etc.) or a new service that did not exist previously (e.g. new park area, new play equipment, new irrigation line etc.).

5. Condition of Our Assets

Council maintains a Condition Assessment Manual that details the frequency of inspection and condition rating to be used for all assets. This data is recorded in the Council Asset Management System and used to predict the timing of renewal / maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with the IPWEA Parks Management Practice Note 10.1. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level', that is the condition at which the community has determined renewal is required based on the LOS analysis. Typically, assets will be renewed between condition 3 & 4 which ranges from fair/poor to very poor depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Hierarchy	Type	Sub-Type	Intervention Level
1	Parks	Highest Value Parks	3 -4
2	Parks	Medium Value Parks	3 -4
3	Parks	Low/Minimal Value Parks	4
4	Parks	Undeveloped, Underutilised Parks	4
1	Sports Grounds	District Sports Ground	3 - 4
2	Sports Grounds	High Use Local Sporting Field	3-4
3	Sports Grounds	Low Use Local Sporting Field	4
1	Cemeteries	High Visitation, Active Burial Site	3-4
2	Cemeteries	Low Visitation, Potential Burial Site	3-4
3	Cemeteries	Historic burial site	4
2	Playgrounds	Local Playground	3-4
1	Gardens	Highest Value Gardens	3-4
2	Gardens	Medium Value Public Gardens	3-4
1	Public Domain / Open Space	High Visibility Public Domain/ Open Space	3-4
2	Public Domain / Open Space	Low/Minimal Value Public domain	3-4
3	Public Domain / Open Space	Undeveloped Public Reserves	4
1	Tree Maintenance	Less than 1 year old	3-4
2	Tree Maintenance	More than 1 year old	3-4

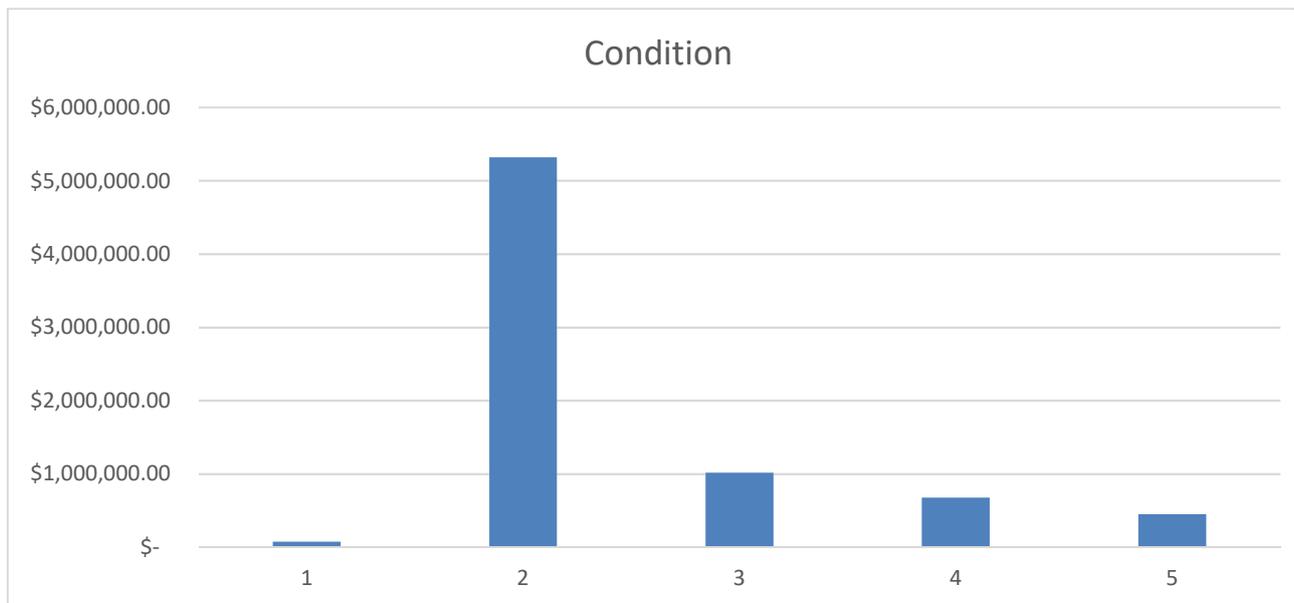
Table 5.2 outlines the rating scale and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

Table 5.2: What are our Intervention Levels to Renew an Asset?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each asset's condition is kept in the Asset Register and is maintained on a cyclic basis. Figure 5.1 gives the condition profile based on the value of the top 4 valued assets in each condition.

Figure 5.1: What Conditions are our assets in?



6. Operations

Operational activities are those regular activities that are required to continuously provide the service, including inspections, electricity costs, fuel and overheads etc.

Inspections

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.1: Summary of Inspections?

Inspection	Frequency
Condition Assessments	Yearly
Asset BBQ's	Yearly
Asset Amenities	Yearly
Playgrounds	Yearly
Water Features	Yearly
Picnic Shelters	Yearly
Skate Park	Yearly
Irrigation	Yearly

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned where works are programmed in or cyclic in nature or reactive in response to storm damage, vandalism etc.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

Activity	Frequency
Mowing (Summer)	Weekly
Mowing (Winter)	Fortnightly
Turf Renovation	Biannual
Irrigation	Monthly
Weed Spraying	Biannual
Tree Maintenance	Biannual

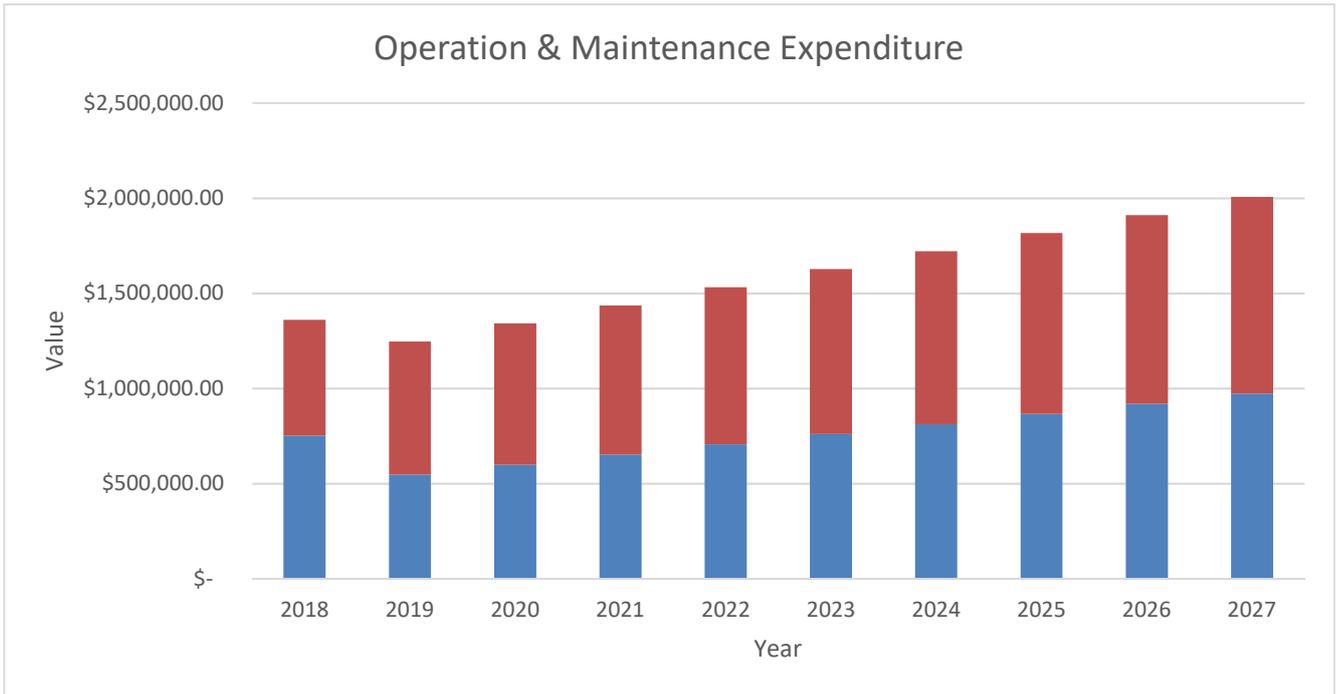
Adjusting Levels of Service

The opportunity to adjust the level of service provided is primarily through decreasing the mowing and maintenance cycles or frequencies for public open space, or the area of open space maintained.

The proposed maintenance programs are detailed in the Maintenance Program.



Figure 7.1: Projected Operations & Maintenance Expenditure



Routine Maintenance Programming

A maintenance program is currently under development and will be included in future Asset Management Plans, Strategies and Routine Maintenance Programming documents.

8. Capital Renewals

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion.

Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life / serviceability and to develop a preliminary renewal estimate. These assets are prioritised, based on that assessment and available funds, then scheduled in future works programmes.

Renewal plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal standards

Renewal work is carried out in accordance with the following Standards and Specifications:

- Relevant Australian Standards

Summary of Projected Renewal Expenditure

A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected capital renewal program is shown in Appendix A.

Figure 8.1 indicates that, based on current projections, Council will spend approximately on \$1,200,000 in total over the next 10 years.



Figure 8.1: What will we spend over the next 10 years on Renewal?

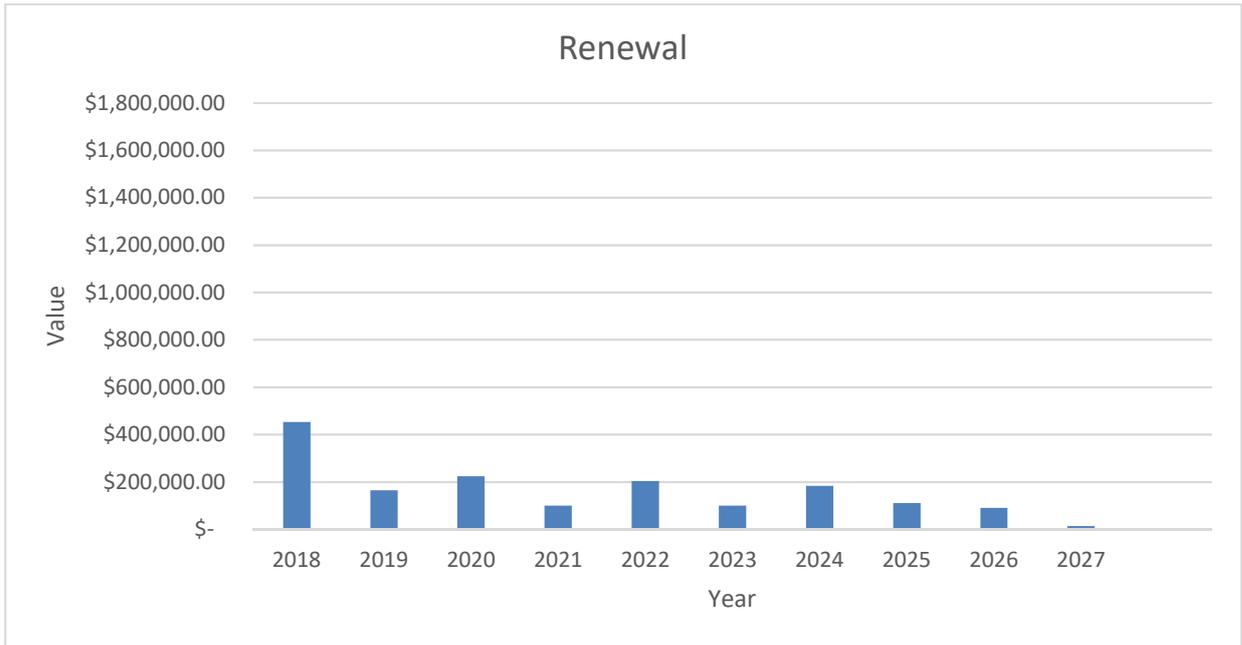


Figure 8.1 indicates that, based on current projections, Council will spend approximately on average \$120,000 per annum on renewals and \$1,200,000 in total over the next 10 years.



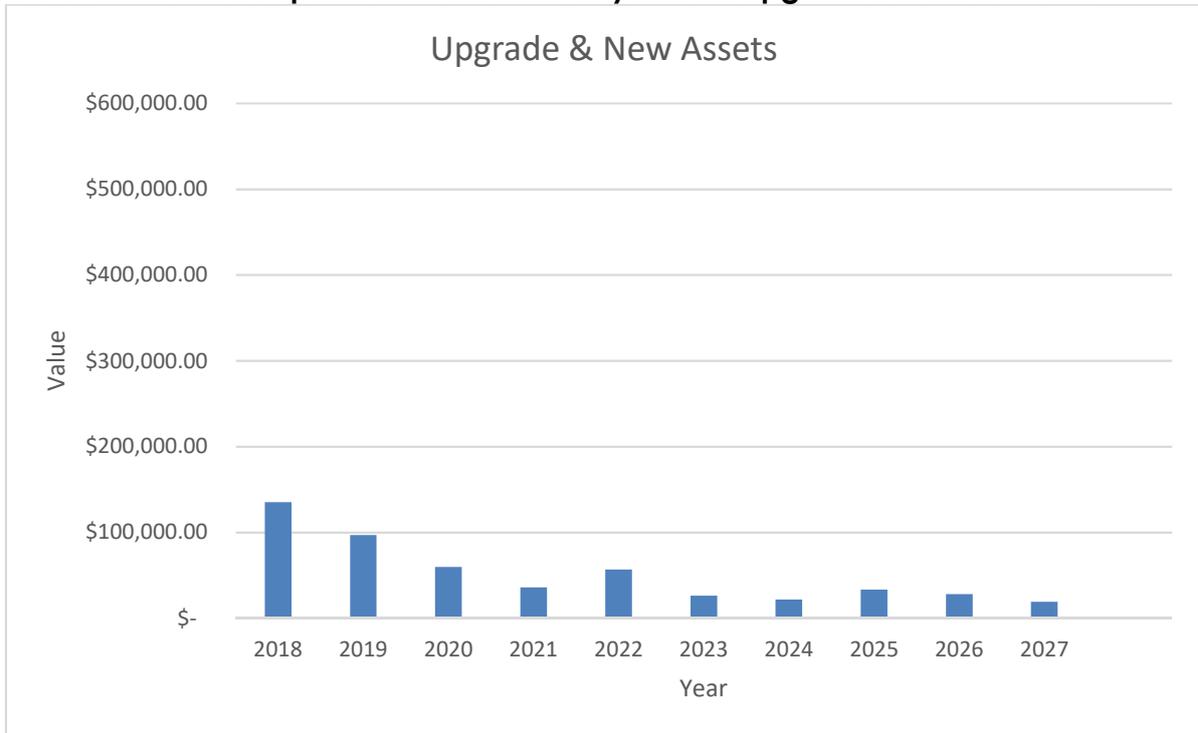
9. Creation/ Acquisition / Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets?



A detailed table of the ten-year works program is in Appendix A.



10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are currently no plans for disposal of assets in this Asset Class.

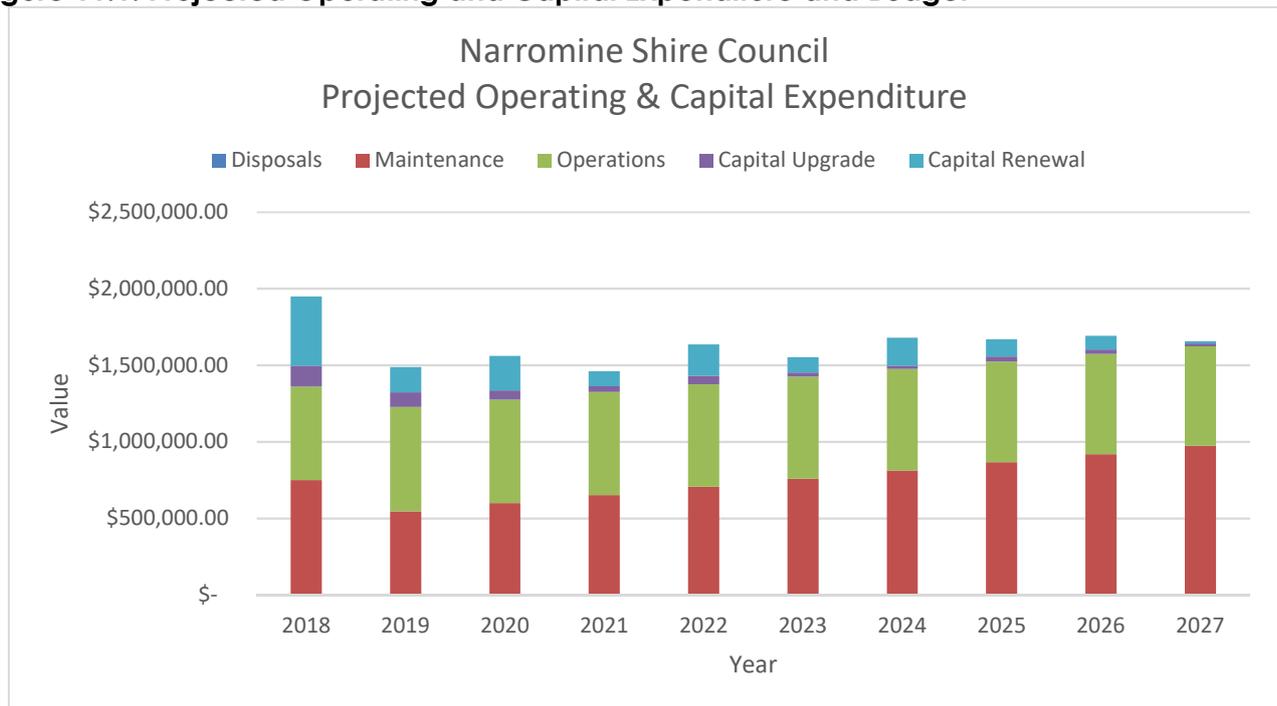
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in **Figure 11** for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial sustainability in service delivery

There are three key indicators for financial sustainability that have been considered in the analysis of the services provided by this asset category, these being long term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).



Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$ 2,180,940.92
Average Life Cycle Expenditure	\$ 1,359,940.92
Average Annual Gap	\$ 821,000.00
Life Cycle Sustainability Indicator	62.36%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 2,329,091.76
Average Life Cycle Expenditure	\$ 1,321,841.76
Average Annual Gap	\$ 1,016,250.00
Life Cycle Sustainability Indicator	56.37%

Expenditure projections for long-term financial plan

Table 11.1 shows the projected expenditures for the 10-year long term financial plan.

Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Section 6.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long-term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this asset management plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this asset management plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.

12. Key Performance Measures

Development of Key Performance Measures based on condition has been developed by considering the Operational Costs of maintaining assets to the required Asset Classification Standards as defined. It also takes into consideration Customer Request Management (CRM) complaints, vandalism reports and inspections reportable to ensure that minimum standards are not exceeded.

Table 12.1 Performance Measures

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
COMMUNITY LEVELS OF SERVICE				
Quality	Provide clean accessible well maintained recreational services	Customer services requests/complaints, customer surveys	<5 complaints per month	Satisfactory
Function	Recreation Facilities are fit for purpose, meet users requirements & industry standards	Customer service requests/complaints, customer surveys	< 2 complaints per month	Satisfactory
Safety	Provide safe suitable facilities, free from hazards	Reported accidents	Zero reported accidents	Satisfactory
TECHNICAL LEVELS OF SERVICE				
Condition	Recreation Facilities functionality is not compromised by condition	Regular condition inspections	Allocate appropriate funding and resources	Satisfactory
Function /Accessibility	Legislative compliance	Provide access and service for all user groups	100% compliance	Satisfactory
Cost Effectiveness	Provide service in cost effective manner	Budget compliance	Expenses within budget	Satisfactory
Safety	Ensure facilities are safe	Regular safety audits carried out, action customer request within 5 working days	Safety inspections – electrical tagging/testing as per standards, Legislative audit. –Safety inspection, 6 months/annually –Defects repaired within approved timeframes	Satisfactory/Ongoing

13. Plan Improvements

Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Recreation and Community assets.

Table 13.1: Asset Management Improvements – Recreational and Community Assets

Task	Expected Completion
Revaluation of Assets	2023/24
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Capital Works Program

Narromine Shire Council										
PLAYGROUND EQUIPMENT REPLACEMENT										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital renewals										
Narromine Parks	-	-	-	-	-	-	-	-	-	-
Rotary Park (Outdoor Exercise)	-	-	-	-	-	-	-	-	-	-
Rotary Park (Agility Equipment)	-	-	-	-	-	-	-	-	-	-
Rotary Park Playground	50,000	-	-	-	-	-	-	-	-	-
Commodore Crescent	-	-	-	-	-	-	-	-	-	-
McKinnon	-	-	-	-	-	-	-	-	-	-
Argonauts	-	-	20,765	-	-	-	-	-	-	-
Dundas Park	-	110,000	-	-	-	-	-	-	-	-
Apex - Swing section	-	-	-	-	-	-	-	9,690	-	-
Apex - Play Equipment	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Trangie Parks	-	-	-	-	-	-	-	-	-	-
Swift Park	-	-	-	-	-	-	-	-	-	-
Goan Waterhole/Argonauts	-	-	-	21,493	-	-	-	-	-	-
Bicentennial Swings	-	-	-	-	-	-	-	-	-	-
Tomingley Park	-	-	-	-	-	-	-	-	-	-
Dicken Park	-	-	-	-	20,293	-	-	-	-	-
										-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	3,400	110,000	20,765	21,493	20,293	-	-	9,690	-	-
TOTAL EXPENDITURE NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(20,000)	(110,000)	(15,000)	(25,000)	(20,000)			(10,000)	-	-
GRANTS/EXTERNAL CONTRIBUTIONS										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	92,231	92,231	86,466	89,973	89,680	89,680	89,680	89,990	89,990	89,990

Narromine Shire Council

CEMETERY IMPROVEMENTS

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals										
Narromine	-	-	-	-	-	-	-	-	-	-
Upgrade Amenities Block	-	-	-	13,246	-	-	-	-	-	-
Reseal Roads	-	-	-	-	-	13,916	-	-	-	-
Upgrade Fencing	-	10,839	-	-	-	-	12,566	-	-	-
Upgrade Irrigation	-	-	-	-	-	-	-	-	-	-
Upgrade Sectional Signage	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Seal Existing Road	-	-	-	-	-	-	-	-	-	-
Upgrade Fencing	-	2,201	-	-	-	-	2,552	-	-	-
Upgrade Irrigation										
Building of New Assets										
Narromine	-	-	-	-	-	-	-	-	-	-
Lawn Cemetery - Headstone Foundation Extension	-	-	10,572	-	-	-	11,894	-	12,500	-
Construct New Roads	4,311	-	4,572	-	4,852	-	5,147	-	-	5,760
Boxed Gardens around entrance trees	-	-	-	-	-	-	-	-	-	-
Develop Lawn Cemetery Extension	-	12,300	-	-	-	-	-	-	-	-
Narromine Additional Irrigation for Cemetery Extensions	5,515	-	5,856	-	6,207	-	6,585	-	7,000	-
Trangie	-	-	-	-	-	-	-	-	-	-
Lawn Cemetery - Headstone Foundation Extension	9,961	-	-	-	-	11,547	-	-	-	-
Install Unsex Enviro Toilet	-	-	-	-	-	-	-	-	-	-
Install Seating	-	-	-	-	-	-	-	-	-	-
Tomingley	-	-	-	-	-	-	-	-	-	-
Install Seating	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	1,710	13,041	30,000	-	-	13,916	15,118	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	55,846	12,300	-	13,246	11,059	11,547	23,626	-	19,500	5,760
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(57,000)	(10,000)	(30,000)	(15,000)	(15,000)	(20,000)	(40,000)	(15,000)	(15,000)	(15,000)
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

CEMETERY IMPROVEMENTS

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Carry over funding from previous year										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	25,204	9,863	9,863	11,617	15,559	10,095	11,352	26,352	21,852	31,092

Narromine Shire Council

SOFTFALL REPLACEMENT PLAN

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
Narromine Parks	-	-	-	-	-	-	-	-	-	-
Rotary Park	-	-	-	-	-	-	-	-	-	-
Rotary Park playground	25,000	-	-	-	-	-	-	-	-	-
Rotary Park Swings	-	-	-	-	-	19,572	-	-	-	-
Commodore Crescent	-	-	-	-	20,317	-	-	-	-	-
McKinnon	-	-	-	-	-	-	-	-	-	-
Argonauts	-	-	22,241	-	-	-	-	-	-	-
Other Parks Improvement	-	55,000	-	-	-	-	-	-	-	-
Apex - Swing section	-	-	-	-	-	19,572	-	-	-	-
Apex - Play Equipment	-	-	-	-	-	19,572	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Trangie Parks	-	-	-	-	-	-	-	-	-	-
Swift Park	-	-	-	-	-	-	-	-	-	-
Goan Waterhole/Argonauts	-	-	-	21,000	-	-	-	-	-	-
Bicentennial Swings	-	-	-	-	-	-	-	8,091	-	-
Tomingley Parks	-	-	-	-	-	-	-	-	-	-
Dicken Park	-	-	-	-	-	-	-	29,602	-	-
	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	-	55,000	22,241	21,000	20,317	58,715	-	37,693	-	-
TOTAL EXPENDITURE NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(5,000)	(25,000)	(25,000)	(25,000)	(25,000)	(65,000)	(22,000)	(20,000)		
GRANTS/EXTERNAL CONTRIBUTIONS										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	78,225	48,225	50,984	54,984	59,667	65,952	87,952	70,260	70,260	70,260

Narromine Shire Council

IRRIGATION/SPRINKLER SYSTEM PROGRAM

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals										
Narromine Parks	-	-	-	-	-	-	-	-	-	-
Rotary Park - Play area	-	-	-	-	-	-	-	-	-	-
Commodore Park	-	-	-	-	-	-	-	-	-	-
Dundas Park	-	-	-	-	-	-	59,434	-	-	-
Dundas Park - Rain Sensors	-	-	-	-	-	-	-	-	-	-
Tom Perry	-	-	-	-	-	-	-	-	-	-
McKinnon Park	-	-	-	-	-	-	-	-	-	-
Argonaut Park	-	-	-	-	-	-	-	-	-	-
General Parks Irrigation Budget	5,000	5,253	5,384	5,519	5,657	5,798	5,943	6,092	6,244	6,400
Apex Park	-	-	-	-	-	-	-	-	-	-
Narromine Ovals	-	-	-	-	-	-	-	-	-	-
Cale Oval - Complex (rear of stands)	-	-	-	-	-	-	-	-	-	-
Payten Oval	-	-	-	-	-	-	-	-	-	-
Dundas Oval	-	-	-	-	-	-	-	-	-	-
Noel Powell Oval	-	-	-	93,824	-	-	-	-	-	-
iPad Replacements	-	-	-	-	-	-	-	-	-	-
Cale Oval	-	-	-	-	-	-	-	-	-	-
Trangie Ovals	-	-	-	-	-	-	-	-	-	-
Burns Oval	-	-	-	-	-	-	-	-	-	-
Bicentennial Park	-	-	-	-	-	-	-	-	-	-
George Weldon Fields	-	-	-	-	17,395	-	-	-	-	-
Trangie Parks	-	-	-	-	-	-	-	-	-	-
CB Swift Park	-	-	-	-	-	-	-	-	-	48,643
Argonaut Park/Goan Waterhole	-	-	-	-	-	-	-	-	-	-
New Assets										

Narromine Shire Council										
IRRIGATION/SPRINKLER SYSTEM PROGRAM										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Narromine Parks	-	-	-	-	-	-	-	-	-	-
Narromine Ovals	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Trangie Ovals	-	-	-	-	-	-	-	-	-	-
										-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	-	5,253	99,208	5,519	23,052	5,798	65,377	6,092	6,244	55,043
TOTAL EXPENDITURE NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(11,000)	(9,000)	-	(24,437)	(25,000)	(5,000)	(65,000)	(5,000)	(6,000)	(55,000)
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-		
RESERVE BALANCE (Estimate)	82,731	86,478	(12,731)	6,187	8,135	7,337	6,959	5,867	5,623	5,580

Narromine Shire Council										
SPORTS GROUNDS - FACILITIES UPGRADES										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Renewal										
Narromine	-	-	-	-	-	-	-	-	-	-
Payten Oval - Tables & Chairs	-	-	-	4,388	-	-	-	-	-	-
Payten Oval - Additional Lighting	-	-	-	-	10,134	-	-	-	-	-
Cale Oval - Dressing Sheds	-	-	-	6,149	-	-	-	-	-	-
Cale Oval - Upgrade Control Boxes (Lighting)	-	-	-	-	-	19,356	-	-	-	-
Apex Park - Resurface of Netball Courts	-	-	-	-	-	-	-	-	-	38,403
Sporting Field Lighting Upgrades	18,000	-	-	-	-	-	-	-	-	-
Dundas Oval - Weather proof Canteen	-	-	-	-	-	11,286	-	-	-	-
Upgrade McGath practice nets	-	-	-	-	-	-	-	-	-	-
New grand stands Payten Oval	-	22,500	-	-	-	-	-	-	-	-
Cale Oval - Playing Field Fencing	-	11,500	-	-	-	-	-	-	-	-
Repair and reseal cycling track Payten Oval	-	-	37,000	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Burns Oval - Playing Surface	-	-	-	-	-	-	-	-	-	-
Burns Oval - Additional lighting	-	-	-	11,069	-	-	-	-	-	-
Burns Oval Drainage - Trangie	-	-	-	-	-	-	-	-	-	-
Upgrade old tennis court to Netball/Basketball court	-	-	-	-	-	-	-	-	-	-
New										
Narromine	-	-	-	-	-	-	-	-	-	-
Payten Oval Public Toilets (Narromine)	-	-	-	-	-	-	-	-	-	-
Noel Powell Oval - Official Benches	-	-	-	-	-	-	-	-	-	-
Noel Powell Oval - Seating	-	-	-	-	-	-	-	-	-	-
Cale Oval - Officials Table Cover	-	-	-	-	-	-	-	-	-	-
Cale Oval - Concrete in Front of Grandstand	-	-	-	-	-	-	-	-	-	-
Dundas Oval - Tables & Chairs	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

SPORTS GROUNDS - FACILITIES UPGRADES

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Burns Oval - Light Controller	-	-	-	-	-	-	-	-	-	-
Burns Oval - Officials Shelter	-	-	-	-	-	-	-	-	-	-
Burns Oval - Awning over BBQ	-	-	-	-	-	-	-	-	-	-
George Weldon Oval - Addit 1/2 Cricket Pitch	-	-	-	-	-	-	-	3,461	-	-
Burns Oval Toilet Block (Trangie)	-	-	-	-	-	-	-	-	-	-
Burns Oval - Wet Weather Viewing Platform	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	-	34,000	37,000	21,606	10,134	30,643	-	-	-	38,403
TOTAL EXPENDITURE NEW ASSETS	-	-	-	-	-	-	-	3,461	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(10,000)	(40,000)	(35,000)	(55,000)	(15,000)	(30,000)	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)		(150)	(150)	(150)	(150)	(150)	(150)	(150)	(150)	(150)
GRANTS/EXTERNAL CONTRIBUTIONS	(33,008)									
Carry over funding from previous year	-	-	-	-	-	-	-			
Carry over grant										
Carry over community partnership (Soccer Club)										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	96,989	103,139	101,289	134,833	139,848	139,356	139,506	136,195	136,345	98,092

Narromine Shire Council

PARK AMENITIES UPGRADE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
Unallocated	-	-	-	-	-	-	-	-	20,000	20,000
Narromine	-	-	-	-	-	-	-	-	-	-
Rotary Park BBQ x 1	-	-	-	-	-	11,417	-	-	-	-
Rotary Park BBQ x 1	-	-	-	-	-	11,417	-	-	-	-
Dundas Park BBQ x 1	-	10,144	-	-	-	-	-	-	-	-
Apex Park BBQ x 1	-	-	-	10,761	-	-	-	-	-	-
Tom Perry Park Picnic Tables (existing)	-	-	2,232	-	-	-	2,512	-	-	-
Dundas Park Picnic Tables (existing)	-	2,167	-	-	-	2,439	-	-	-	-
Rotary Park Picnic Tables (existing)	10,000	-	-	-	2,667	-	-	-	-	-
Apex Park Picnic Tables (existing)	-	-	2,232	-	-	-	2,512	-	-	-
McKinnon Picnic Tables (existing)	5,000	-	-	-	2,667	-	-	-	-	-
Commodore Picnic Tables (existing)	-	-	-	2,299	-	-	-	2,587	-	-
Argonauts Picnic Tables (existing)	-	-	-	2,299	-	-	-	2,587	-	-
Main Street Picnic Tables (existing)	-	-	-	2,299	-	-	-	2,587	-	-
Main Street Seating (existing)	-	817	-	-	-	920	-	-	-	-
Rotary Park Seating (existing)	-	817	-	-	-	920	-	-	-	-
Apex Park Seating (existing)	-	-	842	-	-	-	947	-	-	-
McKinnon Seating (existing)	-	-	-	-	-	-	947	-	-	-
Apex Park Water bubbler (existing)	-	-	-	-	-	-	4,301	-	-	-
Dundas Oval Water Bubbler (existing)	-	-	-	-	3,167	-	-	-	-	-
Payten Oval Water Bubbler (existing)	-	-	-	-	3,167	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Goan Waterhole BBQ x 1	-	-	-	-	-	7,829	-	-	-	-
Swift Park BBQ x 1	-	-	-	-	7,601	-	-	-	-	-
Swift Park Picnic Tables (existing)	-	-	2,232	-	-	-	-	2,587	-	-

Narromine Shire Council										
PARK AMENITIES UPGRADE										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Bicentennial Park Picnic Tables (existing)	-	-	-	2,299	-	-	-	-	-	-
Argonauts Park (Goan Waterhole) Picnic Tables	-	-	-	-	2,368	-	-	-	-	-
Tomingley	-	-	-	-	-	-	-	-	-	-
Dicken Park BBQ x 1	-	-	-	-	-	-	9,078	-	-	-
Dicken Park Picnic Tables (existing)	-	-	-	2,299	-	-	-	-	-	-
New Assets										
Unallocated	-	-	-	-	-	-	-	-	10,000	10,000
Narromine	-	-	-	-	-	-	-	-	-	-
Tom Perry Solar Lighting	-	-	-	-	-	-	-	-	-	-
Rotary Park Solar Lighting	-	8,409	-	-	-	-	-	-	-	-
Apex Park Solar Lighting	-	-	-	8,922	-	-	-	-	-	-
McKinnon Park Solar Lighting	-	-	-	-	9,189	-	-	-	-	-
Argonauts Park Solar Lighting	-	-	-	-	-	-	9,749	-	-	-
Main Street - Garbage Bins (Vandal Proof)	12,000	-	-	9,839	-	10,438	-	11,074	-	-
Park Garbage Bins (Vandal Proof)	-	9,274	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Swift Park Solar Lighting	-	-	-	-	-	-	-	-	-	-
Bicentennial Park Solar Lighting	-	-	8,662	-	-	-	-	-	-	-
Tomingley	-	-	-	-	-	-	-	-	-	-
Dicken Park Solar Lighting	-	-	-	9,237	-	-	-	-	-	-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	4,349	13,945	8,379	22,255	21,635	34,941	20,297	10,349	20,000	20,000
TOTAL EXPENDITURE NEW ASSETS	-	17,684	8,662	27,997	9,189	10,438	9,749	11,074	10,000	10,000
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(25,000)			(25,000)	(30,000)	(30,000)	(30,000)	(20,000)	(30,000)	(30,000)
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-	-	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	115,753	84,125	67,084	41,832	41,008	25,629	25,583	24,161	24,161	24,161

Narromine Shire Council										
SPORTS COMPLEX/EQUIPMENT UPGRADES										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
Upgrade Surveillance System	-	-	-	1,748	-	15,000	-	-	-	-
Replace Front Entrance Flooring	-	-	-	-	-	-	-	-	-	-
Replace Gym Equipment	5,628	-	5,970	-	6,334	-	6,720	-	7,000	-
Upgrade Internal Change Rooms/Toilets	35,875	-	-	-	-	-	-	-	-	-
Upgrade External Toilets	-	-	-	-	-	-	-	-	-	-
wifi/music/TV's upgrades	-	-	-	-	-	-	-	-	-	19,201
Carpark Reseal	-	-	-	-	-	-	31,300	-	-	-
Repairs to Roof and Gutters	-	-	-	-	-	-	-	-	-	-
Awnings (Front and Rear)	-	-	-	-	-	-	-	11,074	-	-
Defibrillator	-	-	-	-	-	-	-	-	-	-
Upgrade Stadium Air Conditioners	-	-	60,000	-	-	-	-	-	-	-
New Assets										
Electronic Access System	-	-	-	-	-	-	-	13,842	-	-
new wifi/music/TV's	15,000	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	45,071	-	65,970	1,748	6,334	15,000	38,020	11,074	7,000	19,201
TOTAL EXPENDITURE NEW ASSETS	-	-	-							
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(36,431)	(24,319)	(26,492)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)		(5,000)
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	(45,000)	-	-	-	-	-		
Carry over funding from previous year										
LOAN FUNDS	-	-	-	-	-	-	-	-		
RESERVE BALANCE (Estimate)	26,286	50,605	56,127	64,379	68,045	63,045	35,025	33,951	26,951	12,750

Narromine Shire Council

SWIMMING POOL/ FACILITIES UPGRADE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
Narromine Pool	-	-	-	-	-	-	-	-	-	-
Resurface Entrance to Pool	-	4,057	-	-	-	-	-	-	-	-
Expansion Joint Seals	-	-	-	-	8,234	-	-	-	-	-
Re-grout Tiles in Pool Surface	-	-	-	-	-	-	-	7,129	-	-
Grandstand Renewal	-	-	-	-	-	-	-	7,613	-	-
Urgent Renewal - Narromine Pool Centre Line	-	95,000	-	-	-	-	-	-	-	-
Upgrade Turnstile System	-	-	-	-	-	-	-	-	-	-
Re-paint Pool Deck - Nme	-	-	-	-	-	-	-	-	-	-
install hot water service for showers - Nme	-	-	-	-	-	-	-	-	-	-
Upgrade Kiosk (Food Service Standards)	10,000	-	-	-	-	-	-	-	-	-
Pool Cleaner	-	-	-	-	-	-	16,236	-	-	-
Water Reticulation Upgrade	-	-	-	-	-	7,380	-	-	-	-
Chemical tank and bund	-	-	-	-	-	-	3,360	-	-	-
Dosing Pump (Acid)	-	-	-	-	-	-	-	-	-	-
Lift Chair	-	-	-	-	-	-	-	-	-	-
Trangie Pool	-	-	-	-	-	-	-	-	-	-
Replace Concrete on South side of pool	-	-	-	-	-	-	-	-	-	-
Resurface Entrance to Pool	-	-	-	-	-	-	-	-	-	-
Repair water leak in 25m Pool	-	-	-	-	-	-	-	-	-	-
Re-paint Pool Deck - Tge	-	-	-	-	-	-	-	-	-	-
install hot water service for showers - Tge	-	-	-	-	-	-	-	-	-	-
Upgrade Turnstile System	-	-	-	-	-	-	-	-	-	-
Upgrade Children's Playground	-	-	-	-	-	-	-	-	-	-
Upgrade Kiosk (Food Service Standards)	-	-	-	-	-	-	-	-	-	-
Automatic Pool Cleaner	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

SWIMMING POOL/ FACILITIES UPGRADE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Dosing Pump (Chlorine)	-	-	-	-	-	-	-	-	-	-
Remove Asbestos internal walls	-	-	-	-	-	-	-	-	-	-
Chemical tank and bund	-	-	-	2,460	-	-	-	-	-	-
Pressure Pump Upgrade 25M Pool	-	-	-	-	-	-	-	-	-	-
Replace concrete concourse 25 Pool	-	-	-	-	-	-	-	-	-	-
Pipework and fottvalve replacement	-	-	-	-	-	-	-	-	-	-
New Assets										
Narromine										
Indoor Aquatic Centre	-	-	-	-	-	-	-	-	-	-
Narromine Pool - renew internal shell	-	500,000	-	-	-	-	-	-	-	-
Purchase inflatable	-	-	-	-	3,167	-	-	-	-	-
Upgrades BBQ area incl. paving, shade Structures	18,000	-	-	-	-	-	-	-	-	-
Platform Ramp in Pump Room	-	-	-	-	-	-	-	-	-	-
Electric BBQ	12,500	-	-	-	-	-	-	-	-	-
Picnic Tables in Grounds x 4	-	-	-	-	-	-	-	-	-	-
Repairs Backwash Tanks	-	-	-	-	-	-	-	-	-	-
Sand Filter Aerator Blower Motor	-	-	-	-	-	-	-	-	-	-
Trangie Pool										
Electronic Cash Register	-	-	-	-	3,167	-	-	-	-	-
Electric BBQ	12,500	-	-	-	-	-	-	-	-	-
Upgrades BBQ area incl. paving, shade Structures	-	18,548	-	-	-	-	-	-	-	-
Sand Filter Aerator Blower Motor	-	-	-	9,076	-	-	-	-	-	-
Additional Shade Structures	-	-	-	19,678	-	-	-	-	-	-
Platform Ramp in Pump Room	-	-	-	-	-	-	-	-	-	-
Picnic Tables in Grounds x 3	-	-	6,448	-	-	-	-	-	-	-
External Backwash Tanks	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

SWIMMING POOL/ FACILITIES UPGRADE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
TOTAL EXPENDITURE REPLACING EXISTING ASSETS	-	99,057	-	2,460	8,234	7,380	19,596	14,742	-	-
TOTAL EXPENDITURE NEW ASSETS	-	518,548	6,448	28,754	6,334	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(80,000)		(71,000)	(25,000)	(25,000)			(25,000)	(10,000)	(10,000)
GRANTS/EXTERNAL CONTRIBUTIONS/OTHER	-	(500,000)	-	-	-	-	-	-	-	-
Carry over funds from previous year										
LOAN FUNDS		-	-	-	-	-	-	-		
RESERVE BALANCE (Estimate)	122,211	4,605	69,157	62,943	73,375	65,995	46,400	56,658	66,658	76,658

Narromine Shire Council										
SHOWGROUND AND RACECOURSE UPGRADES										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
Narromine	-	-	-	-	-	-	-	-	-	-
Upgrade pavillion wiring	-	-	-	-	-	-	-	-	-	-
Kitchen Upgrade	-	-	-	-	-	-	-	-	-	-
Repair Pavilion Roof	-	-	-	-	-	-	-	-	-	-
Upgrade Electricirity Internal	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Pavilion Roof Repairs	-	-	-	-	-	-	-	-	-	-
Bar Area Guttering Repairs	-	-	-	-	-	-	-	-	-	-
Kitchen Upgrade	-	-	-	-	-	-	-	-	-	-
Replace electricals in pavilion	-	54,060	-	-	-	-	-	-	-	-
Upgrades Men's Toilets & Add showers	-	-	-	-	-	-	-	-	-	-
New Assets										
Narromine	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Seal area of road behind Bar	7,316	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	-	54,060	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(5,000)	(51,376)	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
Carry over funding from previous year	-	-	-	-	-	-	-	-	-	-
LOAN FUNDS	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	10,000	7,316	10,000							



Asset Management Plan Transport (AMP6)



Contents

1. Executive Summary	1
2. Strategic Objectives	3
3. Services Provided & Classification	5
4. Levels of Service	7
5. Condition of Our Assets	12
6. Operations.....	15
7. Maintenance.....	15
8. Capital Renewal	18
9. Creation / Acquisition / Upgrade Plan.....	20
10. Disposal Plan	21
11. Financial Plan.....	22
12. Key Performance Measures.....	25
13. Plan Improvements.....	26
14. Risk Management Plan.....	27
Appendix A – Ten Year Works Program.....	28

1. Executive Summary

Council's intention is to provide the Shire with Transport services via infrastructure that is serviced and maintained to a level, which reflects the community's expectations and operates in a manner that is both functional and cost effective. The Transport Services had a fair value of approximately **\$276,928,165** on the 30 June 2020.

This plan assists Council in the decision-making process to provide key information that can be used in the determination of levels of service and the funding required. The following table identifies the asset categories in this plan, the projected ten (10) year costs.

The Transport Network Services

Transport Service comprises of, but is not limited to:

- Road Formation
- Road Pavement
- Road Seal
- Floodways
- Signage
- Footpaths
- K&G
- Bridges

As a result of the bulk of the asset being acquired at the same time, a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide Transport services for the following:

- Operation, maintenance, renewal and upgrade of those Assets meeting their intervention levels set by council in annual budgets;
- Develop a maintenance plan that ensure our levels of service targets are met via planning and not reactive work;
- Investigate new opportunities for income to the facility.

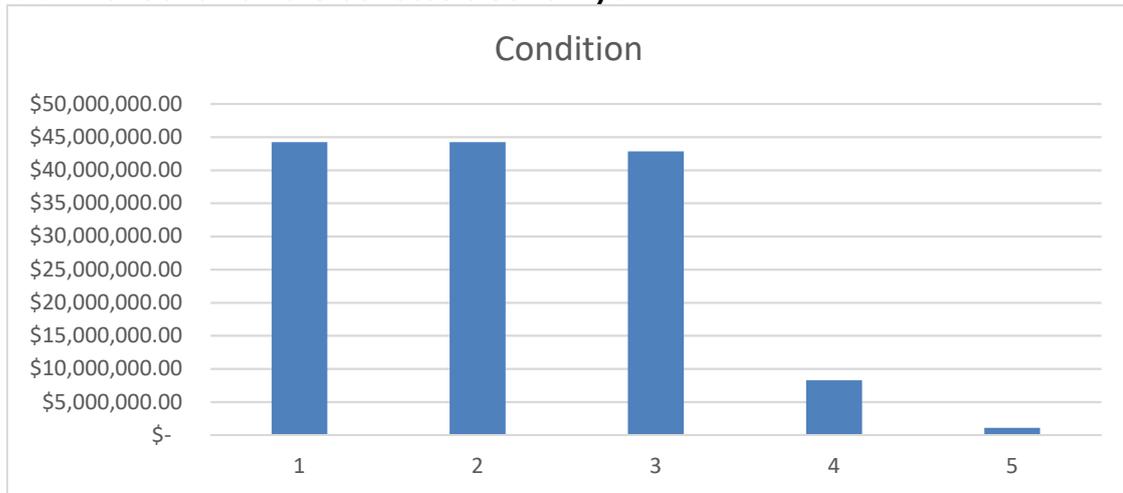
What we cannot do

- Council does not have enough funding to provide all services at the desired service levels or provide new services.
- Significant expansion of services into presently un-serviced areas.

Asset Conditions

The current condition of our assets is shown in the following graph based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset.

Transport Asset Revaluations occurred during 2015/16 financial year.

Figure 1.1: What condition are our assets currently?

The process of managing our Transport assets is one of continually improving the knowledge Council has including maintaining up to date asset registers, condition ratings, and the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Transport Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have be summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Transport

Task	Expected Completion
Revaluation of Assets	2023/24
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

2. Strategic Objectives

Council operates and maintains the Transport assets to achieve the following strategic objectives:

1. Ensures the asset is maintained at a safe and functional standard as set out in this asset management plan;
2. Encourages and supports the economic and social development in and around Narromine Shire;
3. Ensures that Transport Services are managed to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community
Council Asset Policy	How we manage assets
Asset Management Strategy	Overall direction of asset management and portfolio summary
Asset Management Manual	Procedures and Processes that guide the management of assets
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions
Enterprise Risk Management Plan	The identification and management of risks across Council operations
Civica Asset Management System (AM)	Electronic system that contains the asset register, condition ratings and used to model future renewals
Western NSW Regional & Local Road Plan	Deals with strategic improvements to the Narromine Shire Council
Pedestrian Access and Mobility Plan 2012.	Recommends a range of pedestrian improvements throughout the City, many of which have been implemented
Roads Manual	A Seven Part Manual that in detail outlines how Narromine Shire Council Manages the Roads. The Parts include: <ul style="list-style-type: none"> - Part One: Introduction - Part Two: Administration - Part Three: Asset Planning - Part Four: Operations - Part Five: Finance - Part Six: Reporting - And Part Seven: Implementation
GIS (Map Info/Exponaire)	Geographical information system that produces maps of assets and also contains metadata that ties in with Council AMS

3. Services Provided & Classification

Council provides the townships of Narromine, Trangie, Tomingley and its wider rural community with Transport Infrastructure to enable the safe movement of pedestrians, cyclists, motorists and freight.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Classification of Transport Assets

Class	Description	Image	Function
1	Arterial Road		<p>Primary:</p> <ul style="list-style-type: none"> • AADT > 500 <p>Secondary:</p> <ul style="list-style-type: none"> • Traffic movement between regions and service centres. • Permanent School Bus
2	Sub-Arterial Roads		<p>Primary:</p> <ul style="list-style-type: none"> • 150 < AADT < 499 <p>Secondary:</p> <ul style="list-style-type: none"> • Traffic movement between collector or access road and arterial road. • Permanent School Bus
3	Collector Road		<p>Primary:</p> <ul style="list-style-type: none"> • 70 < AADT < 149 <p>Secondary:</p> <ul style="list-style-type: none"> • Traffic movement between access road and arterial or sub-arterial road. • Permanent School Bus
4	Access Road		<p>Primary:</p> <ul style="list-style-type: none"> • 20 < AADT < 69 <p>Secondary:</p> <ul style="list-style-type: none"> • Road to access limited properties where people actually reside (rural: ≥ 4 houses). • Permanent School Bus OR Route used to access permanent school bus

5	Convenience Links		<p>Primary:</p> <ul style="list-style-type: none"> • AADT<19 <p>Secondary:</p> <ul style="list-style-type: none"> • Road to access limited properties where people actually reside (rural: ≤ 3 houses) • Route used to access a permanent school bus
6	Service Track		<p>Primary:</p> <ul style="list-style-type: none"> • AADT<5 <p>Secondary:</p> <ul style="list-style-type: none"> • Access to Private or single property

Table 3.2: What is provided?

Classification	Asset
Arterial	Sealed Roads
	Kerb & Gutter
	Footpaths
Sub-Arterial	Sealed Roads
	Kerb & Gutter
	Footpaths
Collector	Sealed Roads
	Un-Sealed Roads
	Kerb & Gutter
	Footpaths
Access Roads	Sealed Roads
	Un-Sealed Roads
Convenience Links	Un-Sealed Roads
Service Track	Un-Sealed Roads

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder issues	Key messages	Participation and feedback options
Councillors	<ul style="list-style-type: none"> Have a say in proposed strategy 	<ul style="list-style-type: none"> This Strategic plan is a communication tool and a pathway to a sustainable fair network with no extra burden to residents, business, or industry. The system determines what is required and the priority of the work. Regular benchmarking and quality management KPI's measured ensures Council is getting value for money. There is a strategy, and a fair planning and delivery mechanism. Certainty and trust that projects will be delivered when they are proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> Have a say in proposed strategy Perception of fairness Getting value for money 		Community consultation
Council indoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council outdoor staff	<ul style="list-style-type: none"> Have a say in proposed strategy, Structured programs want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and by Council. Local Authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service Levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;



- Managing risks associated with asset failure; and
- Support long term financial planning.

Council's objective is to ensure financial strategies underpin Council's Asset Management Policies and strategies. Its goal is to have long-term vision for sustainability. In order to do so, it is proposed to prepare and review the Council's short- and medium-term financial plans for Risk Management; Plant & Equipment, Information Technology, Section 94; Asset Management Plans and case reverses.

As a leader in the delivery of social, financial, environmental, and operational objectives, Council needs to ensure good governance and administrative support for the Council and organization. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount, and is acknowledged and supported through proactive policies, programs and strategies.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.
The Australian Accounting Standards	The Australian Accounting Standards Board Standard, AASB 116 Property Plant & Equipment, requires that assets be valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Roads Act	Other issues affecting asset service levels include judicial decisions relating to Council's role as roads authority for local roads as conferred by the Roads Act 1993, and legislative powers granted to public utilities relating to road openings.
Environmental Planning and Assessment Act 1979	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the State.
Environmental Planning and Assessment Amendment Act 2008	Sets out guidelines for land use planning and promotes sharing of responsibilities between various levels of government in the state.
Protection of the Environment Operations Act 1997	Sets out Council responsibility and powers of local area environment and its planning functions.

Technical Levels of Service - Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- **Operations**
The regular activities to provide services such as administration.
- **Maintenance**
The activities necessary to retain an assets as near as practicable to its original condition (e.g. shoulder grading, pothole patching, maintenance grade etc.)
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. gravel resheeting, resealing, reline marking etc.).
- **Upgrade**
The activities to provide a higher level of service (e.g. widen road, replacing a culvert with a larger size etc.) or a new service that did not exist previously (e.g. new road or extension of seal network)



5. Condition of Our Assets

Council maintains a Condition Assessment Manual outlining the frequency of inspection and condition rating, to be used for all assets. This data is recorded in the Council Asset Management System and is used to predict the timing of renewal/maintenance requirements in the Long Term Financial Plan.

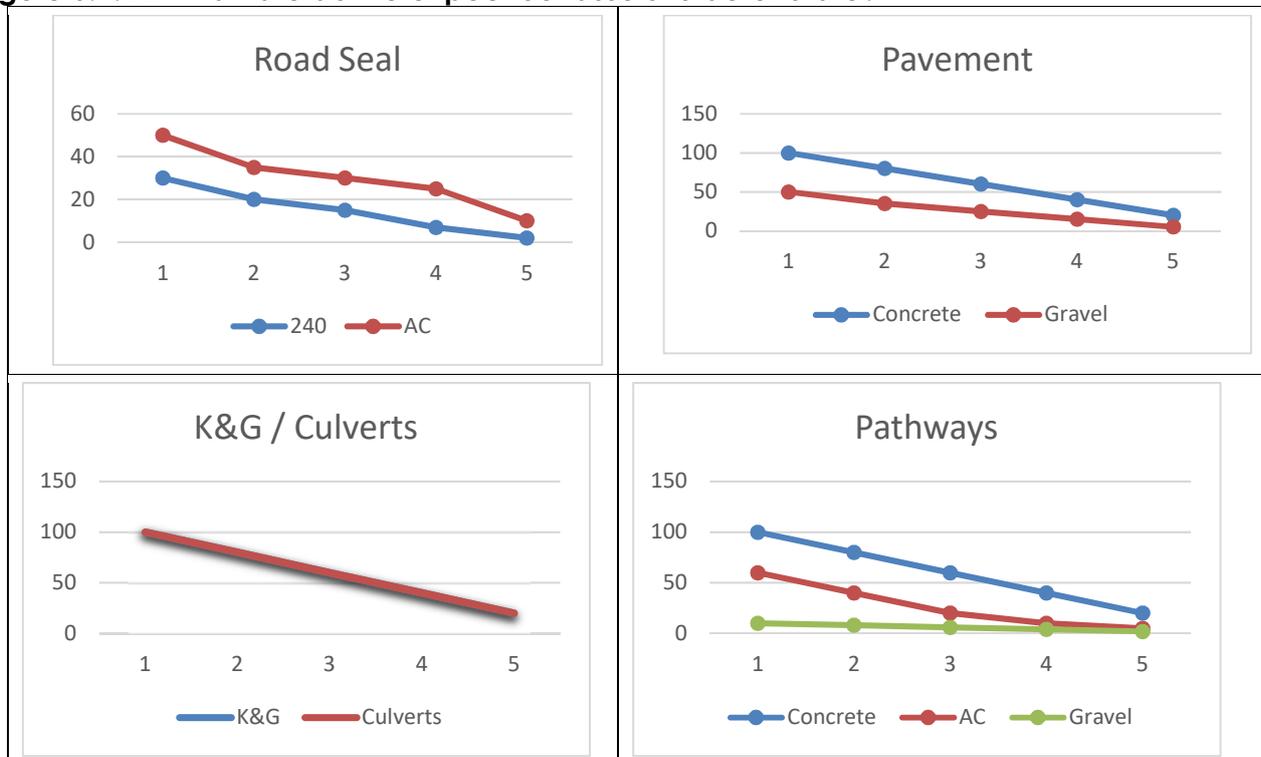
Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale, consistent with the IPWEA Notes and outlined in the IPWEA International Infrastructure Management Manual. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level', that is the condition at which the community has determined renewal is required based on the LOS analysis. Typically assets will be renewed between condition 3 & 4 which ranges from fair/poor to very poor depending on their classification.

Deterioration profiles, that track the rate of deterioration expected over time for each material type in each asset group, have been developed. This information is used in our models to determine when an asset is expected to be due for renewal, noting that assets will only be renewed when they reach their intervention condition, not based on their age.

Figure 5.1 provides examples of several deterioration profiles used with the vertical column showing the years remaining at a particular condition. For example in road seal, a Flush Seal at condition 3 will last 20 years until complete failure at condition 5.

Figure 5.1: At what rate do we expect our assets to deteriorate?



Using the information from the curves above and the intervention level set for the class of an asset we can determine the expected useful life of our assets as detailed in **Table 5.1** below.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Classification	Asset	Intervention Level
Arterial	Sealed Roads (240)	3-4
	Sealed Roads (AC)	3-4
	Sealed Roads Pavement (Gravel)	3-4
Sub-Arterial	Sealed Roads (240)	3-4
	Sealed Roads Pavement (Gravel)	3-4
Collector	Sealed Roads (240)	4
	Sealed Roads Pavement (Gravel)	4
	Unsealed Roads (Gravel)	4
Access Roads	Sealed Roads (240)	4
	Unsealed Roads (Gravel)	4
Convenience Links	Unsealed Roads (Gravel)	4
Service Track	Unsealed Roads (Gravel)	NA
All	Kerb & Gutter	3 – 4
All	Culverts	3 – 4
All	Pathways (Concrete)	3 – 4
All	Pathways (Gravel)	3 – 4

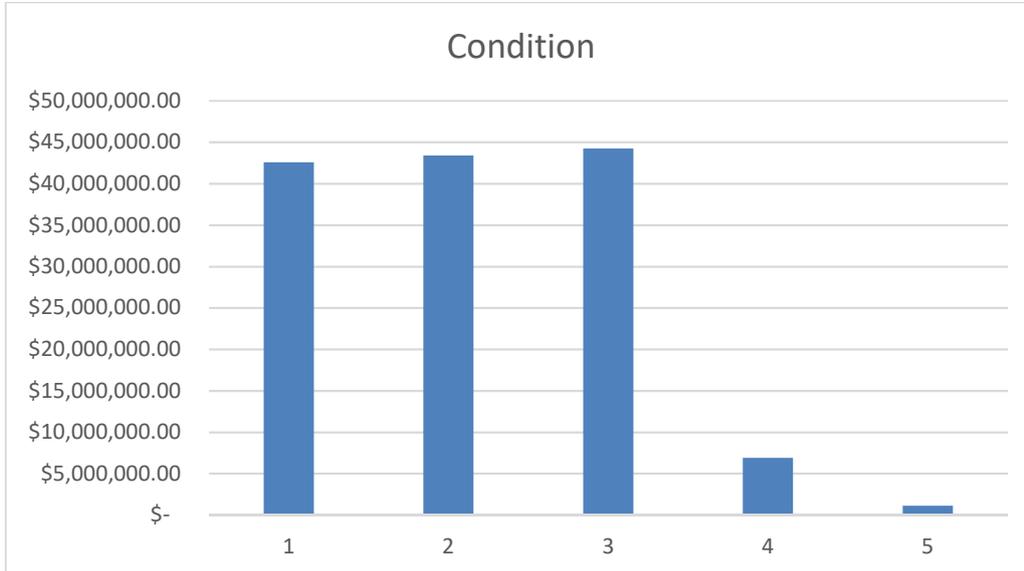
The estimated useful life for each asset component and class are detailed below:

Table 5.2: What are the expected useful lives of our assets (years)?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each asset's condition is maintained in the Asset Register and the graphs below gives the condition profile based on the renewal dollar value of the top 6 valued assets in each condition.

Figure 5.2: What Conditions are our assets in?



6. Operations

Operational activities are those regular activities that are required to continuously provide the service, including management expenses, street lighting, asset inspection, street furniture, signs, line marking and other overheads.

Inspections

The road network is inspected regularly in accordance with Council's Asset Management Policy in order to develop and update annual cyclic maintenance programs, including but not limited to:

- Bitumen Resealing (sealed roads)
- Footpath and kerb and gutter repair programs
- Gravel re-sheeting program (unsealed roads)
- Maintenance grading program (unsealed roads)

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.1: Summary of Inspections

Classification	Asset	Frequency
Arterial	Sealed Roads	Fortnightly
	Kerb & Gutter	Biannual
	Footpaths	Annual
Sub-Arterial	Sealed Roads	Yearly
	Kerb & Gutter	Biannual
	Footpaths	Annual
Collector	Sealed Roads	Fortnightly
	Un-Sealed Roads	Biannual
	Kerb & Gutter	Annual
	Footpaths	Annual
Access Roads	Sealed Roads	Annual
	Un-Sealed Roads	Annual
Convenience Links	Un-Sealed Roads	Annual
Service Track	Un-Sealed Roads	Annual
Safety Inspections		Annual

Full inspection of road assets is contained in the Roads Manual Part 3 – Asset Management and Annual Inspection Program.

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned, where works are programmed in or cyclic in nature, or reactive in response to storm damage, vandalism etc. The majority of the maintenance undertaken by Council is planned or cyclic in nature.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.

- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

Table 7.1: What are our Planned Maintenance Activities and the frequency we undertake them?

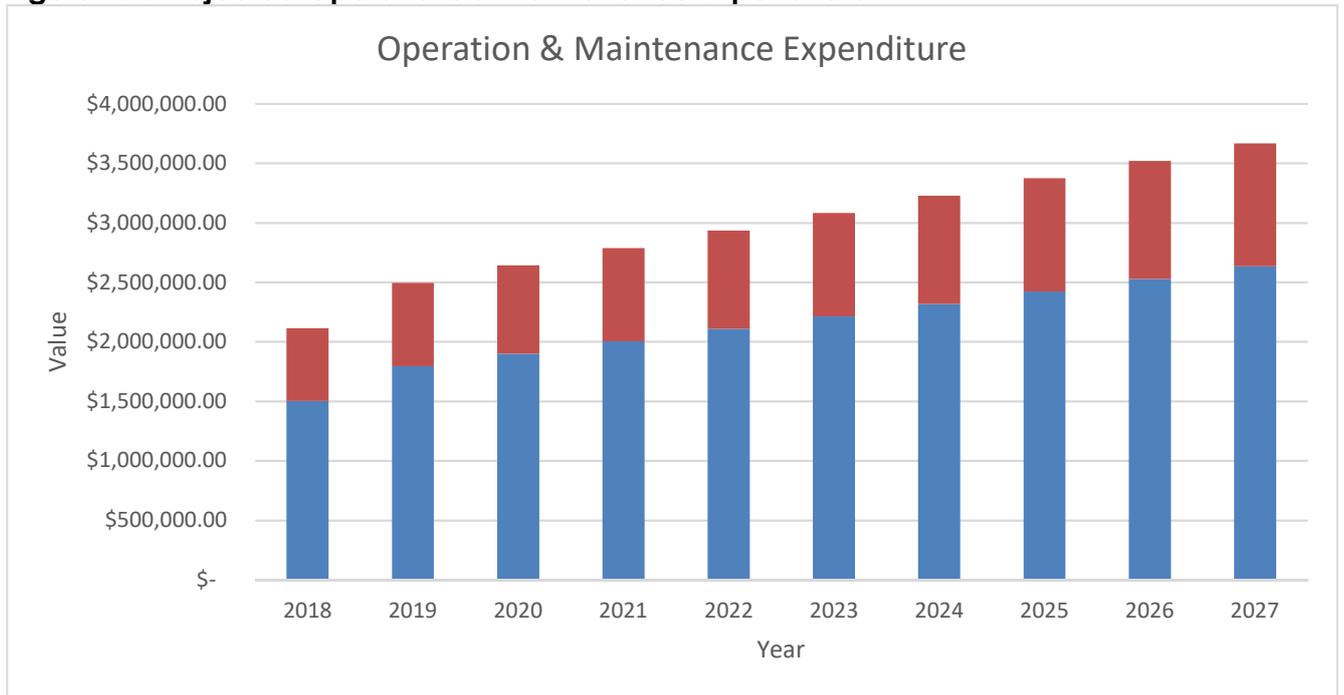
Activity	Arterial	Sub-Arterial	Collector	Access	Convenience	Service Track
Maintenance Grading	NA	NA	Yearly	As per Program	Reactive	Never
Shoulder Grading	Four Yearly / Reactive	Yearly / Reactive	Yearly / Reactive	Reactive	Never	Never
Pothole patching at intervention	Reactive	Reactive	Reactive	Reactive	Reactive	Never
Sign Maintenance	Reactive	Reactive	Reactive	Reactive	Reactive	Never
Footpath grinding	Reactive	Reactive	Reactive	Never	Never	Never
K&G Repairs	Reactive	Reactive	Reactive	Never	Never	Never
Line marking	Four Yearly	Four Yearly	Four Yearly	Never	Never	Never
Bridge deck repairs	Reactive	Reactive	Reactive	Never	Never	Never
Clearing table drains and culverts	Yearly	Yearly	Yearly	Yearly	Yearly	Never
Guardrail	Reactive	Reactive	Reactive	Never	Never	Never
Vegetation management	Yearly	Yearly	Yearly	Yearly	Yearly	Never

Adjusting Levels of Service

The adjustment of LOS for a critical service are only undertaken after consultation with the community ensuring it is still within statutory regulations and health guidelines.

The proposed maintenance programs are detailed in the Annual Maintenance Program.

Figure 7.1: Projected Operations & Maintenance Expenditure



8. Capital Renewal

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion.

Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life / serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled into future works programmes.

Renewal plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template':

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal standards

In summary renewal work is carried out in accordance with the following Standards and Specifications.

- Relevant Australian Standards
- NATSpec
- RMS Specifications
- Austroads

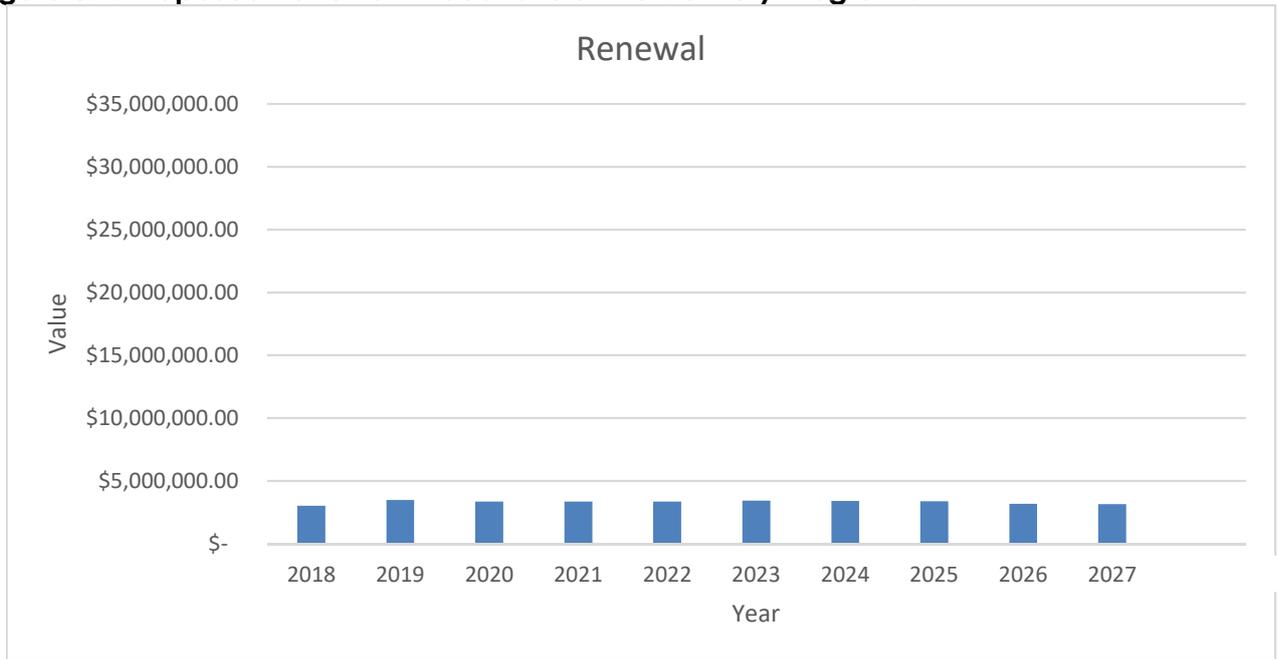
Summary of projected renewal expenditure

A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected capital renewal program is shown in Appendices.

Figure 8.1 indicates that, based on current projections, Council will spend approximately on \$34,000,000 in total over the next 10 years.

Figure 8.1: Proposed Renewal Allocations of the Delivery Program?



9. Creation / Acquisition / Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets (\$M)?



A detailed table of the ten year works program can be seen in Appendix A.

10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are have been plans for disposal of sealed assets under hierarchy 4 in the past. This plan will be revisited within the next financial year and has been included in Plan for improvement section.

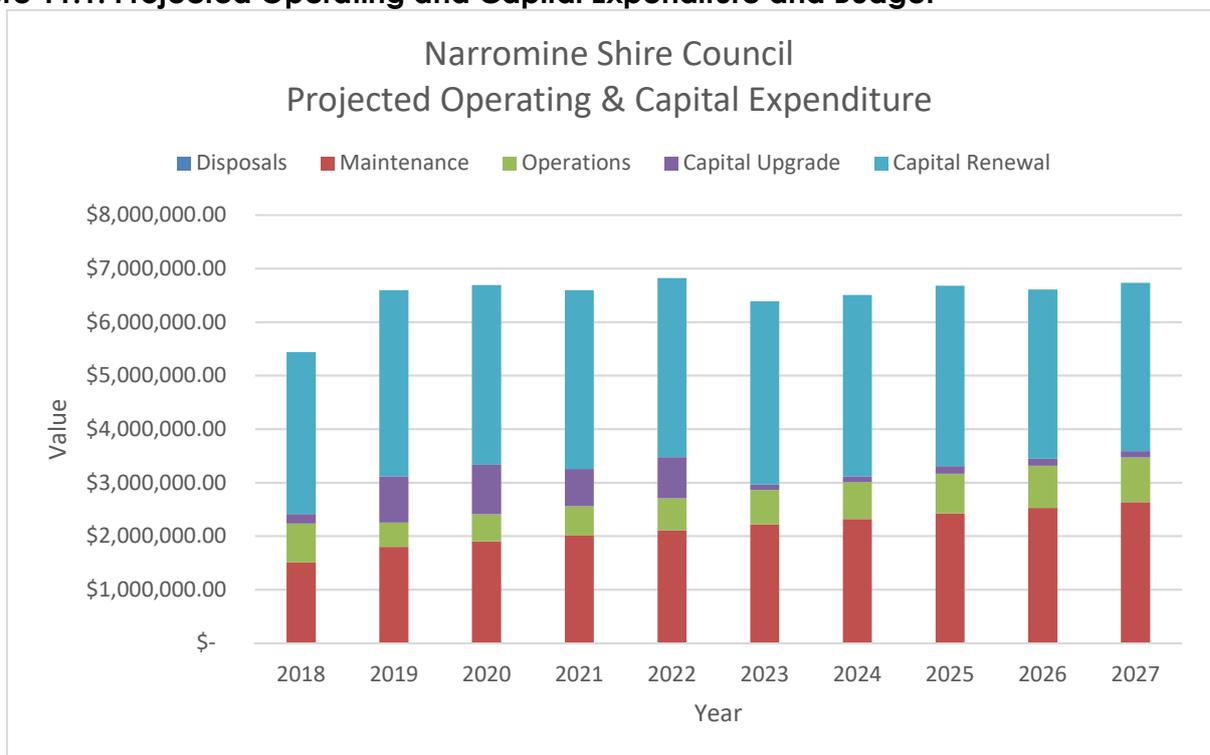
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial sustainability in service delivery

There are three key indicators for financial sustainability that have been considered in the analysis of the services provided by this asset category, these being long term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$ 3,056,770
Average Life Cycle Expenditure	\$ 2,235,770
Average Annual Gap	\$ 82,1000
Life Cycle Sustainability Indicator	73.14%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 3,447,177
Average Life Cycle Expenditure	\$ 2,430,928
Average Annual Gap	\$ 1,016,250
Life Cycle Sustainability Indicator	70.52%

Expenditure projections for long-term financial plan

Table 11.1 shows the projected expenditures for the 10 year long term financial plan.

Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).

Funding Strategy

Projected expenditure identified in **Section 6.1** is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this asset management plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this asset management plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.

12. Key Performance Measures

Development of Key Performance Measures based on condition has been developed by considering the Operational Costs of maintaining assets to the required Asset Classification Standards as defined. It also takes into consideration Customer Request Management (CRM) complaints, vandalism reports and inspections reportable to ensure that minimum standards are not exceeded.

Table 12.1 Performance Measures

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
COMMUNITY LEVELS OF SERVICE				
Quality	Provide a smooth ride	Customer Service request	<10 requests per month	Needs improvement
Function	Ensure the requirements for travel time and availability	Customer service request relating to travel time and road conditions availability	95% compliance	Satisfactory
Safety	Ensure roads are safe, free from hazards	Limit the number injury accidents /incidents	< 10 reported accidents per annual	Satisfactory
TECHNICAL LEVELS OF SERVICE				
Condition	Provide a smooth ride as possible	Sealed and unsealed condition inspections	Inspections as per Inspection Manual	Satisfactory
Function /Accessibility	Legislative compliance	Provide access and service for all user groups	100% compliance	Satisfactory
Cost Effectiveness	Provide service in cost effective manner	Budget compliance	Expenses within budget	Satisfactory
Safety	Ensure safe roads, free from hazards	Regular safety audits carried out, action customer request within 10 working days	Safety inspections – carried out monthly	Satisfactory /Ongoing

13. Plan Improvements

An Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction - that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Transport assets.

Table 13.1: Asset Management Improvements - Transport

Task	Expected Completion
Revaluation of Assets	2023/24
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2020/21
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22

14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

Appendix A – Ten Year Works Program

Narromine Shire Council										
REGIONAL ROADS										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
TOTAL EXPENDITURE ON EXISTING ASSETS	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(- IN/OUT)	-	-	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)
LOAN FUNDS										
RESERVE BALANCE (Estimate)	69,224.24	69,224	69,224	69,224	69,224	69,224	69,224	69,224	69,224	69,224

Narromine Shire Council										
Roads to Recovery - Local Road Rehab, Reseal, Gravel Resheet, Culverts and Drainage										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
TOTAL EXPENDITURE ON EXISTING ASSETS	996,456	998,112	999,720	977,268	1,028,928	981,048	1,007,460	717,826	735,780	754,175
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(- IN/OUT)	-	-	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	996,456	998,112	999,720	977,268	1,028,928	981,048	1,007,460	717,826	735,780	754,175
LOAN FUNDS										
RESERVE BALANCE (Estimate)	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council Regional Roads Reseal Program

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Roads										
TOTAL EXPENDITURE ON EXISTING ASSETS	422,819	431,280	439,896	448,704	457,668	466,824	476,160	485,688	497,832	510,278
TOTAL EXPENDITURE ON NEW ASSETS										
TRANSFERS TO RESERVES (COUNCIL FUNDS)(- IN/OUT)										
RESERVE BALANCE (Estimate)										

Narromine Shire Council										
FAGS Capital (38% FAGS Road component allocation)										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Upgrades on Existing Assets										
TOTAL EXPENDITURE ON EXISTING ASSETS	418,800	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-	-	-	-	-	-	-	-	-	-
FAGS ROADS COMPONENT (38%)	418,800	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
RESERVE BALANCE (Estimate)										

Narromine Shire Council										
Local Roads Reseal Program (42% FAGS road Component Allocation)										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Roads										
TOTAL EXPENDITURE ON EXISTING ASSETS	441,530	450,361	459,368	468,555	477,926	487,485	497,235	507,179	507,183	524,058
TOTAL EXPENDITURE ON NEW ASSETS										
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)										
FAGS ROADS COMPONENT (42%)	(141,845)	(145,391)	(149,026)	(152,751)	(156,570)	(160,484)	(164,496)	(167,786)	(167,785)	(167,785)
LOAN FUNDS										
RESERVE BALANCE (Estimate)										

Narromine Shire Council										
Urban Streets Reseal Program (10% FAGS road Component Allocation)										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Roads										
TOTAL EXPENDITURE ON EXISTING ASSETS	141,845	145,391	149,025	152,751	156,570	160,484	164,496	167,784	171,984	176,284
TOTAL EXPENDITURE ON NEW ASSETS										
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)										
FAGS ROADS COMPONENT (10%)	141,845	145,391	149,025	152,751	156,570	160,484	164,496	169,431	174,514	179,749

Narromine Shire Council

BRIDGES

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals										
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-	-	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)										

Narromine Shire Council										
NARROMINE KERB AND GUTTER/STORMWATER DRAINAGE										
	1	2	3	4	5	6	7	8	9	9
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
New Assets Kerb & Gutter (and seal shoulder)										
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	113,448	40,836	71,280	100,322	42,276	101,604	73,260	73,260	75,092
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-	(75,000)	(40,000)	(40,000)	(40,000)	(10,000)	(80,000)	(42,000)	(41,999)	(41,999)
STORMWATER LEVY	(23,019)	(30,850)	(30,850)	(30,850)	(30,850)	(30,850)	(30,850)	(30,851)	(30,850)	(30,850)
LOAN FUNDS										
RESERVE BALANCE (Estimate)	82,800	75,202	105,216	104,786	75,314	73,888	83,134	82,725	82,314	80,072

Narromine Shire Council										
TRANGIE KERB AND GUTTER/STORMWATER DRAINAGE										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
New Assets Kerb & Gutter										
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	55,914	35,961	-	49,515	-	51,669	43,019	49,791	50,000
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	20,123	-	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(30,000)	(30,000)
STORMWATER LEVY	(12,175)	(14,923)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,001)	(20,000)
LOAN FUNDS										
RESERVE BALANCE (Estimate)	134,767	93,776	87,815	117,815	98,301	128,301	106,632	93,613	93,823	93,823

Narromine Shire Council										
TOMINGLEY KERB GUTTER/STORMWATER DRAINAGE										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	-	-	-	-	12,071	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	49,456	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)		(5,000)	(10,992)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(4,999)	(4,999)
STORM WATER SERVICE CHARGE CONTRIBUTION	(3,731)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(4,999)	(4,999)
LOAN FUNDS										
RESERVE BALANCE (Estimate)	18,731	28,731	44,723	54,723	64,723	74,723	35,267	33,196	43,194	53,192

Narromine Shire Council										
Footpaths, Cycleways and Pedestrian Facility (PAMP & Bike Plan)										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
TOTAL EXPENDITURE ON EXISTING ASSETS	74,273	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	130,078	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
GRANTS/EXTERNAL CONTRIBUTIONS (50% / 100% on eligible projects)	-	(39,956)	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)		(76,000)								
Section 94 allocations	(74,273)		(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
RESERVE BALANCE (Estimate)	15,896	1,773								

Narromine Shire Council										
Stormwater Drainage - DRAINAGE CONSTRUCTION										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
TOTAL EXPENDITURE ON EXISTING ASSETS	36,767	41,487	6,504	16,934	20,548	18,437	8,500	34,224	9,000	20,746
TOTAL EXPENDITURE ON NEW ASSETS	665,463	648,171	648,171	648,171	-	-	-	6,229	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)		(20,000)	(21,500)	(70,000)	(16,167)	(16,476)	(21,780)	(67,348)	-	-
GRANTS/EXTERNAL CONTRIBUTIONS	(623,171)	(623,171)	(623,171)	(623,171)	-	-	-	-	-	-
LOAN FUNDS										
RESERVE BALANCE (Estimate)	243,020	196,532	186,528	214,594	210,214	208,253	221,533	248,428	239,428	218,682



Asset Management Plan Buildings (AMP7)



1. Executive Summary	1
2. Strategic Objectives	4
3. Services Provided & Classification	6
4. Levels of Service	8
5. Condition of Our Assets	13
6. Operations.....	15
7. Maintenance.....	16
8. Capital Renewal	18
9. Capital Upgrades & New Assets	20
10. Disposal Plan	21
11. Financial Plan.....	22
12. Key Performance Measures.....	25
13. Plan Improvements.....	27
14. Risk Management Plan.....	28
15. Appendix A: Ten Year Works Program.....	29



1. Executive Summary

Council's intention is to provide the Shire with Building and Other Equipment Assets via infrastructure that is serviced and maintained to a level, which reflects the community's expectations and operates in a manner that is both functional and cost effective. The Building and Other Equipment Assets had a fair value of approximately **\$39,663,483** on the 30 June 2020.

This plan assists Council in the decision-making process and is presented at a high level to provide key information that can be used in the determination of levels of service and funding required. The following table identifies the asset categories in this plan, the ten (10) year average costs and funding gap if one exists. Figure 1.1 indicates the proposed

Building and Other Equipment Assets

In summary the Building and Other Equipment Assets comprises but is not limited to:

- ◆ Civic Buildings
- ◆ Community Buildings
- ◆ Recreation Buildings
- ◆ Public Amenities / Storage
- ◆ Leased Buildings
- ◆ Other equipment

As a result of the bulk of the asset being acquired at the same time a high proportion of the infrastructure is reaching the end of its theoretical useful life over a short period. This results in high capital renewal investment and significant works programs.

What we will do

Council plans to provide Building services for the following:

1. Operation, maintenance, renewal and upgrade of those Assets meeting their intervention levels set by council in annual budgets.
2. Develop a maintenance plan that ensure our levels of service targets are met via planning and not reactive work
3. Investigate opportunities to dispose of underutilised assets

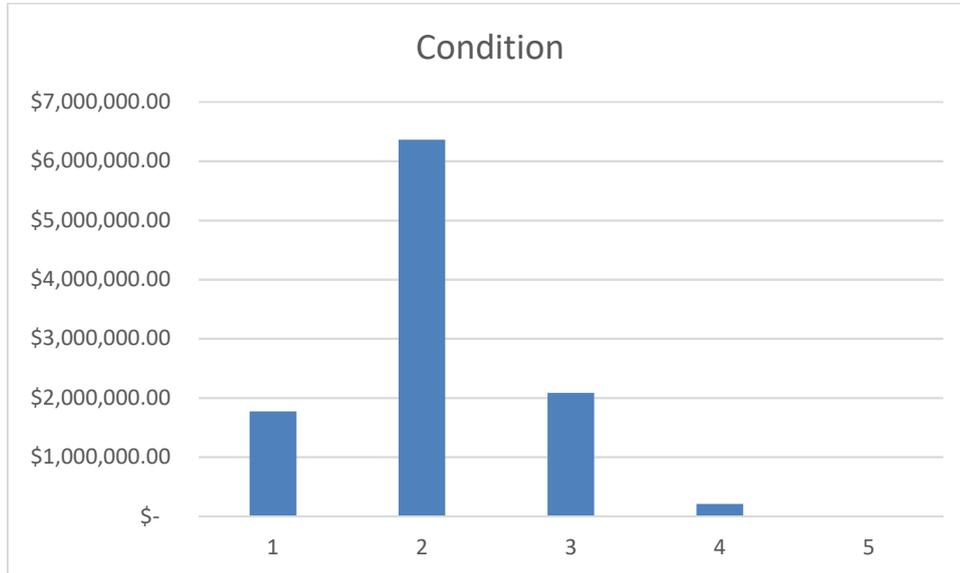
What we cannot do

- Council does not have enough funding to provide all services at the desired service levels or provide new services.
- Significant expansion of services into presently un-serviced areas

Asset Conditions

The current condition of our assets is shown in the following graph based on the value of each asset in each of 5 conditions ranging from 1 to 5, with 1 being near new and 5 as a completely failed asset.

Figure 1.1: What condition are our assets currently?



The process of managing our Buildings and Other assets is one of continually improving the knowledge Council has including maintaining up to date asset registers, condition ratings, and the cost of work on the asset and the rate at which assets deteriorate and reach their intervention level.

Future Planning for Building and Other Assets

Table 13.1 conveys the list of planned required improvements for this Asset Class in relation to asset management principles.

Asset Management Practices

Asset Management Practices are generally uniform across board. These Practices have been outlined in the Asset Management Strategy chapter 17 Asset Management Practices.

Improvement Program

Asset Management Improvements are outlined in chapter 13 and have be summarised in table 13.1 which can be found below.

Table 1.1: Asset Management Improvements – Buildings

Task	Expected Completion
Revaluation of Assets	2022/23
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



2. Strategic Objectives

Council operates and maintains the Building and other assets to achieve the following strategic objectives:

1. Ensures the asset is maintained at a safe and functional standard as set out in this asset management plan;
2. Encourages and supports the economic and social development in and around Narromine Shire;
3. Ensures that Building and Other Asset Services are managed to deliver the requirements of Council's Asset Management Policy and Strategic Asset Management Plan.

Table 2.1: Where can I find additional information?

Document / System	Content
Community Strategic Plan	Outcomes and Strategies identified by the community
Council Asset Policy	How we manage assets
Asset Management Strategy	Overall direction of asset management and portfolio summary
Asset Management Manual	Procedures and Processes that guide the management of assets
Condition Assessment Manual	Details on the process of assessing condition, including photographic examples of various conditions
Enterprise Risk Management Plan	The identification and management of risks across Council operations
Civica Asset Management System (AM)	Electronic system that contains the asset register, condition ratings and used to model future renewals
Western NSW Regional & Local Road Plan	Deals with strategic improvements to the Narromine Shire Council
Pedestrian Access and Mobility Plan 2012.	Recommends a range of pedestrian improvements throughout the City, many of which have been implemented
GIS (Map Info/Exponaire)	Geographical information system that produces maps of assets and also contains metadata that ties in with Council AMS

3. Services Provided & Classification

The level of service provided to each individual building will be based on the classification of that building to ensure that those with the highest utilisation, requiring the best presentation, increased response times and increased levels of renewal can be separated from those that essentially provide a storage function, as well as classes in between.

In order to reflect optimum asset management practices, the hierarchy of Council Assets have been reviewed and updated. This will allow Council to have a more relevant grading of its assets, to determine intervention levels and renewal costs based on risk.

The hierarchy identifies different intervention levels for different assets depending on their assessed criticality and consequence rating. Details of the major components are contained in Table 3.1

Table 3.1: Classification Table

Class	Description	Image	Function	Examples
1	Civic buildings		<ul style="list-style-type: none"> • House the corporate and/or administrative functions of council • Occupied more than 30 hours per week • Occupied by Permanent Council staff • Require a high standard of presentation, access, safety and maintenance • Buildings that require access and facilities for the disabled 	Council Chambers, Administration buildings, Depots, Rural Fire Service and State Emergency Services, Child care centre, Medical Centre
2	Community buildings		<ul style="list-style-type: none"> • Used regularly by Council staff or the public • Occupied more than 30 hours per week • Buildings that owned by council but are leased • Buildings that require access and facilities for the disabled 	Libraries, Museums, Commercial premises
3	Recreation buildings		<ul style="list-style-type: none"> • House community and cultural activities • Occupied less than 30 hours per week • Do not require the highest standards of presentation 	Community Centres, Halls, Club houses, grandstands, Pavilions,
4	Amenity/storage buildings		<ul style="list-style-type: none"> • Used for storage, workshops, and other operational uses • only occupied for short periods • May not be fully enclosed 	Toilet blocks, Storage sheds, warehouses, Treatment plant, shade shelters

Class	Description	Image	Function	Examples
5	Leased Buildings		<ul style="list-style-type: none"> • Buildings that house community and cultural activities, with the community groups providing minor maintenance and cleaning. • Buildings that are leased, with the lessees determining the day-to-day requirements of the building. <p>Buildings that are not accessed by Council staff unless requested to do so.</p>	

4. Levels of Service

Table 4.1: Stakeholder Management

Stakeholder	Stakeholder issues	Key messages	Participation and feedback options
Councillors	<ul style="list-style-type: none"> • Have a say in proposed strategy 	<ul style="list-style-type: none"> • This Strategic plan is a communication tool and a pathway to a sustainable fair network with no extra burden to residents, business, or industry • The system determines what is required and the priority of the work. • Regular benchmarking and quality management kpi's measured ensures Council is getting value for money, • There is a strategy, and a fair planning and delivery mechanism • Certainty and trust that projects will be delivered when they are proposed. 	Councillor Workshop, and community consultation
Residents	<ul style="list-style-type: none"> • Have a say in proposed strategy • Perception of fairness • Getting value for money 		Community consultation
Council indoor staff	<ul style="list-style-type: none"> • Have a say in proposed strategy, • minimal additions to current workloads 		Engineering and Assets team reviews, Councillor workshop
Council outdoor staff	<ul style="list-style-type: none"> • Have a say in proposed strategy, • Structured programs • want to understand place in process 		Team leader workshops Engineering and Assets team reviews

Strategic and Corporate Goals

The AMP provides clear guidelines for the effective management of the assets owned and by Council. Local Authorities exist principally to supply core services that meet the needs of their communities.

Council's goal in managing assets is to meet the required level of service in a sustainable manner for present and future stakeholders. The key elements to strategic goals of asset management are:

- Demonstrating responsible stewardship;
- Taking a life cycle approach to asset ownership;
- Defining the infrastructure assets physically and financially;
- Providing a defined Level of Service and monitoring the performance against service Levels and service expectations;
- Understanding and meeting the demands of growth through demand management and infrastructure investment;
- Managing risks associated with asset failure; and
- Support long term financial planning.



Council objective is to ensure financial strategies underpin Council's asset management policies and strategic. Its goal is to have long term vision for sustainability. In order to do so, the action that can be done is to prepare and review the Council's short and medium term financial plans for Risk Management; Plant & Equipment, Information Technology, Section 94; Asset Management Plans and case reverses.

Acting as a leader in the delivery of social, financial, environmental, and operational

objectives, Council needs to ensure good governance and administrative support for the Council and organization. Council's other goals are to plan, manage and fund Council's public assets to meet the community expectations and defined levels of services. Furthermore, the safety of the community is paramount and is acknowledged and supported through proactive policies, programs and strategies.

One of the basic tenets of sound asset management practice is to provide the level of service the current and future community want and are prepared to pay for, in the most cost effective way (NZ NAMS 2007)

Building assets have been categorised into classes to assist in the determination of Levels of Service (LOS) which are grouped into:

- Community LOS – relates to how the community receives the service in terms of safety, quality, quantity, reliability responsiveness, cost efficiency and legislative compliance; and
- Technical LOS – are the technical measures of performance developed to ensure the minimum community levels of service are met.

Legislative Requirements

Council has to meet many legislative requirements including Australian and State legislation and State regulations. Relevant legislation is shown in Table 4.2.

Table 4.2: Legislative Requirements

Legislation	Requirement
Local Government Act	<ul style="list-style-type: none"> • Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.
Building Code of Australia	<ul style="list-style-type: none"> • Provides for the achievement and maintenance of acceptable standards of structural sufficiency, safety, health and diversity for the community now and in the future.
Work Health & Safety Act 2011	<ul style="list-style-type: none"> • Council has a responsibility to ensure health, safety and the welfare of employees and others at the work place. • Cost implications. • Impacts all operations. • Public safety
The Australian Accounting Standards	<ul style="list-style-type: none"> • The Australian Accounting Standards Board, AASB 116 Property Plant & Equipment, requires that assets valued, and reported in the annual accounts, which also includes depreciation value (i.e. how fast are these assets wearing out).
Protection of the Environmental Operations Act 1998	<ul style="list-style-type: none"> • Sets out the role, purpose , responsibilities and powers of Council relating to protection and preservation of the environment.
Environmental Planning and Assessment Act 1979	<ul style="list-style-type: none"> • Requirements for LEP and DCP's • Council control of service approvals
Water Management Act 2000	<ul style="list-style-type: none"> • Sets out the responsibilities associated with the use of water
Contaminated Land Management Act 1997	<ul style="list-style-type: none"> • Sets out specific requirement in connection with the land remediation of land.
Threatened species conservation Act 1995	<ul style="list-style-type: none"> • Developing strategies to tackle biodiversity loss requires the identification and understanding of the threatening processes that lead to the extinction of species, populations and ecological communities such as weeds , feral animals and climate change.
Child Protection Act	<ul style="list-style-type: none"> • Provides protection of children in public spaces.



resources to service activities that the council undertakes to best achieve the desired community outcomes.

Technical service measures are linked to annual budgets covering:

- **Operations**
The regular activities to provide services such as administration, electricity.
- **Maintenance**
The activities necessary to retain an assets as near as practicable to its original condition (e.g. gutter cleaning, tap replacement, tile patching, light bulb change etc.)
- **Renewal**
The activities that return the service capability of an asset up to that which it had originally (e.g. wall paint, carpet replacement and air condition replacement etc.).
- **Upgrade**
The activities to provide a higher level of service (e.g. upgrade air conditioning, extensions to existing building etc) or a new service that did not exist previously (e.g. building purchase or construction of new building)

5. Condition of Our Assets

Council maintains a Condition Assessment Manual that details the frequency of inspection and condition rating to be used for all assets. This data is recorded in the Council Asset Management System and used to predict the timing of renewal / maintenance requirements in the Long Term Financial Plan.

Assets are rated on a 1 (Near New) to 5 (Completely Failed) scale consistent with the IPWEA models as outlined in the IPWEA Practice Notes. Details on how Council assesses condition and further information on the rating scale are contained in the Condition Assessment Manual and in summary can be seen in table 5.2.

The intent of Council is not to undertake renewal on an asset until it reaches its 'Intervention Level', that is the condition at which the community has determined renewal is required based on the LOS analysis. Typically, assets will be renewed between condition 3 & 4 which ranges from fair/poor to very poor depending on their classification.

Table 5.1: What are our Intervention Levels to Renew an Asset?

Hierarchy	Description	Intervention Level
1	Civic Buildings	3-4
2	Community Buildings	3-4
3	Recreation Buildings	4
4	Public Amenities / Storage	4
5	Leased Buildings	4

Table 5.2 outlines the condition rating scale, description of rating and association with the remaining life percentages. These ratings are also applied to Long Term Renewal Planning.

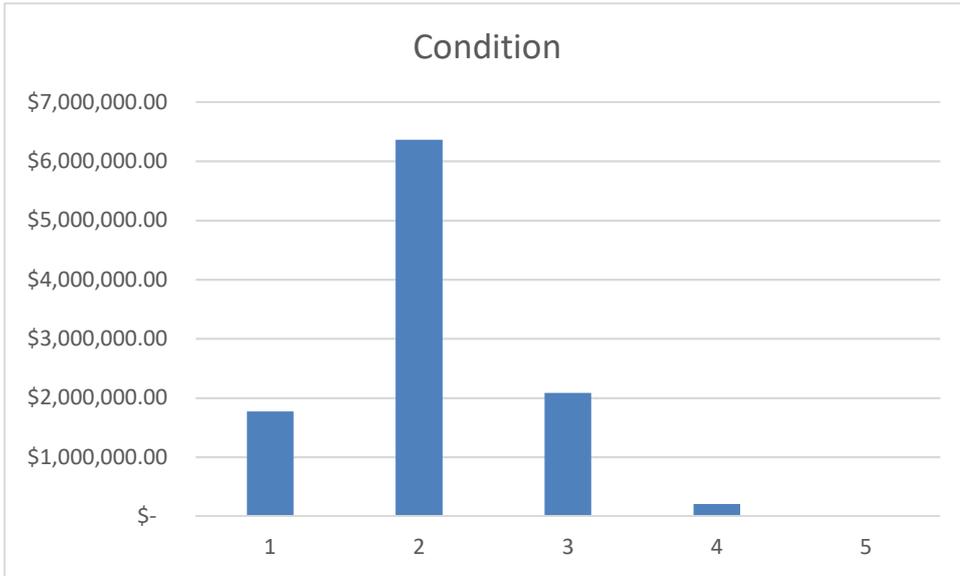
Table 5.2: What are the expected useful lives of our assets (years)?

Condition Rating	Description	Remaining Life / CWDV (% of CRC)
1	Excellent condition: Only planned maintenance required.	100-80%
2	Very good: Minor maintenance required and planned maintenance.	80-60%
3	Good: Significant maintenance required.	60-40%
4	Fair: Significant renewal/upgrade required.	40-20%
5	Poor: Unserviceable.	20-0%

Each asset's condition is maintained in the Asset Register and the graphs below gives the condition profile based on the value of the top 4 valued assets in each condition.



Figure 5.1: What Conditions are our assets?



6. Operations

Operational activities are those regular activities that are required to continuously provide the service including asset inspection, electricity costs, fuel, overheads etc.

Inspections

To ensure that buildings remain viable and well maintained, it is essential that inspections are undertaken on a regular basis to assess the condition of each building. In addition, Council need to update risk management plans and ensure that the building portfolio is adequately insured.

A full list of inspections is outlined in the inspection program, currently under development in conjunction with the Narromine Shire Council Inspection Manual.

Table 6.1: Building Component Inspection Regime

Inspection Type	Classification				
	1	2	3	4	5
Safety	Annual	Annual	Annual	Annual	Annual
Consequence (ERMP)	Annual	Annual	Annual	Annual	Annual
Appearance	Daily	Daily	Daily	Daily (Amenities) As required (Storage)	As per agreement
Functionality	Annual	Annual	Annual	Annual	Annual

7. Maintenance

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned where works are programmed in or cyclic in nature or reactive in response to storm damage, vandalism etc.

Planned or reactive maintenance is defined as follows:

- Reactive maintenance – unplanned repair work carried out in response to service requests.
- Planned maintenance – repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Council undertakes routine maintenance as programmed and reactive maintenance when the need arises.

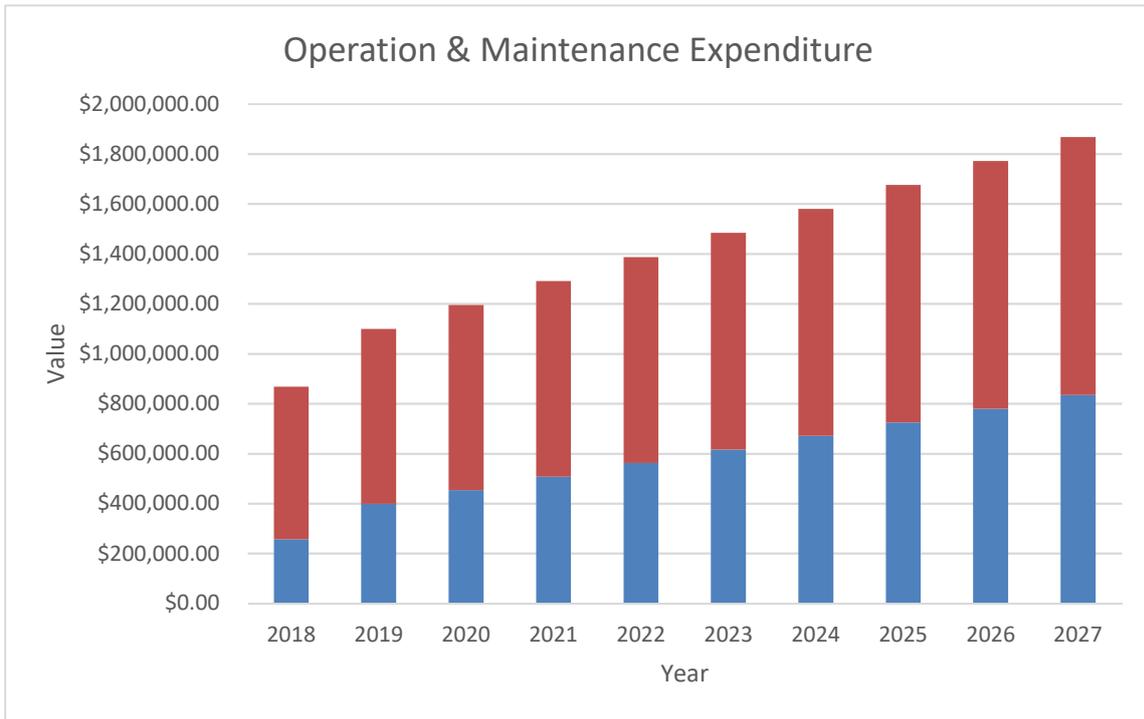
Table 7.1: What are some of our Planned Maintenance Activities and the frequency we undertake them?

TASK	Classification				
	1	2	3	4	5
Service and maintain sprinkler & hydrant fire system	Annual	Annual	Annual	NA	NA
Inspect and service air conditioning	Annual	Annual	Annual	NA	NA
Inspect gutter systems & clear as necessary	Annual	Annual	Annual	Annual	NA
Automatic door service	As Required	As Required	As Required	NA	NA
Inspect emergency lighting systems and smoke detectors	Annual	Annual	Annual	Daily	NA
Vermin inspection and laying of baits	Biannual	Biannual	Biannual	As Required	NA
Check & tag fire extinguishers	Annual	Annual	Annual	NA	NA
Clear trees and foliage from roofing and building	As Required	As Required	As Required	As Required	NA
Termite inspection (where applicable)	As Required	As Required	As Required	NA	NA
Clean amenities	Daily	Daily	Daily	NA	NA
General Cleaning	Daily	Daily	Daily	NA	NA

Adjusting Levels of Service

The adjustment of LOS for a critical service is only undertaken after consultation with the community ensuring it is still within statutory regulations and health guidelines.

Figure 7.1: Projected Operations & Maintenance Expenditure



8. Capital Renewal

Renewal expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is classed as an upgrade or expansion. Assets requiring renewal are generally identified from estimates of remaining life and condition assessments. Assets that are scheduled for renewal are assessed to verify the remaining life / serviceability and to develop a preliminary renewal estimate. These assets are prioritised based on that assessment and available funds, then scheduled in future works programmes.

Renewal plan

Assets requiring renewal are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs for renewal years using acquisition year and useful life, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average network renewals plus defect repairs in the Renewal Plan and Defect Repair Plan worksheets on the 'Expenditure template'.

Method 1 was used for this Asset Management Plan but also in conjunction with asset inspections and prioritisation based upon hierarchy and condition rating.

Renewal standards

Renewal work is carried out in accordance with the following Standards and Specifications.

- NatSpec
- Building Code of Australia
- Material and Product Specifications
- Relevant Australian Standards

Summary of projected renewal expenditure:

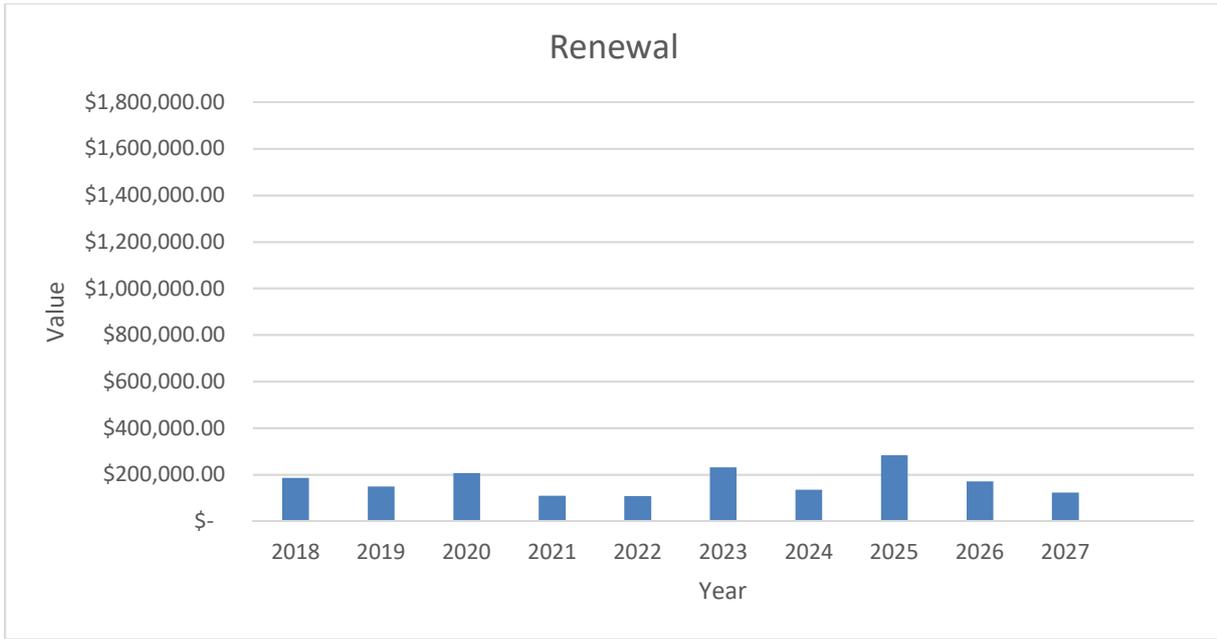
A summary of projected renewal expenditure include the following:

- Projected future renewal expenditures are forecast to increase over time as the asset stock ages. The costs are summarised in Figure 8.1.
- The projected capital renewal program is shown in the Appendices.

Figure 8.1 indicates that, based on current projections, Council will spend approximately on \$1,800,000 in total over the next 10 years.



Figure 8.1: What will we spend over the next 10 years on Renewal?



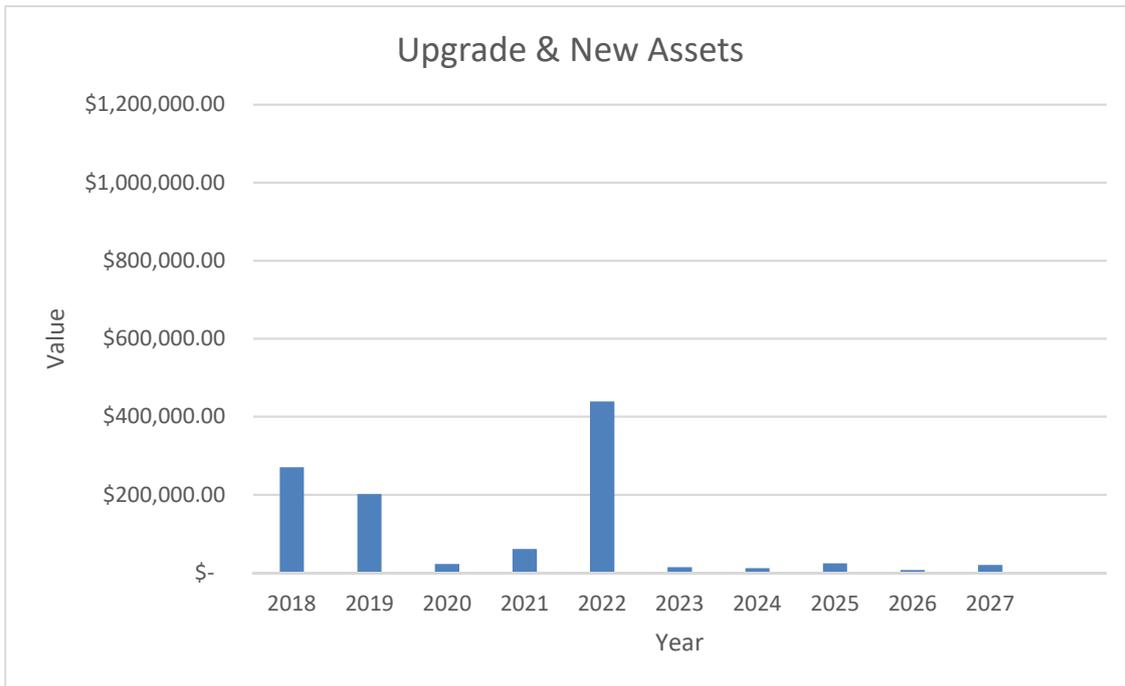
9. Capital Upgrades & New Assets

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs.

Selection Criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as Councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

Figure 9.1: What will we spend over the next 10 years on Upgraded or New Assets?



A detailed table of the ten year works program can be seen in Appendix A.



10. Disposal Plan

Disposal is any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets with a condition rating of 5 (poor condition), where Council has received no contact through the Customer Request System indicates that the community doesn't require the asset (as they have not raised concerns or complaints about the asset condition). These assets may be considered redundant or not utilised and therefore, decommissioned and disposed unless considered critical infrastructure.

Through careful analysis of all the existing assets, Council may become aware of assets no longer required. Revenue can therefore, increase through their disposal. An example of this may be surplus areas of land. An added advantage is if such assets are sold, there will be a saving on maintenance expenditure in relation to those assets.

There are currently no plans for disposal of assets in this Asset Class.

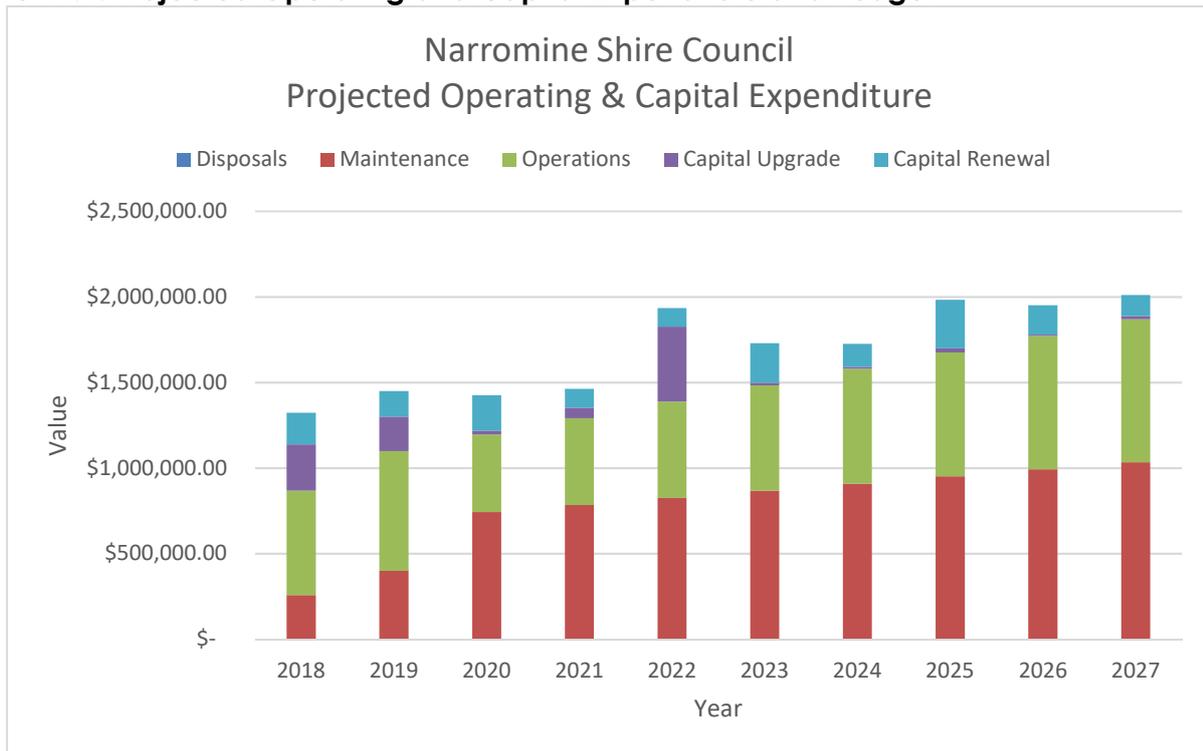
11. Financial Plan

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

Financial Statements and Projections

The financial projections are shown in Figure 11.1 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets), net disposal expenditure and estimated budget funding.

Figure 11.1: Projected Operating and Capital Expenditure and Budget



Financial sustainability in service delivery

There are three key indicators for financial sustainability that have been considered in the analysis of the services provided by this asset category, these being long term life cycle costs/expenditures and medium term projected/budgeted expenditures over 5 and 10 years of the planning period.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the longest asset life. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense).

Life cycle costs can be compared to life cycle expenditure to give an indicator of sustainability in service provision. Life cycle expenditure includes operations, maintenance and capital renewal expenditure in year 1. Life cycle expenditure will vary depending on the timing of asset renewals.



A shortfall between life cycle cost and life cycle expenditure is the life cycle gap (-ve = gap, +ve = surplus)

Short Term (1 Year)

Average Life Cycle Costs	\$ 1,688,461.00
Average Life Cycle Expenditure	\$ 867,461.00
Average Annual Gap	\$ 821,000.00
Life Cycle Sustainability Indicator	51.38%

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium Term (5 Years)

Average Life Cycle Costs	\$ 2,184,165.41
Average Life Cycle Expenditure	\$ 1,167,915.41
Average Annual Gap	\$ 1,016,250.00
Life Cycle Sustainability Indicator	53.47%

Expenditure projections for long-term financial plan

Table 11.1 shows the projected expenditures for the 10-year long-term financial plan. Expenditure projections are in current (non-inflated) values. Disposals are shown as net expenditures (revenues are negative).



Funding Strategy

Projected expenditure identified in Section 6.1 is to be funded from future operating and capital budgets. The funding strategy is detailed in the organisation's 10-year long term financial plan.

Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this asset management plan and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this asset management plan are:

- Asset useful lives are achieved before they require replacement.
- Regulation does not require significant change to the operations.
- The operating environment (physical, demographic and technical) does not change significantly.

12. Key Performance Measures

Development of Key Performance Measures based on condition has been developed by considering the Operational Costs of maintaining assets to the required Asset Classification Standards as defined. It also takes into consideration Customer Request Management (CRM) complaints, vandalism reports and inspections reportable to ensure that minimum standards are not exceeded.

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
COMMUNITY LEVELS OF SERVICE				
Quality	Provide clean accessible well maintained facility	Customer services requests/complaints, customer surveys	<5 complaints per year/per building	Satisfactory
Function	Facilities are fit for purpose, meet users requirements & industry regulatory standards	Customer service requests/complaints, customer surveys	< 3 complaints per year/per building	Satisfactory
Safety	Ensure facilities are safe	Reported accidents	Zero reported accidents	Satisfactory
TECHNICAL LEVELS OF SERVICE				
Condition	Building/Office equipment / Furniture & Fittings/ Other Equipment functionality is not compromised by condition	Regular condition inspections	Allocate appropriate funding and resources	Satisfactory
Function / Accessibility	Legislative compliance	Provide access and service for all user groups	100% compliance	Satisfactory
Cost Effectiveness	Provide service in cost effective manner	Budget compliance	Expenses within budget	Satisfactory

Key Performance Measure	Level of Service Objective	Performance Measure Process	Desired Level of Service	Current Level of Service
Safety	Ensure facilities are safe	Regular safety audits carried out, action customer request within 5 working days	Safety inspections: <ul style="list-style-type: none"> - Electrical tagging/testing as per standards, Legislative audit. - Safety inspection, 6 months/annually - Defects repaired within approved timeframes 	Satisfactory/ Ongoing

13. Plan Improvements

Asset Improvement Plan is intended to provide improvements in the knowledge of our assets and their management. This plan will ensure that acceptable progress is made on improving asset management processes and procedures and that progress can be verified and quantified. This improvement plan should ensure asset management progresses at an acceptable pace and moves in the "right" direction that is "improvement" is embedded in the process.

In addition to the Asset Management Strategy improvements, Table 13.1 includes improvements to the management and planning of Buildings and Other assets.

Table 13.1: Asset Management Improvements - Buildings

Task	Expected Completion
Revaluation of Assets	2022/23
Review Renewal of all Assets	2021/22
Update Asset Register	Ongoing
Finalise Maintenance Program	2021/22
Input Maintenance Program into AMS	2021/22
Maintain Levels of Service	Ongoing
Develop 10 Year Plans	Ongoing
Review Inspection Procedures	2021/22
Update Attributes in AMS	Ongoing
Review Levels of Service	2021/22



14. Risk Management Plan

Narromine Shire Council is committed to a structured and systematic approach to the management of risk and has committed resources to the implementation of an Enterprise Risk Management Program. This program aims to embed the principles of risk management in all aspects of Council's operations, which will ultimately:

- Increase the likelihood of Council achieving its objectives;
- Create an environment where all employees have a key role in managing risk;
- Encourage proactive management;
- Improve the identification of opportunities and threats;
- Improve stakeholder confidence and trust;
- Improve financial stability and minimise losses; and
- Improve organisational performance.

Council is committed to the identification and elimination or reduction of risks associated with hazards that arise throughout Council operations as far as reasonable practicable. To facilitate this process an Enterprise Risk Management Plan is currently being developed which should include the management of risks for each of its assets.

15. Appendix A: Ten Year Works Program

Narromine Shire Council										
OFFICE & OTHER EQUIPMENT REPLACEMENT PLAN										
	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals										
Contingency	-	-	-	-	-	-	-	-	-	6,400
Data Projector and Screen	2,319	-	-	-	2,610	-	-	-	-	-
Heavy Duty Folding Machine	-	-	-	6,149	-	-	-	6,921	-	-
Binding Machine	-	-	-	-	-	-	-	-	-	-
Portable Data Projector & Screen	-	-	-	-	-	-	-	-	-	-
Drone incl. software	-	-	-	-	-	-	-	-	-	-
PA System	-	-	-	-	-	-	-	-	-	-
Training Room Chair Replacement	-	-	-	-	-	-	-	-	-	-
New Assets										
WHS Monitoring Equipment (Defib)	5,065	-	-	-	5,900	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	6,149	2,610	-	-	6,921	-	6,400
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	5,900	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-	-	(1,616)	(5,000)	(7,500)	-	-	(7,000)	-	(5,000)
GRANTS/EXTERNAL CONTRIBUTIONS										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	7,294	7,294	8,910	7,761	6,751	6,751	6,751	6,830	6,830	5,430

Narromine Shire Council

IT EQUIPMENT REPLACEMENT PLAN

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
Virtual Server Hardware (Hosts and SANB) at Chambers	-	60,131	-	-	50,000	-	127,672	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-	-
Email Software	-	-	-	-	-	-	-	-	-	-
EDRMS Software & Conversion of Data	-	-	-	-	-	-	-	-	-	-
Server Backup Software	5,628	-	-	-	6,334	-	-	-	-	-
NAS - Backup Mass Storage Device x 2	-	-	-	-	-	-	-	-	-	-
Replace router/firewall at Depot	2,251	-	-	2,460	-	-	2,688	-	-	-
ERP Upgrade	10,927	11,256	11,592	11,940	12,300	12,672	13,044	13,440	13,776	14,120
Upgrade Powerbudget	-	-	-	-	-	-	-	-	-	-
Upgrade Switches	-	4,637	-	4,919	-	5,219	-	5,537	-	-
Upgrade Phone System in Main Building	-	-	20,000	-	-	-	-	11,406	-	-
Update Phone System @ Depot	9,004	-	-	-	10,134	-	-	-	-	-
Replace UPS (Power backups)	-	17,916	-	-	19,572	-	-	21,386	-	-
Purchase Additional Phones	-	-	-	-	-	-	-	-	-	-
Email Archiving Software	-	-	-	-	-	-	-	-	-	-
Server Upgrade Stand Alone	-	-	-	-	-	-	-	-	-	-
Contingency works	20,259	20,868	21,493	22,138	22,802	23,486	24,190	24,916	70,000	71,750
Cloud Computing - enable Authority features	-	-	-	30,000	-	-	-	-	-	-
Admin Tower	-	-	-	-	-	-	-	-	-	-
Radio Links	-	-	-	-	-	-	-	-	-	-
New Assets	-	-	-	-	-	-	-	-	-	-
New Assets/CRM Software	-	-	-	-	-	-	-	-	-	-
New Financial Software	-	-	-	-	-	-	-	-	-	-
Equip - mobile office	10,000	-	-	-	-	-	-	-	-	-

Narromine Shire Council

IT EQUIPMENT REPLACEMENT PLAN

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Firewall - software	30,000	-	-	-	-	-	-	-	-	-
Council Wifi upgrade	35,000	-	-	-	-	-	-	-	-	-
LAN, WAN upgrade	20,000	-	-	-	-	-	-	-	-	-
Security - renew old devices	20,000	-	-	25,000	-	-	-	-	-	-
DRP - mobile equip replacements	10,000	10,000	20,000	-	-	-	-	-	-	-
Helpdesk - new system	-	-	20,000	-	-	-	-	-	-	-
Legacy systems - new applications - cloud enabled	-	-	-	400,000	-	-	-	-	-	-
CCTV Project	-	-	-	-	-	-	-	-	-	-
.	-	-	-	-	-	-	-	-	-	-
.	-	-	-	-	-	-	-	-	-	-
.	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	44,058	114,808	53,085	71,457	121,141	41,377	167,594	76,686	83,776	85,870
TOTAL EXPENDITURE ON NEW ASSETS	36,786	10,000	140,000	325,000	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(IN)/OUT	(50,000)	(120,000)	(100,000)	(500,000)	(110,000)	(45,000)	(170,000)	(80,000)	(75,000)	(85,000)
GRANT FUNDS (IN)	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	98,232	93,424	339	103,882	92,740	96,363	98,769	102,083	93,307	92,437

Narromine Shire Council

Corporate Administration Buildings

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
Meeting Room A/C	-	-	-	-	-	-	-	-	-	-
Engineering Offices A/c	-	-	-	-	-	-	-	-	-	-
Install Office Partitioning (OCU)	-	-	-	-	-	-	-	-	-	-
Air Conditioner Replacements	-	7,880	-	8,279	-	8,698	-	9,138	-	9,601
Re-Fitout of Main Admin Building	-	-	-	-	-	-	-	-	12,000	-
Security Upgrade	13,506	-	-	-	-	-	16,127	-	-	-
Hub n Spoke fitout, landscaping	-	237,500	-	-	-	-	-	-	-	-
Replace Carpet	-	-	-	-	-	-	-	-	-	-
Upgrade Switchboard	-	-	-	-	-	-	-	-	-	-
Monitor installation - Council chambers	-	-	-	-	-	-	-	-	-	-
OCU Admin office - modifications	-	-	-	-	-	-	-	-	6,500	-
Training Room Chair Replacement	-	-	-	-	-	-	-	-	-	-
Training Room carpet Replacement	14,000	-	-	-	-	-	-	-	-	-
Admin carpet replacement	-	-	-	-	-	-	-	-	-	-
Upgrade Carpark Fencing	-	-	-	-	22,628	-	-	-	-	-
Irrigation	-	-	-	-	-	-	-	-	-	-
Carpark Gardens/Trees - Irrigation	-	-	-	-	-	-	-	-	-	-
Office equipment partitioning	-	-	-	-	-	-	-	4,153	-	-
Upgrade Council Meeting Room	-	-	-	-	-	-	-	-	-	-
Pound Upgrades/Security	-	-	-	8,000	-	-	-	-	-	-
Customer Service Office - additional office/walls	-	10,000	-	-	-	-	-	-	-	-
Chambers - Audio Recording System Replacement	-	-	-	-	-	-	-	-	-	-
Upgrade data points	-	-	-	-	-	-	-	-	-	-
New Assets	-	-	-	-	-	-	-	-	-	-

Narromine Shire Council

Corporate Administration Buildings

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Install evacuation system	-	-	-	-	-	-	-	-	-	-
DIAP - New Counter - CS&PC	-	-	-	-	-	-	-	-	-	-
DIAP - Disable Compliant Sanitary Compartment (Admin Build)	-	-	-	-	-	-	-	-	-	-
Solar Panels for Admin Building	-	-	-	-	-	-	-	-	-	-
Solar Panels for OCU Building	14,632	-	-	-	-	-	-	-	-	-
Defibrilators for buildings - Nme Admin & CSPC	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	82,821	255,380	30,000	16,279	22,628	8,698	16,127	13,291	18,500	9,601
TOTAL EXPENDITURE ON NEW ASSETS	14,430	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(135,000)	(155,000)	(65,280)	(10,000)	(90,000)	(10,000)	(20,000)	(20,000)	(10,000)	(10,000)
GRANTS/EXTERNAL CONTRIBUTIONS	-	(50,000)	-							
Carry over funding from previous year	(8,493)									
LOAN FUNDS										
RESERVE BALANCE (Estimate)	55,042	4,662	39,942	33,663	101,035	102,337	106,210	112,919	104,419	104,818

Narromine Shire Council

MEDICAL CENTRE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2026/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
Narromine Medical Centre	-	-	-	-	-	-	-	-	-	-
Refurbishment - i.e. doors, floors, paint	-	-	-	-	-	42,000	-	-	-	-
Floor Coverings	-	-	-	-	37,000	-	-	-	-	-
Air Conditioner replacements	-	-	-	6,623	-	-	-	7,310	-	-
TrangieDoctor	-	-	-	-	-	-	-	-	-	-
Trangie Doctors House - Carpet Replacement	-	-	-	-	-	-	-	-	-	-
Trangie Doctors House - Internal Painting	-	-	-	-	-	-	-	-	-	-
New Assets	-	-	-	-	-	-	-	-	-	-
Extensions to Medical Centre	-	-	-	-	-	-	-	-	-	-
Extensions to Medical Centre	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	6,623	37,000	42,000	-	7,310	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)										
LOAN FUNDS										
OPERATING -PROFIT/LOSS	(49,692)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
RESERVE BALANCE (Estimate)	193,728	243,728	293,728	337,105	350,105	358,105	408,105	450,795	500,795	550,795

Narromine Shire Council

PUBLIC AMENITIES UPGRADE

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2026/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
<u>Narromine</u>	-	-	-	-	-	-	-	-	-	-
Swimming Pool Public Toilets	-	-	-	-	45,256	-	-	-	-	51,203
Rotary Park Public Toilets	-	-	32,307	-	-	-	-	36,552	-	-
Dundas Oval Public Toilets	-	8,405	-	-	-	-	9,509	-	-	-
Cale Oval Public Toilets	-	-	-	-	-	-	-	-	-	-
WetaInds Toilets	-	-	-	8,831	-	-	-	-	9,991	-
Aerodrome Toilets	-	-	-	-	-	15,500	-	-	-	-
<u>Trangie</u>	-	-	-	-	-	-	-	-	-	-
Goan Water Hole Public Toilets	-	-	-	-	-	-	35,661	-	-	-
Dandaloo Street Public Toilets	-	13,911	-	-	-	-	-	-	-	-
New-truck stop toilet/showers	-	-	-	-	-	-	-	9,747	-	-
<u>Tomingley</u>	-	-	-	-	-	-	-	-	-	-
TruckStop Bio Toilet	-	-	-	-	-	-	-	-	-	-
Building of New Assets	-	-	-	-	-	-	-	-	-	-
<u>Narromine</u>	-	-	-	-	-	-	-	-	-	-
Wetlands Ablutions Block (Narromine)	-	-	-	-	-	-	-	-	-	-
Noel Powell Oval Toilets	-	-	-	-	-	-	-	-	-	-
<u>Trangie</u>	-	-	-	-	-	-	-	-	-	-
.	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	23,400	22,316	32,307	8,831	45,256	15,500	45,170	46,299	9,991	51,203
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(10,000)	(15,000)	(20,000)	(20,000)	(30,000)	(30,000)	(30,000)	(45,000)	(35,000)	(30,000)
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
LOAN FUNDS	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	31,855	24,539	12,232	23,401	8,145	22,645	7,475	6,176	31,185	9,982

Narromine Shire Council

LIBRARY BUILDINGS

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
Narromine	-	-	-	-	-	-	-	-	-	-
Replace Air Conditioner	-	-	-	-	-	13,439	-	-	-	-
Replace the Carpet	-	-	23,881	-	-	-	-	-	-	-
Replace the Vinyl in Toilets	-	-	-	-	-	-	-	-	-	-
Toilet upgrade	-	15,759	-	-	-	-	-	-	-	19,201
Install exit door	-	-	-	-	-	-	-	-	-	-
Upgrade switchboard	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Upgrades to Library Building	-	-	-	-	-	-	-	-	-	-
Fit security screens	-	-	-	-	-	-	-	-	-	-
Building of New Assets	-	-	-	-	-	-	-	-	-	-
Narromine	-	-	-	-	-	-	-	-	-	-
New Circulation Desk	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Install roof over container	-	-	-	-	-	-	-	-	-	-
Upgrade switchboard	-	-	-	-	-	-	-	-	-	-
Defibrilators for buildings	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	35,235	15,759	23,881	-	-	13,439	-	-	-	19,201
TOTAL EXPENDITURE ON NEW ASSETS	-									
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	-									
GRANTS/EXTERNAL CONTRIBUTIONS	-									
Carry over funding from previous year	-	-	-	-	-	-	-	-	-	-
LOAN FUNDS	-									
RESERVE BALANCE (Estimate)	97,310	81,551	57,670	57,670	57,670	44,231	44,231	44,231	44,231	25,030

Narromine Shire Council

HALLS AND OTHER COMMUNITY BUILDINGS

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2024/26	2026/27	2027/28	2028/29
Capital Renewals										
Tomingley Hall	-	-	-	-	-	-	-	-	-	-
Upgrade toilets to fit accessible unit	-	-	-	-	-	-	-	-	-	-
Asbestos removal	-	-	-	-	-	-	-	-	-	-
Install new exterior cladding	-	-	-	-	-	-	-	-	-	-
Kitchen upgrade - Tomnigley	-	-	-	-	-	-	-	-	-	-
Electrical upgrade - Tomnigley	-	-	-	-	-	-	-	-	-	-
Replace guttering	-	-	-	-	-	-	-	-	-	-
Refurbish roofing iron	-	-	-	-	-	-	-	-	-	-
Fencing	-	-	-	-	-	-	-	-	-	-
Tomingley School	-	-	-	-	-	-	-	-	-	-
Electrical upgrade	-	-	-	-	-	-	-	-	-	-
repairs to footpaths	-	-	-	-	-	-	-	-	-	-
Upgrade toilet facility to accessible	-	-	-	-	-	-	-	-	-	-
upgrade exterior fencing	-	-	-	-	-	-	-	-	-	-
refurbish roofing iron	-	-	-	-	-	-	-	-	-	-
Trangie	-	-	-	-	-	-	-	-	-	-
Doctors surgery roof repairs - Trangie	-	-	-	-	-	-	-	-	-	-
Doctors surgery repairs to walls - Trangie	-	-	-	-	-	-	-	-	-	-
Trangie Memorial Toilet Upgrade	-	-	-	-	-	-	-	-	-	-
New Assets										
Bus Shelters - Narromine	-	-	-	-	-	-	-	-	-	-
Install Electrical Safety Switches	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON NEW ASSETS	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)- IN/OUT)	10,000	-	-	-	-	-	-	-	-	-
GRANTS/EXTERNAL CONTRIBUTIONS (Alkane Community Contribution)	- 10,000	-	- 10,000	- 10,000	- 10,000	- 10,000	- 10,000	- 10,000	- 10,000	- 10,000
RESERVES - CAPITAL WORKS	-	-	-	-	-	-	-	-	-	-
LOAN FUNDS	-	-	-	-	-	-	-	-	-	-
RESERVE BALANCE (Estimate)	71,899	71,899	81,899	91,899	101,899	111,899	121,899	131,899	141,899	151,899

Narromine Shire Council

COUNCIL WORKS DEPOT UPGRADES

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Capital Renewals	-	-	-	-	-	-	-	-	-	-
<u>Narromine</u>	-	-	-	-	-	-	-	-	-	-
Replace Workshop Doors with roller doors	-	-	-	-	-	-	-	-	-	-
Renew Concrete Floor in Workshop Phase 1	-	-	-	-	-	-	-	27,685	-	-
Renew Concrete Floor in Workshop Phase 2	33,600	-	-	-	-	-	-	-	-	-
Renew Concrete Floor in Workshop Phase 3	-	23,185	-	-	-	-	-	-	-	-
Upgrade Depot Security	25,000	-	-	-	-	-	-	-	25,000	-
Upgrade Depot Security (fencing)	10,073	-	-	-	-	-	-	-	-	-
Store/workshop Office Re-fit	-	-	-	-	-	-	-	-	-	-
<u>Trangie</u>	-	-	-	-	-	-	-	-	-	-
Trangie Depot - Raise Height & Resesl Depot Yard	-	-	-	-	-	-	-	-	-	-
Upgrade Security	-	-	-	-	-	-	-	-	-	-
Upgrade Meal Room & Office	-	10,000	-	-	-	-	40,000	-	-	-
Building of New Assets	-	-	-	-	-	-	-	-	-	-
<u>Narromine</u>	-	-	-	-	-	-	-	-	-	-
Install 25T Hoist	39,393	-	-	-	-	-	-	-	-	-
Noxious Weeds Shed	-	-	-	-	-	-	-	-	-	-
Quarries Portable Site Office	-	-	-	-	-	-	-	-	-	-
Sand/Gravel Bunkers	-	-	-	-	-	-	-	-	-	-
Automatic Gate Entry & Intercom System	-	-	-	-	-	-	-	-	-	-
<u>Trangie</u>	-	-	-	-	-	-	-	-	-	-
Construct Bunds x 2	-	-	-	-	-	-	-	-	-	-
Construct secure storage area	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE ON EXISTING ASSETS	47,212	33,185	-	-	-	-	40,000	27,685	25,000	-
TOTAL EXPENDITURE ON NEW ASSETS	9,407	-	-	-	-	-	-	-	-	-
TRANSFERS TO RESERVES (COUNCIL FUNDS)(-IN/OUT)	(60,000)	(25,000)	-	-	-	-	-	(25,000)	(25,000)	-

Narromine Shire Council

COUNCIL WORKS DEPOT UPGRADES

	1	2	3	4	5	6	7	8	9	10
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
GRANTS/EXTERNAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	
Carry over funding from previous year										
LOAN FUNDS										
RESERVE BALANCE (Estimate)	65,401	57,216	57,216	57,216	57,216	57,216	17,216	14,531	14,531	14,531



Workforce Management Plan 2017 – 2022



Adopted by Council 28.06.17 Resolution No. 2017/157

Revised by Council xx.xx.xx Resolution No. xxxx/xx

Contents

Message from the General Manager	Page 4
An Effective Workforce Management Plan	5
Workforce Strategy Objectives	6
Our Labour Market	7
Current Organisation Structure	8
Our Workforce	10
Gap Analysis	14
Our Workforce Challenges	16
Organisation Structure Changes	18

Message from the General Manager



The requirement to develop an Integrated Planning and Reporting Framework by the Office of Local Government that includes a Resourcing Strategy involving the preparation of a Workforce Management Plan has enabled Council to identify barriers within the workforce that may impede the implementation of the Community Strategic Plan and the associated delivery programs and develop strategies to overcome these challenges.

A committed, diverse, well trained and motivated workforce with strong and qualified leadership is critical to the success of the Council and the expectations of the community being realised.

Getting the right people in the right jobs is paramount to success and requires a commitment to attract, develop, retain and recognise talented and motivated employees who are aligned to Council's Corporate Values and Behaviours.

Council has taken a proactive approach with a "grow your own" philosophy, creating traineeships and apprenticeships and training staff to fill the current and impending gaps identified with those due to retire in the near future or where there are skills needs that cannot be filled. As well, Council has provided the resources to create new positions to improve its service delivery levels, to catch up on projects and to meet additional statutory requirements continually imposed on local councils.

Through our Workforce Plan, we are focused on attracting and retaining quality people, including trainees, and in investing in developing our leaders.

This workforce plan incorporates strategic objectives which aim to support Narromine Shire Council in achieving the skilled, motivated, flexible and diverse workforce it needs to deliver value for money services that make a difference to our local communities, while at the same time, maintaining our position as an employer of choice.



Jane Redden
General Manager

An Effective Workforce Management Plan

The development of an effective Workforce Plan enables Council to focus on the medium and the long term and provides a framework for dealing with immediate human resource challenges in a consistent way. An essential element of the Council's workforce plan is that it must address the human resource requirements of the delivery program.

Council is a labour-intensive organisation requiring a diverse range of professional qualifications and operational skills to undertake the vast number of functions required by Council. The Workforce Plan has developed strategies that are required to attract and manage employees and our resources ahead of anticipated business challenges. It is needed to guide the actions of management in their human resources responsibilities and Council in its resource allocation role and strategic policy decisions.

Narromine Shire Council's Workforce Management Plan is our commitment to ensuring it has a workforce capable of delivering positive outcomes for the organisation and the community.

To allow this to happen, Council must recruit, develop and train staff, as well as recognise talented and motivated employees who share our vision, aspirations and values and guiding principles.

Council envisages a relatively stable workforce in respect to the numbers of staff employed. Variables such as statutory requirements or changes to grant funding may impact on staffing level requirements, but in the foreseeable future, Council considers workforce numbers to remain fairly static.



Workforce Strategy Objectives

Workforce planning is a critical strategic activity that is intended to ensure that there are sufficient numbers of appropriately trained employees to carry out the activities of Council. In brief, the correct people are in the correct place at the correct time to build a strong, connected and sustainable organisation now and for the future.

It provides managers with a framework for making staffing decisions based on the Council's capacity, values, management plan, budget and other available resources.

The Narromine Shire Council Workforce Plan is a strategic approach to address current and potential future shortages in the Australian labour market that have the potential to affect our organisation. Within Local Government, there are a diverse range of services delivered with many specialised roles. The potential shortages to the market could have a significant effect on our industry and our ability to respond to community needs and interests. Council aims to be an employer of choice for existing and potential candidates across the generational ranges.

Council's workforce plan is a continuous process designed to shape our workforce and to ensure that it has the capacity to deliver our objectives into the future. The strategy includes consideration of the following national and local employment trends and issues:

- ❖ Shrinking future workforce
- ❖ Ageing workforce
- ❖ Generational diversity
- ❖ Skills Shortage
- ❖ Workforce recruitment
- ❖ Workforce retention
- ❖ Regulation/legislation

The strategy extends current human resource procedures and should be read in conjunction with these and other conditions outlined in the Local Government (State) Award and various council agreements.

Our Labour Market

The retention of highly skilled / motivated employees is becoming more difficult for Council as it cannot afford to compete with salary packages and employment conditions being offered by other employers in nearby Dubbo. Constant legislation and government policy changes continue to impact on Council's ability to meet the cost shifting obligations and new requirements, e.g. growth in governance and regulations, dealing with town planning and animal control and so on.

Due to the Shire being in rural New South Wales, and close to the regional centre of Dubbo, it is often difficult to attract a suitable pool of applicants when advertising for specialist or executive staff, unless Council has incentives to satisfy their needs. Several employees live outside of the Shire and commute to work as a result of this; this trend will continue.



Current Organisation Structure

The structure comprises of five distinct departments that work in close collaboration with each other to ensure that the needs of the community are met.

These departments are:

General Manager's Department

This department's roles and responsibilities will include the following functions:

- ❖ Mayor and Council Secretariat

Governance

This department's roles and responsibilities will include the following functions:

- ❖ Biosecurity Weeds, Environment, Health Administration & Inspection, Animal Control, Waste – Licensing / Compliance, Landcare
- ❖ Governance, Records Management, Property Services, Executive Services, Legal, Insurance and Risk
- ❖ Payroll, Industrial Relations, WHS & Risk Management, Human Resources, Workforce Planning, Workers' Compensation

Community & Economic Development

This department's roles and responsibilities will include the following functions:

- ❖ Strategic Planning, Development Assessment & Compliance
- ❖ Community Services
- ❖ Library Services
- ❖ Cultural Development
- ❖ Showground Management
- ❖ Tourism / Events
- ❖ Program Management
- ❖ Economic Development, Major Events, Business Attraction and Retention

Finance & Corporate Strategy

This department's roles and responsibilities include the following functions:

- ❖ Financial Management
- ❖ Business Analysis
- ❖ Information Technology
- ❖ Integrated Planning & Reporting
- ❖ Long Term Financial Plans
- ❖ Customer Service
- ❖ Cemetery Records
- ❖ Rating & Valuations
- ❖ Water & Sewerage Charges
- ❖ Creditors
- ❖ Debtors
- ❖ Investments
- ❖ Debt Recovery

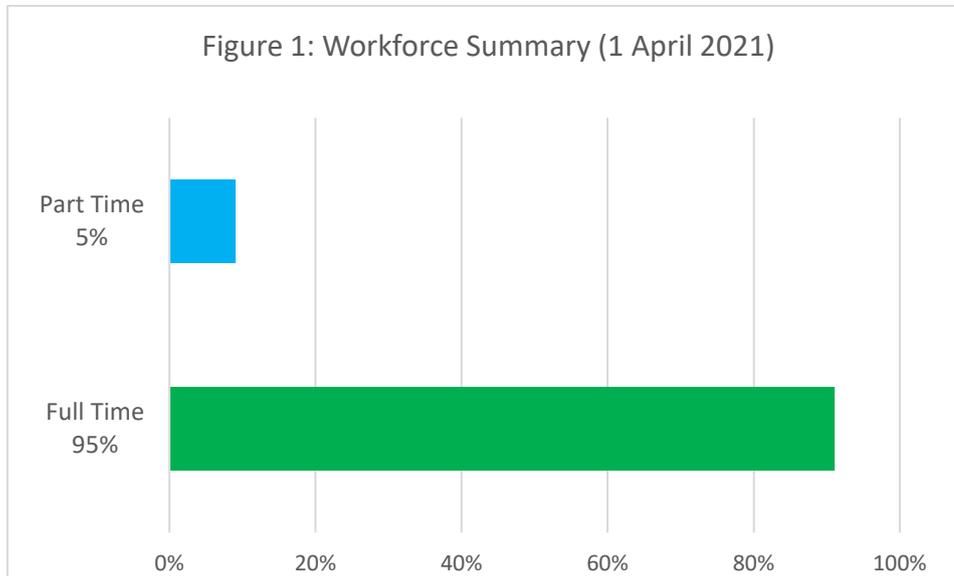
Infrastructure & Engineering Services

This department's roles and responsibilities include the following functions:

- ❖ Public Cemeteries
- ❖ Infrastructure & Buildings
- ❖ Fire Protection & Emergency Services
- ❖ Public Order & Safety
- ❖ Construction & Maintenance (including roads)
- ❖ Stormwater Management
- ❖ Aerodrome
- ❖ Water & Sewerage Services
- ❖ Recreational Buildings & Infrastructure, Parks, Playing Fields & Reserves, Swimming Pools
- ❖ Saleyards
- ❖ Public Conveniences
- ❖ Community Halls
- ❖ Asset Management
- ❖ Operational Support – Depot & Plant
- ❖ Waste Management – Domestic & Commercial

Our Workforce

As of 1 April 2021, Narromine Shire Council had 78 full-time and 7 part-time (less than full 35 hours per week employment) positions in its structure. This equates to 84 Full Time Equivalent (FTE) positions.

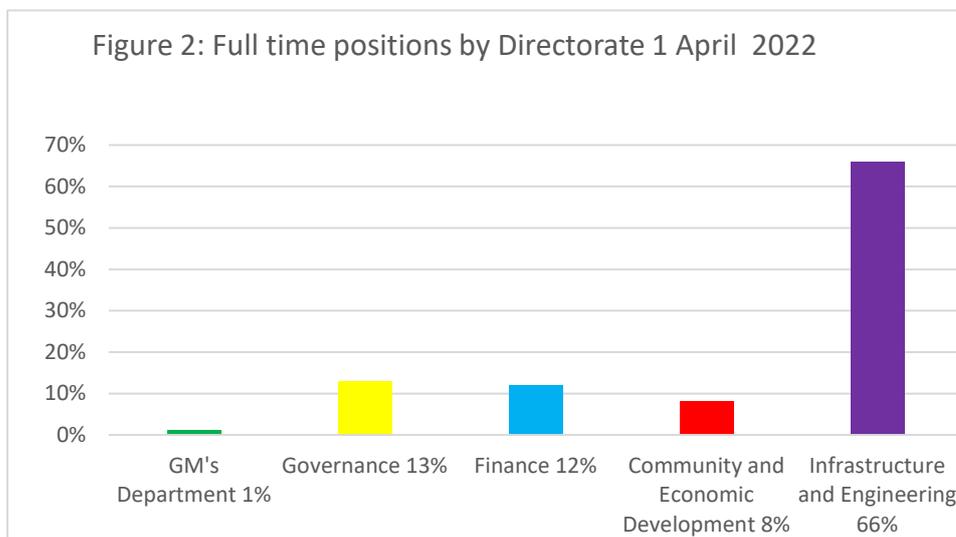


Casual employees also make up part of Narromine Shire Council's workforce and engagement is driven by the need to meet seasonal requirements and to back fill to cover staff leave. They have not been included in this plan.

Of our workforce 44% of the positions are considered Indoor positions and 56% outdoor.

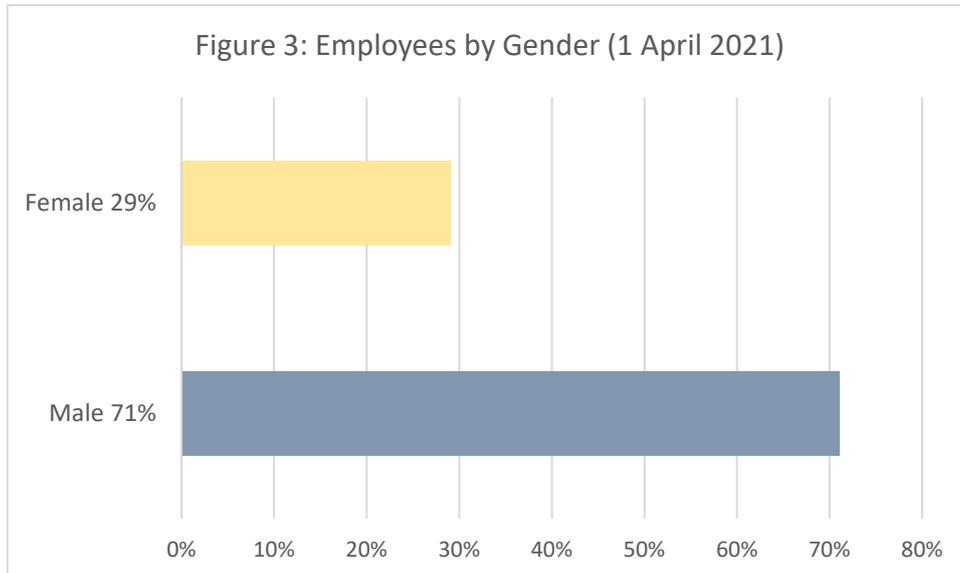
Council staff have an average of just under 9 years' service with the organisation and overall a staggering 749 years' service is held within our workforce.

Of the now 5 departments, the bulk of the operational staff are within the Infrastructure and Engineering Services Department with mostly indoor staff contained within the other 4 departments.



Gender

Narrromine Shire Council's permanent workforce is made up of 71% of males and 29% of females.



Within certain areas of Narrromine Shire Council, the gender mix is quite dominant towards one specific gender.

For example, Infrastructure & Engineering Services (IES) has a very high proportion of males at 82%, whilst in the Finance Department, females are the dominant gender having 60% of female team members.

These imbalances are generally driven by society's expectations formed from history as well as the duties associated with department functions.

Council's senior management consists of a female General Manager and of the 4 Directors 100% (3) are male. Of the mid-level Managers 33% are female and 67% Male.

Diversity

Narrromine Shire has a low level of cultural diversity with less than 4% of residents born overseas.

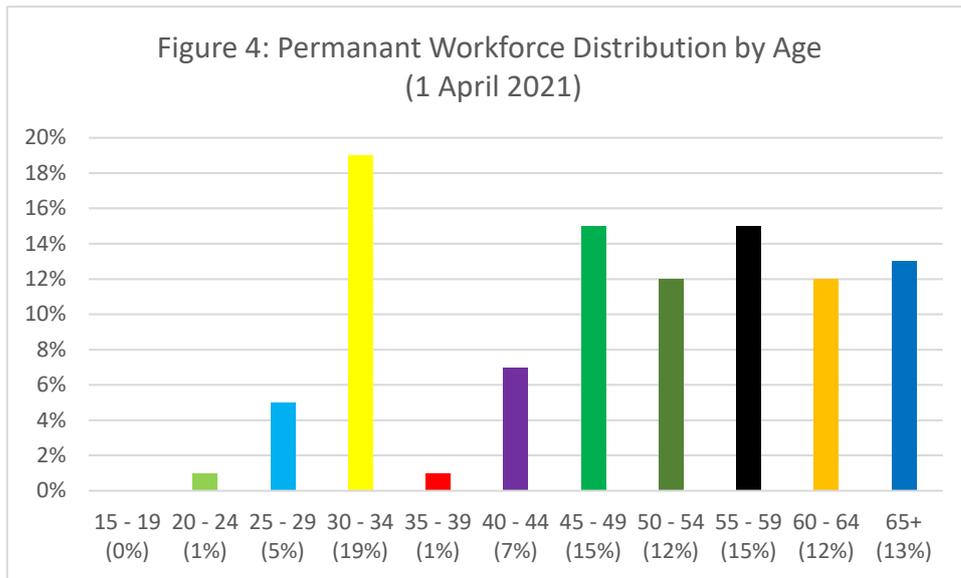
Australia has an indigenous population rate of 2.3% while NSW as a whole is 2%. Narrromine Shire has an indigenous population of approximately 19%. Of the Narrromine Shire Council staff 19% identify as Indigenous.

Narrromine Shire has 4.2% of our population living with a disability. Of them, people of working age made up only 1.3% of our population. Of the Narrromine Shire Council staff 2% identify as having a disability.

Age

At 1 April 2021, the average age of the permanent workforce at Narromine Shire Council was 43. The youngest employee was 21 and the oldest 71. The overall age profile for Narromine Shire Council employees is aging with 67% of employees considered "mature aged workers" being 45 years of age or older.

The following graph shows the permanent workforce distribution by age:



It is anticipated within the next 5 years 25% of staff will retire and in the following 5 years a further 15% of staff will retire for a total loss of 40% of our current staff in the next 10 years to retirement.

These are important factors in the development of our overall workforce Management Strategy and succession planning will be a key criterion to identify and develop plans to transfer the knowledge of these staff members prior to retirement.

Council has noted that over the past few years a number of employees have made the choice to continue employment beyond the traditional retirement age of 66 years for males and 65 for females.

Employee Leave Entitlements (ELE)

The increased number of employees reaching potential retirement age, and the bulk of them being long serving employees with large leave entitlements, means that additional pressure will be placed on ELE reserves. The Office of Local Government recommends that 20% of long service leave liability should be held in reserves but the employee age profile indicates that this reserve may need to be increased to provide for the actual liability.

As at 1 July 2020 the Long Service Leave component of the ELE reserve was \$322,000 which represented approximately 33% of Council's Long Service Leave Liability.

Future budgets will draw on the estimated retirements outlined in this workforce plan to ensure adequate funds are available in the ELE reserve.

Office and Depot Workplace Accommodation

Accommodating Council's workforce comfortably with access to fast reliable technology in the workplace is a constant challenge. Whilst the office has seen improvements with the purchase of the Credit Union building and will again see further space available in that building in the near future, the accommodation at the depot is at a premium. It is expected that there will be some adjustments to supervisory positions that need to be based at the depot to ensure adequate supervision of staff and further suitable accommodation will have to be constructed at the depot.



Gap Analysis

Critical Specialist Key Positions

Part of the workforce planning process is to identify positions which are critical specialist key positions, that is, positions that contain specialist skills needed to run the business, are difficult to fill when vacant due to overall workforce shortages and are harder to fill with consultants.

Steps must be taken to ensure that Council has processes in place to ensure succession planning, giving existing employees the opportunity to develop their skills and knowledge within the organisation, as well as allowing Council to retain highly skilled employees. The Workforce Plan addresses this.

Positions identified within the Narromine Shire Council as critical key specialist positions include:

- ❖ Manager Health Building and Environmental Services
- ❖ Manager Planning
- ❖ Team Leader Road Maintenance and Construction (Grader Drivers)
- ❖ Ranger
- ❖ Information Technology roles
- ❖ High level Engineering Positions (Director, Managers Roads and Utilities)

These positions have been identified for several reasons such as a nationwide skills shortage in some areas, considerable experience being needed to complete some roles to a high standard (Grader drivers), and the difficulty of recruiting some professionals to our rural location.

Strategies currently being undertaken by Council for the previously identified positions are:

- ❖ **Manager Health Building and Environmental Services and Manager Planning**
Whilst the critical functions of these positions can be outsourced to consultants it is preferable to Council to have a permanent staff member in these roles. Council can use the attraction and retention procedures to attract and retain these highly skilled staff.
- ❖ **Team Leader Road Construction and Maintenance**
Council currently has employed through promotion, previous team members up to Team leaders (grader drivers) who now have good experience. Extensive worksite training will continue to up-skill these employees. Currently younger inexperienced plant operators are spending time with the experienced operators, using them as mentors. This allows them to pass on their many years of knowledge and experience and the engagement of specialist Grader Operator Trainers will support the upskilling of our current staff.

❖ **Ranger**

Finding suitably qualified Rangers has proven to be quite difficult although Council has now been successful in employing a qualified full time Ranger to fulfil the requirements of this position. Potential trainees in this area will address workforce gaps.

❖ **IT Roles**

Whilst the critical functions of this role can also be outsourced, Council currently services all our IT needs in house. NSC currently employs an IT trainee and will continue to upskill young members of the community to carry out this role.

❖ **High Level Engineering Positions**

Attracting and retaining civil qualified Engineers has proved difficult in the past for Narromine Shire Council. We are in a period of assisting current staff with essential local knowledge to gain qualifications. We will continue to provide Engineering cadetships to "grow our own" engineering professionals alongside creating attractive remuneration packages to attract qualified staff.

Steps that have been considered to ensure these critical key specialist positions and other positions are not left vacant include:

- ❖ Succession planning to "grow our own"
- ❖ Apprenticeships, Traineeships and Cadetships
- ❖ Professional Development Programs, to allow access to relevant training
- ❖ Regular reporting to Council to keep them informed of the risks
- ❖ Regular reviews of the organisation structure to identify gaps and then fill them

Delivery Program workforce gaps

The delivery program is calling for increased resources within the sporting and recreation areas of Council including provision of resources and services to the community. The General Manager addressed this need in the 2017/2018 and 2018/2019 financial years with dedicated positions created and filled in this area.

We have improved skills in the Project Management and program management areas to address identified needs related to grant funding of projects and the subsequent successful delivery of these projects.

In 2020/2021 two term contract Engineers were engaged to provide Council with specialist resources to further assist with grant funded projects.

Our Workforce Challenges

Change creates challenges for any employer and in meeting those challenges Council aims to be an employer of choice within our local community. Council has some ability to attract and retain a diverse workforce through a range of flexible employment options. The workforce plan links with the commitments outlined in the Community Strategic Plan and the delivery and operational plans and programs.

Council will aim to deliver effective and efficient services through the use of innovative approaches to achieve its strategic direction.

Through consultation four key challenges to our workforce have been identified and a plan created to respond to these challenges will be integrated into the Human Resources strategy planning processes:

- ❖ Ageing Workforce
- ❖ Staff Development
- ❖ Technology impacts
- ❖ Succession planning

Ageing Workforce

Ageing workforce is a major consideration across our council with the average age of our workers being 43. A vast number of our employees are reaching retirement age, with a predicted 25% of staff expected to retire in the next 10 years.

Some of these workers are out in the field and could pose WHS/Insurance risks given the nature of manual tasks undertaken and their working environment. In order to minimise risk whilst ensuring the needs and expectations of our community are still met, Council has to develop a strategy to address these issues. An example of a strategy could be the consideration of phased retirement and/or changing the organisation structure to retain key staff part-time as they transition to retirement and train others.

With Council's ageing workforce Council needs to begin training the next generation to take over from long term serving staff. Where an intention for a long serving employee to retire is forthcoming, every effort will be undertaken to consider if a trainee / apprentice role is an additional appropriate option.

Staff Development

Staff Development is important for Narromine Shire Council to ensure that current staff have the skills to meet the changing needs of the community and the constant legislative changes faced within Local Government.

Council creates individual training plans annually for all staff and ensure that staff are developed to do their own jobs and in some cases as a back up to other staff in other positions.

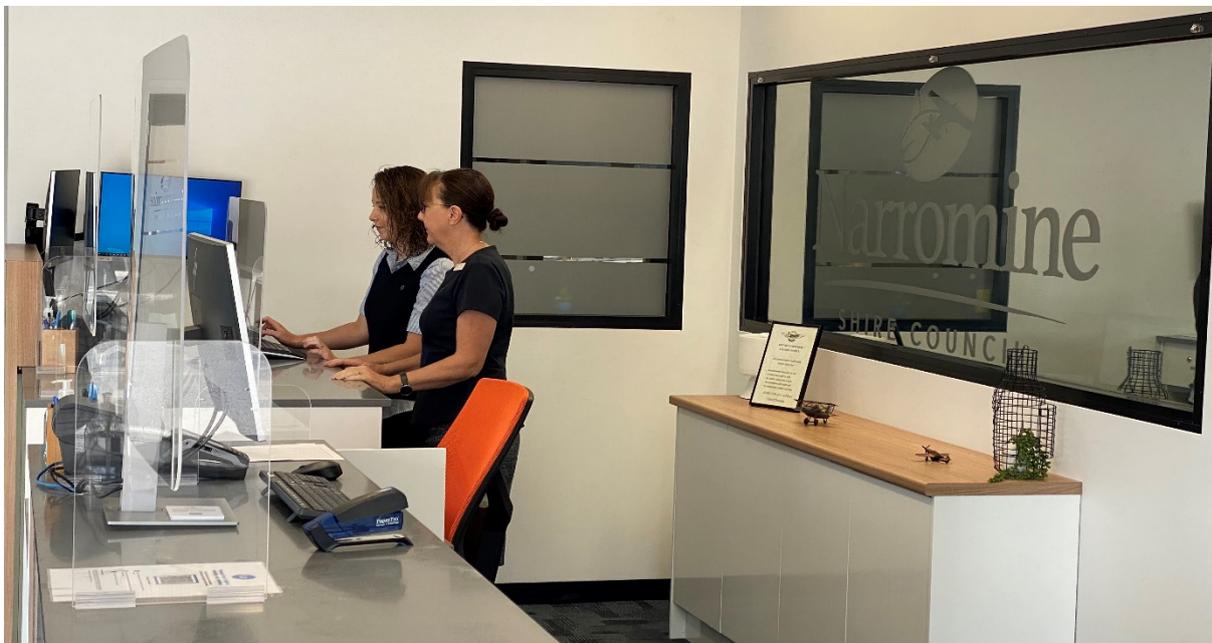
Technology Changes

The role of Council is constantly changing in order to meet the needs and expectations of our community and government policy changes. New technology, new works methods and management systems are being looked at to ensure Council continues to meet these needs and expectations. Staff need to be continuously undertaking training to ensure their skills are kept current and relevant. The upgrading of the Information Technology (IT) function to a management position, the performance of the selected person, development of IT Strategic Plans has enabled the opportunities offered by IT to be further explored.

Succession Planning

As identified in the Gap Analysis, Council needs to have succession planning strategies in place to ensure that critical specialist key positions are not left vacant. Due to the difficulty Council experiences in attracting and retaining skilled workers Council has created a process of identifying existing staff with capabilities and ambitions to progress through the organisation. Council will now populate the succession plan for current staff in all departments.

Council maintains a strong view on the benefits of giving existing staff the opportunities of being mentored by and learning from long term existing staff, on the grounds of keeping local people in the community and continuity of staff.



Organisation structure changes

Council will continue to make minor changes to its organisational structure to meet the objectives identified within the Community Strategic Plan and the Delivery Program.

Council will address the strong themes within the CSP for advances to be made in the areas of open space and sporting facilities by focusing on the resources within that area to address the community's requirements.

The Community and Economic Development Department has grown with another dedicated position to assist with grants and the delivery of projects. The Planning function has been re-located to this department to take advantage of the symbioses between economic development and planning.

The Director Governance reports to the General Manager to highlight the importance of Internal Audit and Risk Management and meet the Office of Local Government (OLG) new legislation. The Biosecurity Weeds, Environment, Health Administration & Inspection, Animal Control, Waste – Licensing / Compliance, Landcare have been moved to the Governance department that retains the Governance, Records Management, Property Services, Executive Services, Legal and Insurance functions. In addition, the Payroll/Human Resources Function is overseen by the Governance Directorate.

The roads management of the Infrastructure and Engineering Services department has taken priority and is now a single management area to highlight the importance of road maintenance within our Shire and this will continue to be a priority area. Two further positions will be budgeted for in the 2021/2022 financial year.



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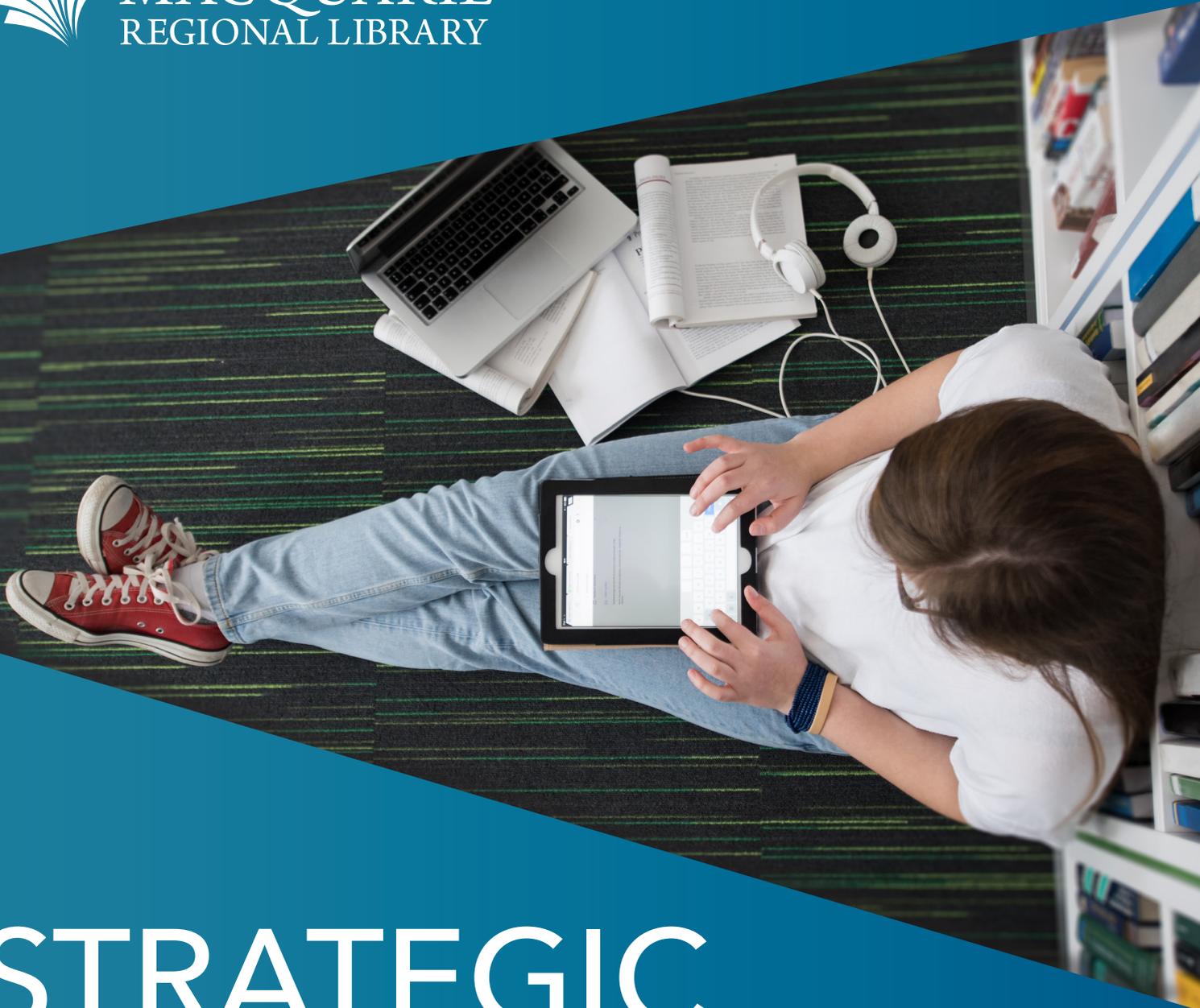
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MACQUARIE
REGIONAL LIBRARY



STRATEGIC PLAN 2021-2024

Dubbo Regional Council
Narromine Shire Council
Warrumbungle Shire Council

“Libraries are more than just stores of books and knowledge. They are the cornerstone of neighbourhoods and communities”

Tanner Colby

Strategic Plan Project Team

- Kathryn McAlister, Manager Macquarie Regional Library
- Ken Klippel, Library Services and Collections Coordinator
- Melissa Tong, Dubbo Libraries Coordinator
- Anne Barwick, Technical Services Coordinator
- Helen Thompson, Technical Services Cataloguer

Contents

Acknowledgement of Country.....1

Sustainable Development Goals.....1

Public Libraries Framework.....2

Vision and Mission Statement.....3

Our Commitment.....4

Regional Overview.....5

Regional Demographics.....6

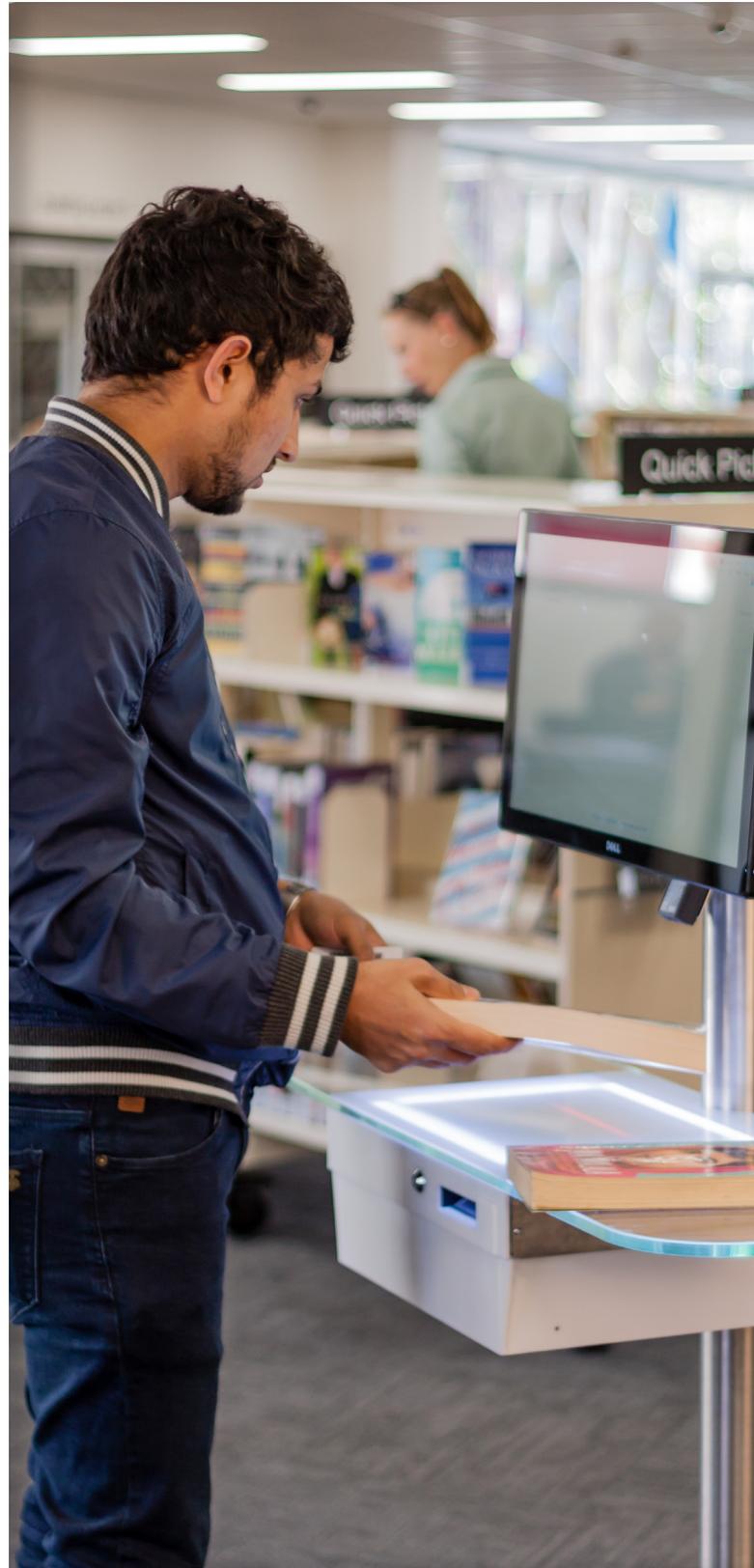
Strategic Outlook.....7

Trends, Influences, Opportunities.....8

Operational Overview.....9

Measuring Our Performance.....9

50 Years of Macquarie Regional Library.....10



Acknowledgement of Country

MRL acknowledges the Traditional Owners of Country in our region and their continuing connection to land, culture, and community. We pay our respects to Elders past, present and future.

Sustainable Development Goals

The Library supports the global United Nations Sustainable Development Goals, a collection of 17 independent but interconnected goals designed as a call to action to end poverty, protect the planet and ensure that all people enjoy peace and prosperity.



The Library Strategic Plan 2021-2024 acknowledges the following documents:

- Community Strategic Plans (MRL member Councils)
- United Nations Sustainable Development Goals
- State Library of NSW Strategic Plan 2019-2023
- IFLA Trends Report 2019
- State Library of NSW Compliance Report (2019)
- Library user-non user survey (2019)
- Library Staff Planning Workshop 2020
- Dubbo Regional Council Cultural Plan 2020-2025
- Dubbo Regional Council Disability Inclusion Action Plan
- Australian Library and Information Association (ALIA)
- A Framework for Australian Public Libraries (ALIA: APLA)
- NSW Cultural Infrastructure Plan 2025+



Public Libraries Framework

STRATEGIC COMMUNITY FOCUS	PUBLIC LIBRARIES			INDIVIDUAL and COMMUNITY OUTCOMES
	SERVICE MANAGEMENT	SERVICE OFFERING	SERVICE DELIVERY	
<p>Public libraries work actively with their communities to provide services that are responsive to community needs and build individual and community capacity</p> <p>Ensure access for all</p> <p>Reflect community needs and aspirations</p> <p>Engage the community in shaping library services</p> <p>Champion the community's cultural identity</p> <p>Create partnerships to build community and individual resilience and capacity</p>	<p>Governance</p> <ul style="list-style-type: none"> Strategic decision-making Strategic planning Accountability and reporting Advocacy <p>Management</p> <ul style="list-style-type: none"> Policy and planning Human resources management Financial and asset management Technology management Public relations and promotions Monitoring and evaluation 	<p>Content/Collections</p> <ul style="list-style-type: none"> General and specialist Local studies, heritage, culture Digital <p>Information and reference services</p> <p>Programs</p> <ul style="list-style-type: none"> Literacy Learning Creative, cultural Technology awareness, digital literacy <p>Technology access</p> <ul style="list-style-type: none"> Computers Internet and wifi <p>Places (physical and digital)</p> <ul style="list-style-type: none"> Read and relax Study and work Meet and connect Collaborate and create 	<p>Service points</p> <ul style="list-style-type: none"> Branches (incl. opening hours) Mobile libraries Website and online services Outreach services <p>Staffing</p> <ul style="list-style-type: none"> Staffing levels Skills, qualifications <p>Funding</p> <ul style="list-style-type: none"> Operating Capital Sustainability <p>Partnership and collaboration</p> <ul style="list-style-type: none"> Community Government Education and business Library sector Volunteers <p>Customer service</p>	<p>Effective library programs and services help individuals to change their knowledge, skills, attitudes and behaviours and communities to be more inclusive, productive and creative.</p> <p>Literacy and lifelong learning</p> <p>Informed and connected citizens</p> <p>Digital inclusion</p> <p>Personal development and wellbeing</p> <p>Stronger and more creative communities</p> <p>Economic and workforce development</p>

Source: Guidelines, Standards and Outcome Measures for Australian Public Libraries, July 2016

Vision and Mission Statement

Vision

To engage and empower people and communities

Mission

Provide contemporary library and information services that support learning, cultural and social needs



Our Commitment



ENGAGE

Connect and engage with our community in social, recreational, creative and learning experiences.

We will:

- Provide welcoming and inviting spaces
- Form partnerships with relevant stakeholders
- Ensure our customers have a positive experience
- Provide and promote services to all members of the community
- Explore opportunities to increase community participation
- Acknowledge and support the cultural diversity of our communities



EMPOWER

Empower people to enrich their lives and participate fully in the community.

We will:

- Support lifelong learning and discovery
- Provide information and resources that meet our communities needs and preferences
- Deliver programs that develop and support literacies
- Provide opportunities for people to enhance their participation in the community
- Support local economies and employment



INNOVATE

Embrace innovative practices and technologies to improve library services continually.

We will:

- Nurture a culture of continuous improvement
- Optimise existing and emerging technologies
- Provide new and inspiring user experiences
- Proactively respond to trends in public libraries
- Build staff capacity to develop, implement and evaluate new ideas and services

Regional Overview

Macquarie Regional Library (MRL) is a consortium of three local government areas, Dubbo Regional Council, Warrumbungle Shire Council and Narramine Shire Council, providing library and information services to residents and visitors. Under a Library Service Agreement, Dubbo Regional Council is the delegated Executive Council.

Member Councils make an annual contribution based on an agreed funding formula. Additionally, a State Government annual library subsidy is paid to each Council and transferred to MRL for library service operations. Each member Council is responsible for building and maintaining the libraries and service points in their Local Government Area.

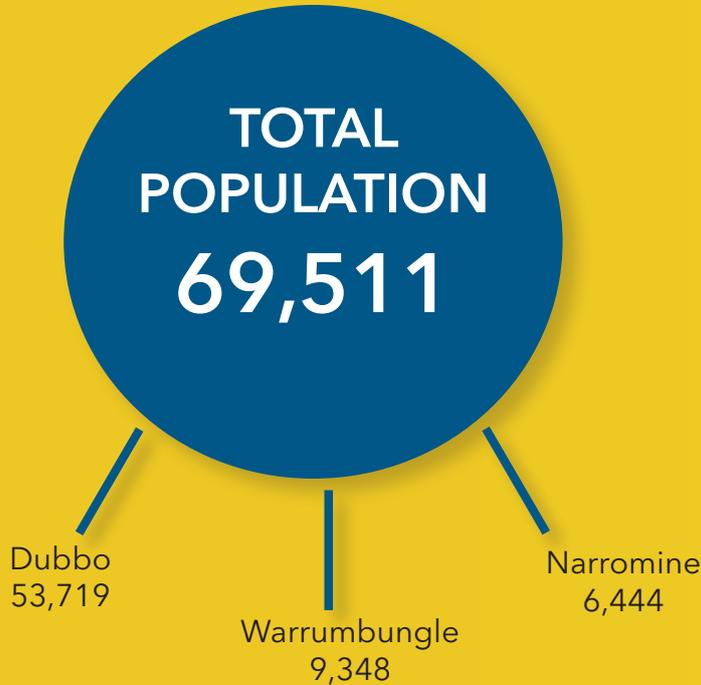
The Library serves a population of 69,511 (ABS, 2021) across 25,180 square kilometres. The Library is well positioned to cater for people's needs at all ages and life stages, providing a wide range of programs and services for a diverse clientele spread across a wide geographical area.



Figure 1: Macquarie Regional Library Service Area

Source: www.olg.nsw.gov.au/programs-and-initiatives/joint-organisations/

Regional Demographics



AGE GROUPS

0-4 years	6.84%
5-9 years	7.21%
10-19 years	12.28%
20-29 years	12.11%
30-39 years	11.59%
40-49 years	12.11%
50-59 years	13.44%
60-69 years	12.04%
70-79 years	7.82%
80-89 years	3.80%
90-99 years	0.73%
100 & over	0.04%

Residents who speak languages other than English at home



2,798 - 4.02% of total population

Residents with internet access at home



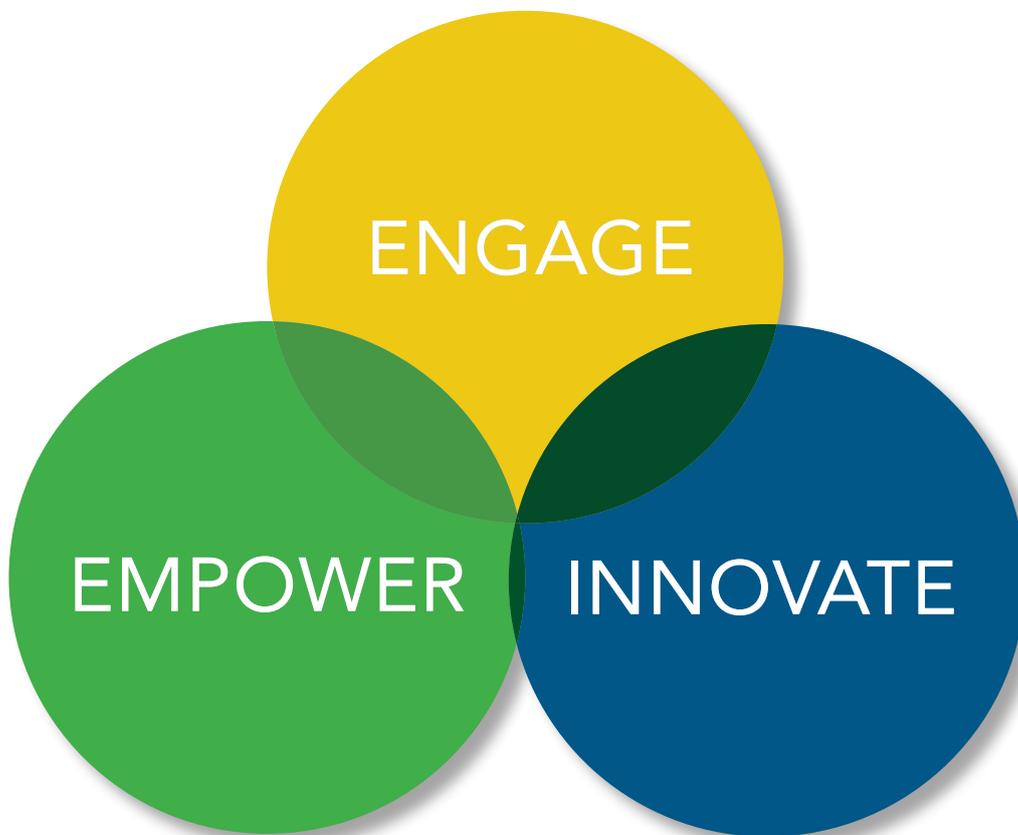
51,539 - 74.14% of total population

Strategic Outlook

The Library is highly valued and integral to the lives of individuals and communities. This plan aims to support and enrich communities well-being and aspirations. Three strategic priorities emerged following consultation with the community and staff across the region to identify future service delivery needs. The Library's priorities reflect the demand for innovative library spaces, services and programs. The member Councils' Community Strategic Plans, industry best-practice, and legislative requirements underpin these priorities.

The Plan drives capacity building at regional and local levels, supported by member Councils' leadership and commitment to service delivery excellence.

Influenced by technological, social, and demographic changes, our libraries will continue to evolve to meet community needs and expectations.



TRENDS

- Flexible library spaces
- Social cohesion and inclusion
- Community demand for personal experiences and services
- Increase in demand for digital resources
- Co-location and integration of libraries with community, Council, and commercial facilities
- Rapid change and development of new technologies
- Increasing need for digital literacy in the community
- Focus on sustainability in the delivery of library services
- Evolving roles of library staff

INFLUENCES

- Need for high visibility and accessibility
- Financial capacity of state and local government funding models
- Pressure for value-added services and income generation
- Demographic changes within the populations of member Councils
- Changes in community demand and expectation
- Introduction of new technologies

OPPORTUNITIES

- Strategic joint partnership and sponsorship opportunities to provide services, programs and facilities
- New library buildings and spaces
- A destination library
- Embrace retail and business strategies
- Increase role of libraries as community hubs
- Harnessing innovative technology
- Support educational needs in the community
- Customer enhanced technologies to effectively deliver services and information access
- Partnership opportunities within the Public Library Network
- Grow the Library Service region



"Public libraries are key to democratic development, learning, and literacy. They empower diverse populations and provide spaces and access to knowledge to support people's development."

Marie Ostergard (Public Libraries 2030)

Operational Overview

The way MRL is governed and managed has a significant impact on capacity to efficiently and effectively achieve community-focused goals.

This relationship requires capabilities, capacity and attributes, which include:

- Leadership, strategic planning and advocacy
- Policy development
- Management of human resources, finance, facilities, capital assets and technology
- Marketing and promotion
- Monitoring and evaluation

Measuring Our Performance

Customer Service Excellence

95% of customers view their library as satisfactory

High quality staff training & development program

Visits to the Library per capita**

Resources and Collections

Physical and online resources budget fully expended*

Increase in the use of online resources*

Percentage of the physical collection purchased within the last five years**

Use of the Library website*

Community Engagement & Participation

Library members as a percentage of the population**

Increase target & diversity group programs*

Social media engagement*

Customer satisfaction with programs and events

Operating Performance

Library expenditure per capita**

Library materials expenditure per capita**

* Baseline MRL 2018-2019 performance

** Standards and Guidelines for NSW Public Libraries 2020



50 Years of Macquarie Regional Library 1970 - 2020

Macquarie Regional Library has expanded in the past 50 years from serving a population of approximately 28,700 with two branch libraries in 1970, to catering for nearly 70,000 in 2020, with ten branches and service points, in three local government areas.

Established by the councils of the City of Dubbo and the Shires of Talbragar and Wellington, in an agreement signed on 24 October 1969, Macquarie Regional Library commenced operation on 1 January 1970, with branch libraries in Dubbo and Wellington.

On 1 January 1975, the Municipality Council of Narromine and the Shire of Timbregongie joined, with libraries in Narromine and Trangie. On 1 January 1987, the Shire of Coonabarabran also joined, with libraries in Coonabarabran, Baradine, and Binnaway. Following the amalgamation of Coonabarabran Shire Council and Coolah Shire Council to form Warrumbungle Shire Council, the library service area expanded on 1 July 2005 to include libraries at Coolah, Dunedoo, and Mendooran.

Macquarie Regional Library has embraced technological and demographic changes over the past 50 years to ensure its role and services remain significant for current and future generations. Over time, catalogue cards and date due stamps have been replaced with online computer catalogues and loan systems. Collections have expanded beyond traditional books, magazines, and newspapers to include CDs, DVDs and a wide range of digital resources, including eBooks, eAudiobooks, eFilms, eMagazines, eNewspapers, and online databases, accessible 24/7, from home.



Library Assistant Anne Soper (Barwick) and Mrs. Dorothy Miller, a Library Link volunteer, at Dubbo Branch Library in 1984

During 2020, the COVID-19 pandemic changed the way people interacted with library services. New services flourished with a range of customised offerings providing access to library services and resources from home. New services included: online Storytime and Maker Monday sessions, online author talks, Book Express, and PressReader and NewsBank subscriptions, with access to thousands of online magazines and newspapers.

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MACQUARIE
REGIONAL LIBRARY

DELIVERY PROGRAM 2021 - 2024

PRINCIPAL ACTIVITY: MACQUARIE REGIONAL LIBRARY 2021-2024**Objective**

Provide quality services to Macquarie Regional Library communities

Key Measures of Success

- 95% of customers view their library as satisfactory
- Percentage of registered users to the total population
- Visits to the library per capita
- Number of transactions (loans and reference enquiries)
- Operating expense per transaction (loans and reference enquiries)

Action	Target	Date	Responsible Officer
Strategy			
1. Governance			
1.1 Governance procedures for provision of professional and effective services are appropriate			
1.1.1 Review the regional service delivery model to ensure that the most appropriate level of service is delivered	MRL Service delivery model is considered appropriate, and agreed levels of service are provided	March 2023	MMRL
1.1.2 Review the MRL Service Agreement		March 2023	MMRL
1.1.3 Review the <i>Narromine Local History Room Memorandum of Understanding</i>		April 2022	LSCC/TSC
1.1.4 Produce an MRL Annual Report including the audited statement of accounts	Annual performance can be assessed	September Annually	MMRL
1.2 Financial resources for provision of professional and effective services are sufficient			
1.2.1 Submit draft budget to MRL member councils	The annual General Rate variation % sets Council contributions as a minimum	April Annually	MMRL
1.2.2 Undertake quarterly budget reviews		Quarterly	MMRL
1.2.3 Seek grant and subsidy opportunities to obtain full benefits for the Library Service	Maximise grant and subsidy opportunities	Ongoing	MMRL
1.2.4 Review MRL Revenue Policy [Fees and Charges]	Income from value added services increases by 2.5% p/a	March Annually	MMRL
1.3 Evaluation and planning for strategically managed services			
1.3.1 Review the MRL 2021-2024 Strategic Plan and Delivery Program	MRL has appropriate planning documents to support delivery and access to quality services for the Member Council communities	March 2024	MMRL
1.3.2 Develop MRL Annual Operational Plan		March Annually	MMRL
1.3.3 Complete annual SLNSW Public Libraries Statistical Return		September Annually	TSC
1.3.4 Complete the biennial report against the <i>SLNSW Living Learning Libraries: Standards & Guidelines</i> for the MRL Service		November 2022	TSC

1.3.5 Review MRL policies for consistency with policy, legislation, and best practice		March Annually	MMRL
Strategy			
2. PEOPLE MANAGEMENT			
2.1 Professional and effective services delivered by skilled and informed staff			
2.1.1 Develop annual staff training program	The staff have access to training and staff development programs	September Annually	DLC
2.1.2 Conduct an all staff development and training day		November Annually	LSCC/DLC
2.1.3 Review the MRL organisational structure	The staffing levels are appropriate to meet organisational needs and SLNSW guidelines	March 2023	MMRL
2.1.4 Review and report biennially on the Operational Capability [staff numbers and staff hours]		October 2023	MMRL
Strategy			
3. SERVICES & PROGRAMS			
3.1 Customers have access to a full range of high-quality programs and services			
3.1.1 Review the opening hours of all branches/ service points biennially	100% of residents have ready access to library services	October 2023	MMRL
3.1.2 Review member database annually	Membership numbers maintained according to SLNSW guidelines	July Annually	TSC
3.1.3 Collate visitation and attendance at programs and events at each branch and service point	Visitation numbers are maintained in accordance with SLNSW standards and guidelines	Monthly	BLC
3.1.4 Review provision of services, programs and collections, particularly for target and diversity groups	Community needs are met in accordance with Strategic Plan, policies and industry guidelines	September Annually	LSCC
3.1.5 Undertake a biennial community user and non-user survey		May 2022	LSCC
3.1.6 Review biennially Local and Family History Services		May 2022 May 2024	LSCC
3.1.7 Review MRL website and branding		December Annually	LSCC
3.1.8 Produce comprehensive quarterly statistical reports on library activities at branches and service points	Member Councils can assess the MRL's performance	Quarterly	TSC/ASO
3.1.9 Compile a quarterly overview report on programs, services and special events	Member Councils can assess the MRL's performance	Quarterly	TSC/ASO
Strategy			
4. COLLECTIONS			
4.1 Customers have access to current and relevant library collections			
4.1.1 Undertake analysis and report on annual statistics, collection profiles and usage	MRL's performance meets community needs	August Annually	LSCC

Attachment No. 1

4.1.2 Review Library Management System and database integrity biennially	Database records conform to recognised bibliographic and industry standards	June 2023	TSC
4.1.3 Review shelf-ready services biennially	Shelf-ready resources meet specifications and industry standards	March 2022 March 2024	TSC
4.1.4 Review the MRL Collection Management Policy biennially	MRL Collection Development Policy and processes are considered appropriate to provide relevant collections to meet customer needs	April 2023	LSCC
4.1.5 Complete collection stocktake	Database records conform to recognised industry standards	April 2024	LSCC

Strategy**5. MARKETING****5.1 Customers have access to current services, programs and resources**

5.1.1 Review and develop an annual Marketing Plan	Marketing & promotional plans are developed to promote library services & resources to councils and communities	December Annually	LSCC/BLC
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Strategy**6. INFORMATION TECHNOLOGY****6.1 Information technology enables staff and customers to access required information and library processes**

6.1.1 Undertake a comprehensive review of the Library Management System	Staff and customers have access to appropriate information technology resources and information services	April 2022	TSC
6.1.2 Report annually on current and future information technology needs		November Annually	ITC
6.1.3 Undertake a biennial review of the Information Technology Plan		November 2021 November 2023	ITC
6.1.4 Review business continuity, technology plans and strategies		April Annually	TSC/DLC

Strategy**7. LIBRARY SPACES****7.1 Service points are welcoming, safe, accessible, vibrant, and responsive to community needs and NSW building standards & guidelines**

7.1.1 Undertake annual inspection of buildings to ensure compliance with Work Health Safety (WHS) requirements	100% of buildings and conditions are appropriate to policy and SLNSW	October Annually	MMRL/ASO
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Attachment No. 1

7.1.2 Review equipment requirements for branches and service points	standards and guidelines	October Annually	TSC
7.1.3 Undertake a comprehensive review of MRL buildings against SLNSW building standards and guidelines		October 2023	MMRL
7.2 Branches & Service Points have current Emergency & Disaster Response Plans			
7.2.1 Undertake a biennial review of the MRL Emergency & Disaster Response Plans	100% of buildings and conditions are appropriate to policy and SLNSW standards and guidelines	April 2022 2024	MMRL/DLC
Strategy			
8. SUSTAINABILITY			
8.1 Services meet sustainability needs of the community			
8.1.1 The Library supports sustainability	The library undertakes appropriate sustainability initiatives	Ongoing	MMRL/LC

Legend: Responsible Officer

Manager - Macquarie Regional Library	MMRL
Library Services & Collections Coordinator	LSCC
Dubbo Libraries Coordinator	DLC
Technical Services Coordinator	TSC
MRL Library Coordinators (all)	LC
Branch Library Coordinators (all)	BLC
Information Technology Coordinator	ITC
Administration Services Officer	ASO

2021/2022 OPERATIONAL PLAN DRAFT

PRINCIPAL ACTIVITY: Macquarie Regional Library

BUSINESS: Library Services

Responsible Officer: Manager - Macquarie Regional Library
Kathryn McAlister

Business Objectives: *Provide quality services to Macquarie Regional Library communities*

Activity	Actions	Performance Targets/ Service Levels
1. Management Services	1.1.3 Review the <i>Narromine Local History Room Memorandum of Understanding</i>	MRL Service delivery model is considered appropriate, and agreed levels of service are provided
	1.1.4 Produce an MRL Annual Report including the audited statement of accounts	Annual performance can be assessed
	1.2.1 Submit draft budget to MRL member councils	The annual General Rate variation % sets Council contributions as a minimum
	1.2.2 Undertake quarterly budget reviews	
	1.2.3 Seek grant and subsidy opportunities to obtain full benefits for the Library Service	Maximise grant and subsidy opportunities
	1.2.4 Review MRL Revenue Policy [Fees and Charges]	Income from value-added services increases by 2.5% p/a
	1.3.2 Develop MRL Annual Operational Plan	MRL has appropriate planning documents to support delivery and access to quality services for the Member Council communities
	1.3.3 Complete annual SLNSW Public Libraries Statistical Return	
	1.3.5 Review MRL policies for consistency with policy, legislation, and best practice	

Attachment No. 1

2. People Management	2.1.1 Develop annual staff training program	The staff have access to training and staff development programs
	2.1.2 Conduct an all staff development and training day	
3. Services & Programs	3.1.2 Review member database annually	Membership numbers maintained according to SLNSW guidelines
	3.1.3 Collate visitation and attendance at programs and events at each branch and service point	Visitation numbers are maintained in accordance with SLNSW standards and guidelines
	3.1.4 Review provision of services, programs and collections, particularly for target and diversity groups	Community needs are met in accordance with Strategic Plan, policies and industry guidelines
	3.1.5 Undertake a biennial community user and non-user survey	
	3.1.6 Review biennially Local and Family History Services	
	3.1.7 Review MRL website and branding	Member Councils can assess MRL's performance
	3.1.8 Produce comprehensive quarterly statistical reports on library activities at branches and service points	
	3.1.9 Compile a quarterly overview report on programs, services and special events	Member Councils can assess MRL's performance
4. Collections	4.1.1 Undertake analysis and report on annual statistics, collection profiles and usage	MRL's performance meets community needs
	4.1.3 Review shelf-ready services biennially	Shelf-ready resources meet specifications and industry standards
5. Marketing	5.1.1 Review and develop an annual Marketing Plan	Marketing & promotional plans are developed to promote library services & resources to councils and communities
6. Information Technology	6.1.1 Undertake a comprehensive review of the Library Management System	Staff and customers have access to appropriate information technology resources and information services
	6.1.2 Report annually on current and future information technology needs	
	6.1.3 Undertake a biennial review of the Information Technology Plan	

Attachment No. 1

<p>6. Information Technology</p>	<p>6.1.4 Review business continuity, technology plans and strategies</p>	<p>Staff and customers have access to appropriate information technology resources and information services</p>
<p>7. Library Spaces</p>	<p>7.1.1 Undertake annual inspections of buildings to ensure compliance with Work Health Safety (WHS) requirements</p>	<p>100% of buildings and conditions are appropriate to policy and SLNSW standards and guidelines</p>
	<p>7.1.2 Review equipment requirements for branches and service points</p>	
	<p>7.2.1 Undertake biennial review of MRL Emergency & Disaster Response Plans</p>	
<p>8. Sustainability</p>	<p>8.1.1 The Library supports sustainability</p>	<p>The Library undertakes appropriate sustainability initiatives</p>

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Operating				
Income				
Contributions - Annual				
Dubbo Regional Council	-878,627	-904,986	-932,136	-960,100
Narromine Shire Council	-118,699	-122,260	-125,928	-129,706
Warrumbungle Shire Council	-196,255	-202,143	-208,207	-214,453
Contributions - Annual Total	-1,193,581	-1,229,389	-1,266,271	-1,304,259
Contributions - Books				
Dubbo Regional Council	-191,794	-195,748	-199,820	-220,793
Narromine Shire Council	-19,879	-22,861	-26,290	-30,234
Warrumbungle Shire Council	-32,868	-37,798	-43,468	-49,988
Contributions - Books Total	-244,541	-256,407	-269,578	-301,015
Contributions - Salary				
Dubbo Regional Council	-946,488	-986,714	-1,027,659	-1,070,301
Narromine Shire Council	-261,274	-272,378	-283,681	-295,452
Warrumbungle Shire Council	-344,573	-359,217	-374,124	-389,647
Contributions - Salary Total	-1,552,335	-1,618,309	-1,685,464	-1,755,400
Library Council Subsidy				
Dubbo Regional Council	-157,202	-161,132	-165,160	-169,289
Narromine Shire Council	-35,111	-35,989	-36,889	-37,811
Warrumbungle Shire Council	-42,741	-43,810	-44,905	-46,028
Library Council Subsidy Total	-235,054	-240,931	-246,954	-253,128
Local Priority Project - Book Vote				
Dubbo Regional Council	-24,580	-24,580	-24,580	-24,580
Narromine Shire Council	-26,454	-26,454	-26,454	-26,454
Warrumbungle Shire Council	-27,061	-27,061	-27,061	-27,061
Local Priority Project - Book Vote Total	-78,095	-78,095	-78,095	-78,095
Local Priority Special Projects				
Dubbo Regional Council	-17,556	-17,556	-17,556	-17,556
Narromine Shire Council	-18,896	-18,896	-18,896	-18,896
Warrumbungle Shire Council	-19,329	-19,329	-19,329	-19,329
Local Priority Special Projects Total	-55,781	-55,781	-55,781	-55,781
Other Income				
Interest on Investments	-8,891	-8,891	-8,891	-8,891
Sundry Income	-500	-509	-519	-530
Other Income Total	-9,391	-9,400	-9,410	-9,421
Value Added Income				
Document Delivery	-800	-1,000	-1,025	-1,051
Fees & Charges	-40,095	-50,120	-52,561	-55,359
Value Added Income Total	-40,895	-51,120	-53,586	-56,410
Income Total	-3,409,673	-3,539,432	-3,665,139	-3,813,509

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Expenditure				
Depreciation				
Furniture & Fittings	7,823	7,823	7,823	7,823
Information Technology Equipment	72,587	72,587	72,587	72,587
Collections	295,509	295,509	295,509	295,509
Depreciation Total	375,919	375,919	375,919	375,919
Information Technology				
Executive Council IT Support	9,201	9,385	9,573	9,812
Hardware Maintenance	1,088	1,115	1,143	1,172
Other Minor Equipment	4,613	4,728	4,846	4,967
Software Licences	29,018	29,743	30,487	31,249
Spydus Library Management System	59,079	60,556	62,070	63,622
Wan Charges	33,719	34,562	35,426	36,312
Information Technology Total	136,718	140,089	143,545	147,134
Library Services & Collections				
Children & Youth Services	8,984	9,189	9,398	9,612
Document Delivery	418	428	439	450
On-Line Licences & Subscriptions	10,000	10,200	10,404	10,612
e-Collection Development	81,000	82,620	84,272	85,957
Marketing & Promotions	21,277	21,702	22,137	22,664
Databases	60,000	61,400	62,834	64,300
Serials	26,135	26,789	27,459	28,146
Summer Reading Club	4,100	4,203	4,308	4,416
Web Page Maintenance	4,000	4,100	4,203	4,308
Library Services & Collections Total	215,914	220,631	225,454	230,465
Management Services				
Audit Fees	3,000	3,075	3,152	3,231
Bank Charges	308	316	324	332
Executive Council Administrative Expenses	91,751	94,045	96,396	98,806
Freight	22,447	22,896	23,354	23,938
Fringe Benefits Tax	2,500	2,563	2,627	2,693
Insurances	11,959	13,514	15,406	17,717
Memberships	5,000	5,125	5,253	5,384
Minor Equipment and Furniture	9,550	9,764	9,984	10,209
Postage	4,151	4,255	4,361	4,470
Printing & Stationery	20,000	20,500	21,013	21,538
Rental Work Area	6,022	6,173	6,327	6,485
Radio Frequency Identification (RFID)	5,000	5,000	5,000	5,000
Staff Training	15,000	15,000	15,000	15,000
General Expenses	21,599	22,137	22,689	21,875
Telephone	16,236	16,643	17,060	17,486
Vehicle Expenses	11,570	11,913	12,270	12,641
Management Services Total	246,093	252,919	260,216	266,805

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Salaries & Overheads				
Dubbo Regional Council	946,488	986,714	1,027,659	1,070,301
Narromine Shire Council	261,274	272,378	283,681	295,452
Warrumbungle Shire Council	344,573	359,217	374,124	389,647
Regional Office	931,310	973,477	1,018,123	1,065,447
Salaries & Overheads Total	2,483,645	2,591,786	2,703,587	2,820,847
Technical Services				
Book Maintenance	15,655	16,046	16,447	16,858
Libraries Australia	3,383	3,468	3,555	3,644
Technical Services Total	19,038	19,514	20,002	20,502
Expenditure Total	3,477,327	3,600,858	3,728,723	3,861,672
Operating Total	67,654	61,426	63,584	48,163
Capital				
Income				
Depreciation (Capital Recovery)				
Information Technology Equipment	-72,587	-72,587	-72,587	-72,587
Collections	-295,509	-295,509	-295,509	-295,509
Motor Vehicle	-7,823	-7,823	-7,823	-7,823
Depreciation (Capital Recovery) Total	-375,919	-375,919	-375,919	-375,919
Proceeds from Sale of Assets				
Motor Vehicles	-15,677	0	0	0
Proceeds from Sale of Assets Total	-15,677	0	0	0
Income Total	-391,596	-375,919	-375,919	-375,919
Expenditure				
Acquisition of Assets - Collections				
Collection Development - Dubbo Regional Council	216,374	220,328	224,400	230,010
Collection Development - Narromine Shire Council	44,259	44,793	45,343	46,477
Collection Development - Warrumbungle Shire Council	65,000	66,625	68,291	69,998
e-Lending Collections	0	0	0	0
Acquisition of Assets - Collections Total	325,633	331,746	338,034	346,485
Acquisition of Assets - Other				
Computer Equipment	46,055	46,355	46,663	46,978
Furniture and Fittings	47,000	47,925	48,874	49,846
Makerspace Program & Kits	5,000	5,000	5,000	5,000
Motor Vehicle	35,431	0	0	0
Other Equipment	10,000	10,000	10,000	10,000
Acquisition of Assets - Other Total	143,486	109,280	110,537	111,824
Expenditure Total	469,119	441,026	448,571	458,309
Capital Total	77,523	65,107	72,652	82,390

Macquarie Regional Library
Estimated - Detailed Financial Statements

	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Available Funds Movement Prior to Restricted Asset Funding	145,177	126,533	136,236	130,553
Restricted Assets				
Restricted Assets - Internally Restricted Assets				
Makerspace Program & Kits	-2,000	-2,000	-2,000	-2,000
Motor Vehicle Replacement	-14,754	5,000	5,000	5,000
Operating Surplus	-112,923	-114,033	-123,736	-118,678
Computer & Equipment Upgrade	-3,500	-3,500	-3,500	-2,875
Local Studies Contribution	0	0	0	0
Book Purchases	-12,000	-12,000	-12,000	-12,000
Summer Reading Club	0	0	0	0
Restricted Assets - Internally Restricted Assets Total	-145,177	-126,533	-136,236	-130,553
Funds Available to (-), or Required From Library Operations	0	0	0	0

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MACQUARIE REGIONAL LIBRARY
STATEMENT OF RESTRICTED ASSETS
Budget Years 2022 to 2025

Purpose of Restricted Asset	Balance as at 01/07/2021	Transfers To/From 2021/2022	Transfers To/From 2022/2023	Transfers To/From 2023/2024	Transfers To/From 2024/2025	Balance as at 30/06/2025
INTERNALLY RESTRICTED ASSETS						
LIBRARY OPERATIONS TOTAL	668,622	(112,923)	(114,033)	(123,736)	(118,678)	199,252
BOOK PURCHASES TOTAL	148,291	(12,000)	(12,000)	(12,000)	(12,000)	100,291
COMPUTER & EQUIPMENT UPGRADE	13,375	(3,500)	(3,500)	(3,500)	(2,875)	0
EMPLOYEE LEAVE ENTITLEMENTS	688,118					688,118
LMS UPGRADE	32,623					32,623
MAKERSPACE PROGRAM & KITS	9,044	(2,000)	(2,000)	(2,000)	(2,000)	1,044
MOTOR VEHICLE REPLACEMENT	22,946	(14,754)	5,000	5,000	5,000	23,192
TOTAL INTERNALLY RESTRICTED ASSETS	1,583,019	(145,177)	(126,533)	(136,236)	(130,553)	1,044,520
EXTERNALLY RESTRICTED ASSETS						
COM RESPITE & CARELINK CENTRE ORANA	656					656
PLNC ZONE FUNDING	390					390
TOTAL EXTERNALLY RESTRICTED ASSETS	1,046	0	0	0	0	1,046
TOTAL RESTRICTED ASSETS	1,584,065	-145,177	-126,533	-136,236	-130,553	1,045,566

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MRL - Dubbo Branch

Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Operating					
Income					
<u>Dubbo Branch - Contributions</u>					
09.05010 - Dubbo Branch - Contributions					
0535 - Annual Contribution	-853,036	-878,627	-904,986	-932,136	-960,100
0536 - Book Contribution	-127,955	-131,794	-135,748	-139,820	-160,793
0537 - Salary Contribution	-910,085	-946,488	-986,714	-1,027,659	-1,070,301
0550 - Books - Additional Contributions	-60,000	-60,000	-60,000	-60,000	-60,000
0560 - Research Local History Contribution	-4,000	0	0	0	0
09.05010 - Dubbo Branch - Contributions Total	-1,955,076	-2,016,909	-2,087,448	-2,159,615	-2,251,194
Dubbo Branch - Contributions Total	-1,955,076	-2,016,909	-2,087,448	-2,159,615	-2,251,194
<u>Dubbo Branch - Fees & Charges</u>					
09.05026 - Dubbo Branch Charges & Fees					
0500 - MRL Fees & Charges	-18,735	-28,958	-36,198	-37,103	-38,031
09.05026 - Dubbo Branch Charges & Fees Total	-18,735	-28,958	-36,198	-37,103	-38,031
Dubbo Branch - Fees & Charges Total	-18,735	-28,958	-36,198	-37,103	-38,031
<u>Dubbo Branch - Grants & Subsidies</u>					
09.05000 - Dubbo Branch - Grants					
0529 - Local Priority Special Projects	-17,556	-17,556	-17,556	-17,556	-17,556
0530 - Library Council - Subsidy	-153,368	-157,202	-161,132	-165,160	-169,289
0531 - Library Council-Local Priority Book Vote	-24,580	-24,580	-24,580	-24,580	-24,580
0802 - NSWPLA - COVID-19 e-Resoures Fund	-844	0	0	0	0
09.05000 - Dubbo Branch - Grants Total	-196,348	-199,338	-203,268	-207,296	-211,425
Dubbo Branch - Grants & Subsidies Total	-196,348	-199,338	-203,268	-207,296	-211,425
<u>Dubbo Branch - Interest On Investments</u>					
09.05018 - Dubbo Branch - Interest On Investments					
0538 - Interest On Investments - Dubbo	-10,000	-6,141	-6,141	-6,141	-6,141
09.05018 - Dubbo Branch - Interest On Investments Total	-10,000	-6,141	-6,141	-6,141	-6,141
Dubbo Branch - Interest On Investments Total	-10,000	-6,141	-6,141	-6,141	-6,141
<u>Dubbo Branch - Other Income</u>					
09.05036 - Dubbo Branch Other Income					
0553 - Events / Workshops	-184	-450	-461	-473	-485
0554 - Sundry Income	-255	-250	-256	-262	-269
09.05036 - Dubbo Branch Other Income Total	-439	-700	-717	-735	-754
Dubbo Branch - Other Income Total	-439	-700	-717	-735	-754
Income Total	-2,180,598	-2,252,046	-2,333,772	-2,410,890	-2,507,545
Expenditure					
<u>Dubbo Branch - Branch Expenses</u>					

Attachment No. 1
MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
09.00017 - Dubbo Branch Expenses					
0569 - Telephone	3,155	3,200	3,280	3,362	3,446
0570 - General Expenses	12,798	7,600	7,790	7,985	8,185
0575 - Childrens & Youth Services	3,162	3,241	3,322	3,405	3,490
0576 - Postage	4,000	4,100	4,203	4,308	4,416
0579 - Serials	16,000	16,400	16,810	17,230	17,661
0580 - Minor Equipment and Furniture	1,000	1,000	1,000	1,000	1,000
0582 - LPGP - Marketing/Promotion Programs	10,000	3,277	3,277	3,277	3,359
0583 - LPGP - Wellington Living Loungeroom	17,556	0	0	0	0
0593 - Local Studies Relocation	8,000	0	0	0	0
0618 - Local Studies Materials	0	0	0	0	0
9000 - LPGP - Online Subscription/Data Bases	6,078	12,000	12,300	12,608	12,923
09.00017 - Dubbo Branch Expenses Total	81,749	50,818	51,982	53,175	54,480
Dubbo Branch - Branch Expenses Total	81,749	50,818	51,982	53,175	54,480
<u>Dubbo Branch - Interest Charges & Depreciation</u>					
09.00090 - Depreciation - Dubbo Branch					
0287 - Dubbo - Library Books	157,788	157,788	157,788	157,788	157,788
09.00090 - Depreciation - Dubbo Branch Total	157,788	157,788	157,788	157,788	157,788
09.00091 - Depreciation - Wellington Branch					
0288 - Wellington - Library Books	31,765	31,765	31,765	31,765	31,765
09.00091 - Depreciation - Wellington Branch Total	31,765	31,765	31,765	31,765	31,765
Dubbo Branch - Interest Charges & Depreciation Total	189,553	189,553	189,553	189,553	189,553
<u>Dubbo Branch - Salaries & Overheads</u>					
09.00117 - Dubbo Salaries & Overheads					
0560 - Salaries	638,376	649,169	668,336	685,989	702,793
0561 - Annual Leave	52,729	56,314	58,566	60,909	63,345
0562 - Long Service Leave	17,987	19,143	19,909	20,705	21,533
0564 - Workers Compensation	54,721	65,212	71,733	78,906	86,797
0581 - Salaries - Weekend Casuals	24,464	24,831	25,824	26,857	27,931
0586 - Superannuation - Accumulation Scheme	71,581	80,838	89,326	99,152	110,555
0660 - Salaries - Casual Week Days	50,227	50,981	53,020	55,141	57,347
09.00117 - Dubbo Salaries & Overheads Total	910,085	946,488	986,714	1,027,659	1,070,301
Dubbo Branch - Salaries & Overheads Total	910,085	946,488	986,714	1,027,659	1,070,301
<u>Dubbo Branch - Services Provided - Regional</u>					
09.00217 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	998,632	1,041,697	1,081,790	1,119,028	1,158,194
09.00217 - Services Provided by Regional Office Total	998,632	1,041,697	1,081,790	1,119,028	1,158,194
Dubbo Branch - Services Provided - Regional Total	998,632	1,041,697	1,081,790	1,119,028	1,158,194
Expenditure Total	2,180,019	2,228,556	2,310,039	2,389,415	2,472,528

Attachment No. 1
MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Operating Total	-579	-23,490	-23,733	-21,475	-35,017
Capital					
Income					
<u>Dubbo Branch - Depreciation (Capital Recovery)</u>					
09.08100 - Depreciation - Dubbo Branch					
0700 - Depreciation	-157,788	-157,788	-157,788	-157,788	-157,788
09.08100 - Depreciation - Dubbo Branch Total	-157,788	-157,788	-157,788	-157,788	-157,788
09.08101 - Depreciation - Wellington Branch					
0700 - Depreciation	-31,765	-31,765	-31,765	-31,765	-31,765
09.08101 - Depreciation - Wellington Branch Total	-31,765	-31,765	-31,765	-31,765	-31,765
Dubbo Branch - Depreciation (Capital Recovery) Total	-189,553	-189,553	-189,553	-189,553	-189,553
Income Total	-189,553	-189,553	-189,553	-189,553	-189,553
Expenditure					
<u>Dubbo Branch - Acquisition of Assets</u>					
09.08007 - Dubbo Branch Assets Purchased					
0254 - Furniture & Fittings	20,797	10,000	10,000	10,000	10,000
0590 - Collection Development	212,535	216,374	220,328	224,400	230,010
6000 - LPGP - Public Access Computers	9,363	12,000	12,000	12,000	12,000
09.08007 - Dubbo Branch Assets Purchased Total	242,695	238,374	242,328	246,400	252,010
Dubbo Branch - Acquisition of Assets Total	242,695	238,374	242,328	246,400	252,010
Expenditure Total	242,695	238,374	242,328	246,400	252,010
Capital Total	53,142	48,821	52,775	56,847	62,457
Available Funds Movement Prior to Restricted Asset Funding	52,563	25,331	29,042	35,372	27,440
Restricted Assets					
<u>Dubbo Branch - Restricted Assets</u>					
09.05980 - Internally Restricted Assets - Dubbo Branch					
5001 - Operating Surplus	-20,437	-13,331	-17,042	-23,372	-15,440
5002 - Book Purchases	0	-12,000	-12,000	-12,000	-12,000
5011 - Local Studies Contribution	-16,685	0	0	0	0
09.05980 - Internally Restricted Assets - Dubbo Branch Total	-37,122	-25,331	-29,042	-35,372	-27,440
09.05981 - Externally Restricted Assets - Dubbo Branch					
5000 - Grant - Local Priority Special Projects	-15,441	0	0	0	0
09.05981 - Externally Restricted Assets - Dubbo Branch Total	-15,441	0	0	0	0

Attachment No. 1
MRL - Dubbo Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Dubbo Branch - Restricted Assets Total	-52,563	-25,331	-29,042	-35,372	-27,440
Funds Available to (-), or Required From Library Operations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

DRAFT

Attachment No. 1
MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Operating					
Income					
<u>Narromine Branch - Charges & Fees</u>					
09.05030 - Narromine Branch Charges & Fees					
0500 - MRL Fees & Charges	-2,612	-4,219	-5,274	-6,593	-8,242
09.05030 - Narromine Branch Charges & Fees Total	-2,612	-4,219	-5,274	-6,593	-8,242
Narromine Branch - Charges & Fees Total	-2,612	-4,219	-5,274	-6,593	-8,242
<u>Narromine Branch - Contributions</u>					
09.05014 - Narromine Branch - Contributions					
0535 - Annual Contribution	-115,242	-118,699	-122,260	-125,928	-129,706
0536 - Book Contribution	-17,286	-19,879	-22,861	-26,290	-30,234
0537 - Salary Contribution	-251,225	-261,274	-272,378	-283,681	-295,452
09.05014 - Narromine Branch - Contributions Total	-383,753	-399,852	-417,499	-435,899	-455,392
Narromine Branch - Contributions Total	-383,753	-399,852	-417,499	-435,899	-455,392
<u>Narromine Branch - Grants & Subsidies</u>					
09.05004 - Narromine Branch - Grants					
0529 - Local Priority Special Projects	-18,896	-18,896	-18,896	-18,896	-18,896
0530 - Library Council - Subsidy	-34,255	-35,111	-35,989	-36,889	-37,811
0531 - Library Council-Local Priority Book Vote	-26,454	-26,454	-26,454	-26,454	-26,454
09.05004 - Narromine Branch - Grants Total	-79,605	-80,461	-81,339	-82,239	-83,161
Narromine Branch - Grants & Subsidies Total	-79,605	-80,461	-81,339	-82,239	-83,161
<u>Narromine Branch - Interest On Investments</u>					
09.05022 - Narromine Branch - Interest On Investments					
0538 - Interest On Investments - Narromine	-1,500	-1,200	-1,200	-1,200	-1,200
09.05022 - Narromine Branch - Interest On Investments Total	-1,500	-1,200	-1,200	-1,200	-1,200
Narromine Branch - Interest On Investments Total	-1,500	-1,200	-1,200	-1,200	-1,200
<u>Narromine Branch - Other Income</u>					
09.05040 - Narromine Branch Other Income					
0553 - Events / Workshops	-61	-100	-100	-100	-100
09.05040 - Narromine Branch Other Income Total	-61	-100	-100	-100	-100
Narromine Branch - Other Income Total	-61	-100	-100	-100	-100
Income Total	-467,531	-485,832	-505,412	-526,031	-548,095

ExpenditureNarromine Branch - Branch Expenses

09.00021 - Narromine Branch Expenses

0569 - Telephone 2,712 2,780 2,850 2,921 2,994

0570 - General Expenses 800 800 820 841 862

0575 - Children & Youth Services 1,000 1,025 1,051 1,077 1,104

Attachment No. 1
MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
0576 - Postage	0	0	0	0	0
0579 - Serials	4,625	4,741	4,860	4,982	5,107
0580 - Minor Equipment and Furniture	2,572	3,000	3,075	3,152	3,231
0584 - LPGP - Marketing/Promotions Programs	8,015	5,000	5,125	5,253	5,384
9000 - LPGP - Online Subscriptions/Databases	13,853	12,000	12,300	12,608	12,923
09.00021 - Narromine Branch Expenses Total	33,577	29,346	30,081	30,834	31,605
Narromine Branch - Branch Expenses Total	33,577	29,346	30,081	30,834	31,605
<u>Narromine Branch - Interest Charges & Depreciation</u>					
09.00092 - Depreciation - Narromine Branch					
0289 - Narromine - Library Books	28,956	28,956	28,956	28,956	28,956
09.00092 - Depreciation - Narromine Branch Total	28,956	28,956	28,956	28,956	28,956
Narromine Branch - Interest Charges & Depreciation Total	28,956	28,956	28,956	28,956	28,956
<u>Narromine Branch - Salaries & Overheads</u>					
09.00121 - Narromine Salaries & Overheads					
0560 - Salaries	166,754	160,812	165,345	169,432	173,257
0561 - Annual Leave	13,640	15,140	15,746	16,376	17,031
0562 - Long Service Leave	4,319	5,067	5,270	5,481	5,700
0564 - Workers Compensation	9,041	18,984	20,882	22,970	25,267
0581 - Salaries - Weekend Casuals	2,582	2,620	2,725	2,834	2,947
0586 - Superannuation - Accumulation Scheme	18,517	21,734	24,016	26,658	29,723
0660 - Salaries - Casual Week Days	36,372	36,917	38,394	39,930	41,527
09.00121 - Narromine Salaries & Overheads Total	251,225	261,274	272,378	283,681	295,452
Narromine Branch - Salaries & Overheads Total	251,225	261,274	272,378	283,681	295,452
<u>Narromine Branch - Services Provided - Regional Of</u>					
09.00221 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	123,191	128,502	133,448	138,042	142,873
09.00221 - Services Provided by Regional Office Total	123,191	128,502	133,448	138,042	142,873
Narromine Branch - Services Provided - Regional Of Total	123,191	128,502	133,448	138,042	142,873
Expenditure Total	436,949	448,078	464,863	481,513	498,886
Operating Total	-30,582	-37,754	-40,549	-44,518	-49,209
<u>Capital</u>					
<u>Income</u>					
<u>Narromine Branch - Depreciation (Capital Recovery)</u>					
09.08102 - Depreciation - Narromine Branch					
0700 - Depreciation	-28,956	-28,956	-28,956	-28,956	-28,956
09.08102 - Depreciation - Narromine Branch Total	-28,956	-28,956	-28,956	-28,956	-28,956

Attachment No. 1
MRL - Narromine Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Narromine Branch - Depreciation (Capital Recovery) Total	-28,956	-28,956	-28,956	-28,956	-28,956
Income Total	-28,956	-28,956	-28,956	-28,956	-28,956
Expenditure					
<u>Narromine Branch - Acquisition of Assets</u>					
09.08011 - Narromine Branch Assets Purchased					
0254 - Furniture & Fittings	10,000	12,000	12,300	12,608	12,923
0590 - Collection Development	43,740	44,259	44,793	45,343	46,477
6000 - LPGP - Public Access Computers	22,133	12,055	12,055	12,055	12,055
09.08011 - Narromine Branch Assets Purchased Total	75,873	68,314	69,148	70,006	71,455
Narromine Branch - Acquisition of Assets Total	75,873	68,314	69,148	70,006	71,455
Expenditure Total	75,873	68,314	69,148	70,006	71,455
Capital Total	46,917	39,358	40,192	41,050	42,499
Available Funds Movement Prior to Restricted Asset Funding	16,335	1,604	-357	-3,468	-6,710
Restricted Assets					
<u>Narromine Branch - Restricted Assets</u>					
09.05984 - Internally Restricted Assets - Narromine Branch					
5001 - Operating Surplus	5,157	-1,604	357	3,468	6,710
09.05984 - Internally Restricted Assets - Narromine Branch Total	5,157	-1,604	357	3,468	6,710
09.05985 - Externally Restricted Assets - Narromine Branch					
5000 - Grant - Local Priority Special Projects	-21,492	0	0	0	0
09.05985 - Externally Restricted Assets - Narromine Branch Total	-21,492	0	0	0	0
Narromine Branch - Restricted Assets Total	-16,335	-1,604	357	3,468	6,710
Funds Available to (-), or Required From Library Operations	0	0	0	0	0

Attachment No. 1
MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Operating					
Income					
<u>Warrumbungle Branch - Charges & Fees</u>					
09.05032 - Warrumbungle Branch Charges & Fees					
0500 - MRL Fees & Charges	-3,262	-6,918	-8,648	-8,865	-9,086
09.05032 - Warrumbungle Branch Charges & Fees Total	-3,262	-6,918	-8,648	-8,865	-9,086
Warrumbungle Branch - Charges & Fees Total	-3,262	-6,918	-8,648	-8,865	-9,086
<u>Warrumbungle Branch - Contributions</u>					
09.05016 - Warrumbungle Branch - Contributions					
0535 - Annual Contribution	-190,539	-196,255	-202,143	-208,207	-214,453
0536 - Book Contribution	-28,581	-32,868	-37,798	-43,468	-49,988
0537 - Salary Contribution	-331,320	-344,573	-359,217	-374,124	-389,647
09.05016 - Warrumbungle Branch - Contributions Total	-550,440	-573,696	-599,158	-625,799	-654,088
Warrumbungle Branch - Contributions Total	-550,440	-573,696	-599,158	-625,799	-654,088
<u>Warrumbungle Branch - Grants & Subsidies</u>					
09.05006 - Warrumbungle Branch - Grants					
0529 - Local Priority Special Projects	-19,329	-19,329	-19,329	-19,329	-19,329
0530 - Library Council - Subsidy	-41,699	-42,741	-43,810	-44,905	-46,028
0531 - Library Council-Local Priority Book Vote	-27,061	-27,061	-27,061	-27,061	-27,061
09.05006 - Warrumbungle Branch - Grants Total	-88,089	-89,131	-90,200	-91,295	-92,418
Warrumbungle Branch - Grants & Subsidies Total	-88,089	-89,131	-90,200	-91,295	-92,418
<u>Warrumbungle Branch - Interest On Investments</u>					
09.05024 - Warrumbungle Branch - Interest On Investments					
0538 - Interest On Investments - Warrumbungle	-2,250	-1,550	-1,550	-1,550	-1,550
09.05024 - Warrumbungle Branch - Interest On Investments Total	-2,250	-1,550	-1,550	-1,550	-1,550
Warrumbungle Branch - Interest On Investments Total	-2,250	-1,550	-1,550	-1,550	-1,550
<u>Warrumbungle Branch - Other Income</u>					
09.05042 - Warrumbungle Branch Other Income					
0553 - Events / Workshops	-127	300	308	316	324
09.05042 - Warrumbungle Branch Other Income Total	-127	300	308	316	324
Warrumbungle Branch - Other Income Total	-127	300	308	316	324
Income Total	-644,168	-670,995	-699,248	-727,193	-756,818

ExpenditureWarrumbungle Branch - Branch Expenses

Attachment No. 1
MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
09.00023 - Warrumbungle Branch Expenses					
0529 - LPGP - Newspaper Digitisation	19,329	0	0	0	0
0569 - Telephone	6,621	6,787	6,957	7,131	7,309
0570 - General Expenses	3,579	3,600	3,690	3,782	3,877
0575 - Children & Youth Services	700	718	736	754	773
0576 - Postage	50	51	52	53	54
0579 - Serials	4,872	4,994	5,119	5,247	5,378
0580 - Minor Furniture and Equipment	2,000	2,050	2,101	2,154	2,208
0582 - LPGP - Marketing/Promotion Programs	8,026	8,000	8,200	8,405	8,615
9000 - LPGP - Online Subscriptions/Databases	14,336	16,000	16,400	16,810	17,230
09.00023 - Warrumbungle Branch Expenses Total	59,513	42,200	43,255	44,336	45,444
Warrumbungle Branch - Branch Expenses Total	59,513	42,200	43,255	44,336	45,444
<u>Warrumbungle Branch - Interest Charges & Depreciat</u>					
09.00093 - Depreciation - Warrumbungle Branch					
0290 - Warrumbungle - Library Books	48,076	48,076	48,076	48,076	48,076
09.00093 - Depreciation - Warrumbungle Branch Total	48,076	48,076	48,076	48,076	48,076
Warrumbungle Branch - Interest Charges & Depreciat Total	48,076	48,076	48,076	48,076	48,076
<u>Warrumbungle Branch - Salaries & Overheads</u>					
09.00123 - Warrumbungle Salaries & Overheads					
0560 - Salaries	222,503	217,956	224,447	230,649	236,874
0561 - Annual Leave	18,133	19,228	19,997	20,797	21,629
0562 - Long Service Leave	9,901	12,624	13,548	14,528	15,567
0564 - Workers Compensation	15,368	26,649	29,314	32,245	35,470
0565 - Superannuation - Retirement Scheme	0	15,577	15,418	15,238	15,036
0581 - Salaries - Weekend Casuals	5,663	5,796	6,028	6,269	6,520
0586 - Superannuation - Accumulation Scheme	23,380	9,826	12,071	14,468	17,024
0660 - Salaries - Casual Week Days	36,372	36,917	38,394	39,930	41,527
09.00123 - Warrumbungle Salaries & Overheads Total	331,320	344,573	359,217	374,124	389,647
Warrumbungle Branch - Salaries & Overheads Total	331,320	344,573	359,217	374,124	389,647
<u>Warrumbungle Branch - Services Provided - Regional</u>					
09.00223 - Services Provided by Regional Office					
9078 - Services Provided - Regional Office	176,283	183,885	190,962	197,535	204,449
09.00223 - Services Provided by Regional Office Total	176,283	183,885	190,962	197,535	204,449
Warrumbungle Branch - Services Provided - Regional Total	176,283	183,885	190,962	197,535	204,449
Expenditure Total	615,192	618,734	641,510	664,071	687,616
Operating Total	28,976	52,261	-57,738	-63,122	-69,202

Attachment No. 1
MRL - Warrumbungle Branch
Estimates - Detailed Financial Statement

	2020/2021 Revised Budget	2021/2022 Budget	2022/2023 Forecast	2023/2024 Forecast	2024/2025 Forecast
Capital					
Income					
<u>Warrumbungle Branch - Depreciation (Capital Recov)</u>					
09.08103 - Depreciation - Warrumbungle Branch					
0700 - Depreciation	-48,076	-48,076	-48,076	-48,076	-48,076
09.08103 - Depreciation - Warrumbungle Branch Total	-48,076	-48,076	-48,076	-48,076	-48,076
Warrumbungle Branch - Depreciation (Capital Recov) Total	-48,076	-48,076	-48,076	-48,076	-48,076
Income Total	-48,076	-48,076	-48,076	-48,076	-48,076
Expenditure					
<u>Warrumbungle Branch - Acquisition of Assets</u>					
09.08013 - Warrumbungle Branch Assets Purchased					
0254 - Furniture & Fittings	30,000	25,000	25,625	26,266	26,923
0590 - Collection Development	55,642	65,000	66,625	68,291	69,998
6000 - Local Priority Grant - Computers	10,309	12,000	12,300	12,608	12,923
09.08013 - Warrumbungle Branch Assets Purchased Total	95,951	102,000	104,550	107,165	109,844
Warrumbungle Branch - Acquisition of Assets Total	95,951	102,000	104,550	107,165	109,844
Expenditure Total	95,951	102,000	104,550	107,165	109,844
Capital Total	47,875	53,924	56,474	59,089	61,768
Available Funds Movement Prior to Restricted Asset Funding	18,899	1,663	-1,264	-4,033	-7,434
Restricted Assets					
<u>Warrumbungle Branch - Restricted Assets</u>					
09.05986 - Internally Restricted Assets - Warrumbungle Branch					
5001 - Operating Surplus	2,948	-1,663	1,264	4,033	7,434
09.05986 - Internally Restricted Assets - Warrumbungle Branch Total	2,948	-1,663	1,264	4,033	7,434
09.05987 - Externally Restricted Assets -Warrumbungle Branch					
5000 - Grant - Local Priority Special Projects	-21,847	0	0	0	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch Total	-21,847	0	0	0	0
Warrumbungle Branch - Restricted Assets Total	-18,899	-1,663	1,264	4,033	7,434
Funds Available to (-), or Required From Library Operations	0	0	0	0	0

Fees & Charges

Macquarie Regional Library

Table Of Contents

MACQUARIE REGIONAL LIBRARY.....	3
MACQUARIE REGIONAL LIBRARY.....	3
PHOTOCOPYING AND PRINTOUTS.....	4
LAMINATING.....	4
EQUIPMENT USAGE.....	4
INTER LIBRARY LOANS.....	4
FAX SERVICES.....	5
LOCAL AND FAMILY HISTORY RESEARCH.....	5
INFORMATION RESEARCH.....	5
DIGITAL IMAGE SERVICE.....	5
WORKSHOPS.....	5
MEETING ROOMS.....	6
LIBRARY BAGS.....	6
BOOK CLUB SUBSCRIPTIONS.....	6
EARPHONES.....	6
USB THUMB DRIVES.....	6
BOOK SALE.....	7
PC COMPUTERS (MRL DECOMMISSIONED).....	7
MERCHANDISING.....	7
CAR PARKING LEASE – MACQUARIE REGIONAL LIBRARY – DUBBO BRANCH.....	7

Name	Year 20/21	Year 21/22		GST	Fee type	GST Code
	Last YR Fee (incl. GST)	GST	Fee (incl. GST)			

MACQUARIE REGIONAL LIBRARY

Pricing Policy

FCR – Full Cost Recovery

Price set to recover the full cost of providing the goods/services. In determining whether this principle is appropriate consideration is given to whether there are community service obligations or equity issues that would warrant an alternative pricing principle.

IS – Industry Standard

Price is set to an industry standard.

MB – Market Based

Price is set by reference to local market prices. Fees are set to be competitive with local service providers.

NC – No Charge

No price charged for the service.

PCR – Part Cost Recovered

Price is discounted to below the full cost of providing the goods/services in recognition of a community service obligation. Funding for these services is sourced from other revenue and by charging a nominal fee to help offset the cost of providing the services.

MACQUARIE REGIONAL LIBRARY

Macquarie Regional Library fees and charges are set in recognition of - (1) cost is discounted to below the full cost in recognition of community service obligations - partial cost recovery [PCR] (2) price is set to an industry standards [IS] (3) fees are set to be not competitive with local service providers - market based [MB] (4) where possible, in consideration of the above, full cost recovery [FCR] (5) price is set by regulation/statute [S]

Reservation Fee	\$1.50	\$0.00	\$1.50	N	PCR	GST Exempt
An exemption applies to reservations placed under the following member categories: Hospital/Retirement Homes; Book Club; Inter Library Loans; Home Library Borrower; Honorary Members; Branch Libraries/Sections; Home Library Borrower with Family.						
Overdue Fees – item per week	\$1.00	\$0.00	\$1.00	N	PCR	GST Exempt
An exemption applies to overdue items placed under the following member categories; Hospital/Retirement Homes; Book Club; Inter Library Loans; Home Library Borrower; Honorary Members; Branch Libraries/Sections; Home Library Borrower with Family.						
Overdue Fees – Amnesty	\$0.00	\$0.00	\$0.00	N	FCR	N/A

continued on next page ...

Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

MACQUARIE REGIONAL LIBRARY [continued]

Item Replacement – Library purchase cost			At cost	N	PCR	10%
Item Replacement – processing charge – per item	\$10.00	\$0.00	\$10.00	N	FCR	GST Exempt

PHOTOCOPYING AND PRINTOUTS

B&W – per A4 sheet	\$0.30	\$0.03	\$0.30	Y	PCR	10%
B&W – per A3 sheet	\$0.60	\$0.05	\$0.60	Y	PCR	10%
Colour copy – per A4 sheet	\$1.00	\$0.09	\$1.00	Y	PCR	10%
Colour copy – per A3 sheet	\$2.00	\$0.18	\$2.00	Y	PCR	10%
3D Printing – not including materials – per hour	\$5.00	\$0.45	\$5.00	Y	PCR	10%
3D Printing – not including materials – per 15 minutes	\$1.25	\$0.11	\$1.20	Y	PCR	10%

LAMINATING

A4 – per page	\$1.50	\$0.14	\$1.50	Y	PCR	10%
A3 – per page	\$3.00	\$0.27	\$3.00	Y	PCR	10%

EQUIPMENT USAGE

Charge includes also using the Branch photocopier to scan documents.

Word Processing Scanner – per hour	\$6.40	\$0.58	\$6.40	Y	PCR	10%
Word Processing Scanner – 15 minutes	\$1.60	\$0.15	\$1.60	Y	PCR	10%

INTER LIBRARY LOANS

Per Item Loan	\$7.00	\$0.65	\$7.20	Y	FCR	10%
Possible additional fee from other libraries	\$28.50	\$2.68	\$29.50	Y	FCR	10%

Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

FAX SERVICES

The fax service charges are based on the current Australia Post *Fax Post Service* charges.

Fax, outgoing (Aust.) – first page	\$5.00	\$0.47	\$5.20	Y	MB	10%
Fax, outgoing (Aust.) – additional pages	\$1.25	\$0.12	\$1.30	Y	MB	10%
Fax, outgoing (O/S), first page	\$11.00	\$1.00	\$11.00	Y	MB	10%
Fax, outgoing (O/S), additional pages	\$2.50	\$0.24	\$2.60	Y	MB	10%
Fax, incoming (all) – first page	\$5.00	\$0.47	\$5.20	Y	MB	10%
Fax, incoming (all) – additional pages	\$1.30	\$0.12	\$1.30	Y	MB	10%

LOCAL AND FAMILY HISTORY RESEARCH

per hour	\$30.00	\$4.55	\$50.00	Y	PCR	10%
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INFORMATION RESEARCH

Community – per hour	\$30.00	\$4.55	\$50.00	Y	PCR	10%
Commercial – per hour	\$60.00	\$6.36	\$70.00	Y	FCR	10%

DIGITAL IMAGE SERVICE

Single TIFF/JPG 300 dpi image on CD (Private Use) – Cost includes CD	\$16.00	\$1.49	\$16.40	Y	FCR	10%
Postage & Handling (if required)	\$11.00	\$1.03	\$11.30	Y	FCR	10%
Single JPG 300 dpi image via email	\$12.00	\$1.12	\$12.30	Y	FCR	10%
Single TIFF/JPG 300 dpi image on CD (Commercial Use) – Cost includes CD	\$53.00	\$4.94	\$54.30	Y	FCR	10%
Postage & Handling – if required	\$11.00	\$1.03	\$11.30	Y	FCR	10%

WORKSHOPS

Workshops – per participant (external service provider)	\$10.00	\$0.91	\$10.00	Y	PCR	10%
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Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

WORKSHOPS [continued]

Events – Special – per participant (external service provider)	\$5.00	\$0.91	\$10.00	Y	PCR	10%
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MEETING ROOMS

Meeting Room Facilities - Dubbo Branch Library only.

Fees are applicable to commercial/for profit organisations. No fees are applied to 'not for profit' organisations/groups - service groups, charities and cultural organisations.

Meeting Room (Small) – hourly rate	\$20.00	\$2.27	\$25.00	Y	MB	10%
Meeting Room (Large) hourly rate	\$50.00	\$5.00	\$55.00	Y	MB	10%

LIBRARY BAGS

Nylon with the Macquarie Regional Library Logo	\$3.00	\$0.27	\$3.00	Y	FCR	10%
Drawstring Bag	\$5.00	\$0.45	\$5.00	Y	PCR	10%
Tote Bag – cotton	\$8.00	\$0.82	\$9.00	Y	PCR	10%

BOOK CLUB SUBSCRIPTIONS

MRL Library Book Clubs – Annual			No Charge	N		
Community Book Clubs – Annual	\$80.00	\$7.45	\$82.00	Y	PCR	10%

EARPHONES

per set Earphones	\$2.50	\$0.24	\$2.60	Y	FCR	10%
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USB THUMB DRIVES

per USB Thumb Drive	\$8.00	\$0.75	\$8.20	Y	FCR	10%
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Name	Year 20/21 Last YR Fee (incl. GST)	Year 21/22		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

BOOK SALE

Adult/Junior/Large Print/Non-Fiction – soft cover	\$1.00	\$0.09	\$1.00	Y	PCR	10%
Adult/Junior/Large Print/Non-Fiction – hard cover	\$1.50	\$0.14	\$1.55	Y	PCR	10%
Box of Books – large	\$10.00	\$0.93	\$10.25	Y	PCR	10%
Box of Books – small	\$5.00	\$0.47	\$5.15	Y	PCR	10%

PC COMPUTERS (MRL DECOMMISSIONED)

PC Computers – MRL Decommissioned			Market Price	N	MB	N/A
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MERCHANDISING

Book Light	\$10.00	\$1.00	\$11.00	Y	PCR	10%
Keep Cup	\$14.00	\$1.36	\$15.00	Y	PCR	10%
Miscellaneous Items			At market price	Y	PCR	10%

CAR PARKING LEASE – MACQUARIE REGIONAL LIBRARY – DUBBO BRANCH

Car Parking Lease – Macquarie Regional Library – Dubbo Branch	\$0.00	\$102.27	\$1,125.00	Y	PCR	10%
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Local Government Remuneration Tribunal

Annual Report and
Determination

*Annual report and determination under sections
239 and 241 of the Local Government Act 1993*

**23 April
2021**

Local Government Remuneration Tribunal

Contents

Executive Summary	2
Section 1 Introduction	3
Section 2 2020 Determination	3
Section 3 2021 Review	4
2021 Process	4
Categorisation	4
Conclusion	6
Section 4 2021 Determinations	7
Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021	7
Table 1: General Purpose Councils - Metropolitan	7
Table 2: General Purpose Councils - Non-Metropolitan	8
Table 3: County Councils	9
Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2021	10
Table 4: Fees for General Purpose and County Councils	10
Appendices	11
Appendix 1 Criteria that apply to categories	11

Local Government Remuneration Tribunal

Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

Fees

The Tribunal determined a 2 per cent increase in the minimum and maximum fees applicable to each category.

Local Government Remuneration Tribunal

Section 1 Introduction

1. Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A (1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. However, the Tribunal can determine that a council be placed in another existing or a new category with a higher range of fees without breaching the Government's wage policy as per section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

Section 2 2020 Determination

6. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.
7. The Tribunal undertook an extensive review of the categories and allocation of councils into each of those categories as part of the 2020 review.
8. Like the review undertaken in 2017, the Tribunal examined a range of statistical and demographic data and considered the submissions of councils, Local Government NSW (LGNSW) and Regional Cities NSW.
9. The Tribunal determined to retain a categorisation model which differentiates councils primarily based on their geographic location and the other factors including population, the sphere of the council's economic influence and the degree of regional servicing.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
<ul style="list-style-type: none"> • Principal CBD • Major CBD • Metropolitan Large • Metropolitan Medium • Metropolitan Small 	<ul style="list-style-type: none"> • Major Regional City • Major Strategic Area • Regional Strategic Area • Regional Centre • Regional Rural • Rural

11. Given the impact of the bushfires and the COVID-19 pandemic on the state and federal economies and wellbeing of communities, the Tribunal determined no increase in the minimum and maximum fees applicable to each existing category.
12. The Determination was made on 10 June 2020 in accordance with the Local Government (General) Amendment (COVID-19) Regulation 2020 which extended the

Local Government Remuneration Tribunal

time for making of the determination to no later than 1 July 2020.

13. On 10 August 2020 the Tribunal received a direction from the Minister for Local Government, the Hon Shelley Hancock MP, to review the categorisation of Bayside Council. The Tribunal found that Bayside met the criteria to be classified as Metropolitan Large – having both a resident and non-resident working population (minimum 50,000) exceeding 200,000.
14. The Tribunal's 2020 determination was amended by the special determination on 17 August 2020 for Bayside Council be re-categorised as Metropolitan Large for remuneration purposes with effect from 1 July 2020.

Section 3 2021 Review

2021 Process

15. The Tribunal wrote to all mayors or general managers and LGNSW in February 2021 to advise of the commencement of the 2021 review and invite submissions. This correspondence advised that the Tribunal completed an extensive review of categories in 2020 and as this is only required every three years, consideration would be next be given in 2023. Submissions received requesting to be moved into a different category as part of the 2021 review would only be considered were there was a strong, evidence-based case.
16. Eighteen submissions were received – seventeen from individual councils and a submission from LGNSW. It was not possible from some submissions to ascertain if they had been council endorsed. The Tribunal also met with the President and Chief Executive of LGNSW.
17. The Tribunal discussed the submissions at length with the assessors.
18. The Tribunal acknowledged difficulties imposed by COVID19 and, on some councils the bushfires and floods.
19. Submissions from councils in regional and remote locations that raised the unique challenges experienced by mayors and councillors which included difficulties with connectivity and the travel required in sometimes very difficult circumstances were also acknowledged.
20. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

Categorisation

21. Nine council submissions requested recategorisation. Four of these requests sought the creation new categories.
22. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
23. A summary of the individual council submissions that sought recategorisation is below.

Metropolitan Large Councils

24. Blacktown City Council requested the creation of a new category of Metropolitan Large – Growth Area.
25. Penrith City Council requested the creation of a new category Metropolitan Large –

Local Government Remuneration Tribunal

Growth Centre.

26. Liverpool City Council requested recategorisation to Major CBD.

27. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

Metropolitan Small Councils

28. The City of Canada Bay sought recategorisation to Metropolitan Medium. The Tribunal noted that the criteria required for recategorisation was not yet met.

Major Regional City Councils

29. The City of Newcastle requested review and creation of a new category of "Gateway City" with comparable characteristics to the Major CBD category and a similar fee structure. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023.

Regional Centre

30. Tweed Shire Council requested recategorisation to Regional Strategic Area. The Tribunal noted that the criteria required for recategorisation was not yet met.

Rural Councils

31. Federation Council requested recategorisation into a new category of Regional.

32. Narromine Shire Council sought recategorisation but did not specify a category for consideration.

33. Yass Valley Council sought recategorisation to Regional Rural.

34. The Tribunal noted that an extensive review of the current category model was completed in 2020 and would be next considered in 2023. The Tribunal noted that the criteria required for recategorisation was not yet met and that current council allocations remained appropriate.

Fees

35. The Tribunal determined a 2.0 per centage increase in the minimum and maximum fees applicable to each category. A summary of the matters the Tribunal considered when making this determination is outlined below.

36. Submissions that addressed fees sought an increase of 2.5 per cent or greater. These submissions raised similar issues to warrant an increase which included the significant workload, responsibilities, capabilities, duties and expanding nature of mayor and councillor roles. Some submissions also suggested that an increase in remuneration may assist in improving the diversity of potential candidates.

37. The 2021-22 rate peg for NSW Councils was set at 2.0 per cent by the Independent Pricing and Regulatory Tribunal (IPART). The rate peg is the maximum percentage amount by which a council may increase its general income for the year.

38. Employees under the *Local Government (State) Award 2020* will receive a 2.0 per cent increase in rates of pay from the first full pay period to commence on or after 1 July 2021.

39. Section 242A of the LG Act provides that when determining the fees payable in each of the categories, the Tribunal is required to give effect to the same policies on increases in remuneration as the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or

Local Government Remuneration Tribunal

varying awards or orders relating to the conditions of employment of public sector employees.

40. The current government policy on wages pursuant to section 146C(1)(a) of the IR Act is articulated in *the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (IR Regulation 2014). The IR Regulation provides that public sector wages cannot increase by more than 2.5 per cent. As such, the Tribunal has discretion to determine an increase of up to 2.5 per cent.
41. On 31 March 2021, Premiers Memorandum M2021-09 issued the *NSW Public Sector Wages Policy 2021* reflecting the Government's decision to provide annual wage increases of up to 1.5 per cent. The IR Regulation has not been amended to reflect this position.

Conclusion

42. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Mr Tim Hurst.
43. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
44. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
45. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal

Section 4 2021 Determinations

Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (12)	Metropolitan Medium (8)
Bayside	Campbelltown
Blacktown	Camden
Canterbury-Bankstown	Georges River
Cumberland	Hornsby
Fairfield	Ku-ring-gai
Inner West	North Sydney
Liverpool	Randwick
Northern Beaches	Willoughby
Penrith	
Ryde	
Sutherland	
The Hills	
Metropolitan Small (8)	
Burwood	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
Strathfield	
Waverley	
Woollahra	

Local Government Remuneration Tribunal

Table 2: General Purpose Councils - Non-Metropolitan

Major Regional City (2)	Major Strategic Area (1)	Regional Strategic Area (1)
Newcastle	Central Coast	Lake Macquarie
Wollongong		

Regional Centre (24)		Regional Rural (13)	
Albury	Mid-Coast	Bega	
Armidale	Orange	Broken Hill	
Ballina	Port Macquarie-Hastings	Byron	
Bathurst	Port Stephens	Eurobodalla	
Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree	
Cessnock	Shellharbour	Griffith	
Clarence Valley	Shoalhaven	Kempsey	
Coffs Harbour	Tamworth	Kiama	
Dubbo	Tweed	Lithgow	
Hawkesbury	Wagga Wagga	Mid-Western	
Lismore	Wingecarribee	Richmond Valley Council	
Maitland	Wollondilly	Singleton	
		Snowy Monaro	

Rural (57)			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

Local Government Remuneration Tribunal

Rural (57)	
	Yass

Table 3: County Councils

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2021

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2021 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

Local Government Remuneration Tribunal

Dated: 23 April 2021

Local Government Remuneration Tribunal

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Local Government Remuneration Tribunal

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

Local Government Remuneration Tribunal

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Local Government Remuneration Tribunal

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.



USE OF PUBLIC FOOTPATH – OUTDOOR DINING POLICY

Adopted by Council 18 September 2012, Resolution No. 2012/358
Reviewed 13 June 2018. Adopted by Council 11 July 2018, Resolution No.
2018/152

POLICY STATEMENT

This Policy establishes Council's statements and principles dealing with applications for use of the public footpath for outdoor dining.

This Policy aims to permit the establishment of business opportunities and to create a more vibrant and cosmopolitan atmosphere in the commercial centres of the Narromine Shire. The policy will allow the approval of business use of footpath areas (which may include tables, chairs, shade structures, planter boxes and the like to be placed on footpaths) within the Shire adjacent to businesses where there is adequate footpath width for pedestrian circulation.

POLICY OBJECTIVES

The objectives of this Policy are as follows:

Access and Equity

- To ensure safety and convenient passage of all pedestrians when using public footpaths.
- To ensure the maintenance of clear view lines for both pedestrians and motorists, particularly near pedestrian crossings, street corners and key intersections.
- To ensure adjoining premises are not adversely affected by any business use of footpath areas.

Council and Community Protection

- To protect Council and the public interest while permitting effective use of public footpaths for business purposes.
- To effectively address risk management issues for Council.
- To ensure that business use of public footpaths will not cost the public purse.
- To ensure that public amenities will not be compromised by the provision of business use of footpath areas.

Economic

- To enhance the economic viability of our local business by offering consent to use public footpaths for business purposes.
- To encourage trading by providing a more vibrant atmosphere for shoppers.
- To provide an active and integrated street front.
- To maintain visibility and exposure of shop fronts.

OUTDOOR DINING

Approval Requirements

A **Section 68 Application** needs to be lodged with Council seeking consent for any proposed footpath dining.

An approval is also required under Section 125 of the *Roads Act 1993*. The term of the approval is for 1 year.

Note: The RMS will need to be consulted in accordance with the provisions of the *Roads Act 1993*, if the footpath is on a classified road

Application Requirements

Applications are lodged using the prescribed application form and payment of the appropriate application fees. The application shall include:

- Three copies of the proposed site plan;
- Photographs and manufacturing details of all items proposed to be placed on the footpath (i.e. tables, chairs, umbrellas, barricades etc);
- Details of proposed hours of use of the footpath; and
- Copy of the Public Liability Insurance Policy.

Assessment Criteria

Applications for footpath dining will need to demonstrate that the following approval criteria can be met:

- (a) Must be related to the operation of existing food business and operates on the same basis as the existing food business.
- (b) Applicant is the owner or proprietor of the business.
- (c) Service of alcohol limited to business frontage only.
- (d) A 1.8 metre wide unobstructed passage of footway is maintained at all times. This clearance shall be measured traverse to and between the property boundary alignment and the kerb.
- (e) Tables, chairs, barriers, shade structures (including canopy) shall be positioned so as not to overhang or encroach beyond the side boundaries and shall be wholly contained within the frontage of the food business premises.
- (f) Shade structures shall provide a minimum vertical clearance of two point one (2.1) metres above footway level.
- (g) Shade structures, tables and barriers shall be securely supported and suitably anchored to withstand unexpected wind gusts and shall be monitored for sturdiness at all times.
- (h) The designated footpath dining area shall be enclosed by means of portable metal framed barricade where there are three or more table settings proposed or is proposed to be located adjacent to the kerb. The barricade shall be set back a minimum of 600mm from the kerb line to permit pedestrian access to and from parked motor vehicles. Barricades shall be purpose designed for footpath dining and where they incorporate advertisement panels, advertisements shall be restricted to the advertising of products sold on the premises.

- (i) All footpath dining furniture shall be to an approved structural and aesthetic standard and of matching thematic design.
- (j) All portable footpath dining furniture shall be removed from the foot path whilst ever the food business is closed.
- (k) The footpath dining furniture shall not restrict access to, or incorporate usage of, existing street furniture provided for public use.
- (l) Compliance with conditions and regulations relating to the preparation, storage and serving of food in a public place complies with the *Food Act 2003*.
- (m) The designated footpath dining area shall be maintained in a clean and tidy condition at all times.
- (n) A right of access exists with all utility service authorities with infrastructure in the footpath for the purpose of repairs and maintenance. There will be no compensation payable for interruption to footpath dining due to infrastructure repair and maintenance.

Fees and Securities

The fees associated with the Section 68 Application under the Local Government Act are stated in Council's Fees & Charges as current at the time of lodgement.

Conditions of Consent

Should the application be approved by Council, the conditions of consent as outlined in **Schedule A** will be applied.

PUBLIC LIABILITY

Approval for business use of the footpath will only be valid where adequate insurance cover is provided by the business. This compliance is required to ensure meeting the objective of the policy, i.e. protecting Council and the public interest while permitting effective use of the public footpath for business purposes. To ensure protection from claims that may arise as a result of business use of the footpath area the business operator must:

- Take out and maintain public liability insurance for a sum of not less than \$20,000,000 at all times during the term of the approval. This is to include a cross liability clause, in the sum of not less than \$20,000,000 or any higher amount specified by Council throughout the term of the approval on advice of Council's insurers. The insurance policy must specifically state that it is to indemnify Narromine Shire Council against any public liability claims within the area between the front property boundary of the premises and the kerb line for the full frontage of the premises or area approved.
- Provide a copy of this current policy to Council prior to occupation of the footpath and validation of the approval.
- Ensure that they maintain a current public liability insurance policy for the period of the approval issued.
- Proof of currency must be kept on the premises and produced on demand by any authorised Council Officer.
- Provide Council with a copy of the current public liability insurance policy each time the approval is renewed.

FEES AND CHARGES

As per the Council's adopted Fees & Charges

COMPLIANCE

At least once per year Council will be undertaking an inspection of the area in question to determine compliance with the conditions of consent. This will include an audit of the businesses insurance requirements.

Failure to have a valid policy will result in this Section 68 consent being invalid and may result in Council issuing an on-the-spot penalty notice for the non-compliance with conditions of consent.

Appendices:

Public Footpath Dining Conditions

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	General Manager		
Doc. ID			
Superseded Policy	Nil		
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
18 September 2012			2012/358
13 June 2018	1		2018/152

SCHEDULE A – PUBLIC FOOTPATH DINING CONDITIONS

The following are standard conditions that are applied to approvals for use of the public footpath for dining:

1. This approval is for the use of the public footpath adjacent to (xxxxxxx) is for the term *[twelve (12) months]*
2. A 1.8 metre wide unobstructed passage of footway is maintained at all times. This clearance shall be measured traverse to and between the property boundary alignment and the kerb. In addition, a 600 mm clear space is to be maintained from the kerb.
3. Tables and chairs are not to be placed outside the approved area under any circumstances.
4. The outdoor furniture shall not pose any potential safety hazard, especially with sharp edges or moving parts, to passers-by, patrons, or employees. The furniture shall be firmly secured to avoid risk of moving and falling over in windy conditions or other circumstances. The furniture shall be removed in high wind conditions.
5. The outdoor furniture shall be stackable, foldable or easily dismantled so that it can be moved and stored away.
6. Appropriate footpath service shall be provided which includes as a minimum the removal of any dirty plates, cups, cutlery, footpath staining and rubbish on a regular basis during each operating day. As such the area and its surrounds shall be maintained in a clean, tidy and hygienic state.
7. No business or financial transactions shall be carried out on the footpath. Such activities shall be carried out wholly within the confines of the premises. This does not include the giving and taking of bills, and associated tips and change.
8. No part of the footpath shall be used as a permanent storage place for any item/s.
9. Where possible, the applicant must provide access in accordance with AS 1428.1 for people with disabilities to 20% of furniture used for outdoor seating.
10. No advertising signs (including menu boards) are permitted on the footpath area without Council's consent.
11. Any aluminium furniture shall have a powder coated or polished finish.
12. The hours of operation for the footpath dining must be the same as or less than the hours of operation of the associated business. The hours of operation for the business use of footpath areas may be limited if it is considered that the amenity of the surrounding area or the safety of pedestrians or footpath diners may be adversely affected.
13. Furniture must be removed from the footpath and stored within the building outside business operating hours. Furniture is not permitted to extend past the area that has been approved by Council for the purpose of the business.
14. Service of alcohol limited to business frontage only.
15. Noise and music appropriately managed.
16. Waste management requirements met.

17. Current public liability insurance is to be maintained throughout the term of approval. When a new insurance policy is issued during the term of the approval, a copy of the new policy is to be provided to Council.

Failure to have a valid policy will result in this section 68 approval being invalid and may result in Council issuing an on-the-spot penalty notice for the non-compliance with conditions of consent.



COMMUNITY LAND
GENERIC PLAN OF MANAGEMENT
GENERAL COMMUNITY USE

JULY 2020

This Plan of Management was prepared by Narromine Shire Council in accordance with the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993. This document relies upon information taken at or under the particular time and/or conditions specified herein. This document is also relying on the best information and mapping available at the time of writing, from external Government bodies. Accordingly, boundary inaccuracies in mapping will be present and Council will endeavour to rectify mapping inaccuracies when changes are made at the relevant external organisation.

Any representation, statement, opinion or advice, expressed or implied in this publication is made in good faith, however, on the basis that Narromine Shire Council, its agents and employees are not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement, or advice referred to herein. Changes to available information, legislation and schedules are made on an ongoing basis and readers should obtain up to date information from www.legislation.nsw.gov.au or www.narromine.nsw.gov.au

Any finding, conclusion or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client.

Narromine Shire Council accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any other parties.

This Plan of Management details Community land in the Shire whose categorisation is General Community Use.

Any requests for further information regarding this plan of management can be addressed to:

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Revision History

Version	Endorsed by Council	Landowner notification consent (CL)	Exhibition period	Author	Review
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Contents

Executive Summary	5
1. Introduction.....	6
1.1 Scope of this Plan of Management.....	7
1.2 Process of Preparing this POM	8
1.3 Council Plans and Policies relevant to Plans of Management.....	8
1.4 Change and Review of Plan of Management.....	8
2.0 The Context.....	9
2.1 The Residents of Narromine Shire	9
2.1.1 Community Profile major facts and trends	9
2.1.2 Implications for open space	9
2.1.3 Links to Community Strategic Plan.....	10
2.2 Community Land in the Narromine Shire	10
2.2.1 Land covered under this Plan of Management	10
2.2.2 Category of General Community Use.....	10
2.2.3 Land owned by the Crown or Council	11
2.2.4 Category Maps	11
3.0 The Plan of Management	12
3.1 Vision.....	12
3.2 Guidelines and Core Objectives of this Plan of Management.....	12
3.3 Use and Development of the Land	12
3.3.1 Zoning.....	13
3.3.2 Permissible uses and developments	13
3.3.3 Leases and Licences	15
3.4 Native Title Advice.....	21
3.5 Implementation and Review	23
3.6 Community Consultation.....	23
Table 2: Action Plan	25
Appendix 1 Location Maps and Specific Actions for sites	28
Reserve 85982: Area north of Narromine Preschool.....	28
Reserve 120107 Former Tomingley Public School site	29
Reserve 120025.....	30
Reserve 120028.....	33
Reserve 91346.....	34
Reserve 98004.....	35
Reserve 120094.....	36
Reserve 86018.....	37

Reserve 92118.....	38
Reserve 61253.....	39
Reserve 88437.....	40
Reserve 1251.....	41
Appendix 2: References	42
Appendix 3 Council-Owned Community Land	43
Industrial Estate Entrance, Mitchell Hwy NARROMINE NSW 2821.....	43
Davis Drive & Dappo Road NARROMINE NSW 2821.....	44
176 Algalah Street, NARROMINE NSW 2821	45
Maple Crescent NARROMINE NSW 2821	46
Nellie Vale Road NARROMINE NSW 2821	47
Appendix 4: Community and User Groups Engagement.....	48
Appendix 5: Aboriginal Heritage Information Management System (AHIMS) Reports	49
Reserve 120025: Drainage Reserves near Narromine Wetlands.....	49

Executive Summary

With the introduction of the Crown Lands Management Act in 2018, all NSW Councils have been handed over the care and control of not only physical management and maintenance of Crown Reserves, but also the responsibility to classify, categorise and prepare Plans of Management for their current and future uses.

Narromine Shire has a total of twenty one (21) Crown Reserves which have been handed to Council as part of this process. This is in addition to Council's other parcels of community land (parks and the like) which Council manages on behalf of ratepayers. The difference between other community land parcels and Crown Reserves is that Council does not own the Reserves – their ownership remains with NSW Crown Lands.

Of the above Crown Reserves, twelve (12) have been categorised 'general community use' under the Local Government Act and have been grouped together in this generic plan.

The objectives of the land used for general community use under the Local Government Act are:

- (a) *in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and*
- (b) *in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).*

This generic plan of management identifies the lots, explains generically how they intend to be managed in the future and how Council will ensure that its performance as land manager is kept to the standard outlined in this document.

This plan has been linked to Council's other strategic documents where common intentions and linkages can be identified. A snapshot of the Shire's residents and economy also provides valuable input into the users of these lands.

Council welcomes feedback on this Plan's content and intentions, particularly from the main end users being the Narromine, Trangie and Tomingley communities. Consultation for this and other plans of management will be carried out in accordance with the LG Act and Regulations.

1. Introduction

This Plan of Management (PoM) identifies crown and council-owned community land and outlines how Council intends to manage this land, categorised as *general community use*.

The development of this plan was prompted in part by the commencement of the Crown Lands Management Act (CLM Act) in July 2018. This new Act introduced the need for Councils who manage Crown reserves to do so under the provisions of the Local Government Act which means that they must:

- Assign a community land 'category' to the reserve that best aligns with the reserve purpose, and
- Prepare and adopt a new compliant LG Act PoM for the land within three years of the commencement of the CLM Act (in effect by 1 July 2021), and
- Incorporate Native Title advice into any new Plan of Management prepared.

Previously the Crown was responsible for the above requirements.

Community Land and Plans of Management

Community land is land owned and/or controlled by Council and is retained primarily for community use. It can include parks, playing fields, playgrounds, bushland and other areas of open space accessible to the public.

Community land is a type of land classification. All community land must have a plan of management prepared. The only other land classification in NSW is operational land. Operational land is the other land classification in a local government area and includes all other freehold land including privately owned land. Operational land does not need a plan of management prepared for its use or management. Operational land serves a commercial or operational function. In terms of Council-owned operational land, it includes land:

- held as a temporary asset;
- held as an investment,
- which facilitates the carrying out of functions by a council, or
- which may not be open to the general public (such as a waste depot).

Development and use of this land is set out in the Local Government Act 1993 (LG Act) and Council's Planning documents.

There are five (5) categories of community land, comprising:

- Park
- Sportsground
- Cultural Significance
- Natural Area
- General Community Use

Some larger and multi-use sites can contain a number of the above categories which apply in different areas. This Plan however, deals with all of the community land categorised solely as General Community Use.

New requirements for Plans of Management

Plans of Management outline the use and management of community land whether it is owned by Council or the Crown. In 2018, the Crown Land Management Act was introduced which outlines the process to be followed in the management of crown lands by councils and non-council managers for the enjoyment of all people across the state. It also introduces the process involved when crown reserves have been vested in Councils and expands on native title requirements for plans of management.

Separate to the above, plans of Management have been and are still required by the Local Government Act for all community land. Section 36 of the LG Act outlines the requirements for a Plan of Management.

A Plan of Management must identify the following:

- a) The category of the land
- b) The objectives and performance targets of the plan with respect to the land,
- c) The means by which the Council proposes to achieve the plan's objectives and performance targets,
- d) The manner in which the Council proposes to assess its performance with respect to the plan's objectives and performance targets.

1.1 Scope of this Plan of Management

The LG Act allows for the preparation of generic plans of management for community land which cover a number of sites. This pools resources and provides clear guidance for the planning, resource management and maintenance of public open space.

This POM captures the Crown Reserves (now considered community land to be managed by Councils under the LG Act) which have been categorised for general community use. [Appendix 1](#) outlines these reserves.

This generic plan of management establishes clear direction for the sites and responsibilities for the users of the community land. This plan of management provides a basis for assigning priorities in works programming and budgeting within Council's financial capacity.

Any works at the sites identified must be in accordance with the plan of management and overall in accordance with the reserve purpose.

The sites identified in Appendix 1 do not capture all of the sites categorised for general community use. Some sites are large enough to have their own POMs prepared – examples of these include the Narromine and Trangie Showgrounds which have their own individual PoMs.

1.2 Process of Preparing this POM

The following steps outline the process of preparing this POM:

1. Prepare draft POM
2. Council resolution to refer to Crown Lands prior to publicly exhibiting the PoM
3. Public exhibition and public hearing (where necessary)
4. Report to Council outlining submissions & preparation of final POM
5. Adoption by Council

1.3 Council Plans and Policies relevant to Plans of Management

All Councils develop hierarchies of plans and policies which start at the visionary 'umbrella' type plans, covering the entire LGA, and drill down into more specific plans covering smaller topics and areas of land.

NSW Councils develop a Community Strategic Plan which outlines the community vision and future aspirations of the area across a broad range of service areas.

Under the Strategic Plan, Councils develop specific plans and policies relevant to various areas of responsibility including managing open spaces. It is under the sphere of open space management that Plans of Management are developed.

The following plans and policies are relevant to this PoM:

- Narromine Community Strategic Plan 2027
- Narromine Floodplain Risk Management Study and Plan
- Narromine Shire Land Use Strategies
- Narromine Shire Asset Management Strategy
- (Individual) Asset Management Plans and Register
- Narromine Shire Recreational Services Masterplan
- Narromine Shire Cycle Plan
- Narromine Shire Community Engagement Strategy

1.4 Change and Review of Plan of Management

This PoM will require regular review to ensure the community's intended directions for community land is kept in line with expectations as well as Council and the user groups' agreed level of service.

Changes to this and other PoMs are to be carried out every five years. The CLM Act and the LG Act include provisions for the amendment of PoMs as well as the required community engagement.

2.0 The Context

2.1 The Residents of Narromine Shire

2.1.1 Community Profile major facts and trends

The number of people usually resident in Narromine in 2018 was 6,567. This represents a decrease of 159 people (-2.36%) from the 2008 total of 6,726 people. This slight population decrease follows a similar trend across western NSW towns where the impacts of mechanisation, technology and the cyclical nature of weather impacts on populations.

Narromine Shire's population is expected to continue to decline slowly with influxes of transient workers for major projects in the region providing some fluctuations (such as mining activity and Inland Rail). The other expected change, as will be the case across the country, is an increase in the number of residents aged 60+ years. The community profile for Narromine shows a reduction in time over most age cohorts with the exception of age groups above 60 years which are increasing in proportion (ABS, 2016).

The proportion of aboriginal and torres strait islander residents in the LGA is 19.12%. This proportion has grown steadily since 2006.

Unemployment in the Shire is currently 2.8% which is the same as the Orana region and below the NSW average of 4.2% (RemPlan, 2018).

2.1.2 Implications for open space

With a population in slight decline and an increasing proportion of elderly residents, this has implications for the provision of open space and the connectivity of such open space to the community and aged care facilities. Different uses of spaces for the elderly including leases of general community use areas for men's and women's sheds and community gardens will also need to be considered long term. In smaller towns if not provided and driven by Council, community groups may suggest these initiatives and look to Council for support.

Level footpaths providing access to active and passive recreation areas will benefit all age groups but in particular, those walking and using prams, bikes and mobility scooters.

Lighting and security in open space areas is also of importance, particularly where the elderly may use the space at times when sunlight is poor or restricted.

Another wider implication for open space is climate change and the need to plan for shade during summer, and sunlight in winter. Also, as many open space areas are located in floodprone areas, the need to ensure playground/exercise equipment and sheds are built to withstand the force of floodwaters and inundation, or alternatively located out of these areas, is planned and executed well by the local Council.

2.1.3 Links to Community Strategic Plan

The Narromine Shire CSP cites the following actions under ‘vibrant communities’:

- 1.1.4 *Promote services and provide facilities that foster healthy lifestyles*
- 1.1.5 *Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community*
- 1.1.9 *Provide active and passive recreation facilities*

The above actions directly link with the management of open spaces and in particular, the direction provided by this and Council’s other Plans of Management. This Plan therefore provides strategic direction for actions identified in Council’s Community Strategic Plan.

2.2 Community Land in the Narromine Shire

2.2.1 Land covered under this Plan of Management

This PoM applies to the community land in the Shire categorised for General Community Use. See *Appendix 1* for detailed location of these sites.

2.2.2 Category of General Community Use

In accordance with section 36I of the LG Act, the following core objectives apply to community land categorised as general community use:

- a) *in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and*
- b) *in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).*

Uses are therefore quite varied in this category. Examples of uses in our Shire include neighbourhood centres, old School Halls, drainage areas, open car park, water reservoirs, and other buildings and areas categorised for general use.

These areas should be accessible to the entire community by being centrally located, close to essential services and comply with equal accessibility provisions and welcoming to all people regardless of gender, background, age or origins.

Reuse of community buildings no longer used for their original purpose can provide a number of community benefits including passive maintenance, natural surveillance of sites, reinvigorating communities and town centres and overall providing benefits in terms of social, cultural, economic and environmental awareness.

Some sites have a simple and practical purpose of housing a water reservoir, water supply and/or drainage pipes. Such drainage sites provide potable water for towns and manage water flows to ensure communities have safe water supplies and drain lands to prevent flooding.

2.2.3 Land owned by the Crown or Council

This generic plan of management includes both land owned by Council and land owned by the Crown, being the NSW Government.

Of the **73.37ha** of community land under the care and control of Narromine Shire Council, **9.5ha** is owned by Council and the remaining **63.8ha** is owned by and will remain in the ownership of the NSW Government.

Of the community land categorised General Community Use under this PoM, 23.4 ha is owned by the Crown and just over 6ha is owned by Council.

Appendix 1 and *Appendix 3* show ownership of the land covered by this plan.

Whether the land is owned by Council or another public authority, if it is community land it requires a plan of management to be prepared.

2.2.4 Category Maps

Most of the sites categorised as general community use possess the one category. Some sites possess more than one category (such as Park and General Community Use) and in these cases, the LG Act requires Council to identify the location of these categories spatially on a map. Refer to Appendix 1 for maps of the sites and their associated categories.

3.0 The Plan of Management

3.1 Vision

The vision for the land categorised as general community use is one which identifies the varied community uses of each of the sites and encourages opportunities for new varied and inclusive community uses, where relevant.

The vision statement, based on the results of prior community consultation for the Community Strategic Plan regarding open spaces, is as follows:

That Council works to provide general community use land which is inclusive, safe and accessible (where relevant) to people of all ages and backgrounds which contribute to the social, cultural and physical needs of the Shire now and into the future.

3.2 Guidelines and Core Objectives of this Plan of Management

Community land categorised as general community use has broad guidelines to be followed under the LG Act and associated Regulations. More specifically, the following objectives apply to the sites identified in this plan:

- I. Provide equal and safe access to each of the sites for all current and expected user groups;
- II. Protect and enhance the environmental values of the land to preserve biodiversity, the quality of natural and artificial waterways, and continue to remediate any lands so required;
- III. Provide appropriate amenity, aesthetic and landscaping features within all general community use land to maximise benefits for all users;
- IV. Encourage the varied use of sites for as many user groups as possible and appropriate;
- V. To maintain facilities at the sites and support the work of volunteer user groups in their maintenance and development in accordance with this plan of management;
- VI. Maximise funding opportunities where available to develop and enhance facilities and amenities at the sites;
- VII. Provide a level of service appropriate to each of the sites which matches demand and enhances safe use of the sites.

3.3 Use and Development of the Land

Every Council has guiding principles regarding use and development of land. The following broader strategic documents have been considered in the drafting of this generic plan:

Central West and Orana Regional Plan 2036, Narromine Community Strategic Plan, Narromine Local Strategic Planning Statement, Narromine Local Environmental Plan, Narromine Development Control Plan.

3.3.1 Zoning

Zoning on each of the sites included in this plan is varied. In Narromine, zones range from RE1 (Public Recreation) to R1 (General Residential) and RU1 (Primary Production). Some sites and lots zoned for residential may in future be rezoned to a more appropriate zone for intended development. This is because the sites identified in this plan have been set aside for community purposes (not for residential development) and are classified community so cannot be easily or openly bought and sold, particularly when the lots are owned by the Crown. Rezoning is not mandatory nor urgent, but it can assist with Council's strategic assessments in ensuring land use strategies reflect accurate land areas and uses within zones.

Lots zoned for Primary Production have objectives for development related to an agricultural use. When these lots are classified community yet are bordering farmland, this zoning is appropriate and leases may be effected to appropriately manage the land. In most cases the land continues to be used as it has been prior to a POM being drafted.

The most appropriate zoning for land reserved for community use is RE1: Public Recreation. The objectives for this zone are mostly standard across the state and are shown below:

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

3.3.2 Permissible uses and developments

Any development proposed which requires development consent not only has to be in accordance with the original reserve purpose and terms of this PoM but also must comply with state and local planning policies.

The state policies which apply to the sites in this plan are as follows:

State Environmental Planning Policy (Infrastructure) 2007: This policy applies to the state and sets out a range of criteria which apply to various types of infrastructure developments. Many of these could occur on public land and provisions exist for these instances. Of particular relevance is Division 12 which contains exempt criteria for works within parks and public reserves.

Narromine Local Environmental Plan (LEP) 2011: This planning document sets out the permissible developments in the RE1 and other zones which apply to the development of public reserves.

With the introduction of the CLM Act, certain types of minor developments which require development consent are taken to have been given written consent on behalf of the Crown as owner of the reserved Crown land. This means that Council, when submitting a development application for the following works on Crown reserves, is not required to obtain the Minister's written consent to lodge the application (see section 2.23 of CLM Act):

- I. *without limiting paragraph (g), the repair, maintenance, restoration or renovation of an existing building on the land if it will not do any of the following:*
 - a. *alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations),*
 - b. *alter the existing building height by adding or removing one or more storeys,*
 - c. *involve excavation of the land,*
- II. *the erection of a fence approved by the manager or the repair, maintenance or replacement of a fence erected with the manager's approval,*
- III. *the use of the land for any of the following purposes:*
 - a. *a purpose for which the land may be used under this Act,*
 - b. *a purpose for which a lease or licence has been granted under this Act,*
- IV. *the erection of signage approved by the manager or the repair, maintenance or replacement of signage erected with the manager's approval,*
- V. *the erection, repair, maintenance or replacement of a temporary structure on the land,*
- VI. *the installation, repair, maintenance or replacement of services on the land,*
- VII. *the erection, repair, maintenance or replacement of any of the following on the land:*
 - a. *a building or other structure on the land permitted under the lease,*
 - b. *a toilet block,*
 - c. *a structure for the protection of the environment,*
- VIII. *the carrying out on the land of any other development of a kind prescribed by the regulations or permitted under a plan of management for the land.*

The deemed consent does not extend to any development that involves:

- the subdivision of land, and/or
- carrying out development of a kind excluded by the regulations.

Narromine Shire Development Control Plan: This document provides greater detail on the permissible uses within the zones and the performance and design criteria for such developments. This document must also be referenced when proposing development which requires consent from Council.

Overall, Council intends with this PoM, to permit a wide range of community uses on the land and allow scope for growth and expansion of such uses. The following list outlines the types of uses encouraged on the lands covered under this PoM.

- Formal and informal, passive and active recreation;
- Meetings and functions;
- Concerts and performances
- Exhibitions, fairs and parades
- Workshops, training
- Educational centres
- Entertainment facilities
- Community gardens & bush tucker or indigenous gardens

- Adaptive reuse of older community buildings
- Coworking spaces
- Water and energy saving initiatives
- Carparking and unloading areas
- Advertising structures and exempt banners, providing they comply with relevant SEPP and Narromine LEP
- Libraries
- Youth Centres
- Aged Services
- Mens Sheds
- Health Services
- Sports
- Landscaping and pathways to encourage greater use

3.3.3 Leases and Licences

Leases and licences of general community use land are common and allow Council to lease out the land for community uses. Providing the lease or licence is in accordance with the original reserve purpose and this PoM, this method of land management can expand the use of the land without the need for expenditure of additional Council resources.

The difference between a lease and a licence is explained by reference to the NSW DPIE online fact sheets:

Licences

Use a licence:

- when the proposed user does not need exclusive use of any part of the reserve
- if it is for occasional or short-term use, for example, the use of a showground by a show society on specific days of the year.

Licences provide greater flexibility of use by different users who may operate at the same time. For example, a sporting club can use a playing field under licence, while food and other goods are sold on the site by a vendor under a separate licence. If issuing a licence for a term greater than 12 months, the requirements of the Community Engagement Strategy must be followed.

Leases

Use a lease:

- when the lessee needs exclusive use of the whole or part of the reserve or a building because of the type of business or activity they will be conducting
- if the lessee has invested or proposes to invest, substantial sums of money installing or improving facilities on the reserve, for example, a sporting club.

A leaseholder has effective control of the leased area in the same way someone renting a house has sole rights to use the house. The requirements of the Local Government Act in terms of notification must be followed (where relevant) prior to issuing a lease. *In this regard, refer to the section below titled 'Types of Leases and Licences where notification is not required'.

Once the lease or licence is signed off, the lessees and licensees are to abide by the terms of the lease or licence and Council is to inspect the site to ensure compliance at regular intervals. Maintenance of various elements at the site is usually undertaken through a process of open communication and negotiation between the lessee/licensee and Council as land manager.

Council may grant a lease or licence or other estate over community land to community organisations, individuals, sports clubs, associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities.

Leases and licences in the Narromine Shire are varied depending on the location of the site and include leases to sporting groups, show societies, individuals and grazing enterprises.

For general community use sites, the following general criteria apply to the issue of leases and licences and are to be met by intending lessees and licensees:

- Be a community, not-for-profit or other approved organisation
- Deliver activities and programs within the Shire that provide services or benefits to the community and comply with the requirements of this PoM;
- Show an ability and willingness to meet the financial obligations of the lease or licence;
- Maintain appropriate insurances for the term including a minimum \$20 million in public liability insurance cover;

Lease to be in accordance with the Reserve Purpose

An overarching requirement when issuing leases or licences is that it must comply with the original dedicated reserve purpose. The Reserve Purpose for the Reserves included in this Plan of Management are shown in the individual tables

Specific Leases and Licenses

This PoM expressly authorises the following lease and licence types, subject to the core objectives of the LG Act:

- Seasonal licences for competitive sporting events;
- Licences for the casual hire of sites and facilities for sporting and community events, subject to liaison with interested parties whom are responsible for maintenance. Examples include fetes, fairs, festivals, circuses, charity events, movies, musicals, outdoor theatres, community singing events, parades and performances and may also include stallholders engaged in trade;
- Licenses for small scale private sector events such as markets, promotional events, parties, large group picnics, family reunions, weddings, filming and photography;
- Licenses for periodic exclusive use, particularly where the group has committed capital contribution to the facility;

- Although the granting of liquor licences is subject to other approvals, this POM expressly allows Council to give permission as landowner for liquor licences subject to those other approvals;
- Leases or licences for commercial purposes can only be granted where the commercial activity is consistent with the original purpose for the reserve and should not overpower or dominate the reserve;
- Leases or licences over any buildings for any community purpose as determined by Council, including, as prescribed by section 46(1) of the LG Act, and the provision of public utilities and work associated with or ancillary to public utilities.

Maximum term and public notice: The maximum term of a lease, licence or other estate is 30 years (Section 46(3) of Local Government Act). The consent of the Minister for Local Government is required if the lease or licence exceeds 21 years (Section 47 (5b)). This consent is also required if the term of the lease or licence will be greater than five years and objections have been lodged against the proposal. Subject to some exceptions (see clause 117 of the Local Government (General) Regulation 2005), for all proposed leases and licences, regardless of length of term, Council must give public notice of the proposal and exhibit notice of the proposal on the land to which the proposal relates. Council must consider all submissions made in response.

The Local Government Act 1993: In accordance with the requirements of the Local Government Act 1993 this Plan of Management expressly authorises Council to grant a lease, licence or other estate on community land where the activity is consistent with this PoM and the core objectives for the category of land. Any lease or licence proposal will be individually assessed, including considering the community benefit, compatibility with this PoM and the capacity of the area to support the activity.

Granting a Lease or Licence: The grant of a lease or licence is an important step in using community land, but there may be other requirements relevant to any proposed use. For example, the refurbishment of a kiosk may also require development consent under the Environmental Planning and Assessment Act 1979. Any interested person should check carefully to make sure they are aware of all relevant requirements.

A lease, licence or other estate must not be granted if it involves:

- An activity if it is not in accordance with a permitted purpose;
- An activity that is not consistent with the objectives of the Plan of Management; and
- Any activity prohibited by the Narromine Local Environmental Plan.

Short term casual Licences: Occasionally it is necessary to grant a short term licence for an event such as a festival, performance, private function or wedding ceremony. These licences are generally just for a day or a few hours. Providing the short term use is in accordance with the reserve purpose, these licences are permissible on Crown Reserves. The functions and events able to be conducted in each open space may vary significantly, depending on available facilities. The Council applies the following criteria when assessing potential licensed events on Community Land:

- The event should not result in any physical damage to the land or its facilities;
- The event organisers are to consider the impact of the event on adjoining residents and propose ways to mitigate any adverse impacts;
- Event organisers are responsible for cleaning up the site and repairing any damage that may occur. Fees and any security deposits or bonds for short-term casual bookings will be charged in accordance with Council's adopted Fees and Charges at the time.

Leases licences and other estates for public utilities: To avoid any doubt, leases, licences and other estates granted for the provision of public utilities and ancillary works do not need to be expressly authorised by a PoM, or consistent with the core objectives, or be for a purpose listed above. Council is authorised to grant such estates (eg easements as well as providing pipes, conduits and other underground connections) without complying with the provisions applying to other purposes (section 46(1)(a) and (b) of the LG Act). This, however, does not negate the need for a Native Title Report, as explained in section 3.4 of this Plan.

Telecommunications towers: Occasionally telecommunication companies seek to install towers on community land. Under the Commonwealth Telecommunications Act 1997, towers deemed 'low impact' are permitted without Council approval. Towers deemed 'high impact' must have Council consent. Regardless of the need for consent, Council should seek to minimise the visual impact through open negotiation with the telecommunication company.

Proactive planning in this area would assist with enquiries of this nature. Design and locational guidelines in Council's DCP and where appropriate, incorporated into the masterplanning for community land for preferred locations are examples of positive and proactive planning in this area.

Biodiversity Offset Scheme: With the introduction of the Biodiversity Conservation Act, sites for conservation are now able to be offered as offset locations. This happens where native vegetation is proposed to be cleared on other development sites and "compensatory" land is offered as an offset site and vegetation protected usually in perpetuity and registered on the title of the land.

Where appropriate, community land is able to be offered as an offset site with the express authorisation of Council, in consultation with Crown Lands NSW. This will mostly apply to lands categorised natural areas where the objectives for this land are essentially the same as for offset sites in regenerating and protecting native vegetation. This PoM is not recommending any specific reserves as offset sites however is opening the conversation for this to happen on reserves through existing legislation.

Existing leases and licences: All existing leases and licences remain valid upon the adoption of this PoM. Following adoption of this PoM and endorsement by Crown Lands, any leases which do not comply with the new terms of the CLM Act will require updating (such as references to older legislation and any managing reserve entities receiving payments for leasing/licencing of the land). This latter situation does not apply to Narromine but is given here as an example.

This POM **expressly authorises the following lease and licence types**, subject to the core objectives of the LG Act.

- Seasonal licences for competitive sporting events, including for existing sporting user groups such as the Narromine Turf Club, Pony Club and regular horse trainers;
- Licences for the casual hire of sportsgrounds for sporting and community events, subject to liaison with interested parties for whom are responsible for maintenance. Examples include fetes, fairs, festivals, circuses, charity events, movies, musicals, outdoor theatres, community singing events, parades and performances and may also include stallholders engaged in trade;
- Licenses for small scale private sector events such as markets, promotional events, parties, large group picnics, family reunions, weddings, filming and photography;
- Licenses for periodic exclusive use, particularly where a sporting group has committed capital contribution to the facility;
- Licenses for periodic exclusive use, particularly where a community group has a direct interest in the use of the ground, including the Narromine Show Society;
- Although the granting of liquor licences is subject to other approvals, this POM expressly allows Council to give permission as landowner for liquor licences subject to those other approvals;
- Leases or licences for commercial purposes can only be granted where the commercial activity is consistent with the purpose for which the reserve was reserved and should not overpower or dominate the reserve;
- Leases or licences over the park and any buildings on the park for any community purpose as determined by Council, including, as prescribed by section 46(1) of the LG Act, the provision of public utilities and work associated with or ancillary to public utilities.

Types of Leases and Licences where notification is NOT required

Under clause 117 of the Local Government (General) Regulation 2005, leases, licenses and other estates granted for the following purposes are **exempt** from the provisions of section 47A of the LG Act, providing the lease term is 5 years or less. Section 47A of the Act requires Council to notify and exhibit the proposal in the manner prescribed in section 47.

(a) residential purposes, where the relevant community land has been developed for the purposes of housing owned by the council,

(b) the provision of pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider that is situated on the community land,

(c) use and occupation of the community land for events such as—

(i) a public performance (that is, a theatrical, musical or other entertainment for the amusement of the public),

- (ii) the playing of a musical instrument, or singing, for fee or reward,*
- (iii) engaging in a trade or business,*
- (iv) playing of any lawful game or sport,*
- (v) delivering a public address,*
- (vi) conducting a commercial photographic session,*
- (vii) picnics and private celebrations such as weddings and family gatherings,*
- (viii) filming,*
- (d) a purpose referred to in clause 116(3) or (4).*
- (2) However, the use or occupation of community land for events listed in subclause (1)(c) is exempt only if—*
 - (a) the use or occupation does not involve the erection of any building or structure of a permanent nature, and*
 - (b) in the case of any use or occupation that occurs only once, it does not continue for more than 3 consecutive days, and*
 - (c) in the case of any use or occupation that occurs more than once, each occurrence is for no more than 3 consecutive days, not including Saturday and Sunday, and the period from the first occurrence until the last occurrence is not more than 12 months.*

The following terms apply to all licences and leases on the community land:

- Terms of any lease/licence should be as short as practicable, appropriate to all circumstances and commensurate with changing community needs. Generally terms of 20 years (or more) are not favoured due to the lease term covering multiple Council Delivery Program and Community Strategic Plan lifetimes.
- Leases and licences should clearly reflect the intentions in respect of the improvements on expiry of the lease i.e. the lease area is to be cleared and restored or the improvements are to remain and become the property of the Crown.
- Section 46A of the LG Act requires Council to tender for leases or licences of community land over 5 years, unless the lease or licence is to be granted to a non-profit organisation.
- Rental is to reflect a commercial approach of market rental having regard to the purpose of the lease/licence, site value and ownership of existing improvements.
- A diagram specifying the area to be leased/licenced must be annexed to and form part of the agreement.
- Where applicable, the lease or licence should include clauses providing for use/access by the general public.
- A clause requiring the lessee to bear the lessor's reasonable expenses in preparing the lease should be considered for inclusion in the lease/licence agreement.

- Where conditions require the lessee to undertake development works, the agreement should specify that no work is to be undertaken until plans have been approved by Council and any necessary development or building consents are obtained.
- In the case of sub-leases, reference should be made to the head lease and must be extended beyond the term of the head lease.

In accordance with the requirements of Council as Crown Land Managers, the following list should be considered prior to Council granting a lease or licence over the Reserve:

- Compliance with relevant legislation, Crown land management rules, policies, regulations, guidelines and fact sheets.
- Regard and compliance with tenure provisions under the Local Government Act, 1993
- Compatibility of the lease or licence with the reserve purpose (other than short term licences for prescribed purposes). If you are not sure that a proposed lease or licence is consistent with the reserve purpose, contact the department for advice.
- Consistency of the lease or licence with this plan of management adopted by Crown lands
- Environmental impacts of the proposed activity and the ability of the land to support the activity.
- Whether the term of the tenure is appropriate.
- Impacts from proposed tenure to the current and future use of the land.
- Development consents or any other consents required under the Environmental Planning and Assessment Act 1979.
- Allow provisions for conducting rent reviews (at least every three years) and provisions for consumer price index rent increases annually.
- Following community engagement requirements set out in the Local Government Act 1993.
- Aboriginal interests – refer to the NSW DPIE Fact Sheet to consider Native Title and Aboriginal Land Rights:

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0007/285523/Granting-leases-and-licences-over-pre-PoM-Crown-land.pdf

3.4 Native Title Advice

The Crown Land Management Act (2016) introduced new requirements for CLMs to consider the Native Title Act (1994) when managing the Crown land, in particular, Crown Reserves and Dedications.

Council as CLM, is required to undertake an assessment when any new acts or leases/licences are proposed on Crown Reserves. Crown Lands has conducted a series of Native Title Manager training courses for nominated NSW Council staff to permit these assessments in-house. Alternatively, trained Consultants may also conduct these assessments.

Steps to be followed in this assessment of Native Title impact identify:

- if the activity to occur on the Crown Reserve will have an impact on Native Title,
- the provisions in the Native Title Act which validate the activity, and
- what procedures are to be undertaken prior to commencement.

Future Acts

The Native Title Act (1994) allows for a range of future acts to occur on Crown land and specifies the level of consultation that must be carried out before the act can occur. Rather than attempt to prove that Native Title has been extinguished, the role of the Native Title Manager is to assume native title has NOT been extinguished and to proceed with the assessment of impact on native title of the act which is proposed (s. 2.2.3.2, Native Title Manager Workbook).

See below for specific advice on a range of acts which may apply to the reserves covered in this Plan of Management.

1. Construction of recreational facilities on the reserves (such as sheds, ablution blocks and the like) on the reserve which is consistent with the reserve purpose.

The construction of buildings such as sheds, recreational facilities, ablution blocks, and the like may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (public recreation, sportsground or park) then the good faith requirement under Section 24JA(1)(e)(i) is met.

2. Construction of facilities on the reserve (such as roadways, footpaths, and gardens)

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (public recreation, sportsground or park) then the good faith requirement under Section 24JA(1)(e)(i) is met.

3. Issue of Leases or Licences

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

3.5 Implementation and Review

This Plan of Management commences operation from the date of final adoption by Council following endorsement by Crown Lands. The actions and management strategies identified in this Plan will immediately take effect and Council will be required to review these strategies in line with its annual reporting regime and as part of its community strategic plan.

This PoM is to be reviewed in accordance with the requirements of the LG Act, CLM Act and Regulations. The plan will be reviewed, as most strategic documents are, within a time period of 5 years and a comprehensive review after 10 years unless major unexpected changes warrant review.

This PoM does not cover General Community Use land identified in Council's other site-specific plans of management.

3.6 Community Consultation

Open consultation with the community regarding this PoM process is integral to its success and ownership by the local community. It is also legislated that Councils conduct community consultation through public exhibition and public hearings, when required.

Section 38 of the LG Act sets out that:

- a council must give public notice of a draft POM for a period of not less than 28 days
- the public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council
- the council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter that it considers appropriate or necessary to better enable the draft plan and its implications to be understood. All documents referred to in a POM should be displayed at the same time as the draft POM.

Additionally, in the case of community land comprising the habitat of endangered species, or which is affected by a threatened species recovery plan or threat abatement plan, the following requirements also apply:

- when public notice is given of the draft plan under section 38, the draft POM must be sent (or a copy must be sent) by the council to the relevant director
- the POM must incorporate any matter specified by the relevant director in relation to the land, or the relevant part.

At the time of writing, no specific sites contained within this plan contain habitat of endangered species or land affected by a threatened species recovery plan.

It should be noted here that although the term 'threatened [or endangered] species recovery plan' still applies to species of plants and animals listed as threatened or endangered under the Threatened Species Conservation Act 1995, this Act has since been repealed and Save our Species (SOS) Reports and initiatives now apply under the Biodiversity Conservation Act 2016.

One SOS Strategy applies in the Narromine Shire, being for the Barking Owl (*Ninox connivens*). Narromine Shire, along with 14 other LGAs, is listed as a Priority Management Site under this Strategy. A review of this Strategy to determine actions to protect this species has revealed mainly actions involving retention of native vegetation. This is outlined in further detail in the Action Plan (Table 2).

Public Hearings: Public hearings are an open forum whereby interested people may speak about any matter – in this case, contained in a PoM. Public hearings are required if proposed plans would have the effect of altering the categorisation of community land under section 36(4). Public hearings are not required in the interim period if the POM is not altering the expected category of the land under the Local Government Act.

A public hearing is also not required if the draft POM would merely have the effect of altering the categorisation of the land under section 36(5) (i.e.: the further categorisation of land categorised as natural area as bushland, wetland, escarpment, watercourse or foreshore).

A council must also adhere to the requirements of section 47G of the LG Act when conducting public hearings. Specifically:

The person presiding at a public hearing must not be:

- a councillor or employee of the council holding the public hearing
- a person who has been a councillor or employee of that council at any time during the five years before the date of his or her appointment.

No later than four days after it has received a report from the person presiding at the public hearing as to the result of the hearing, the council must make a copy of the report available for inspection by the public at a location within the area of the council.

Action Plan: In accordance with section 36(3) of the LG Act, the following table outlines the objectives, performance targets or actions to be carried out on the land and an explanation of how Council is to evaluate its performance in carrying out the intended actions.

Table 2: Action Plan

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
General Community Use			
<p>To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and the wider public:</p> <p>a. In relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public</p>	<p>Complete necessary works through compliance with adopted Delivery Program</p> <p>Determine priorities for drainage easement construction</p> <p>Ensure all sites have adequate accessibility for all members of the public</p> <p>Retain native vegetation and hollow trees (where located on individual sites)</p>	<p>Physical needs of sites</p> <p>a. Assess current condition of all physical assets to determine forward plans for maintenance in consultation with Planning, Health and Environmental Services.</p> <p>b. Assess condition of boundary fences to ensure adequate security.</p> <p>c. As site infrastructure improves and risk of theft increases, consider best methods of security at the site for all user groups including lighting</p> <p>d. Ensure appropriate site management techniques are utilised including water use efficiency, managed use of pesticides, herbicides and fertilizers, cleaning of amenities and rubbish removal</p> <p>e. Consider adequate provisioning of existing water connections and capacity to connect to sewer and electricity/solar power for future site upgrades</p> <p>f. Assess existing access and parking arrangements at the sites to determine if safe/adequate/need to be rationalised and whether a more formalised parking area is warranted</p>	<p>Asset condition determined in consultation with user groups and Council's adopted Asset Management Plan (AMP). Note that the AMP is linked to Council's Customer Relationship Management (CRM) system where requests for service or works are linked back the Asset being maintained. Therefore, checking of requests in Council's system is a good measure of Council's performance.</p> <p>Security and safety at sites considered at relevant Committee meetings</p> <p>Landscape Plan scoping paper to be delivered by June 2021</p> <p>Grounds noted as clean and tidy and monitored by numbers of complaints/CRMs lodged about the facility</p>

		<p>Accessibility of sites</p> <ul style="list-style-type: none"> g. Multi- use of sites is encouraged h. Ease of location in larger sites for amenities and clubhouses i. Close to essential services j. Affordable k. Welcoming to people of all backgrounds l. Sub-leasing is to be in accordance with this PoM and not conflict with the interests of main user groups/lessees <p>Retention of Vegetation</p> <ul style="list-style-type: none"> m. Retain remnant and newly established tracts of native vegetation n. Retain dead wood and hollows in trees for habitat retention. 	<p>Risk assessments to be conducted prior to temporary licences and leases being issued and provided to Council prior to event taking place</p> <p>All lands under this plan being used for intended purposes</p> <p>Surveys as part of Community Strategic Plan (CSP) process to question customer satisfaction with this area</p>
<p>b. In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities)</p>	<p>Ensure templates for licenses and leases are prepared and ready for new users</p> <p>Prepare booklet/guideline for casual hire/lease/licencing of community buildings/sites, particularly where demand justifies its preparation.</p>	<ul style="list-style-type: none"> a. Consider opportunities for increased usage of the site for multiple events throughout the year, particularly where subsidised fees could attract visitors to the town and region b. Determine appropriate tenure and hire fees for new and existing leases <p>Specific uses which have priority</p> <p>Allow and encourage use of the land for:</p> <ul style="list-style-type: none"> o. Neighbourhood centres p. Libraries q. Cultural centres r. Childcare centres 	<p>Tenure and hire fees included in Council's Fees and Charges – to be reviewed if limited interest/income</p> <p>Survey of use of community buildings and facilities for each of these uses annually</p>

		<p>s. Similar educational, cultural and social functions</p> <p>c. Utility easements, drainage reserves and access ways</p> <p>Leases are to have community benefit</p> <p>All lease proposals are to have community benefit and comply with the requirements of this PoM;</p>	
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Appendix 1 Location Maps and Specific Actions for sites

Reserve 85982: Area north of Narromine Preschool



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for Plantation and Access ; notably due to the lot's location at an entrance to the town from Parkes. The lot is now substantially cleared and provides clear sight lines to State Rail land.
Size	2,268m ²
Current applicable plans	No specific Council plans identify this site for future works at present
Current & permissible leases/licences	The site is not leased or licenced. This does not restrict future leases being permitted on this lot providing the use fits with this PoM and the original intent for the site.
Land Use Zoning (LEP)	SP2 (Infrastructure). This zoning is relatively restrictive with <i>roads</i> being the only use permitted without consent. This zone has objectives related to the provision of infrastructure.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment. See Appendix 4 for AHIMS reports.
Management for this Site	At present, the site is not earmarked for specific plantation or access use. It is however, a site which has been noted as appropriate for water supply works involving water main underbores. This involves pipework under the site from south to north and connect with existing water main infrastructure in Meryula St (boring under the existing railway line with necessary consents from State Rail). These works are permissible under the LG (General) Regulation. A Native Title assessment would also be required.

Reserve 120107 Former Tomingley Public School site

Lots 4 & 66 DP 755110, Biridoo Street, Tomingley



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for community purposes . The land and old school building is currently used for community meetings and playgroups.
Size	1.066ha
Current applicable plans	No specific Council plans identify this site for future works.
Current & permissible leases/licences	The site is leased by the 'Lil' Tackers Playgroup, Tomingley. This PoM expressly permits this same lease or similar lease and licence types to be granted for this site for community purposes.
Land Use Zoning (LEP)	RU1 (Primary Production). This zone permits and encourages the use of the land for primary production purposes with community facilities also permissible with consent.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	At present, the site is intended to be used for continued community purposes, utilising the old school building and tennis courts. The land is subject to an aboriginal land claim. Prior to issuing a new lease over this reserve, the claim needs to be considered and provisions included in any lease to ensure if the claim is successful, that the tenant is advised and given notice.

Reserve 120025

Lot 259 DP 724595 & Lot 256 DP 722853, Drainage Reserves near Narromine Wetlands



GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

Commentary & Reserve Purpose	This land was originally dedicated by the Crown for the purpose of drainage . Lot 256 currently transfers water from Nellie Vale Road to the Narromine wetlands via an open grassed swale. Lot 259 is yet to be constructed for drainage but remains as an option to alleviate build-up of water in the town common and release it to the Backwater Cowal.
Size	Lot 256: 2285m ² and Lot 259: 4844m ²
Current applicable plans	Draft plans at Council earmark these sites for stormwater collection and re-distribution incorporating the Narromine Wetlands and Town Common. Commencement of these works are at a date yet to be decided.
Current & permissible leases/licences	These sites are currently not leased or licenced.
Land Use Zoning (LEP)	RU1 (Primary Production). This zone permits and encourages the use of the land for primary production purposes with community facilities also permissible with consent.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	At present, these lots are set aside for current (Lot 256) and future (Lot 259) drainage purposes. Future management will be upkeep and maintenance. Council to check survey boundaries of Lot 259 and determine process to be followed if internal road encroachments have occurred. If Lot 259 no longer required for drainage purposes, Council to liaise with CL and owner of adjacent Lot 2 to determine future tenancies.

Reserve 64083

Lot 70 DP 1060280, Former Family Day Care Yard Narromine



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for Municipal purposes . This would be due to the Burraway St cluster of municipal buildings, being the old Timbreebongie Shire Council building (now the Narromine Museum), Police and Fire Stations. The lot now forms part of the yard for the (ex) Family Day Care facility.
Size	2,531m ²
Current applicable plans	No specific Council plans identify this site for future works.
Current & permissible leases/licences	This lot forms part of the yard for Council's adjacent building, currently leased to an Allied Health Professional with the remainder being looked at by Council for future leasing.
Land Use Zoning (LEP)	R1 (General Residential). Although the focus in this zone is provision of a range of housing needs, community facilities are also permissible with consent.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	As this lot forms part of the yard for the adjacent Council building on Lot 2, future management will be to maintain as part of the open space for Lot 2 with additional lease options potentially covering this Crown Reserve. The adjacent Council building is currently and will be used in future for commercial purposes and town services, which is in keeping with the original reserve purpose.

Reserve 120028

Lots 52 & 53 DP 755105, Frost Reserve, Peak Hill Railway Road



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for public recreation .
Size	Lot 52: 1.6ha; Lot 53: 2023m2
Current applicable plans	No plans have been drafted for future management at this site.
Current & permissible leases/licences	These lots are currently not leased or licenced.
Land Use Zoning (LEP)	RU1(Primary Production). This zone permits a range of uses with a focus on sustainable primary industry and minimising land use conflict.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	At present these lots have no future management plans put forward or designated. This PoM expressly permits future leases/licenses being issued for this reserve which are in line with the reserve purpose of public recreation. Potential compliance issues of farming encroachment to be assessed by Council as CLM.

Reserve 98004

Lots 12-14 Section 2 DP 758983, Lots 1, 1A, 2-4, 6-9 Section 3 DP 758983, North of Tomingley



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for the purpose of public recreation .
Size	2.108ha
Current applicable plans	No plans have been drafted for future management at this site.
Current & permissible leases/licences	These lots are not currently leased or licenced.
Land Use Zoning (LEP)	RU1(Primary Production). This zone permits a range of uses with a focus on sustainable primary industry and minimising land use conflict.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	These lots have no future management plans put forward. The reserve is subject to an aboriginal land claim. Any leasing or licensing of this reserve is to take this into account with provisions included in any lease to ensure if the claim is successful, that the tenant is advised and given notice.

Reserve 120094

Lot 4 DP 822417, Tomingley Truck Parking area



Commentary & Reserve Purpose	This land was originally reserved by the Crown for Public Recreation and Urban Services . It is currently used for truck parking and an amenities area in Tomingley on the Newell Highway.
Size	1.39ha
Current applicable plans	There are plans to extend the truck parking on this site and formalise plantings at the northern end which is known as Eric Woods Park. This complies with the original intent of the Reserve, being public recreation and urban services.
Current & permissible leases/licences	This reserve is not currently leased or licenced.
Land Use Zoning (LEP)	RU5(Village). This zone permits a range of uses with the focus being on land uses, services and facilities associated with a rural village.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	As mentioned above, this Reserve has truck parking extension and formalised planting suggestions, intended to increase potential truck stops in Tomingley and beautify the Park. These future works are congruous with the categorisation for this reserve. Native Title report required prior to above planned works taking place.

Reserve 86018

Lot 3 Section 6 DP 758993 , Trangie Reservoir



Commentary Reserve Purpose	This land was originally reserved by the Crown for the purpose of reservoir and storage . The lots house water reservoirs for Trangie, storage sheds and the Rural Fire Service Shed.
Size	4,907m ²
Current applicable plans	Council has plans to upgrade water treatment at this site in the next 5-10 years in accordance with Council's adopted Management Plan and Delivery Program. The footprint of the treatment plant on site is yet to be determined and a Native Title Report can be drafted once this concept has been adopted by Council and progressing to design.
Current & permissible leases/licences	This reserve is currently not leased or licenced. This PoM expressly permits this reserve to be leased or temporarily licensed for the following purposes: Municipal purposes (Emergency Services), Community Hall.
Land Use Zoning (LEP)	R1(General Residential). Although the focus in this zone is provision of a range of housing needs, the above use on the site is permissible in this location.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	Maintenance of the existing facilities on site until the above plans for water treatment are instigated.

Reserve 92118

Lot 10 Section 13 DP 758983, Tomingley Reservoir



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for water supply . It is currently used for the town's raw water supply and is located at the highest point close to the village.
Size	2,011m ²
Current applicable plans	Council has plans to upgrade water storage at this site in the next 10-15 years. The results of the Tomingley Water Supply Augmentation project report 2019 feeds into the new/upgraded reservoir work. Once a plan has been devised and adopted, this will trigger the need to investigate native title implications.
Current & permissible leases/licences	This reserve is currently not leased or licenced. No future leases or licenses are envisaged for this site.
Land Use Zoning (LEP)	RU5(Village). The flexible nature of this zoning allows for a range of uses including water reticulation systems without the need for consent.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	Maintenance until the above plans for water augmentation are instigated. Interim maintenance includes mowing and weed minimisation, sapling thinning on roadside (with exception of unformed Genanagie St).

Reserve 61253

Lot 12 DP 755122, Annandale Tank



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for public recreation . It borders farmland and the Boggy Cowal, and is located approximately half way between the town of Trangie and locality of Dandaloo. It is currently not utilised for a specific recreation purpose and is remote from settlements.
Size	2.185ha
Current applicable plans	Council has no plans to upgrade or provide public recreation facilities at this site.
Current & permissible leases/licences	This reserve is currently not leased or licenced through Council. No future leases or licenses are envisaged for this site.
Land Use Zoning (LEP)	RU1(Primary Production). This zone encourages the use of the land for sustainable primary production.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	As the site contains scattered trees and borders active farming country, weed and feral pest management at the site will remain Council's core roles. A partnership agreement between adjoining owners and Council could assist in the management of the reserve. This is to be explored providing adequate checks and performance evaluation can be carried out.

Reserve 88437

Lot 7003 DP 1025540, Eurombedah



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for public recreation . It borders farmland and the Macquarie River on the eastern extremity of the Shire. It is currently not utilised for a specific recreation purpose and is remote from settlements.
Size	2.91ha
Current applicable plans	Council has no plans to upgrade or provide public recreation facilities at this site.
Current & permissible leases/licences	This reserve is currently not leased or licenced through Council. No future leases or licenses are envisaged for this site however for maintenance reasons, leasing and licensing of this reserve is a future option.
Land Use Zoning (LEP)	RU1(Primary Production). This zone encourages the use of the land for sustainable primary production.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. PCT 248 is present, however there is a low confidence level of the accuracy of this PCT containing threatened ecological communities (BioNet Vegetation Classification, OEH). A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	As the site contains scattered trees and borders active farming country, weed and feral pest management at the site will remain Council's core roles. A partnership agreement between adjoining owners and Council could assist in the management of the reserve. This is to be explored providing adequate checks and performance evaluation can be carried out.

Reserve 1251

Lot 7300 DP 1139769, Timbreebongie



Commentary & Reserve Purpose	This land was originally dedicated by the Crown for access to Timbreebongie Falls, access to water and public recreation . It borders farmland and the Macquarie River and is located approximately 10km north of Narromine. It is currently not utilised for a specific recreation purpose and is remote from settlements.
Size	2.91ha
Current applicable plans	Council has no plans to upgrade or provide public recreation facilities at this site.
Current & permissible leases/licences	This reserve is currently not leased or licenced through Council. No future leases or licenses are envisaged for this site.
Land Use Zoning (LEP)	RU1(Primary Production). This zone encourages the use of the land for sustainable primary production.
Threatened Species/ Aboriginal/European Heritage	No significant Plant Community Types on site to indicate habitat of threatened/endangered species. A check of the Aboriginal Heritage Information Management System (AHIMS) has not revealed any items of significance on this allotment.
Management for this Site	As the site contains scattered trees and borders active farming country, weed and feral pest management at the site will remain Council's core roles. A partnership agreement between adjoining owners and Council could assist in the management of the reserve. This is to be explored providing adequate checks and performance evaluation can be carried out.

Appendix 2: References

- Central West Local Land Services. 2017. Central West Regional Strategic Weed Management Plan 2017-2022. [ONLINE] Available at: <https://www.centralwest.lls.nsw.gov.au>. [Accessed 15 August 2019].
- Department of Planning, Industry and Environment. 2017. Biodiversity Values Map and Threshold Tool. [ONLINE] Available at: <https://www.lmbc.nsw.gov.au>. [Accessed 16 August 2019].
- Keith, D., 2004. *Ocean Shores to Desert Dunes: The Native Vegetation of NSW and the ACT*. 1st ed. Sydney. NSW National Parks and Wildlife Service.
- Land and Property Information 2015 Sharing and Enabling Environmental Data [ONLINE] Available at <https://geo.seed.nsw.gov.au> [Accessed 17 September 2019].
- NSW Legislation. 2011. Narromine Local Environmental Plan [ONLINE] Available at: <https://www.legislation.nsw.gov.au>. [Accessed 12 August 2019].
- NSW Legislation. 2007. State Environmental Planning Policy (Infrastructure) 2007. [ONLINE] Available at: <https://www.legislation.nsw.gov.au>. [Accessed 12 August 2019].
- NARROMINE SHIRE COUNCIL (2011) *Narromine Local Environmental Plan*
- NARROMINE SHIRE COUNCIL (2017) *Narromine Shire Community Strategic Plan 2027*
- NSW Office of Environment and Heritage. 2018. BioNet Vegetation Map. [ONLINE] Available at: <https://www.seed.nsw.gov.au/>. [Accessed 19 August 2019].
- NSW Office of Environment and Heritage. 2016. Central West Lachlan Regional Native Vegetation PCT map. [ONLINE] Available at: <https://www.seed.nsw.gov.au/>. [Accessed 17 September 2019].
- NSW Office of Environment and Heritage. 2017. Saving our Species – Help Save the Barking Owl [ONLINE] Available at: <https://www.environment.nsw.gov.au/savingourspeciesapp> [Accessed 31 October 2019]
- OFFICE OF LOCAL GOVERNMENT (2000) Practice Note No. 1 Public Land Management

Appendix 3 Council-Owned Community Land

Industrial Estate Entrance, Mitchell Hwy NARROMINE NSW 2821

Address	Industrial Estate Entrance, Mitchell Hwy NARROMINE NSW 2821
Title Description	Lot 40 DP261177 & Lot 41 DP261177
Area	0.04ha - 432.2m ² 1.988ha - 19879.99m ²
Owner	Narromine Shire Council
Agreements	Drainage
Classification	Community
Zoning	IN1 General Industrial
Management and Eval	Future management at this site is maintenance with the ability to plant an avenue of trees for beautification reasons. This lot contains a drainage swale and detention basin which services the stormwater drainage needs of the industrial estate. Any changes to this area would involve upgrading of the stormwater management arrangement and plantings, as well as upgraded signage for the Estate. Evaluation includes cross-checking of



176 Algalah Street, NARROMINE NSW 2821

Address	176 Algalah Street, NARROMINE NSW 2821
Title Description	Lot 4 DP734607
Area	17.59m ²
Owner	Narromine Shire Council
Agreements	Drainage
Classification	Community
Zoning	R1 General Residential
Management Evaluation	Serving as a stormwater drainage line, this reserve is to be maintained and inspected. Inspected for effectiveness annually. Council to check register of complaints and CRMs to ensure none are regarding this reserve and if so, follow up to determine methods of improvement.



Maple Crescent NARROMINE NSW 2821

Address	Maple Crescent NARROMINE NSW 2821
Title Description	Lot 120 DP810143
Area	320.3m ²
Owner	Narromine Shire Council
Agreements	Residential Estate - McKinnon Park/Moss Estate
Classification	Community - General (Drainage)
Zoning	R1 General Residential
Management Evaluation	This land is to be maintained for access and drainage purposes. Bollards have been installed to prevent vehicular access from Maple Crescent to A'Beckett St. Pedestrian access remains. A Council sewer main is also located through Lot 120. If mowing maintenance proves an issue at this location, a gravelled pathway is recommended for natural drainage and security. Regular inspections for fence and grass maintenance. Annual checking of complaints/CRM register re this accessway for performance evaluation.



Nellie Vale Road NARROMINE NSW 2821

Address	Nellie Vale Road NARROMINE NSW 2821
Title Description	Lot 392 DP739741
Area	1810.82m2
Owner	Narromine Shire Council
Agreements	Drainage
Classification	Community - General (Drainage)
Zoning	R1 General Residential
Management Evaluation	This open drain directs localised stormwater towards the grassed swale in Nellie Vale Road. This area is to be maintained with mowing and weed reduction. Annual inspection with other open drains and monitoring of complaints/CRM requests lodged.



Appendix 4: Community and User Groups Engagement

Narromine Council used a number of methods to engage with the community groups to obtain inclusions in the Draft document as well as feedback on the Draft Plan. These methods are outlined below.

- Direct emails to sporting and user groups, with a focus on those whom hold a licence over all or part of the reserve.
- Consultation at Board and Committee meetings
- Public consultation in accordance with the LG Act including exhibition of the plan for 28 days
- Utilisation of Council's website and social media for feedback
- Displays in public areas of Council offices to obtain feedback on Draft Plan.

Appendix 5: Aboriginal Heritage Information Management System (AHIMS) Reports

Reserve 120025: Drainage Reserves near Narromine Wetlands



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120025B

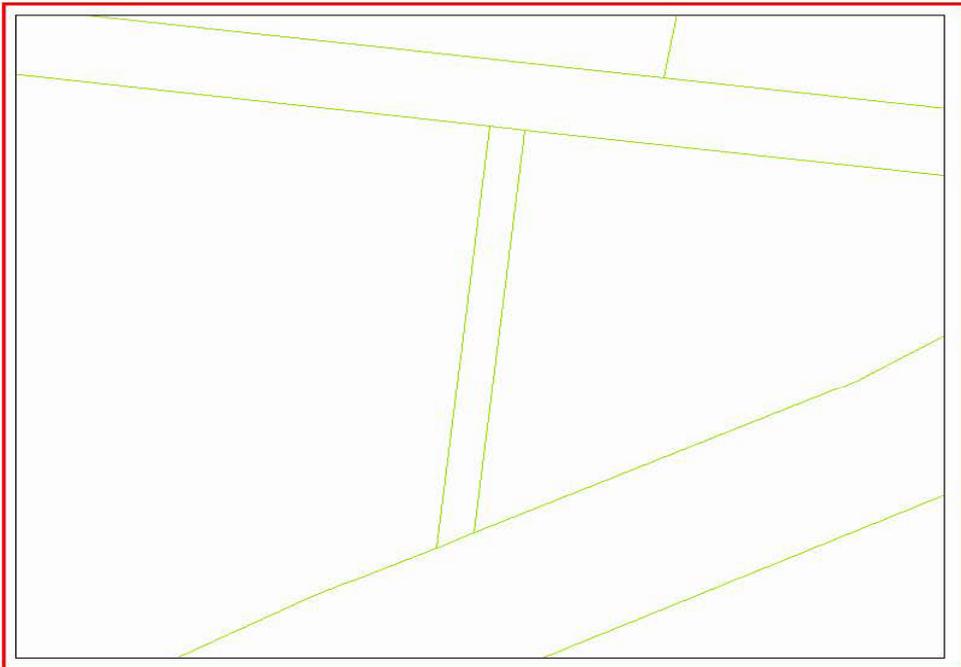
Client Service ID : 459788

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 256, DP:DP722853 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120025

Client Service ID : 459785

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 259, DP:DP724595 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 64083: Former Family Day Care yard Narromine



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R64083

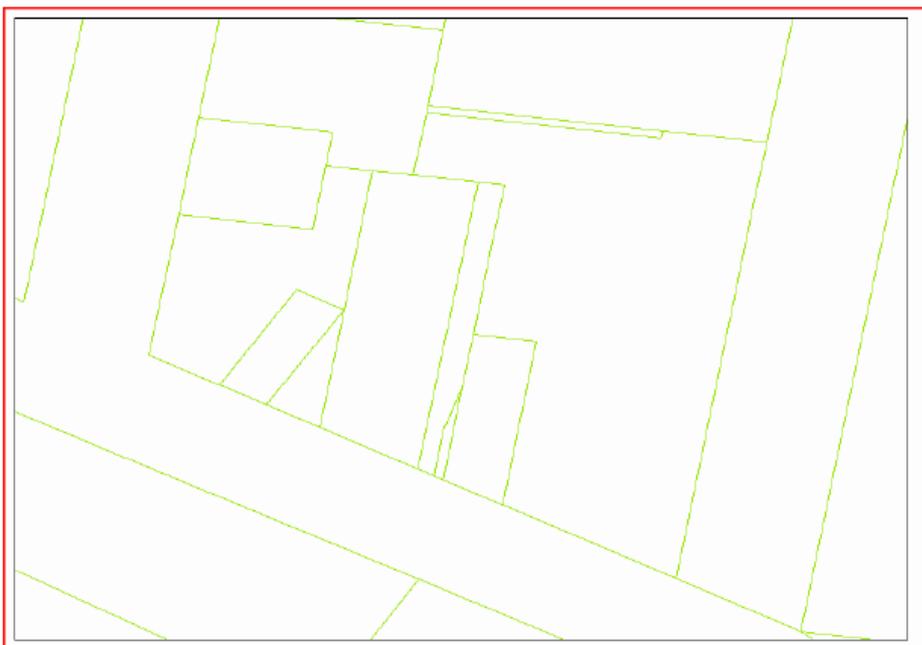
Client Service ID : 459790

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 70, DP:DP1060280 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 120028: Frost Reserve



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R120028

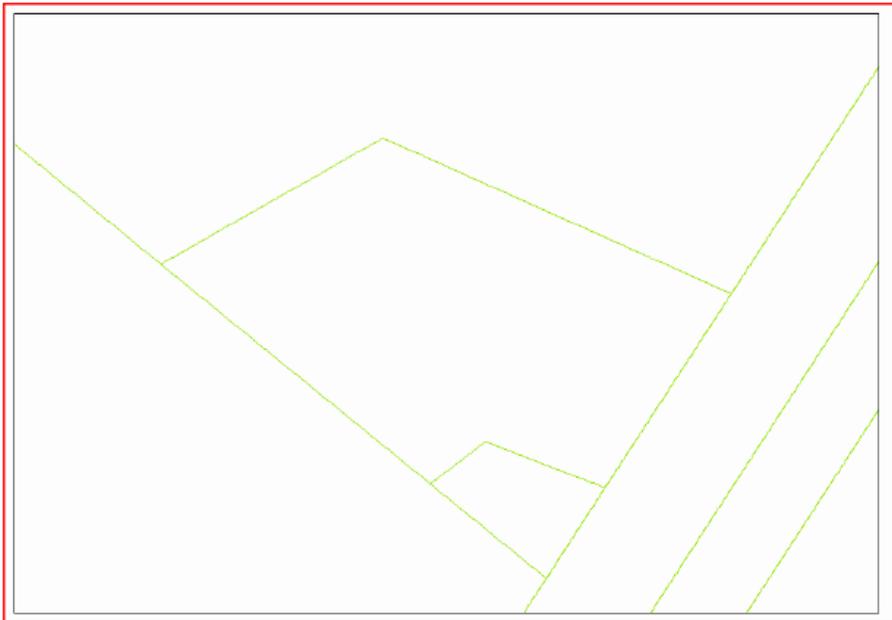
Client Service ID : 459791

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 52, DP:DP755105 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120028B

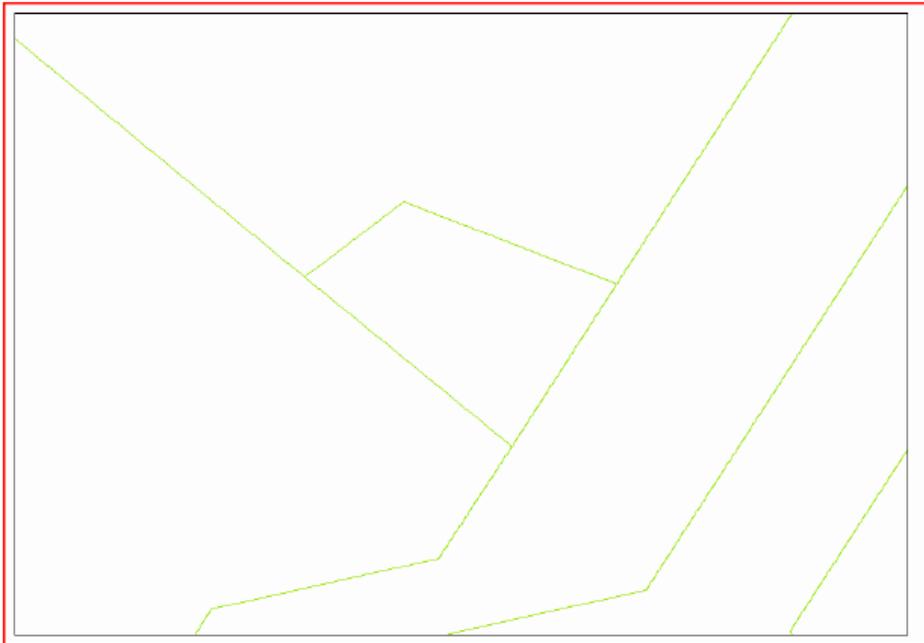
Client Service ID : 459792

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 53, DP:DP755105 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 91346: Nellie Vale Road



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R91346

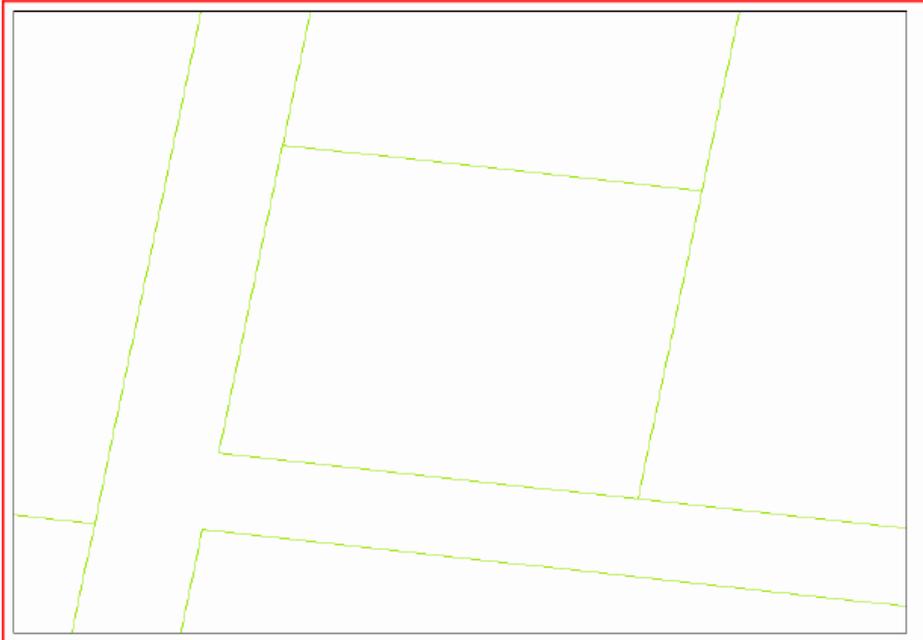
Client Service ID : 459796

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7009, DP:DP1126818 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R91346
Client Service ID : 459797

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7010, DP:DP1126818 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 98004: Lots north of Tomingley village (11lots/reports)



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R98004

Client Service ID : 459803

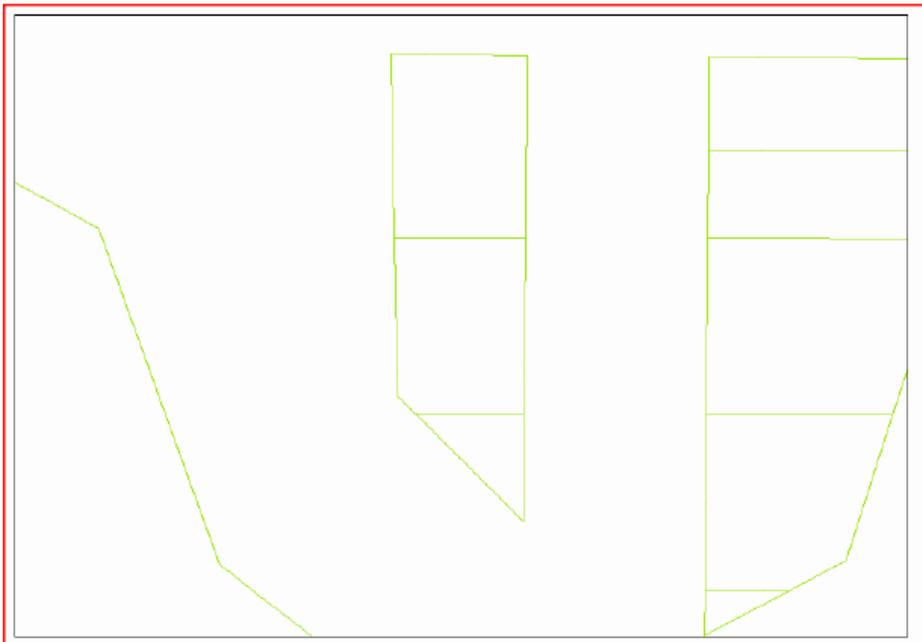
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 13, DP:DP758983, Section : 2 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R98004
Client Service ID : 459804

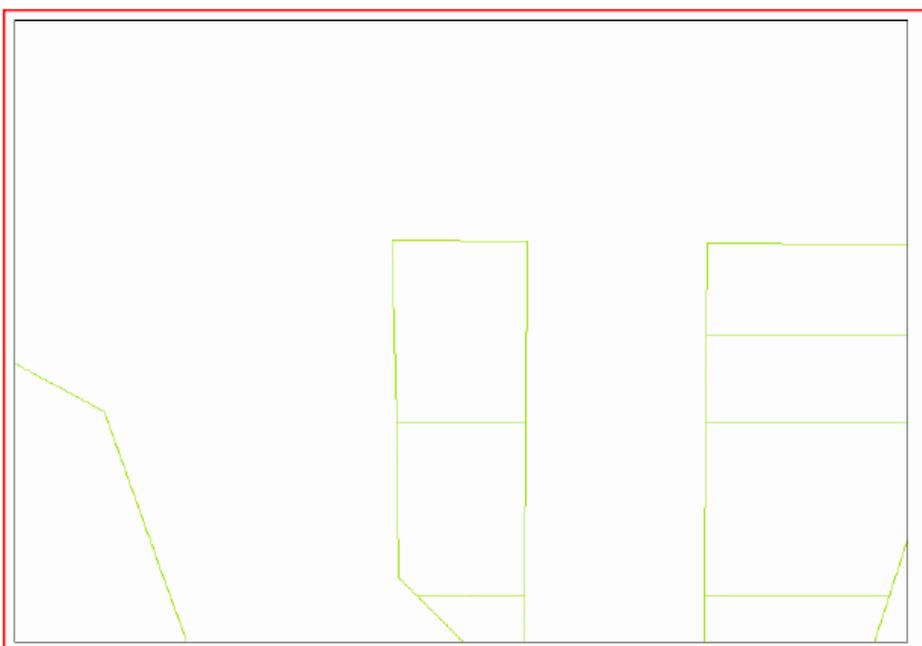
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 14, DP:DP758983, Section : 2 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

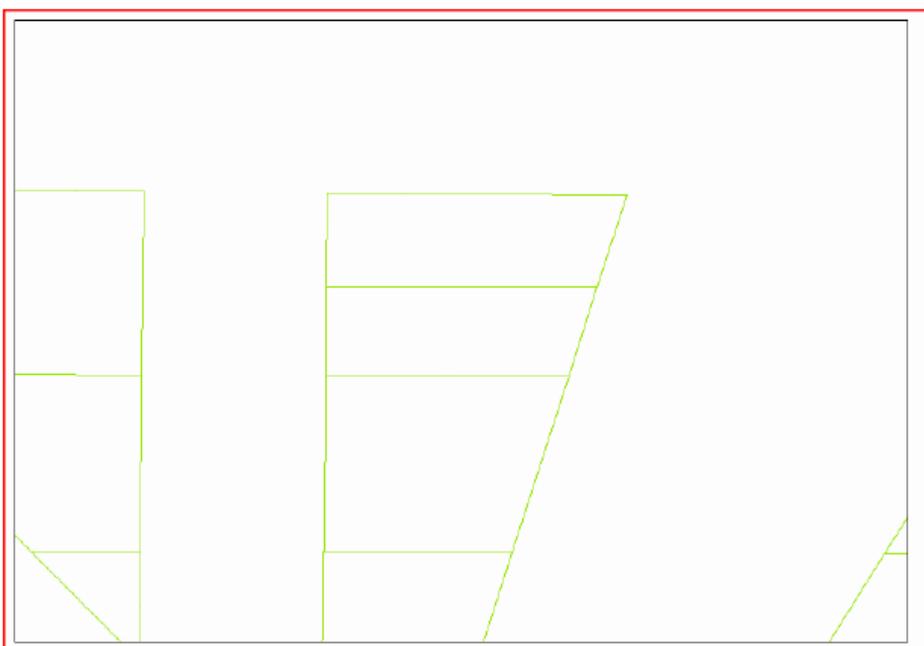
Purchase Order/Reference : R98004
Client Service ID : 459806

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 1, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R98004

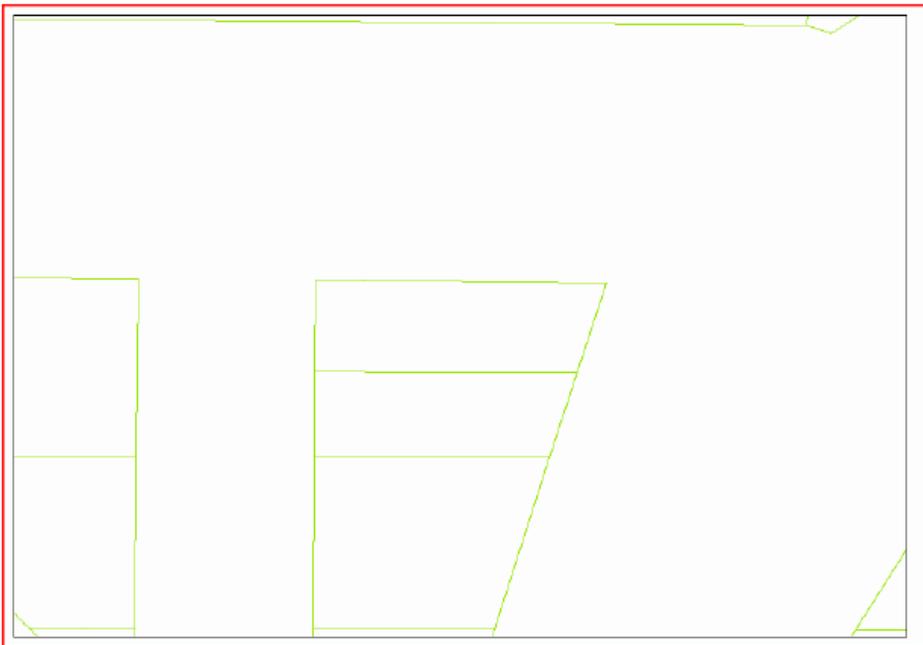
Client Service ID : 459807

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 1A, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

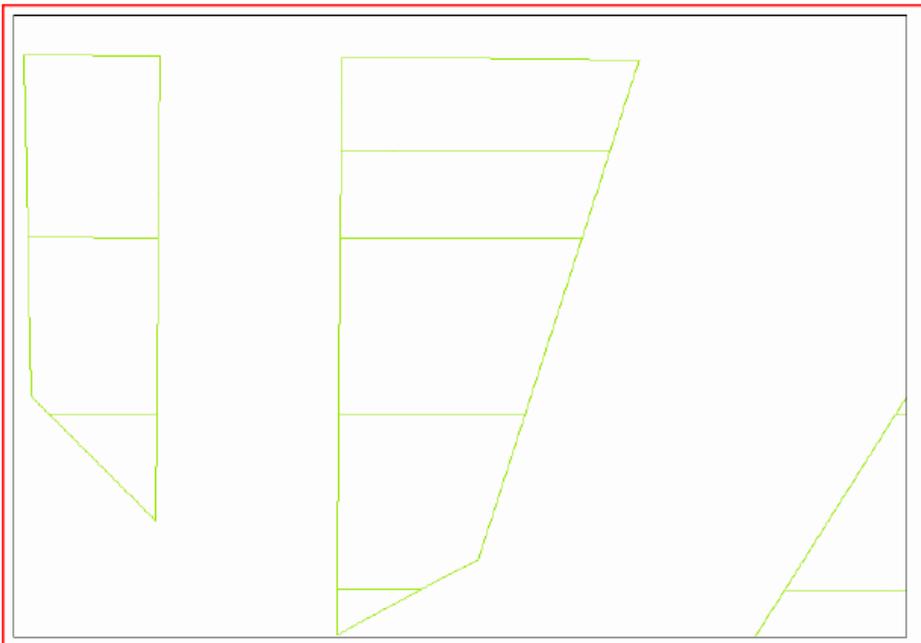
Purchase Order/Reference : R98004
Client Service ID : 459809

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 2, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R98004

Client Service ID : 459812

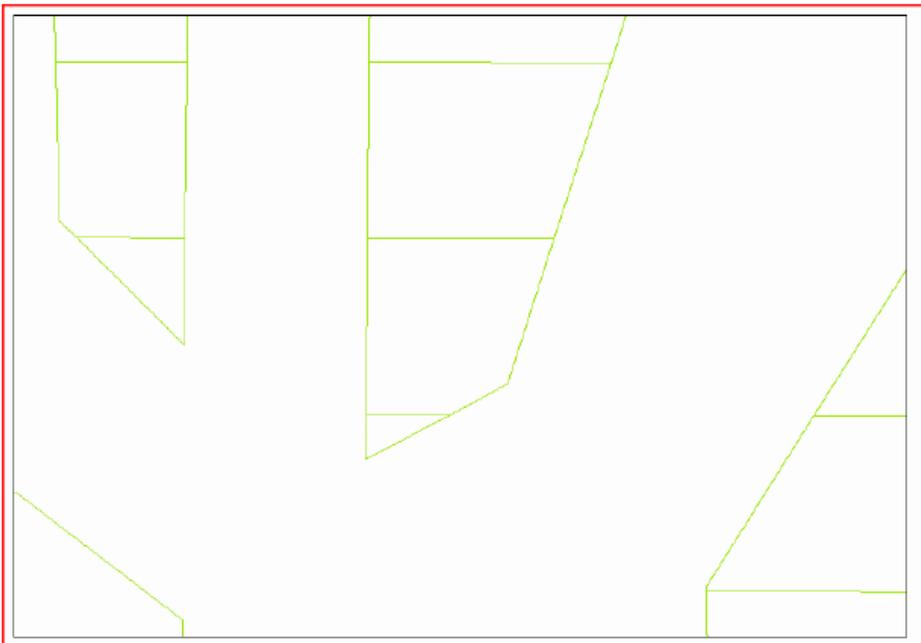
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

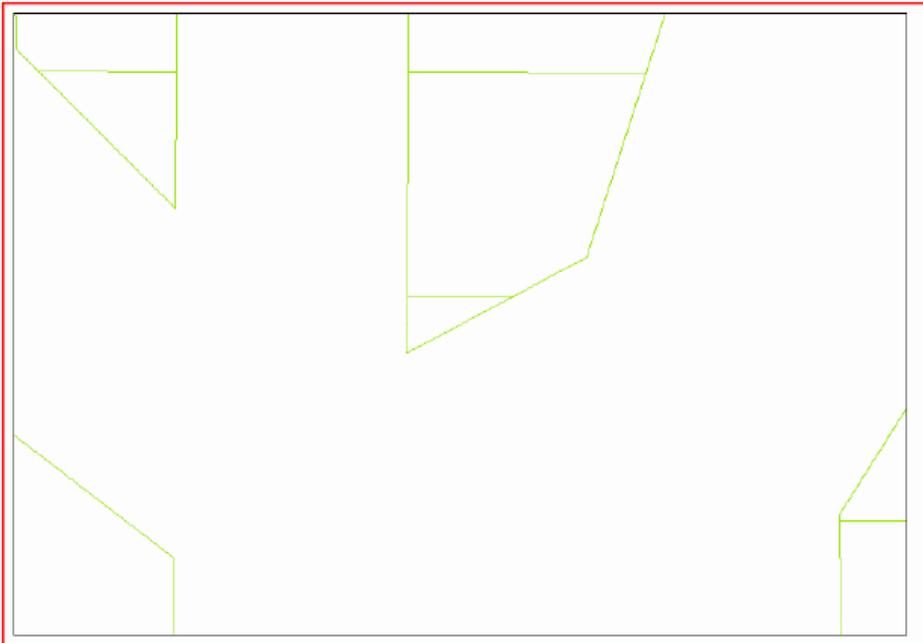
Purchase Order/Reference : R98004
Client Service ID : 459814

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 4, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R98004
Client Service ID : 459815

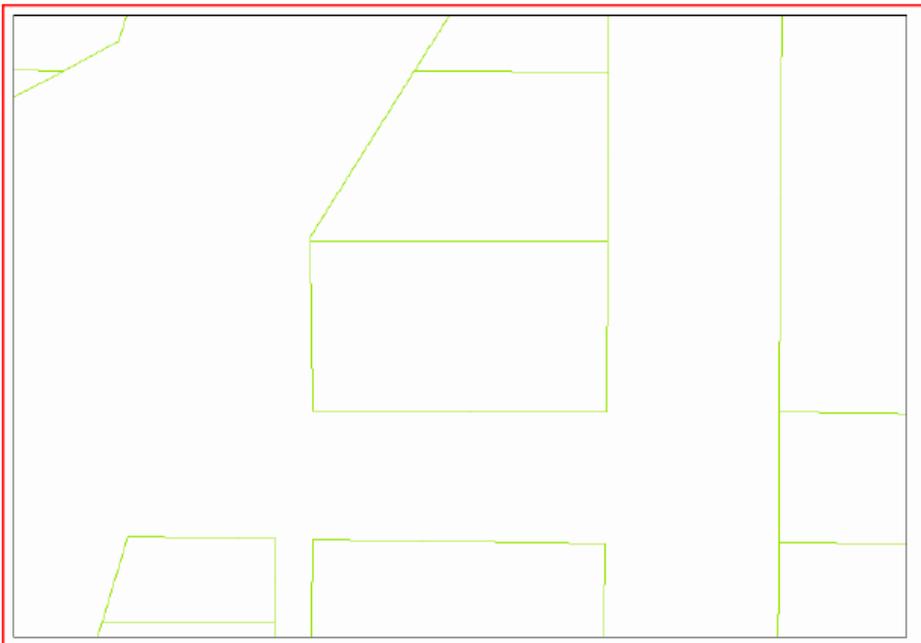
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 6, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

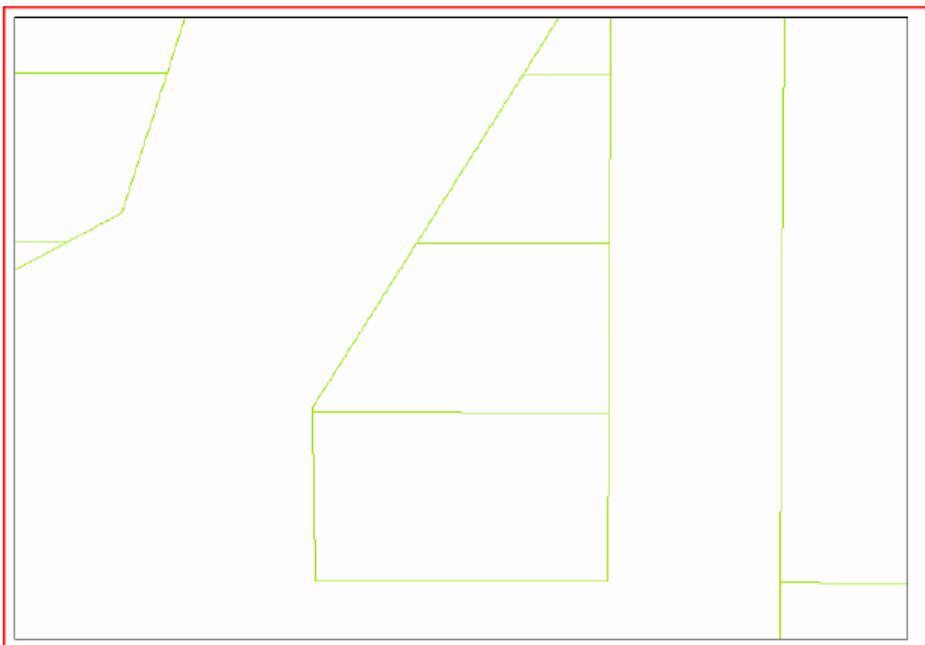
Purchase Order/Reference : R98004
Client Service ID : 459816

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

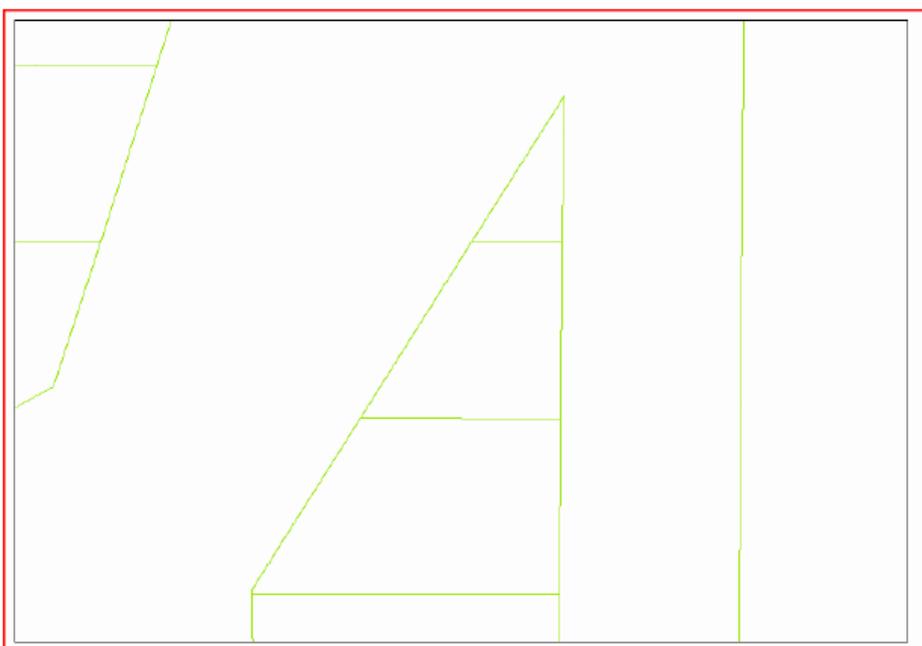
Purchase Order/Reference : R98004
Client Service ID : 459817

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 8, DP:DP758983, Section : 3 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



**AHIMS Web Services (AWS)
Search Result**

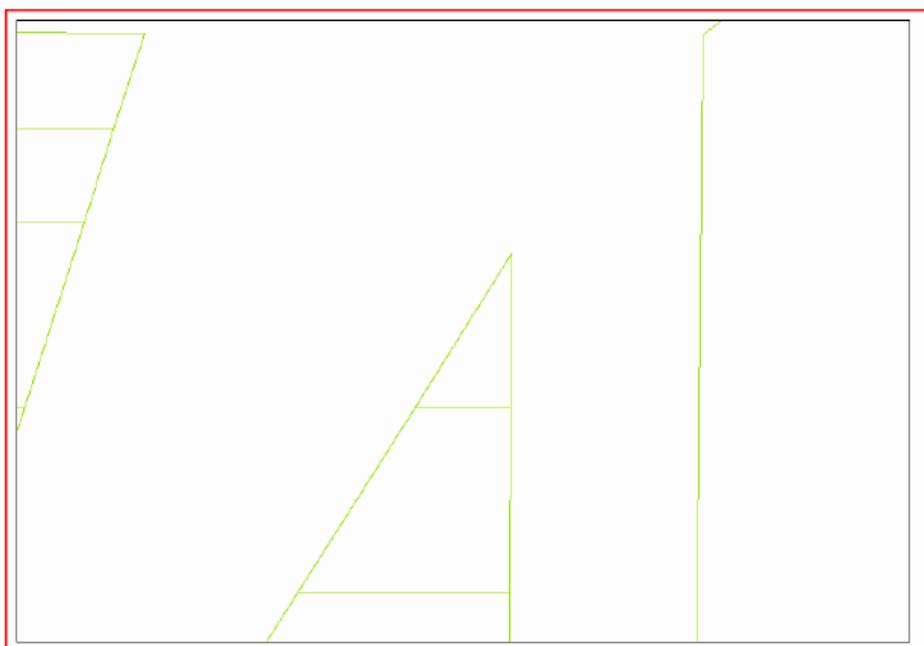
Purchase Order/Reference : R98004
Client Service ID : 459819

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 9, DP:DP758983, Section : 3 with a Buffer of 50 metres.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 120094 Tomingley Truck parking



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R120094

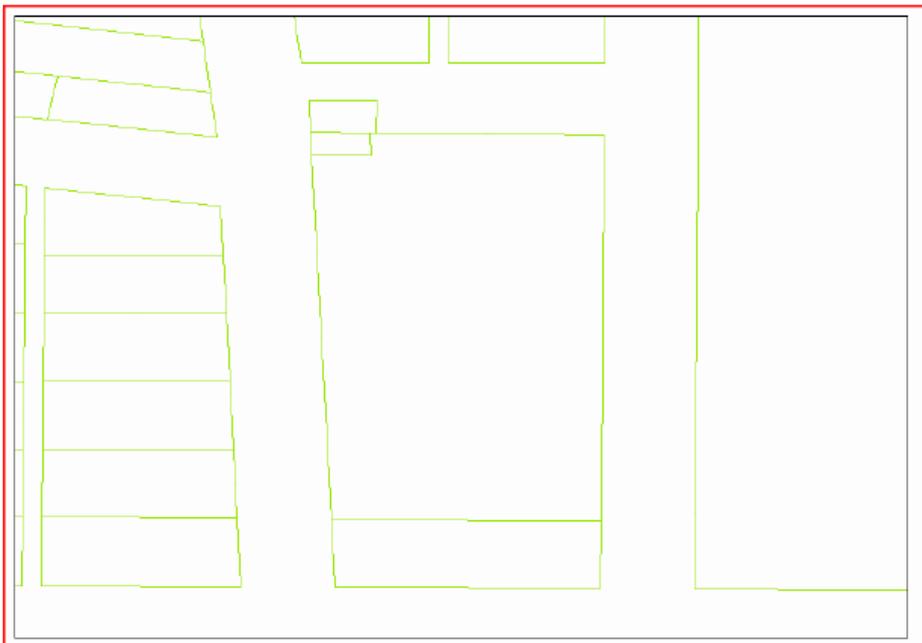
Client Service ID : 459822

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 4, DP:DP822417 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 86018: Trangie Reservoir



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R86018

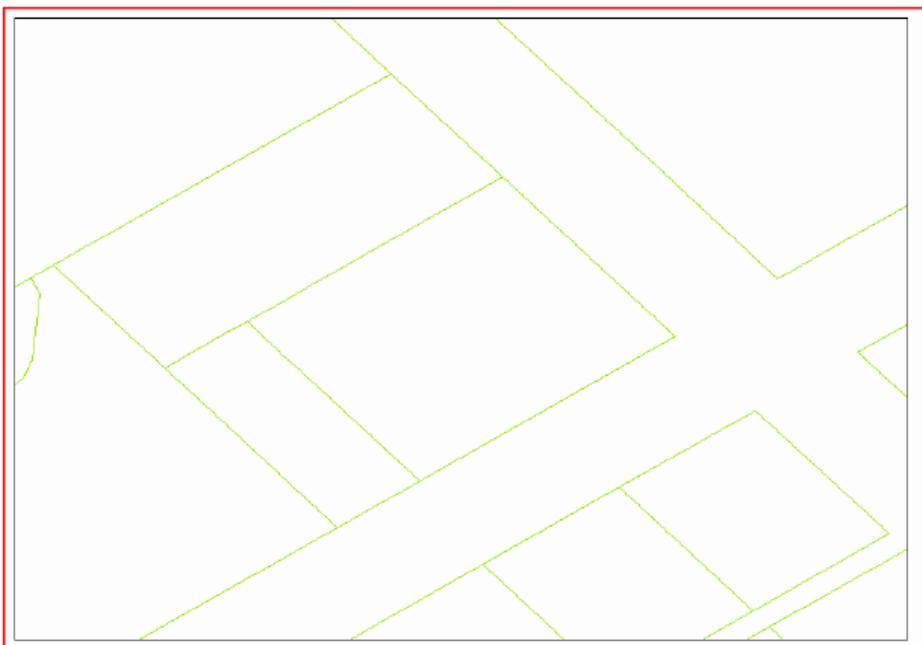
Client Service ID : 459825

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 3, DP:DP758993, Section : 6 with a Buffer of 50 Meters.

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0	Aboriginal places have been declared in or near the above location. *

Reserve 92118: Tomingley Reservoir


**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R92118

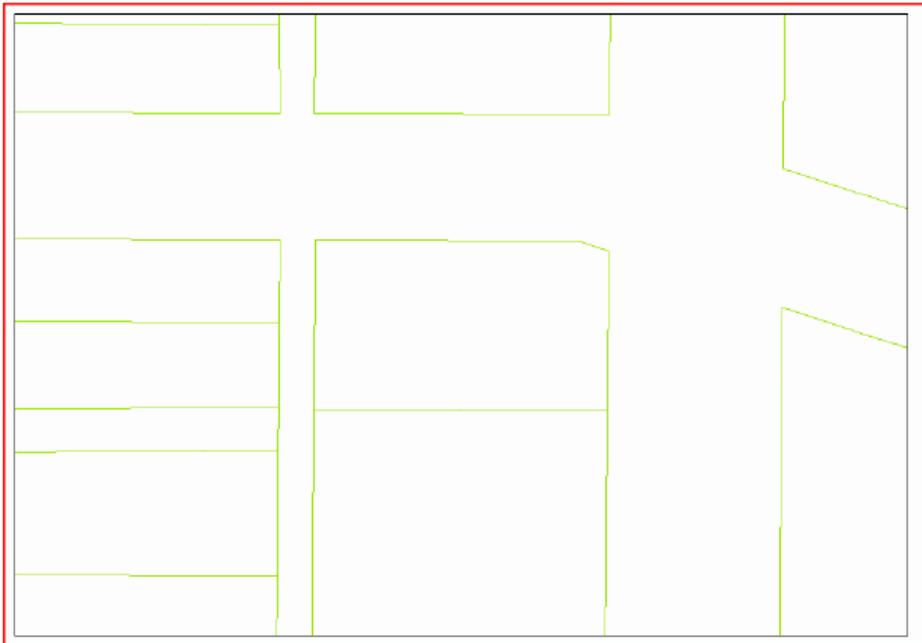
Client Service ID : 459826

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 10, DP:DP758983, Section : 13 with a Buffer of 50 Meters.

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A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 61253: Annandale Tank



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R61253

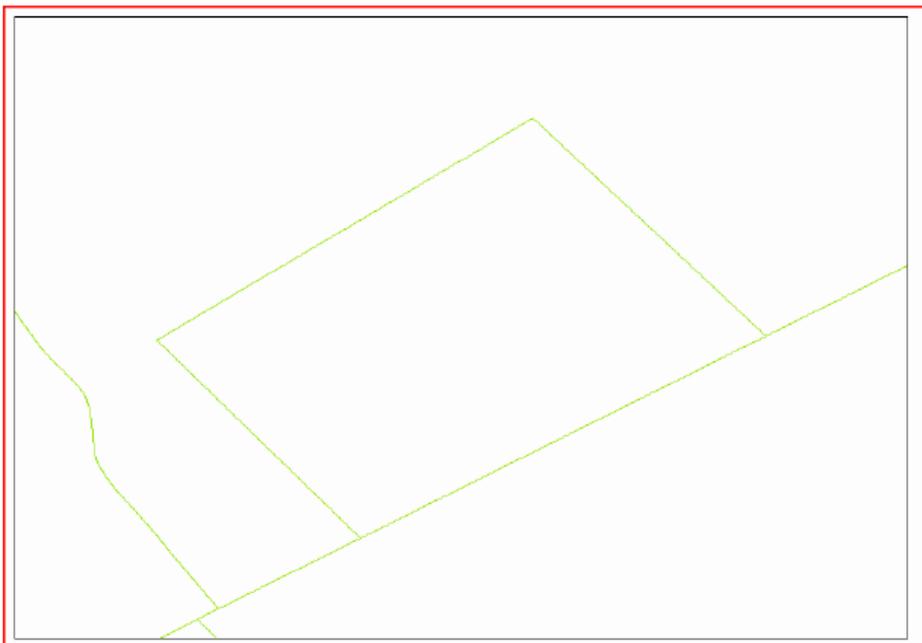
Client Service ID : 459827

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 12, DP:DP755122 with a Buffer of 50 meters.

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A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 88437: Eurombedah



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R88437

Client Service ID : 459828

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7003, DP:DP1025540 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 1251: Timbrebongie



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R1251

Client Service ID : 460329

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -32.1303, 148.2445 - Lat, Long To : -32.1251, 148.2527 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 85982: Area north of Narromine Preschool



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R58602

Client Service ID : 459775

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7011, DP:DP1020107 with a Buffer of 50 meters

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0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 120107: Old Tomingley Public School



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R102107A

Client Service ID : 459778

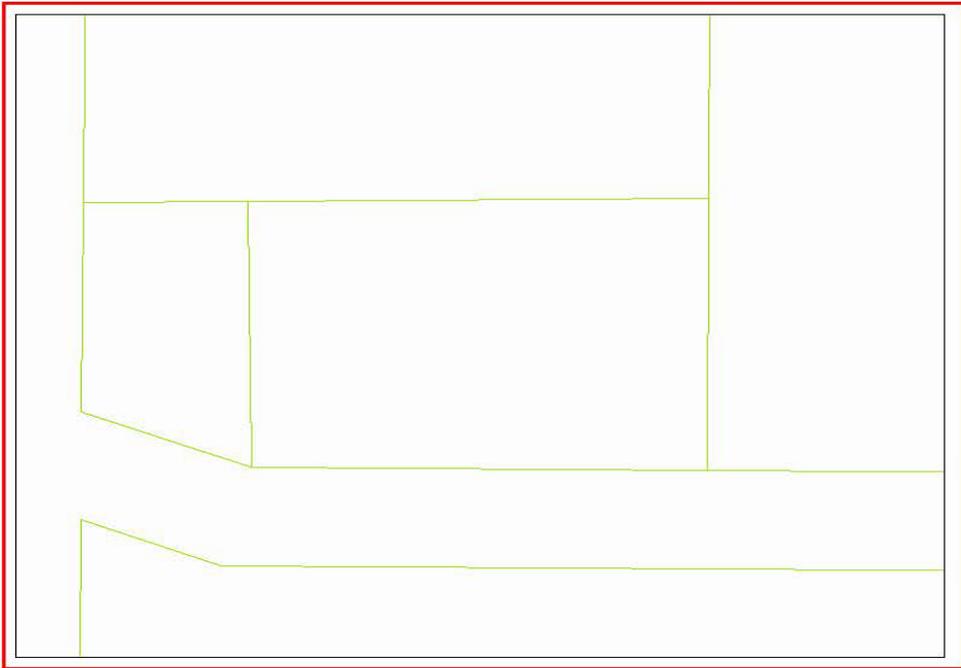
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 4, DP:DP755110 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

<input type="checkbox"/>	Aboriginal sites are recorded in or near the above location.
<input type="checkbox"/>	Aboriginal places have been declared in or near the above location. *



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R102107B

Client Service ID : 459781

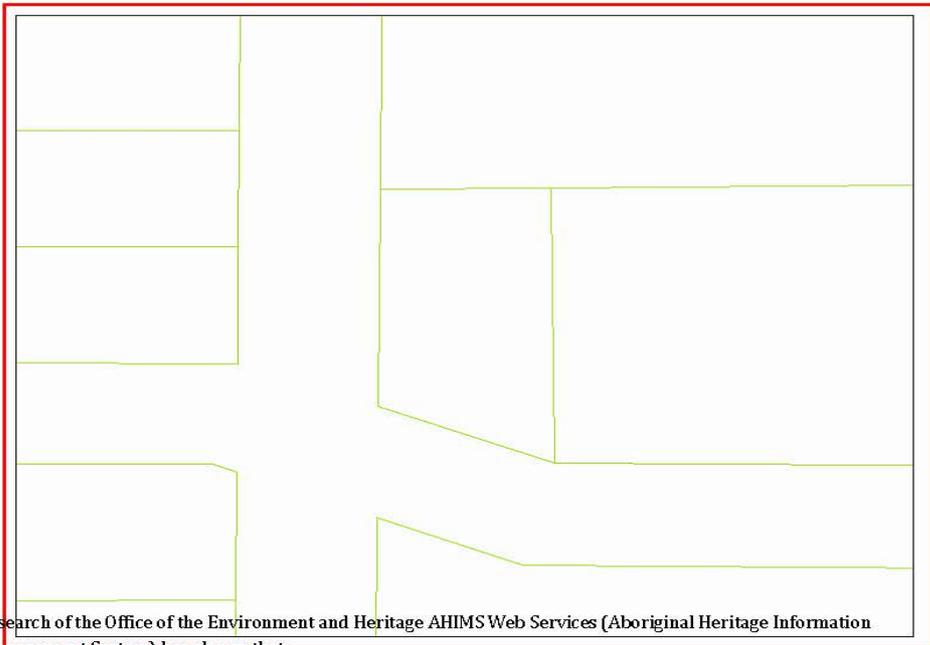
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 66, DP:DP755110 with a Buffer of 50 meters.

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A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

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0	Aboriginal places have been declared in or near the above location. *



COMMUNITY LAND PLAN OF MANAGEMENT – NATURAL AREAS

JULY 2020

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

This Plan of Management was prepared by Narromine Shire Council in accordance with the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993. This document relies upon information taken at or under the particular time and/or conditions specified herein. This document is also relying on the best information and mapping available at the time of writing, from external Government bodies. Accordingly, boundary inaccuracies in mapping will be present and Council will endeavour to rectify mapping inaccuracies when changes are made at the relevant external organisation.

Any representation, statement, opinion or advice, expressed or implied in this publication is made in good faith, however, on the basis that Narromine Shire Council, its agents and employees are not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement, or advice referred to herein. Changes to available information, legislation and schedules are made on an ongoing basis and readers should obtain up to date information from www.legislation.nsw.gov.au or www.narromine.nsw.gov.au

Any finding, conclusion or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client. Narromine Shire Council accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any other parties. This Plan of Management details Community land in the Shire whose categorisation is Natural Areas.

Any requests for further information regarding this plan of management can be addressed to:

The Executive Manager, Corporate Governance
 Narromine Shire Council
 PO Box 115
 Narromine NSW 2821
 P: 02 6889 9999
 E: council@narromine.nsw.gov.au

Revision History

Version	Endorsed by Council	Landowner notification consent (CL)	Exhibition period	Author	Review
1.0	Aug 2020	26 March 2021		MW	MT

Cover image: Reserve 120100, south of Tomingley

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Contents

Executive Summary	4
Introduction	6
1.1 <i>What is Community Land</i>	<i>6</i>
Plans of Management for Community Land	6
1.2 <i>Scope of this Plan of Management</i>	<i>7</i>
1.3 <i>Process of Preparing this POM.....</i>	<i>7</i>
1.4 <i>Council Plans and Policies relevant to Plans of Management.....</i>	<i>7</i>
1.5 <i>Change and Review of Plan of Management.....</i>	<i>8</i>
The Context and the Land.....	9
2.1 <i>Links to Community Strategic Plan.....</i>	<i>9</i>
2.2 <i>Land covered under this Plan of Management</i>	<i>9</i>
2.3 <i>Category of Natural Area, Bushland and Watercourse.....</i>	<i>9</i>
2.4 <i>Land owned by the Crown or Council.....</i>	<i>10</i>
The Plan of Management	11
3.1 <i>Vision.....</i>	<i>11</i>
3.2 <i>Guidelines and Core Objectives.....</i>	<i>11</i>
3.3 <i>Use and Development of the Land</i>	<i>11</i>
3.3.1 <i>Zoning.....</i>	<i>11</i>
3.3.2 <i>Permissible uses and developments</i>	<i>12</i>
3.3.3 <i>Leases and Licences.....</i>	<i>16</i>
3.4 <i>Native Title Advice.....</i>	<i>18</i>
3.5 <i>Implementation and Review</i>	<i>19</i>
3.6 <i>Community Consultation.....</i>	<i>19</i>
Public Hearings.....	20
Action Plan	20
Threatened Species.....	20
Appendix 1: Individual Plans of Management & Action Plans	21
120096 - <i>Yellow Tank Reserve.....</i>	<i>21</i>
Table 1: <i>Action Plan Yellow Tank Reserve.....</i>	<i>26</i>
120100 - <i>Reserve south of Tomingley RMS yard.....</i>	<i>29</i>
Table 2: <i>Action Plan, Reserve south of Tomingley RMS yard.....</i>	<i>32</i>
120059 - <i>Gin Gin Crown Reserve.....</i>	<i>35</i>
Table 3 : <i>Action Plan for Gin Gin Crown Reserve</i>	<i>38</i>
87820 – <i>Wambianna Reserve – Burroway Road.....</i>	<i>41</i>
Table 5: <i>Action Plan, Wambianna Crown Reserve 87820</i>	<i>42</i>
80618 - <i>Reserve Backwater Road.....</i>	<i>45</i>
Appendix 2: Council-Owned Community Land.....	46

COMMUNITY LAND PLAN OF MANAGEMENT Natural Areas

<i>High Park Estate Entrance</i>	46
<i>Villeneuve Estate</i>	48
<i>High Park River Reserve</i>	50
Appendix 3: References	53
Appendix 4: Aboriginal Heritage Information Management System (AHIMS) Reports	54
<i>Reserve 120096: Yellow Tank</i>	54
<i>Reserve 120100: Reserve south of Tomingley RMS yard</i>	55
<i>Reserve 120059: Gin Gin</i>	59
<i>Reserve 87820: Wambianna</i>	60

Executive Summary

With the introduction of the Crown Lands Management Act in 2018, all NSW Councils have been handed over the care and control of not only physical management and maintenance of Crown Reserves, but also the responsibility to classify, categorise and prepare Plans of Management for their current and future uses.

Narromine Shire has a total of twenty two (22) Crown Reserves which have been handed to Council as part of this process. This is in addition to Council-owned parcels of community land which Council manages on behalf of the ratepayers. The difference which remains between other community land parcels and Crown reserves is that Council does not own the reserves – their ownership remains with NSW Crown Lands.

Of the above Reserves, two (2) have been categorised Natural Area – Bushland and three (3) have been partly categorised Park and partly categorised Natural Area – Watercourse. The objectives of these categories are set out in the Local Government Act 1993.

The Crown Land Management Act 2016 provides the general principles of Crown land management for the state. These are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and
- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- f) that Crown land be occupied, used, sold, leased, licensed or otherwise dealt with in the best interests of the State consistent with the above principles.

The objectives of the land used for Natural Area under the Local Government Act are:

- a) to conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area, and
- b) to maintain the land, or that feature or habitat, in its natural state and setting, and
- c) to provide for the restoration and regeneration of the land, and
- d) to provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and
- e) to assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the Threatened Species Conservation Act 1995 or the Fisheries Management Act 1994.

Additionally, some of the lands categorised Natural Areas in this plan have the added sub-categories of Bushland and Watercourse which further defines the type of Natural Area.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

This plan of management identifies the lots, explains how they intend to be managed in the future and how Council will ensure that its performance as land manager is kept to the standard outlined in this document.

This plan has been linked to Council's other strategic documents where common intentions and linkages can be identified. A snapshot of the Shire's residents and economy also provides valuable input into the users of these lands.

This plan of management welcomes feedback on its content and intentions, particularly the end users being the Narromine, Trangie, Tomingley and wider communities. Consultation for this and other plans of management will be carried out in accordance with the LG Act and Regulations.

Introduction

Council is in the process of updating all of its Plans of Management for Community land in the Shire. Some are for individual sites/open space areas and others, like this plan, cover a number of sites with similar characteristics.

This Plan covers the community lands categorised as Natural Area: Bushland and Natural Area: Watercourse.

1.1 What is Community Land

Community land is land owned and/or controlled by Council and is retained for community use. It can include parks, playing fields, playgrounds, bushland and other areas of open space accessible to the public.

Community land is a type of land classification. All community land must have a plan of management prepared. The only other land classification is *operational land*. Operational land includes privately owned land. Operational land does not need a plan of management prepared for its use or management. Operational land serves a commercial or operational function. It includes land:

- held as a temporary asset;
- held as an investment,
- which facilitates the carrying out of functions by a council, or
- which may not be open to the general public (such as a waste depot).

Development and use of this land is set out in the Local Government Act 1993 (LG Act) and Council's Planning documents.

There are five (5) categories of community land comprising:

- Park
- Sportsground
- Cultural Significance
- Natural Area
- General Community Use

Some larger and multi-use sites can contain a number of the above categories which apply in different areas. This Plan however, deals with all of the community land categorised solely as Natural Areas.

Plans of Management for Community Land

Plans of Management outline the use and management of community land whether it is owned by Council or the Crown. In 2018 the Crown Land Management Act came into effect. This Act outlines the process to be followed in the management of crown lands by councils and non-council managers. The Act also introduces the process involved when crown reserves have been vested in Councils and expands on native title requirements for plans of management.

Separate to the above, Plans of Management have been and are still required by the Local Government Act for all community land. Section 36 of the LG Act outlines the requirements for a Plan of Management.

A Plan of Management must identify the following:

- a) The category of the land
- b) The objectives and performance targets of the plan with respect to the land,
- c) The means by which the Council proposes to achieve the plan's objectives and performance targets,
- d) The manner in which the Council proposes to assess its performance with respect to the plan's objectives and performance targets.

1.2 Scope of this Plan of Management

This POM captures the Crown Reserves (now considered community land under the LG Act) which have been categorised as Natural Areas. Appendix 1 outlines these reserves.

This plan of management establishes clear direction for the sites and responsibilities for the users of the community land. This plan of management provides a basis for assigning priorities in works programming and budgeting within Council's financial capacity.

Any works at the sites identified must be in accordance with the plan of management and overall in accordance with the reserve purpose.

1.3 Process of Preparing this POM

The following steps outline the process of preparing this POM:

1. Prepare draft POM
2. Council resolution to refer to Crown Lands prior to publicly exhibiting the PoM
3. Public exhibition and public hearing (where necessary)
4. Report to Council outlining submissions & preparation of final POM
5. Adoption by Council

1.4 Council Plans and Policies relevant to Plans of Management

All Councils develop hierarchies of plans and policies which start at the visionary 'umbrella' type plans, covering the entire LGA, and drill down into more specific plans covering smaller topics and areas of land.

NSW Councils develop a Community Strategic Plan which outlines the community vision and aspirations for the future of the area across a broad range of service areas.

Under the Strategic Plan, Councils then develop specific plans and policies relevant to various areas of responsibility including managing open spaces. It is under the sphere of open space management that Plans of Management are developed.

The following plans and policies are relevant to this PoM:

- Narromine Community Strategic Plan 2027
- Narromine Floodplain Risk Management Study and Plan
- Narromine Shire Land Use Strategies
- Narromine Shire Recreational Services Masterplan
- Narromine Shire Cycle Plan
- Narromine Shire Community Engagement Strategy

1.5 Change and Review of Plan of Management

This PoM will require regular review to ensure the community's intended directions for community land is kept in line with expectations as well as Council and the user groups' agreed level of service.

Changes to this and other PoMs are to be carried out every five years. The CLM Act and the LG Act include provisions for the amendment of PoMs as well as the required community engagement.

The Context and the Land

2.1 Links to Community Strategic Plan

The Narromine Shire CSP cites the following actions under 'Protecting and Enhancing our Environment':

- 3.1.1 - *Identify and protect areas of high natural value*
- 3.1.2 - *Enhance, protect and celebrate our river systems and wetlands*
- 3.2.1 - *Encourage appreciation of natural areas through the development and promotion of environmental education*
- 3.2.2 - *Ensure regulatory compliance with environmental legislation*
- 3.2.3 - *Support the work of local environmental groups that improves the natural diversity of our environmentally sensitive areas*
- 3.2.4 - *Support, promote and encourage environmentally sustainable practices throughout our businesses.*

For a smaller rural Shire, Narromine's listed actions from the Community Strategic Plan are comprehensive when it comes to Natural Resources and the need to protect them.

Having already been through a community consultation process and knowing the above points are priorities for the community, the above links to the CSP will be cross-referenced in the Action Plan in Table 2 of this Plan.

2.2 Land covered under this Plan of Management

This PoM applies to the community land in the Shire categorised as Natural Area and sub-categorised as either Bushland or Watercourse. See **Appendix 1** for mapped locations of these sites and individual action plans.

2.3 Category of Natural Area, Bushland and Watercourse

This plan applies to lands consistent with the description of Natural Area and so categorised under the LG Act 1993.

In accordance with section 36G of the above Act, the following core objectives apply to community land categorised as Natural Area:

- a) *to conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area, and*
- b) *to maintain the land, or that feature or habitat, in its natural state and setting, and*
- c) *to provide for the restoration and regeneration of the land, and*
- d) *to provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and*
- e) *to assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the Threatened Species Conservation Act 1995 or the Fisheries Management Act 1994.*

The sites in the Plan have the added sub-category of Bushland. This is required by section 36(5) of the LG Act when using the category of Natural Area.

The objectives for the further category of bushland are:

- a) *to ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and micro-organisms) of the land and other ecological values of the land, and*
- b) *to protect the aesthetic, heritage, recreational, educational and scientific values of the land, and*
- c) *to promote the management of the land in a manner that protects and enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbance caused by human intrusion, and*
- d) *to restore degraded bushland, and*
- e) *to protect existing landforms such as natural drainage lines, watercourses and foreshores, and*
- f) *to retain bushland in parcels of a size and configuration that will enable the existing plant and animal communities to survive in the long term, and*
- g) *to protect bushland as a natural stabiliser of the soil surface.*

The use of bushland is therefore focused on retaining and regenerating natural vegetation and habitat and allowing access by the public where conservation of the site is still maintained.

Additionally, three reserves outlined in this plan are partly categorised Natural Area – Watercourse. The objectives of the sub-category of Watercourse are:

- (a) *to manage watercourses so as to protect the biodiversity and ecological values of the instream environment, particularly in relation to water quality and water flows, and*
- (b) *to manage watercourses so as to protect the riparian environment, particularly in relation to riparian vegetation and habitats and bank stability, and*
- (c) *to restore degraded watercourses, and*
- (d) *to promote community education, and community access to and use of the watercourse, without compromising the other core objectives of the category.*

2.4 Land owned by the Crown or Council

This plan of management includes both land owned by Council and land owned by the Crown, being the NSW Government. This PoM is not a generic plan; rather it includes a number of sites with individual plans for each of the reserves.

Whether community land is owned by Council or another public authority it still requires a plan of management to be prepared.

The Plan of Management

3.1 Vision

The vision for the land categorised as either Natural Area is one which focusses on the inherent characteristics of the sites and encourages retention of vegetation and habitat.

The vision statement, based on the results of prior community consultation for the Community Strategic Plan regarding open spaces, is as follows:

That Council support the protection of the Natural areas identified in this plan which allows controlled appreciation of the sites' inherent aesthetics and encourage and support the retention and regeneration of vegetation, habitat and ecosystems now and into the future.

3.2 Guidelines and Core Objectives

Community land categorised as Natural Areas have broad guidelines to be followed under the LG Act and associated Regulations. Together with the objectives of the Natural Area category, the following guidelines have been drafted to give greater direction to persons when considering the use of the land with links to the CSP also referenced:

- a) Protect and enhance the environmental values of the land to preserve biodiversity, the quality of natural waterways, and continue to remediate any lands so required (CSP 3.1.1, 3.1.2)
- b) To support the work of volunteer groups in their maintenance and natural resource management priorities of the sites in accordance with this plan of management (CSP 3.2.1, 3.3.1)
- c) Take advantage of funding opportunities where available to regenerate natural vegetation and habitat at the sites (CSP 3.2.3, 3.2.4)
- d) Manage and protect bushland on a total catchment basis (CSP 3.1.1, 3.1.5)
- e) Recognise that although there are no site-specific recommendations for any of the Natural Areas in relation to endangered or threatened species, the sites can still contribute to the biota of the region and enhance the environmental outcomes for any threatened species found in the LGA (CSP 3.1.1).

3.3 Use and Development of the Land

The following sections examine how the community land covered under this plan can be used and developed with a community focus now and into the future.

3.3.1 Zoning

Zoning on the Reserves in this plan is consistent and is RU1 (Primary Production). Lots zoned for Primary Production have objectives for development related to sustainable agricultural uses. When these lots are classified community yet are bordering farmland, this zoning is appropriate. In most cases the land continues to be used as it has been prior to a POM being drafted.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

The objectives for the RU1 Primary Production zone from the Narromine Local Environmental Plan 2011 are as follows:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

The above objectives are focussed on intended developments and as such, do not mention retention of habitat and vegetation. This however, is mentioned in other State Policies and clauses in the LEP which are addressed at the development stage. It should be noted here that the *State Environmental Planning Policy (Infrastructure) 2007* usually permits the majority of developments on Crown Land under Division 12 Parks and other Public Reserves. This should be referenced prior to assessing developments under the following local clauses.

3.3.2 Permissible uses and developments

The following land use table outlines the uses in the Primary Production zone which are permitted without consent, with consent from Council and prohibited from taking place.

Permitted without consent	Environmental protection works; Extensive agriculture; Forestry; Home occupations; Roads; Water reticulation systems
Permitted with consent	Air transport facilities; Airstrips; Animal boarding or training establishments; Aquaculture; Bed and breakfast accommodation; Boat launching ramps; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Cellar door premises; Cemeteries; Community facilities; Correctional centres; Depots; Dual occupancies (attached); Dwelling houses; Eco-tourist facilities; Environmental facilities; Extractive industries; Farm buildings; Farm stay accommodation; Flood mitigation works; Freight transport facilities; Heavy industrial storage establishments; Heavy industries; Helipads; Home-based child care; Home businesses; Home industries; Home occupations (sex services); Industrial training facilities; Information and education facilities; Intensive livestock agriculture; Intensive plant agriculture; Jetties; Landscaping material supplies; Mooring pens; Moorings; Open cut mining; Recreation areas; Recreation facilities (major); Recreation facilities (outdoor); Roadside stalls; Rural industries; Rural workers' dwellings; Sewerage systems; Veterinary hospitals; Water recreation structures; Water supply systems
Prohibited	Any development not specified in item 2 or 3

Any development proposed which requires development consent not only has to be in accordance with the original reserve purpose and terms of this PoM but also must comply with state and local planning policies (where relevant).

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

The state and local policies which apply to the sites under this plan are as follows:

<p>State Environmental Planning Policy (Infrastructure) 2007</p>	<p>This policy applies to the state and sets out a range of criteria which apply to various types of infrastructure developments. Many of these could occur on public land and provisions exist for these instances. Of particular relevance is Division 12 which contains exempt criteria for works within parks and public reserves as reproduced below (current as at time of writing):</p> <p>(3) Any of the following development may be carried out by or on behalf of a council without consent on a public reserve under the control of or vested in the council:</p> <p>(a) development for any of the following purposes:</p> <p>(i) roads, pedestrian pathways, cycleways, single storey car parks, ticketing facilities, viewing platforms and pedestrian bridges,</p> <p>(ii) recreation areas and recreation facilities (outdoor), but not including grandstands,</p> <p>(iii) visitor information centres, information boards and other information facilities,</p> <p>(iv) lighting, if light spill and artificial sky glow is minimised in accordance with the Lighting for Roads and Public Spaces Standard,</p> <p>(v) landscaping, including landscape structures or features (such as art work) and irrigation systems,</p> <p>(vi) amenities for people using the reserve, including toilets and change rooms,</p> <p>(vii) food preparation and related facilities for people using the reserve,</p> <p>(viii) maintenance depots,</p> <p>(ix) portable lifeguard towers,</p> <p>(b) environmental management works,</p> <p>(c) demolition of buildings (other than any building that is, or is part of, a State or local heritage item or is within a heritage conservation area).</p> <p>Note: The term building is defined in the Environmental Planning and Assessment Act 1979 as including any structure.</p> <p>66 Exempt development</p> <p>(1) Development for any of the following purposes that is carried out in the prescribed circumstances is exempt development:</p> <p>(a) construction or maintenance of:</p> <p>(i) walking tracks, raised walking paths (including boardwalks), ramps, stairways or gates, or</p> <p>(ii) bicycle-related storage facilities, including bicycle racks and other bicycle parking facilities (except for bicycle paths), or</p> <p>(iii) handrail barriers or vehicle barriers, or</p> <p>(iv) ticketing machines or park entry booths, or</p> <p>(v) viewing platforms with an area not exceeding 100m², or</p> <p>(vi) sporting facilities, including goal posts, sight screens and fences, if the visual impact of the development on surrounding land uses is minimal, or</p> <p>(vii) play equipment if adequate safety measures (including soft landing surfaces) are provided and, in the case of the construction of such equipment, so long as the equipment is situated at least 1.2m away from any fence, or</p> <p>(viii) seats, picnic tables, barbecues, bins (including frames and screening), shelters or shade structures, or</p> <p>(ix) portable lifeguard towers if the footprint of the tower covers an area</p>
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COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

	<p><i>no greater than 20 square metres,</i></p> <p><i>(b) routine maintenance of playing fields and other infrastructure, including landscaping,</i></p> <p><i>(c) routine maintenance of roads that provide access to or within those playing fields, including landscaping.</i></p>
<p>State Environmental Planning Policy (Koala Habitat Protection) 2019</p>	<p>This SEPP has aims of protecting core koala habitat and ensuring populations of this iconic Australian marsupial are stabilised and increased for future appreciation. This SEPP outlines the information required to be included in a Koala Plan of Management as well as the assessment criteria which apply for Councils who don't have a Koala Plan of Management. For the Narromine Shire and related to this Plan of Management, the SEPP is triggered only when a development application is required to be submitted on Crown Reserves that:</p> <ul style="list-style-type: none"> - a) have an area of at least 1 hectare, including adjoining land (meaning land the next cadastre over) within the same ownership, and - b) is within an LGA to which the SEPP applies <p>The Koala SEPP applies to the Narromine Shire.</p> <p>The Guideline to this Policy provides greater detail on the assessment parameters where a development application is submitted on land which applies to the SEPP.</p> <p>Whilst this SEPP does not prohibit development on Crown Reserves where core koala habitat may exist, it does include a number of parameters which need to be considered prior to approving the development. Refer to the Guideline and the SEPP for more information (see link to Guideline below):</p> <p>https://www.planning.nsw.gov.au/-/media/Files/DPE/Guidelines/Policy-and-legislation/Environment-and-heritage/Koala-Habitat-Protection-Guideline-2020-10.pdf#:~:text=Site%20Investigation%20Area%20Map%20for%20Koala%20Plans%20of, is%20to%20direct%20councils%20to%20certain%20areas%20it</p>
<p>Narromine Local Environmental Plan (LEP) 2011</p>	<p>This planning document sets out the permissible developments in various zones which apply to the development of public reserves. It also includes a number of local laws or provisions which need to be taken into account when assessing an application that covers public recreation and primary production zones.</p> <p>With the introduction of the CLM Act, certain types of minor developments which require development consent are taken to have been given written consent on behalf of the Crown as owner of the reserved Crown land. This means that Council, when submitting a development application for the following works on Crown reserves, is not required to obtain the Minister's written consent to lodge the application (see section 2.23 of CLM Act):</p> <ul style="list-style-type: none"> • repair, maintenance, restoration or renovation of an existing building on the land if it will not do any of the following: <ul style="list-style-type: none"> - alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations) - alter the existing building height by adding or removing one or more storeys; - involve excavation of the land • erection, repair, maintenance or replacement of any of the following on the land:

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

	<ul style="list-style-type: none"> - a building or other structure on the land permitted under the lease - a toilet block - a structure for the protection of the environment • erection of a fence approved by the manager or the repair, maintenance or replacement of a fence erected with the manager's approval • use of the land for any of the following purposes: <ul style="list-style-type: none"> - a purpose for which the land may be used under the CLM Act - a purpose for which a lease or licence has been granted under the CLM Act • erection of signage approved by the manager or the repair, maintenance or replacement of signage erected with the manager's approval • erection, repair, maintenance or replacement of a temporary structure on the land • installation, repair, maintenance or replacement of services on the land • carrying out on the land of any other development of a kind prescribed by the regulations or permitted under a plan of management for the land. <p>The deemed consent does not extend to any development that involves:</p> <ul style="list-style-type: none"> • the subdivision of land, and/or • carrying out development of a kind excluded by the regulations.
<i>Narromine Shire Development Control Plan</i>	This document provides greater detail on the permissible uses within the zones and the performance and design criteria for such developments. This document must also be referred to when proposing development which requires consent from Council.

Overall, Council intends with this PoM, to retain and restore the natural vegetation, soil structure and biodiversity at each of the sites. The following list outlines the types of uses encouraged on the lands covered under this PoM;

- Informal, passive recreation;
- Outdoor meetings;
- Boundary fencing (in consultation with neighbours) to restrict access by stock;
- Allow restricted access by stock for grazing via temporary licence only in certain circumstances where limiting the understorey has regeneration of native vegetation benefits as well as weed control and drought/flood relief. It should be highlighted here that grazing licences are to be issued strictly in accordance with the Local Government (General) Regulation and are not permitted where there is risk of soil instability and quality reduction due to compaction and the regeneration of native vegetation will be impeded by grazing on the site.

3.3.3 Leases and Licences

Leases and licences of Natural Areas are not common but are permissible only in accordance with strict compliance with this PoM (*LG Act 1993 (NSW) s46*). Formal leases on areas of reserves categorised Natural Areas are permissible if the lessee is conducting natural vegetation research and the like or conducting trials on vegetation regeneration (for example, by a University or an organisation such as the CSIRO). Additionally, providing the lease or licence is in accordance with the original reserve purpose and this PoM, this method of land management can expand the use of the land without the need for expenditure of additional Council resources. Due to the limited scope within the category of Natural Areas, liaison with NSW Crown Lands may also be undertaken in the leasing of lands under this Plan.

For the purpose of this Plan, temporary licences for grazing which contribute to the management of sites and assist in retaining mature native vegetation are permitted in limited circumstances for the Natural Area Reserves identified in this PoM.

Once the lease or licence is signed off, the lessees and licensees are to abide by the terms of the lease or licence and Council is to inspect the site to ensure compliance at regular intervals. Maintenance of various elements at the site is usually undertaken through a process of open negotiation between the lessee/licensee and Council as land manager.

Maximum term and public notice

The maximum term of a lease, licence or other estate is 30 years. The consent of the Minister for Local Government is required if the lease or licence exceeds 21 years (*LG Act 1993 (NSW) s47*). This consent is also required if the term of the lease or licence will be greater than five years and objections have been lodged against the proposal.

Subject to some exceptions, for all proposed leases and licences, regardless of length of term, Council must give public notice of the proposal and exhibit notice of the proposal on the land to which the proposal relates. Council must consider all submissions made in response. This last point will be the most common situation for public exhibition of leases and licences in the Narromine Shire.

Granting a Lease or Licence

The grant of a lease or licence is an important step in using community land, but there may be other requirements relevant to any proposed use. For example, an activity on the site may require an approval under section 68 of the Local Government Act 1993. Any interested person should check carefully to make sure they are aware of all relevant requirements.

A lease, licence or other estate must not be granted if it involves:

- An activity if it is not in accordance with a permitted purpose;
- An activity that is not consistent with the objectives of the Plan of Management; and
- Any activity prohibited by the Narromine Local Environmental Plan.

Leases licences and other estates for public utilities

To avoid any doubt, leases, licences and other estates granted for the provision of public utilities and ancillary works do not need to be expressly authorised by a PoM, or consistent with the core objectives, or be for a purpose listed above. Council is authorised to grant such estates (eg easements as well as providing pipes, conduits and other underground connections) without complying with the provisions applying to other purposes (*LG Act 1993 (NSW) s46*).

Biodiversity Offset Scheme

With the introduction of the Biodiversity Conservation Act, sites for conservation are now able to be offered as offset locations. This happens where native vegetation is proposed to be cleared on a development site and other “compensatory” land is offered as an offset site. Vegetation is protected on the offset site, usually in perpetuity, and registered on the title of the land.

Example

A developer is preparing an application for a major development which involves vegetation clearing. Because the site is limited in area and there is no available land to plant new vegetation, the developer looks for an “offset” site, separate to this development site, where calculations show that the “credits” being taken from the development site equal the “credits” available for purchase at the Offset site.

Where appropriate, community land is able to be offered as an offset site with the express authorisation of Council, in consultation with Crown Lands NSW. This could be applied to lands categorised natural areas and parks where the objectives for this land are essentially the same for offset sites in regenerating and protecting native vegetation and allowing for passive recreation. This PoM is not recommending any specific reserves as offset sites however is opening the conversation for this to be investigated on reserves through enabling legislation and development avenues.

Existing leases and licences

All existing leases and licences remain valid upon the adoption of this PoM. Following adoption of this PoM and endorsement by Crown Lands, any leases which do not comply with the new terms of the CLM Act will require updating (such as references to older legislation and any reserve management entities receiving payments for leasing/licencing of the land) or cancelling where not permissible under new legislation.



3.4 Native Title Advice

The Crown Land Management Act (2016) introduced new requirements for CLMs to consider the Native Title Act (1994) when managing the Crown land, in particular, Crown Reserves and Dedications.

Council as CLM, is required to undertake an assessment when any new acts or leases/licences are proposed on Crown Reserves. Crown Lands has conducted a series of Native Title Manager training courses for nominated NSW Council staff to permit these assessments in-house. Alternatively, trained Consultants may also conduct these assessments.

Steps to be followed in this assessment of Native Title impact identify:

- if the activity to occur on the Crown Reserve will have an impact on Native Title,
- the provisions in the Native Title Act which validate the activity, and
- what procedures are to be undertaken prior to commencement.

Future Acts

The Native Title Act (1994) allows for a range of future acts to occur on Crown land and specifies the level of consultation that must be carried out before the act can occur. Rather than attempt to prove that Native Title has been extinguished, the role of the Native Title Manager is to assume native title has NOT been extinguished and to proceed with the assessment of impact on native title of the act which is proposed (s. 2.2.3.2, Native Title Manager Workbook).

In relation to this PoM, the following advice regarding likely developments on the reserves has been provided by Council's Native Title Manager.

1. Construction of facilities on the reserves (such as toilets/amenities and the like) on the reserve which is consistent with the reserve purpose.

The construction of buildings such as toilets/amenities and the like may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (Natural Area – Bushland and/or Watercourse) then the good faith requirement under Section 24JA(1)(e)(i) is met.

2. Construction of other smaller improvements on the reserve (such as boardwalks, footpaths, and gardens)

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (Natural Area – Bushland and/or Watercourse) then the good faith requirement under Section 24JA(1)(e)(i) is met.

3. Issue of Leases or Licences

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

3.5 Implementation and Review

This Plan of Management commences operation from the date of final adoption by Council following endorsement by Crown Lands. The actions and management strategies identified in this Plan will immediately take effect and Council will be required to review these strategies in line with its annual reporting regime and as part of its community strategic plan.

This PoM is to be reviewed in accordance with the requirements of the LG Act, CLM Act and Regulations. The plan is proposed to be reviewed within 5 years and a comprehensive review after 10 years unless major unexpected changes warrant review.

3.6 Community Consultation

Open consultation with the community regarding this PoM process is integral to its success and ownership by the local community. It is also specified in the following legislation that Councils conduct community consultation through public exhibition and public hearings, where required.

Section 38 of the LG Act sets out that:

- a council must give public notice of a draft POM for a period of not less than 28 days
- the public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council
- the council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter that it considers appropriate or necessary to better enable the draft plan and its implications to be understood. All documents referred to in a POM should be displayed at the same time as the draft POM.

Additionally, in the case of community land comprising the habitat of endangered species, or which is affected by a threatened species recovery plan or threat abatement plan, the following requirements also apply:

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

- when public notice is given of the draft plan under section 38, the draft POM must be sent (or a copy must be sent) by the council to the relevant director (of the Department of Planning, Industry and Environment or Department of Primary Industries, whichever applies depending on species)
- the POM must incorporate any matter specified by the relevant director in relation to the land, or the relevant part.

Public Hearings

Public hearings, in the context of this document, are an open forum where interested people may speak about a matter contained in a Plan of Management. Public hearings are required ***if the proposed plan would have the effect of altering the categorisation of community land under section 36(4).***

Note: A public hearing is not required if the draft POM would merely have the effect of altering the categorisation of the land under section 36(5) (i.e: the further categorisation of land categorised as natural area as bushland, wetland, escarpment, watercourse or foreshore). This is the case with this Plan of Management and as such, no public hearings are required.

Action Plan

In accordance with section 36(3) of the LG Act, the following table outlines the objectives, performance targets or actions to be carried out on the land and an explanation of how Council is to evaluate its performance in carrying out the intended actions.

Threatened Species

At the time of writing, the Narromine Shire is included as a location where threatened species the **Barking Owl** (*Ninox connivens*) resides. Narromine, along with fourteen other North-West Slopes LGAs, is included in the Save our Species Strategy for the Barking Owl.

Because this inclusion is very broad and does not pinpoint any of the Reserves under this PoM, this Plan will include the broader habitat protection features of the SOS Strategy for the Reserves categorised as Parks due to their more remote locations and propensity as habitat for this species. Due to this broad inclusion, the triggers under sections 36A and 36B of the LG Act to categorise the lands as Natural Area do not apply.

A review of the new Registers for endangered and threatened species from the Department of Environment and Conservation as well as the Department of Primary Industries (Fisheries) has not revealed any specific key management sites in the Shire where key threatening processes are being addressed by a registered plan.

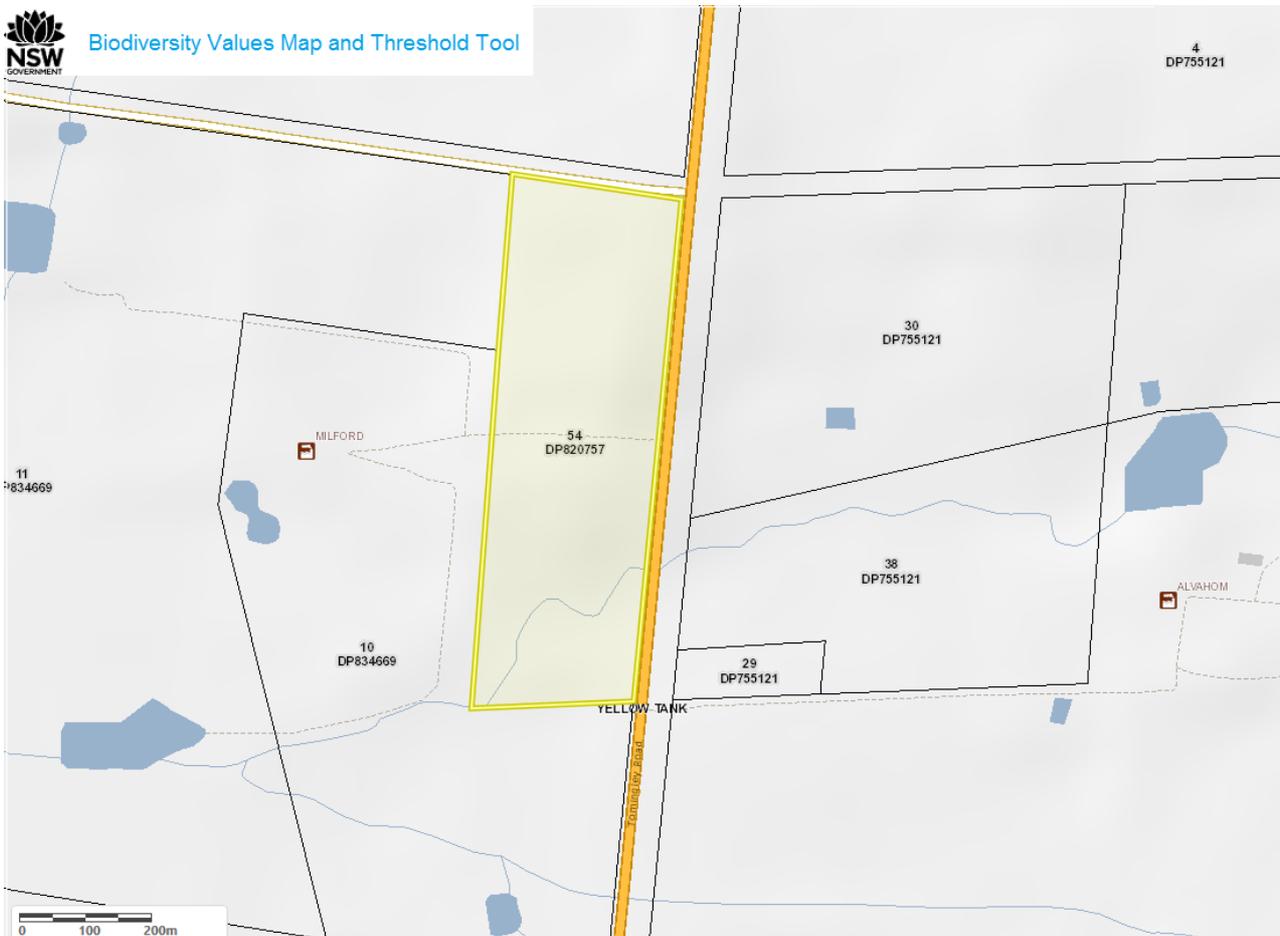
Appendix 1: Individual Plans of Management & Action Plans

120096 - Yellow Tank Reserve

Reserve No	120096
Lot/s	Lot 54 DP 820757
Reserve Purpose	Environmental Protection
Known As	Yellow Tank Reserve
Categorisation	Natural area – Bushland
Commentary	This lot contains natural vegetation (mostly mature and sapling cypress pine) located approximately 14km south of Narromine on the Tomingley Road. This reserve covers an area of 26.29ha and is bordered by the Tomingley Road to the east and private property (farmland) to the west and south with Fairview Road bordering its northern boundary. The Reserve is rectangular in shape. It should be noted here that access to this Reserve is from an existing gravel driveway which also provides access to a dwelling on Lot 10 DP 834669. This is permissible as this is the only access to the Reserve with the dwelling on Lot 10 utilising this existing Reserve access.
Vegetation type	Open Woodland (Dominated by an open to sparse layer of eucalypts with the crowns rarely touching), typically 15-35m high (may be shorter at sub-alpine altitudes). Diverse ground cover of grasses and herbs. Shrubs are sparsely distributed. Usually found on flat or undulating ground. No comprehensive species list has been developed for this Reserve
Topography	The Reserve is relatively flat, gently undulating to the south-west corner of the site. An intermittent stream is located at the southern boundary of the lot which flows to the west from the Wallaby Creek catchment in the east.
Hydrology	The land slopes gently to the south and west and waters flow toward the intermittent stream located on the southern end of the lot.
Geology and Soils	Although the two types of soils listed on the NSW Government's Biodiversity Values Map include non-calcic brown soils (which can support a range of cropping and farming purposes) and solodic soils (which are higher in concentration of salts), the soil on this site is sandy and devoid of nutrient density which is demonstrated by the density of cypress vegetation on site.
Indicative indigenous plant species	Cypress Pine, Eucalyptus
Indicative invasive plant species/weeds	Windmill grass (<i>Chloris truncata</i> R.Br.), Cathead (<i>Tribulus terrestris</i>), Farmers Friend (<i>Bidens pilosa</i>), Marshmallow (<i>Malva parviflora</i>). Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, wombat, native reptiles, avifauna
Critical habitat/ Threatened Species/ Endangered Species/ Threat or Recovery	No critical habitat on this Reserve. No listed threatened species, endangered species or threat recovery or abatement plans directly apply to the site. Despite this, Council has cross-referenced the Plant Community Types (PCTs) listed by the BioNet database as occurring on the site with the potential to host threatened/endangered species.

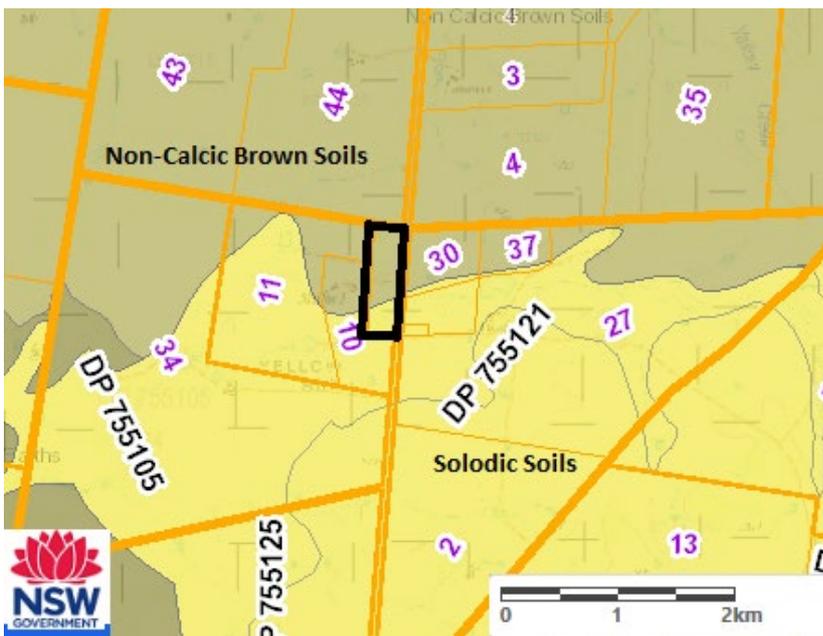
COMMUNITY LAND PLAN OF MANAGEMENT
Natural Areas

Abatement plans which apply to the site:	
Current leases/Licenses and types of Leases/Licences permitted:	Yes - This Plan expressly permits the issue of grazing permits on this Reserve as a tool to manage understorey vegetation. Such management can assist in regeneration of the preferred dominant species on the site, being cypress pine. Any leases or licences would need to comply with the terms of this Plan of Management prior to approval.
Prioritised specific management actions for the site	See actions provided in Table 1 below.



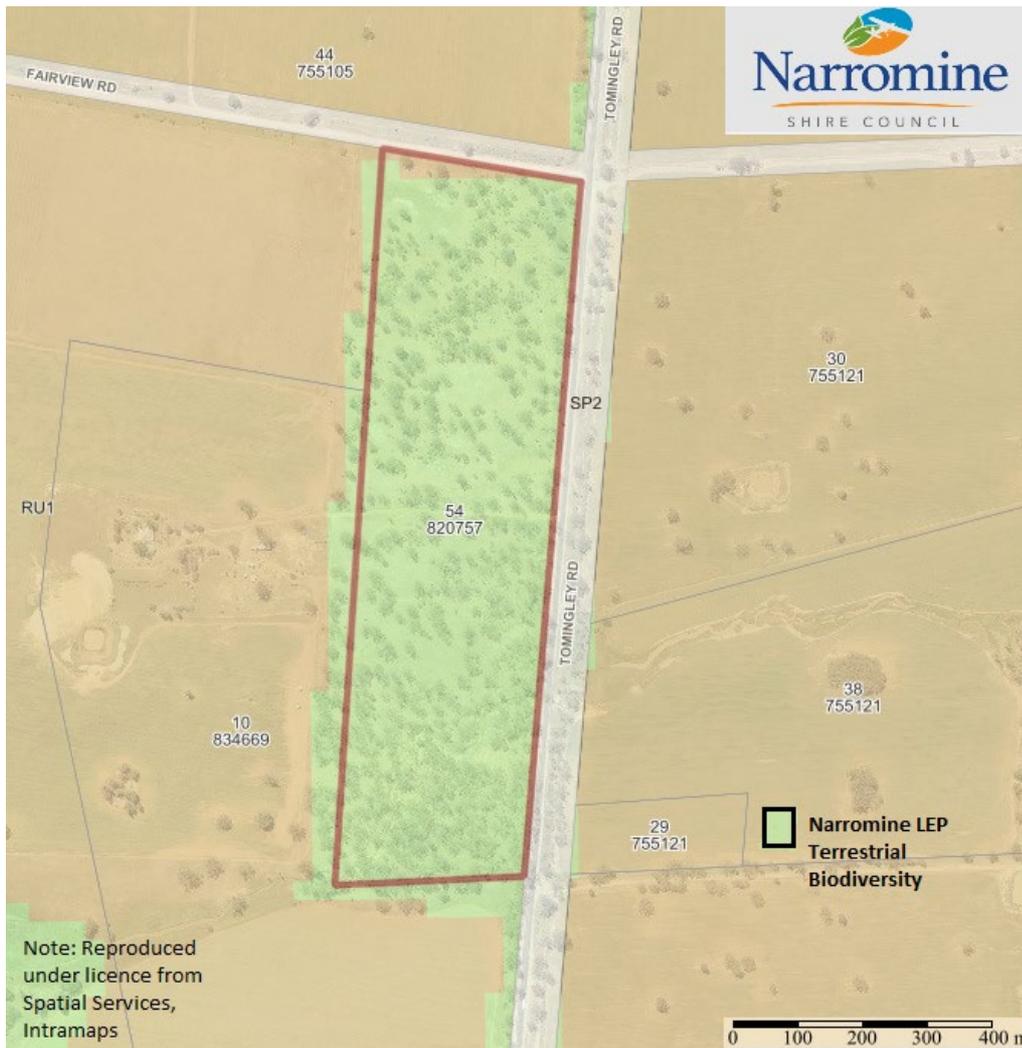
COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



The above maps were taken from the Office of Environment and Heritage's online assessment tool for assessing Biodiversity values when applying to clear vegetation for a development or under the Vegetation SEPP. Whilst not being used as an assessment tool in this instance, the maps provide information regarding vegetation and soil type on site.

Yellow Tank Reserve was set aside for 'environmental protection' by the Crown in 1993.



Objectives of Clause 6.4 Narromine LEP – Terrestrial Biodiversity

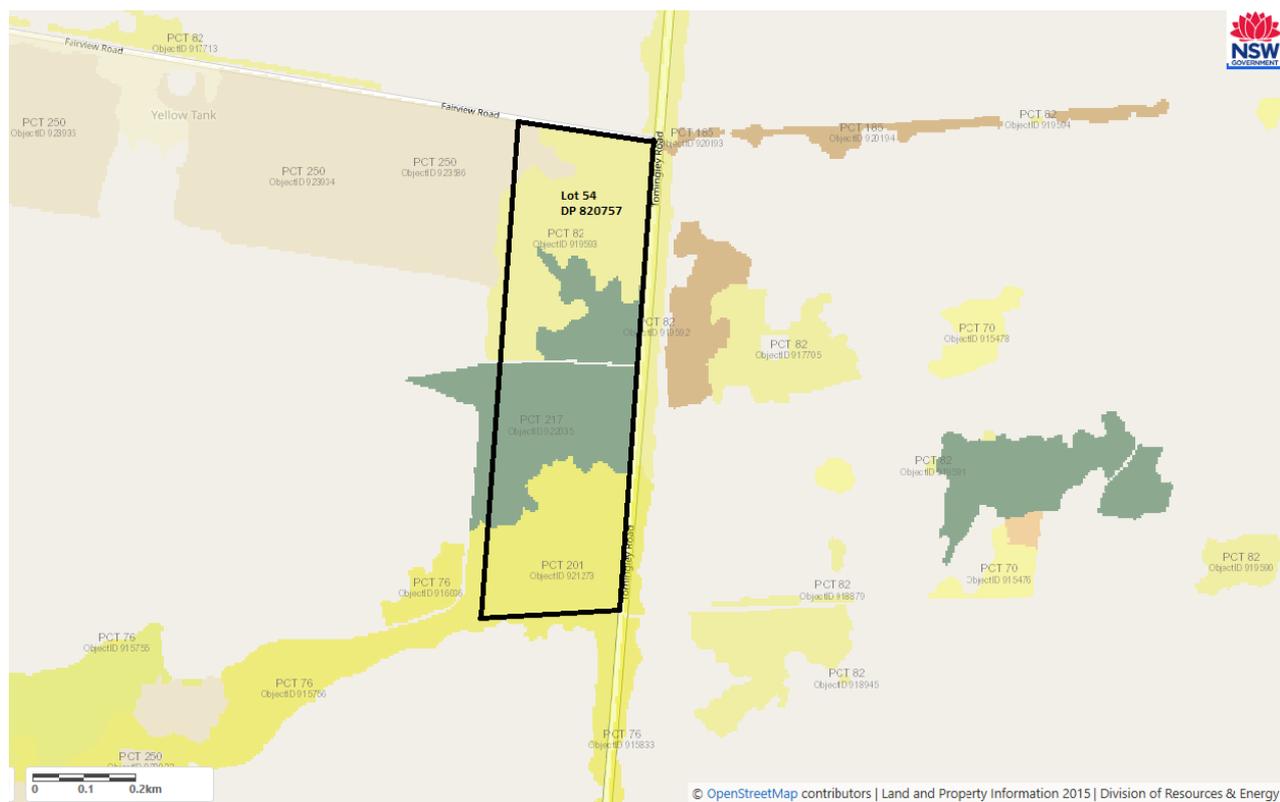
- a) protecting native fauna and flora, and
- b) protecting the ecological processes necessary for their continued existence, and
- c) encouraging the conservation and recovery of native fauna and flora and their habitats.

The above objectives are akin to the management objectives and strategies for Bushland and Natural Areas from the LG Act and as such, have been incorporated into the Action Plan for the site below.

The southern portion of the site is listed as Bushfire Prone due to the denser vegetation on this section of the site. This is not uncommon and the spread of fire with boundary breaks is to be regularly assessed with maintenance carried out in winter.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



The Plant Community Types shown in the above plan are explained below:

PCT 250: Western Slopes Grasslands. Derived tussock grassland of the central western plains and lower slopes of NSW.	
Indicative Species:	<i>Aristida calycina</i> var. <i>calycina</i> , <i>Austrodanthonia setacea</i> , <i>Austrostipa scabra</i> subsp. <i>scabra</i> , <i>Bothriochloa macra</i> / <i>Chamaesyce drummondii</i> , <i>Elymus scaber</i> var. <i>scaber</i>
Comment:	Only a small portion of the north-eastern corner of this reserve contains this plant community type. Despite this, it has a grade 3 (medium) confidence level of accuracy and is associated with the threatened ecological communities of White Box Yellow Box, Red Gum Woodland (Part) partially, White Box Yellow Box, Red Gum Woodland (Part). Ground proofing of the occurrence of these species on site has been carried out and subsequent management actions will be incorporated into table below.
PCT 82: Western Grey Box - Poplar Box - White Cypress Pine tall woodland on red loams mainly of the eastern Cobar Penneplain Bioregion	
Indicative species:	<i>Eucalyptus microcarpa</i> , <i>Eucalyptus populnea</i> subsp. <i>bimbil</i> , <i>Callitris glaucophylla</i> / <i>Acacia deanei</i> subsp. <i>paucijuga</i> , <i>Dodonaea viscosa</i> subsp. <i>spatulata</i> , <i>Pimelea microcephala</i> subsp. <i>microcephala</i> , <i>Eremophila mitchellii</i> / <i>Monachather paradoxus</i> , <i>Calotis cuneifolia</i> , <i>Austrostipa scabra</i> subsp. <i>scabra</i> , <i>Einadia nutans</i> subsp. <i>Nutans</i> .
Comment:	This plant community type covers a large portion of the northern section of this reserve. There is a high confidence level of this plant community being associated with some species listed in the (now repealed) Threatened Species Conservation Act 1995.
PCT 217: Mugga Ironbark - Western Grey Box - cypress pine tall woodland on footslopes of low hills in the NSW South Western Slopes Bioregion	

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Indicative species:	Eucalyptus sideroxylon , Eucalyptus microcarpa , Callitris endlicheri / Acacia deanei subsp. deanei , Acacia hakeoides , Dodonaea viscosa subsp. spatulata , Lissanthe strigosa subsp. strigosa / Austrodanthonia setacea , Austrostipa densiflora , Stypandra glauca , Cheilanthes sieberi subsp. Sieberi.
Comment:	This PCT covers a large section in the middle of this reserve and seems to be best suited not directly on intermittent tributaries, but nearby.
PCT 201: Fuzzy Box Woodland on alluvial brown loam soils mainly in the NSW South Western Slopes Bioregion	
Indicative species:	Eucalyptus conica , Eucalyptus melliodora , Eucalyptus microcarpa / Acacia deanei subsp. deanei , Maireana microphylla , Dodonaea viscosa subsp. cuneata , Geijera parviflora / Austrostipa scabra subsp. scabra , Chloris truncata , Eremophila debilis , Calotis cuneifolia
Comment:	This PCT is located on the Yellow Tank tributary and is located in the south of this reserve. It follows this tributary to the south-west and provides linkage for species in this location. Fuzzy box woodland is a species listed in the TSC Act, E: Fuzzy Box Woodland on alluvial Soils of the South Western Slopes, Darling Riverine Plains and Brigalow Belt South Bioregions (Part). Intentions for this species have been incorporated into the Action Plan in Table 1 below.

Table 1: Action Plan Yellow Tank Reserve

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Natural Area			
<p>To conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area,</p> <p>To maintain the land, or that feature or habitat, in its natural state and setting,</p> <p>To provide for the restoration and regeneration of the land,</p> <p>To provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Accessibility Ensure all sites have adequate yet controlled accessibility for members of the public (where accesses already exist and are appropriate)</p> <p>Insurances Ensure any user groups and Council are covered with</p>	<p>Physical needs and Management of sites</p> <p>a) Assess current physical condition of all sites to determine forward plans for maintenance in consultation with Council</p> <p>b) Assess condition of boundary fences to ensure adequate security (where necessary) which restricts entry by straying stock yet allows as much free movement of native species</p> <p>c) Ensure appropriate site management techniques are utilised including managed pest control and risk of bushfire spread</p> <p>d) Obtain advice regarding appropriate species to be planted to assist in sustainable regeneration on the lands</p> <p>e) Where threat abatement plans, save our species strategies or recovery</p>	<p>Security and safety at sites considered regularly by Council if deemed an issue.</p> <p>Risk assessments to be conducted and insurances sighted prior to temporary licences or leases being issued and provided to Council</p> <p>Annual checks regarding planting days or the lands offered to Landcare/ volunteer groups for vegetation regeneration</p> <p>All lands under this plan being used for intended purposes – regular checks carried out.</p> <p>Surveys as part of Community Strategic Plan (CSP) process to question customer</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<p>intrusion, and</p> <p>To assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the <i>Threatened Species Conservation Act 1995</i> or the <i>Fisheries Management Act 1994</i>.</p>	<p>licences and appropriate insurances</p> <p>Potential Biodiversity Offset Site Consider a plan of direction for future offset using biodiversity credits under the BC Act 2016</p>	<p>plans are devised and notified to Council, actions relating to Council management then devised to restrict the use of the land and assist in the recommendations of the species plan</p> <p>Accessibility of sites</p> <p>f) If deemed an issue for Tomingley Road, assess suitability of access to site based on RMS recommended sight lines. Make necessary changes where safety is deemed at risk</p> <p>g) Determine areas which need to be protected from access for vegetation retention and rehabilitation reasons and carry out work</p> <p>h) Any volunteer work carried out on bushlands to ensure Council's Volunteer Management Policy and Procedures is complied with, incorporating WHS laws and risk assessments where new activities are proposed.</p>	<p>satisfaction with this area.</p> <p>Impacts on lands by inappropriate uses to be detected and rectified.</p> <p>Regular checks of endangered and threatened species plans which are relevant in the Narromine LGA (particularly where specific sites are captured) are carried out every year.</p> <p>Regular checks of notifications received by Council regarding registration by individuals and groups for volunteer work</p>
Bushland			
<p>To ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and micro-organisms) of the land and other ecological values of the land, and</p> <p>To protect the aesthetic, heritage, recreational,</p>	<p>Neighbour Partnerships Partnership approach with adjoining owners of land management techniques</p> <p>Research sites Bushland regeneration provided via research companies</p>	<p>Prior to any organised plantings, species lists are to match with intended regeneration targets Maintain open conversations with adjoining private owners regarding weed and pest control in and near Crown Reserves</p> <p>Encourage use of Reserves and community land by Research entities where maintenance and regeneration of the land is an inclusion of the wider community benefit of</p>	<p>Number of complaints/compliments received by Council</p> <p>Assessment of use of Reserves by research companies</p> <p>Annual assessment of educational information produced by Council and other companies regarding retention of natural habitat</p> <p>Assessment of complaints made regarding redirection of</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<p>educational and scientific values of the land, and</p> <p>To promote the management of the land in a manner that protects and enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbance caused by human intrusion, and</p> <p>D) to restore degraded bushland, and</p> <p>E) to protect existing landforms such as natural drainage lines, watercourses and foreshores, and</p> <p>F) to retain bushland in parcels of a size and configuration that will enable the existing plant and animal communities to survive in the long term, and</p> <p>G) to protect bushland as a natural stabiliser of the soil surface.</p>	<p>Funding Encourage scoping for funding sources</p> <p>Waterways Recognise the importance of tributaries which traverse the natural bushland areas and the contribution they make to local biodiversity and wider regional catchment flows</p>	<p>educational and scientific research results</p> <p>Explore and apply for prioritised funding under the Crown Reserves Improvement Fund for:</p> <ul style="list-style-type: none"> - Reducing seed bank of weeds on site - Spraying and manual removal of weeds - Pest control whilst retaining natural hollows for native fauna - Adjacent road reserve maintenance <p>Explore opportunities for funding from other varied sources</p> <p>Include educational information via Council media platforms regarding the protection of habitat at management sites which can include natural drainage lines and watercourses as well as vegetation as a passive stabiliser of soil</p> <p>Maintain open communications with Council's regulatory section, ensuring either no modifications to existing watercourses or drainage lines or where permissible, are given consent by the relevant authority prior to any works taking place.</p>	<p>water flows be followed up and assessment of action taken</p> <p>Number of successful funding applications and feedback where not successful disseminated</p> <p>Annual assessment of information provided to the public on this subject</p> <p>File notes recorded on Council records management system</p>
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COMMUNITY LAND PLAN OF MANAGEMENT

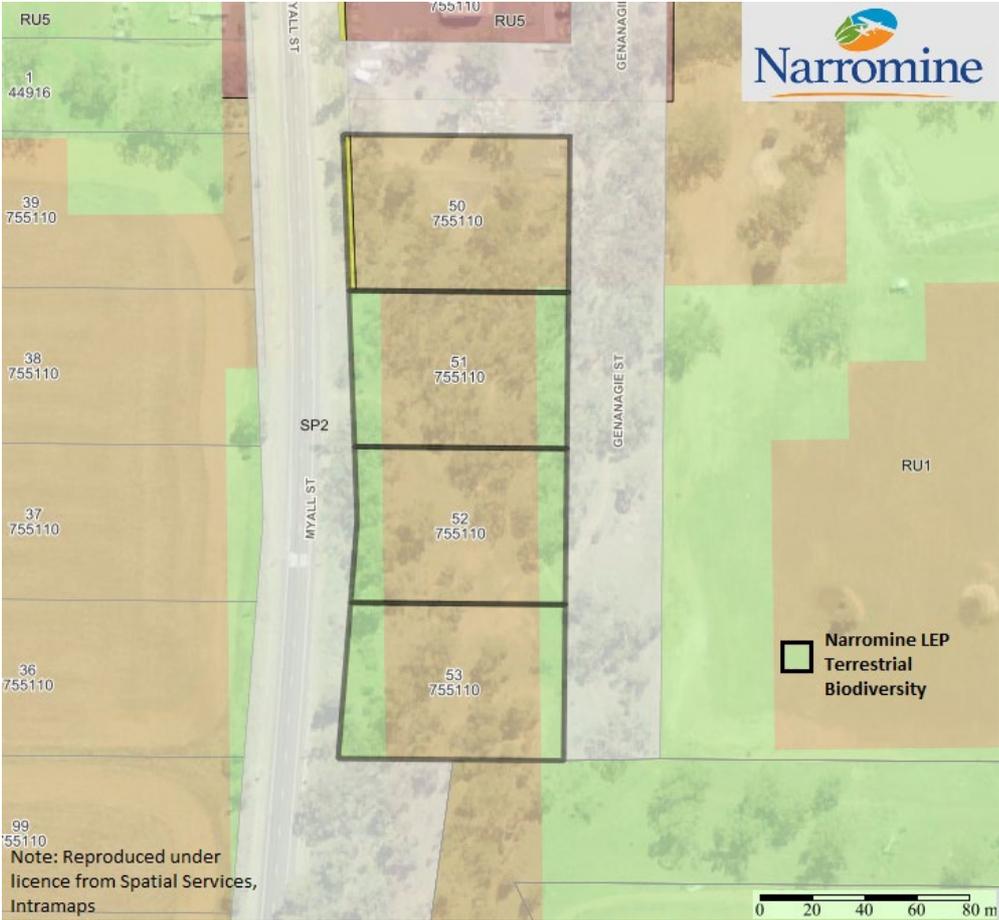
Natural Areas

120100 - Reserve south of Tomingley RMS yard

Reserve No	120100
Lot/s	Lots 50-53 DP 755110
Known As	Lots south of Tomingley RMS yard
Reserve Purpose	Environmental Protection
Categorisation	Natural area – Bushland
Commentary	This lot contains natural vegetation (mostly Eucalypts, conifers, acacia) located on the southern boundary of the Tomingley village on the eastern side of the Newell Highway (Myall Street), Tomingley. This reserve covers a total area of 1.35ha and neighbouring land uses include private residential property, and Roads and Maritime Services works yard. The Reserve is rectangular in shape.
Vegetation type	Open Woodland (Dominated by an open to sparse layer of eucalypts with the crowns rarely touching), typically 15-35m high (may be shorter at sub-alpine altitudes). Diverse ground cover of grasses and herbs. Shrubs are sparsely distributed. Usually found on flat or undulating ground. No comprehensive species list has been developed for this Reserve.
Topography	The Reserve is relatively flat with some depressions possibly from prior gold mining activity in the area.
Hydrology	Due to flat nature of the reserve, watercourses are not observed on the site. Closest intermittent waterway is across the highway to the west – an intermittent stream which runs to the west of the Tomingley village.
Geology and Soils	Although the two types of soils listed on the NSW Government's Biodiversity Values Map include non-calcic brown soils which can support a range of cropping and farming purposes and solodic soils which are higher in concentration of salts, the soil on this site is sandy and devoid of nutrient density which is demonstrated by the density of cypress vegetation on site.
Indicative indigenous plant species	Eucalyptus microcarpa / Dodonaea viscosa subsp. cuneata , Acacia buxifolia subsp. buxifolia / Austrodanthonia caespitosa , Austrostipa scabra subsp. falcata , Chloris truncata , Sida corrugate
Indicative invasive plant species/weeds	White cypress, Cathead (Tribulus terrestris), Saffron Thistle (Carthamus lanatus), Variegated Thistle (Silybum marianum), Dock (Rumex species). Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, wombat, native reptiles, avifauna
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	No critical habitat applies to the Reserve. No specific listings of threatened species, endangered species or threat or recovery plans apply to the site.
Current leases/Licenses and types of Leases/Licences permitted:	Yes - This Plan expressly permits the issue of (temporary) grazing permits on this Reserve as a tool to manage understorey vegetation and bushfire risk adjacent to a village. Temporary leases and licences for grazing may be issued in accordance with the LG (General) Regulation 2000. Any leases or licences would need to comply with the terms of this Plan of Management prior to approval with assurances made to Council, RMS (Roads and Maritime Services) and TGO (Tomingley Gold Operations) for containment of stock for security of highway and nearby gold mine.

COMMUNITY LAND PLAN OF MANAGEMENT Natural Areas

Prioritised specific management actions for the site	see table 2 below.
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COMMUNITY LAND PLAN OF MANAGEMENT Natural Areas

Plant Community Types (State Vegetation Type Map – Central West)



Aerial Imagery



COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Table 2: Action Plan, Reserve south of Tomingley RMS yard

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Natural Area			
<p>To conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area,</p> <p>To maintain the land, or that feature or habitat, in its natural state and setting,</p> <p>To provide for the restoration and regeneration of the land,</p> <p>To provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and</p> <p>To assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the Threatened Species Conservation Act 1995 or the Fisheries</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Accessibility Ensure the site has adequate yet controlled accessibility for members of the public (where raised as an issue).</p> <p>Insurances Ensure any user groups and Council are covered with licences and appropriate insurances</p> <p>Potential Biodiversity Offset Site Consider a plan of direction for future offset using biodiversity credits under the BC Act 2016</p>	<p>Physical needs and Management of sites</p> <p>i) Assess current physical condition of all sites to determine forward plans for maintenance in consultation with Council</p> <p>j) Assess condition of boundary fences to ensure adequate security (where necessary) which restricts entry by straying stock yet allows as much free movement of native species</p> <p>k) Ensure appropriate site management techniques are utilised including managed pest control and risk of bushfire spread</p> <p>l) Obtain advice regarding appropriate species to be planted to assist in sustainable regeneration on the lands</p> <p>m) Where threat abatement plans, save our species strategies or recovery plans are devised and notified to Council, actions relating to Council management then devised to restrict the use of the land and assist in the recommendations of the species plan</p> <p>Accessibility of sites</p> <p>n) Assess suitability of access to site based on RMS recommended</p>	<p>Security and safety at sites considered where raised as an issue.</p> <p>Risk assessments to be conducted and insurances sighted prior to temporary licences or leases being issued and provided to Council</p> <p>Annual checks regarding planting days or the lands offered to Landcare/volunteer groups for vegetation regeneration</p> <p>All lands under this plan being used for intended purposes</p> <p>Surveys as part of Community Strategic Plan (CSP) process to question customer satisfaction with this area</p> <p>Impacts on lands by inappropriate uses to be detected and rectified.</p> <p>Regular checks of endangered and threatened species plans which are relevant in the Narromine LGA (particularly where specific sites are captured) are carried out every year.</p> <p>Regular checks of notifications received by Council regarding registration by individuals and groups for volunteer work</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<i>Management Act 1994.</i>		<p>sight lines. Make necessary changes where safety is deemed at risk</p> <p>o) Determine areas which need to be protected from access for vegetation retention and rehabilitation reasons and carry out work</p> <p>p) Any volunteer work carried out on bushlands to ensure Council's Volunteer Management Policy and Procedures is complied with, incorporating WHS laws and risk assessments where new activities are proposed.</p>	
Bushland			
<p>To ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and micro-organisms) of the land and other ecological values of the land, and</p> <p>To protect the aesthetic, heritage, recreational, educational and scientific values of the land, and</p> <p>To promote the management of the land in a manner that protects and</p>	<p>Neighbour Partnerships Partnership approach with adjoining owners of land management techniques</p> <p>Research sites Bushland regeneration provided via research companies</p> <p>Funding Encourage scoping for funding sources</p>	<p>Prior to any organised plantings, species lists are to match with intended regeneration targets</p> <p>Maintain open conversations with adjoining private owners regarding weed and pest control in and near Crown Reserves</p> <p>Encourage use of Reserves and community land by Research entities where maintenance and regeneration of the land is an inclusion of the wider community benefit of educational and scientific research results</p> <p>Explore and apply for prioritised funding under the Crown Reserves Improvement Fund for:</p> <ul style="list-style-type: none"> - Reducing seed bank of weeds on site - Spraying and manual removal of weeds 	<p>Number of complaints/compliments received by Council</p> <p>Assessment of use of Reserves by research companies</p> <p>Annual assessment of educational information produced by Council and other companies regarding retention of natural habitat</p> <p>Assessment of complaints made regarding redirection of water flows be followed up and assessment of action taken</p> <p>Number of successful funding applications and feedback where not successful disseminated</p> <p>Annual assessment of information provided to the public on this subject</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<p>enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbance caused by human intrusion, and</p> <p>e) to restore degraded bushland, and</p> <p>f) to protect existing landforms such as natural drainage lines, watercourses and foreshores, and</p> <p>g) to retain bushland in parcels of a size and configuration that will enable the existing plant and animal communities to survive in the long term, and</p> <p>h) to protect bushland as a natural stabiliser of the soil surface.</p>	<p>Waterways Recognise the importance of tributaries which traverse the natural bushland areas and the contribution they make to local biodiversity and wider regional catchment flows</p>	<ul style="list-style-type: none"> - Pest control whilst retaining natural hollows for native fauna - Adjacent road reserve maintenance <p>Explore opportunities for funding from other varied sources</p> <p>Include educational information via Council media platforms regarding the protection of habitat at management sites which can include natural drainage lines and watercourses as well as vegetation as a passive stabiliser of soil</p> <p>Maintain open communications with Council's regulatory section, ensuring either no modifications to existing watercourses or drainage lines or where permissible, are given consent by the relevant authority prior to any works taking place.</p>	<p>File notes recorded on Council records management system</p>
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COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

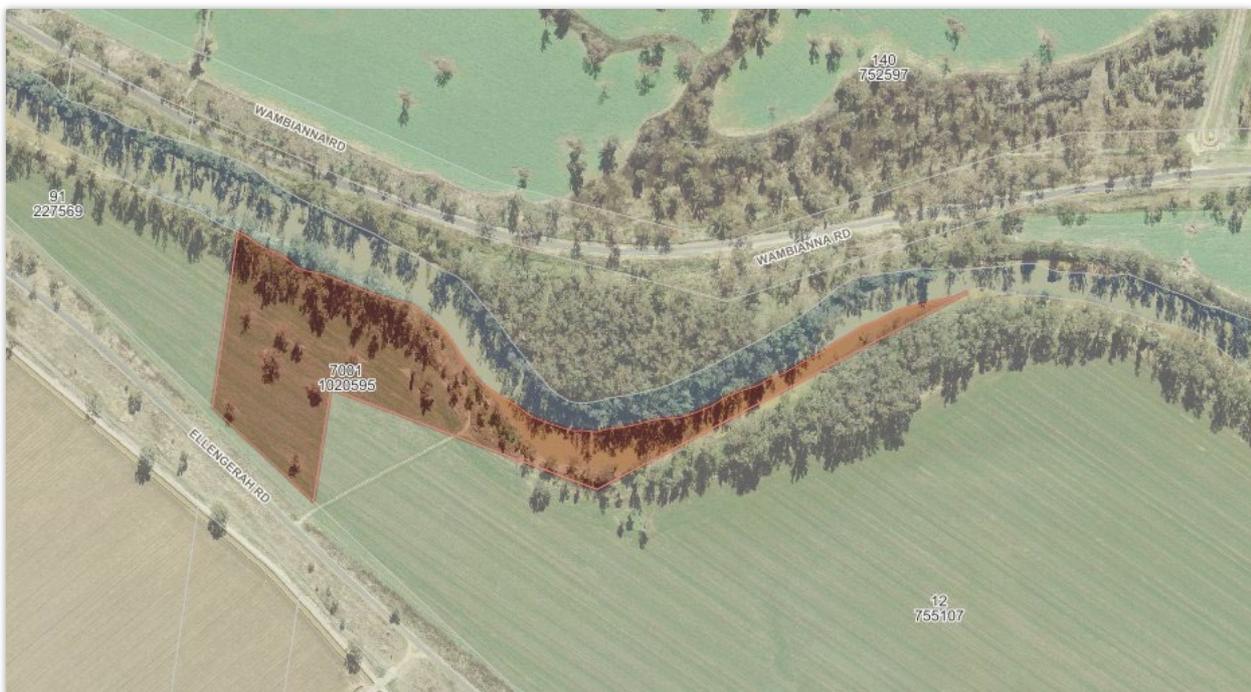
120059 - Gin Gin Crown Reserve

Reserve No	120059
Lot/s	7001 DP 1020595
Known As	Gin Gin
Reserve Purpose	Public Recreation
Categorisation	Park and Natural Area – Watercourse
Commentary	This lot contains natural vegetation (mostly Eucalyptus) located on the southern boundary of the Macquarie River north of the Gin Gin village. It contains a significant tract of riparian land, providing linkage of continuous vegetation along this river corridor.
Vegetation type	Open Woodland (Dominated by an open to sparse layer of eucalypts with the crowns rarely touching), typically 15-35m high (may be shorter at sub-alpine altitudes). Diverse ground cover of grasses and herbs. Shrubs are sparsely distributed. Usually found on flat or undulating ground. No comprehensive species list has been developed for this Reserve although the dominant species located on this Reserve is Eucalyptus.
Topography	The Reserve is relatively flat with some irregularities in riverbank heights.
Hydrology	The site is located on the banks of the Macquarie River. The Macquarie River is a regulated river system which conveys water north toward the Macquarie Marshes.
Geology and Soils	The Australian Soil Classification Type Map shows the site as containing dermosol soil type. <i>Dermosols do not have strong texture contrast. They have a well structured B2 horizon containing low levels of free iron. The parent materials of dermosols range from siliceous, intermediate to mafic in composition.</i> <i>The soils are found in imperfectly drained sites (yellow and grey dermosols) with rainfall between 550mm and 1350mm and in well-drained sites with rainfall between 450mm and 1200mm. Dermosols generally have high agricultural potential with good structure and moderate to high chemical fertility and water-holding capacity with few problems. (Australian Soil Club).</i>
Indicative indigenous plant species	Eucalyptus camaldulensis subsp. camaldulensis / Acacia stenophylla , Acacia salicina , Muehlenbeckia florulenta / Paspalidium jubiflorum , Eleocharis plana , Rumex brownii , Einadia nutans subsp. nutans
Indicative invasive plant species/weeds	Castor Oil plant, box thorn, khaki weed, marshmallow. Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, native reptiles, avifauna, echidna.
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	No critical habitat is listed in the Narromine Shire. No specific threat abatement plans or recovery strategies apply to this site. Riparian zone may contain koala feed tree species. No changes proposed for this natural area.
Current	Yes - This Plan expressly permits the issue of grazing permits on this Reserve

COMMUNITY LAND PLAN OF MANAGEMENT

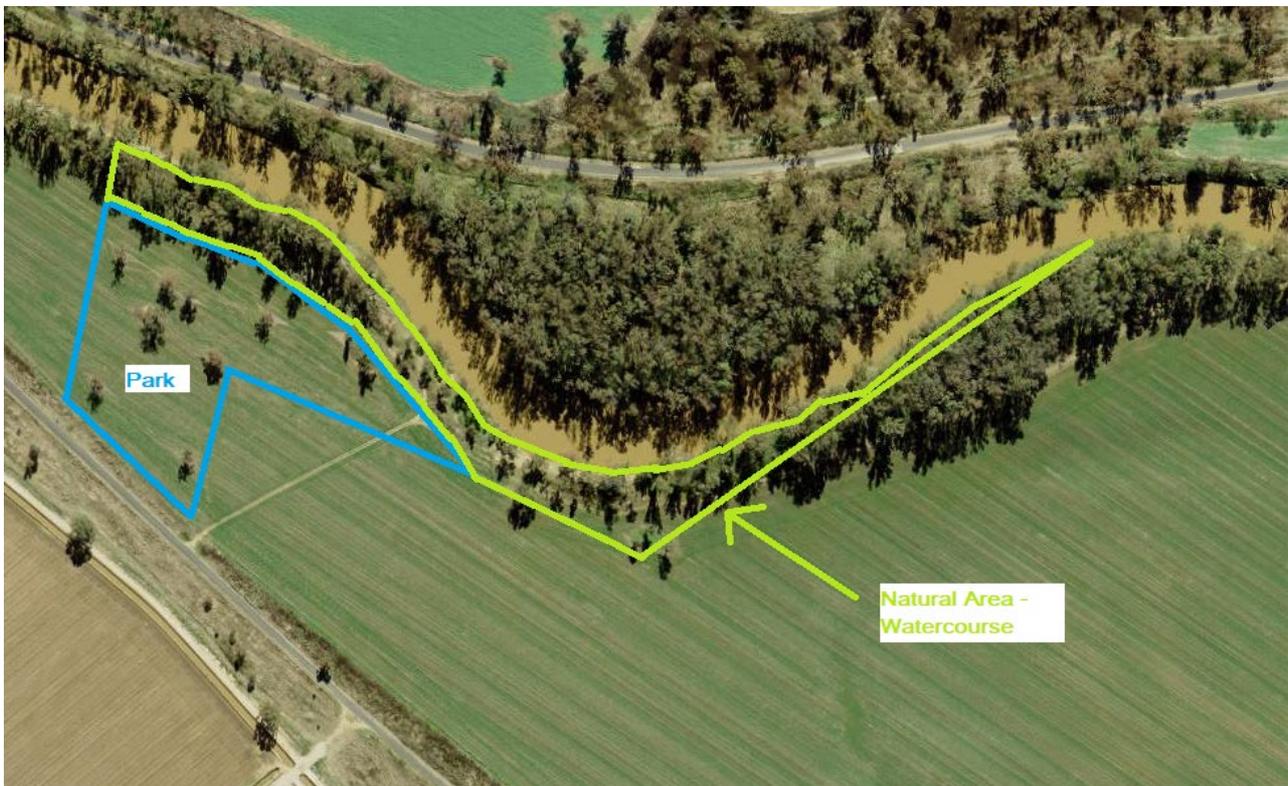
Natural Areas

leases/Licenses and types of Leases/Licences permitted:	as a tool to manage understorey vegetation and bushfire risk. Part of this site is currently grazed, with the exception of land fronting the Macquarie River. Only the portion shown as Park is able to be leased to ensure the riparian land within at least 40m of the upper river bank is protected.
Prioritised specific management actions for the site	Management for this Reserve includes limiting stock entry to river bank, erosion mitigation and planting of endemic species. This Plan expressly permits the temporary leasing of this reserve for grazing in accordance with additional reserve purpose (with the exception of the riparian zone 40m from top of riverbank) to adjoining owners/managers in the interest of regular maintenance, weed control and continuity of riparian zone protection.
Performance Evaluation:	Annual reporting of health of the reserve in terms of tree regeneration, bank stability, weed control and limiting unauthorised entry. Rating scale to be developed which takes into account both healthy activities and mitigation strategies.



Source: www.maps.six.nsw.gov.au

Categorisation map, Gin Gin Reserve



Source: <https://maps.six.nsw.gov.au/>

Note, above lot boundaries have been approximated due to boundary discrepancies in online Government mapping.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Table 3 : Action Plan for Gin Gin Crown Reserve

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Natural Area			
<p>To conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area</p> <p>To maintain the land, or that feature or habitat, in its natural state and setting</p> <p>To provide for the restoration and regeneration of the land,</p> <p>To provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and</p> <p>To assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the <i>Threatened Species Conservation Act 1995</i> or the <i>Fisheries Management Act 1994</i>.</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Accessibility Ensure all sites have adequate yet controlled accessibility for members of the public</p> <p>Insurances Ensure any user groups and Council are covered with licences and appropriate insurances</p> <p>Potential Biodiversity Offset Site Consider a plan of direction for future offset using biodiversity credits under the BC Act 2016</p>	<p>Physical needs and Management of sites</p> <ol style="list-style-type: none"> a. Assess current physical condition of all sites to determine forward plans for maintenance in consultation with Council b. Assess condition of boundary fences to ensure adequate security (where necessary) which restricts entry by the public where a risk of harm is present (mine subsidence) yet allows as much free movement of native species c. Ensure appropriate site management techniques are utilised including managed pest control and risk of bushfire spread d. Obtain advice regarding appropriate species to be planted to assist in sustainable regeneration on the lands e. Where threat abatement plans, save our species strategies or recovery plans are devised and notified to Council, actions relating to Council management then devised to restrict 	<p>Security and safety at sites considered at regular Committee meetings</p> <p>Risk assessments to be conducted and insurances sighted prior to temporary licences or leases being issued and provided to Council</p> <p>Annual checks regarding planting days or the lands offered to Landcare/volunteer groups for vegetation regeneration</p> <p>All lands under this plan being used for intended purposes</p> <p>Surveys as part of Community Strategic Plan (CSP) process to question customer satisfaction with this area</p> <p>Impacts on lands by inappropriate uses to be detected and rectified.</p> <p>Regular checks of endangered and threatened species plans which are relevant in the Narromine LGA (particularly where specific sites are captured) are carried out every year.</p> <p>Regular checks of notifications received by Council regarding registration by individuals and groups for volunteer work</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

		<p>the use of the land and assist in the recommendations of the species plan</p> <p>Accessibility of sites</p> <p>f. Assess suitability of access to site where relevant based on RMS recommended sight lines. Make necessary changes where safety is deemed at risk</p> <p>g. Determine areas which need to be protected from access for vegetation retention and rehabilitation reasons and carry out work</p> <p>h. Any volunteer work carried out on bushlands to ensure Council's Volunteer Management Policy and Procedures is complied with, incorporating WHS laws and risk assessments where new activities are proposed.</p>	
Watercourse			
<p>To manage watercourses so as to protect the biodiversity and ecological values of the instream environment, particularly in relation to water quality and water flows,</p> <p>to manage watercourses so as to protect the</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Maintain natural riverbank vegetation</p>	<p>Riverbank weed eradication Apply for relevant weed eradication funding, particularly on the riverbank, such as willow removal and limit of castor oil plant numbers. This will also improve quality of high water flows.</p> <p>Plantings of eucalyptus and acacia species endemic to the locality.</p>	<p>Monitor river bank weed eradication programs and liaise annually with adjoining owners to determine effectiveness of weed eradication.</p> <p>Biennial checks of river bank vegetation and health</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<p>riparian environment, particularly in relation to riparian vegetation and habitats and bank stability,</p> <p>to restore degraded watercourses</p> <p>to promote community education, and community access to and use of the watercourse, without compromising the other core objectives of the category.</p>	<p>Retention of river red gums and local acacia species. Retention of snags</p> <p>Ensure limited agricultural and grazing activity within 40m of upper bank of river</p> <p>Partner with existing river health organisations</p>	<p>Retention of snags in the river where used as potential habitat for bird and reptiles.</p> <p>Natural area – watercourse to be prevented from ability to be leased to allow adequate separation of the watercourse from adjacent agricultural activity.</p> <p>Limit vegetation removal within 40m of upper bank of river</p>	<p>Liaison annually with adjoining owners and users regarding riverbank health and forward planning.</p> <p>Check partnership with river smart is achieving natural resource educational outcomes as planned and determine if Council can assist further.</p> <p>Any compliance issues of reserve use to be followed up by Council as CLM.</p>
Park			
<p>To encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities</p> <p>to provide for passive recreational activities or pastimes and for the casual playing of games</p> <p>to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.</p>	<p>Retain present use The site currently enjoys use by local user groups.</p>	<p>Retain ability to lease park area to adjoining owner in interest of maintaining the site and controlling weed infestation.</p> <p>Retain ability to allow public access to the site when not being actively grazed.</p>	<p>Biennial checks of operations of lease and if no lease is in existence, health and use of the reserve.</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

87820 – Wambianna Reserve – Burroway Road

Reserve No	87820
Lot/s	Lot 7005 DP 1021022
Known As	Wambianna
Reserve Purpose	Public Recreation
Categorisation	Park and Natural Area – Watercourse
Commentary	This lot contains natural vegetation (mostly Eucalyptus) located on the northern boundary of the Macquarie River east of the Gin Gin village on Burroway Road. It contains a significant tract of riparian land, providing linkage of continuous vegetation along this river corridor.
Vegetation type	Open Woodland (Dominated by an open to sparse layer of eucalypts with the crowns rarely touching), typically 15-35m high (may be shorter at sub-alpine altitudes). Diverse ground cover of grasses and herbs. Shrubs are sparsely distributed. Usually found on flat or undulating ground). No comprehensive species list has been developed for this Reserve although the dominant species is Eucalyptus.
Topography	The Reserve is relatively flat with some irregularities in riverbank heights.
Hydrology	The site is located on the banks of the Macquarie River and the reserve covers 855m of river frontage. The Macquarie River is a regulated river system which conveys water north toward the Macquarie Marshes.
Geology and Soils	<p>The Australian Soil Classification map of NSW classifies the soil on this Reserve as 'demosol' which, from this classification, means soils that:</p> <ol style="list-style-type: none"> 1. Have well-developed B2 horizons in which the major part¹ is massive or has only a weak grade of structure, (compare with tenic B horizon and cemented pans), and 2. Have a maximum clay content in some part of the B2 horizon which exceeds 15% (ie. heavy sandy loam, SL+). <p>Demosols in the Narromine Shire follow the Macquarie River and due to this location, the sandy loam is considered to be highly to moderately fertile and well drained. (Source: http://www.clw.csiro.au/aclep/asc_re_on_line_V2/soilkey.htm)</p>
Indicative indigenous plant species	Eucalyptus camaldulensis subsp. camaldulensis / Acacia stenophylla , Acacia salicina , Muehlenbeckia florulenta / Paspalidium jubiflorum , Eleocharis plana , Rumex brownii , Einadia nutans subsp. Nutans
Indicative invasive plant species/weeds	Castor Oil plant, box thorn, khaki weed, marshmallow. Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, wombat, native reptiles, avifauna.
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	No critical habitat applies. Part of this reserve is captured by the NSW Biodiversity Values Map and Threshold Tool as Protected Riparian Land (see map below) which has been categorised as Natural Area – Watercourse in accordance with the guidance categories listed in the LG Act 1993. The riparian section shown on the map below as PCT 36 has the potential to be the habitat of a threatened ecological community.

COMMUNITY LAND PLAN OF MANAGEMENT
Natural Areas

Current leases/Licenses and types of Leases/Licences permitted:	No leases permitted in the area below shown as natural area – watercourse. Leases are permitted on the remaining area shown as Park, for grazing and weed management of the site, providing the use of the site does not impact on riverbank stability.
Prioritised specific management actions for the site	see table 5 below.

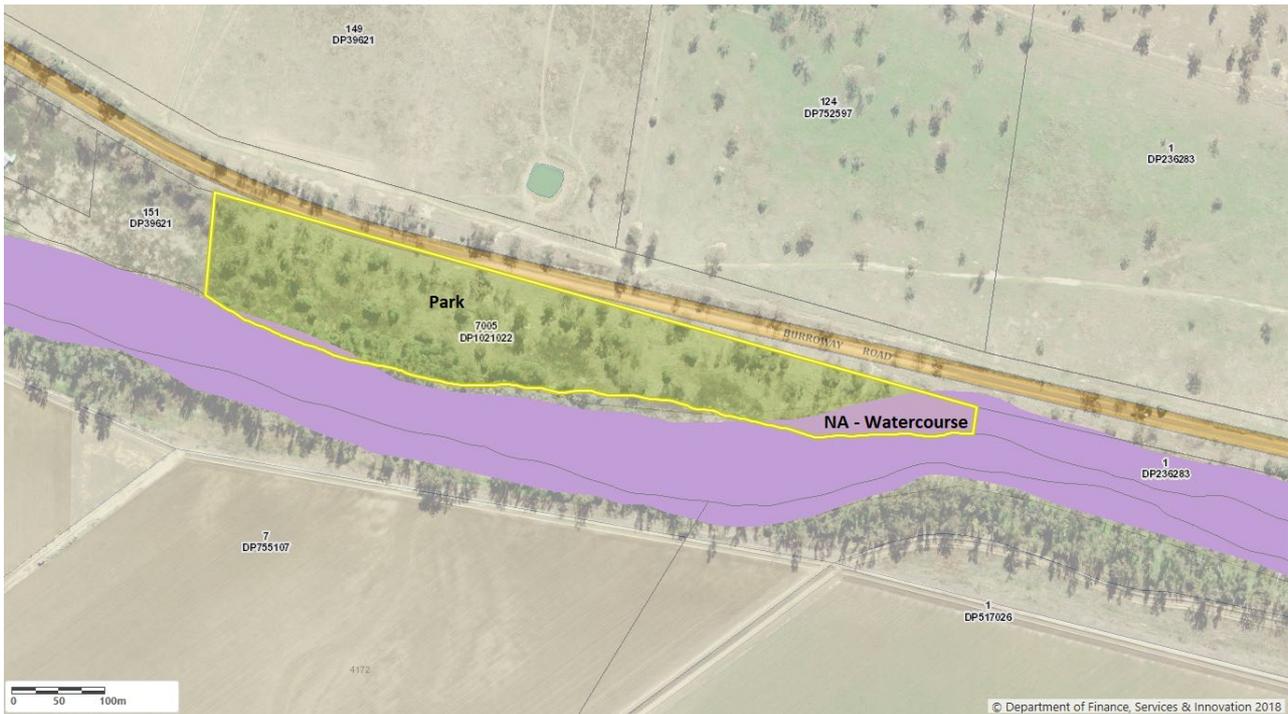


Table 5: Action Plan, Wambianna Crown Reserve 87820

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Natural Area			
<p>To conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area</p> <p>To maintain the land, or that feature or habitat, in its natural state and setting</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Accessibility Ensure all sites have adequate yet controlled accessibility</p>	<p>Physical needs and Management of sites</p> <p>a. Assess current physical condition of all sites to determine forward plans for maintenance in consultation with Council</p> <p>b. Assess condition of boundary fences to ensure adequate security (where necessary) which restricts entry by the</p>	<p>Security and safety at sites considered at regular Committee meetings</p> <p>Risk assessments to be conducted and insurances sighted prior to temporary licences or leases being issued and provided to Council</p> <p>Annual checks regarding planting days or the lands offered to Landcare/volunteer groups for vegetation regeneration</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

<p>To provide for the restoration and regeneration of the land, To provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion, and</p> <p>To assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the Threatened Species Conservation Act 1995 or the Fisheries Management Act 1994.</p>	<p>for members of the public</p> <p>Insurances Ensure any user groups and Council are covered with licences and appropriate insurances</p> <p>Potential Biodiversity Offset Site Consider a plan of direction for future offset using biodiversity credits under the BC Act 2016</p>	<p>pubic where a risk of harm is present (mine subsidence) yet allows as much free movement of native species</p> <p>c. Ensure appropriate site management techniques are utilised including managed pest control and risk of bushfire spread</p> <p>d. Obtain advice regarding appropriate species to be planted to assist in sustainable regeneration on the lands</p> <p>e. Where threat abatement plans, save our species strategies or recovery plans are devised and notified to Council, actions relating to Council management then devised to restrict the use of the land and assist in the recommendations of the species plan</p> <p>Accessibility of sites</p> <p>f. Assess suitability of access to site where relevant based on RMS recommended sight lines. Make necessary changes where safety is deemed at risk</p> <p>g. Determine areas which need to be protected from access for vegetation retention and rehabilitation</p>	<p>All lands under this plan being used for intended purposes</p> <p>Surveys as part of Community Strategic Plan (CSP) process to question customer satisfaction with this area</p> <p>Impacts on lands by inappropriate uses to be detected and rectified.</p> <p>Regular checks of endangered and threatened species plans which are relevant in the Narromine LGA (particularly where specific sites are captured) are carried out every year.</p> <p>Regular checks of notifications received by Council regarding registration by individuals and groups for volunteer work</p>
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COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

		<p>reasons and carry out work</p> <p>h. Any volunteer work carried out on bushlands to ensure Council's Volunteer Management Policy and Procedures is complied with, incorporating WHS laws and risk assessments where new activities are proposed.</p>	
Watercourse			
<p>To manage watercourses so as to protect the biodiversity and ecological values of the instream environment, particularly in relation to water quality and water flows,</p> <p>To manage watercourses so as to protect the riparian environment, particularly in relation to riparian vegetation and habitats and bank stability,</p> <p>To restore degraded watercourses</p> <p>To promote community education, and community access to and use of the watercourse, without compromising the</p>	<p>Maintain current use Maintain existing low-impact use at sites and plan for future regeneration</p> <p>Maintain natural riverbank vegetation Retention of river red gums and local acacia species. Retention of snags</p> <p>Ensure limited agricultural and grazing activity within 40m of upper bank of river</p> <p>Partner with existing river</p>	<p>Riverbank weed eradication Apply for relevant weed eradication funding, particularly on the riverbank, such as willow removal and limit of castor oil plant numbers. This will also improve quality of water flows.</p> <p>Plantings of eucalyptus and acacia species endemic to the locality.</p> <p>Retention of snags in the river where used as potential habitat for bird and reptiles.</p> <p>Natural area – watercourse to be prevented from ability to be leased to allow adequate separation of the watercourse from adjacent agricultural activity.</p> <p>Limit vegetation removal within 40m of upper bank of river</p>	<p>Monitor river bank weed eradication programs and liaise annually with adjoining owners to determine effectiveness of weed eradication.</p> <p>Biennial checks of river bank vegetation and health</p> <p>Liaison annually with adjoining owners and users regarding riverbank health and forward planning.</p>

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

other core objectives of the category.	health organisations	Contact riversmart lobby group for actions planned in the Narromine shire including nearby to this site	Check partnership with riversmart is achieving natural resource educational outcomes as planned and determine if Council can assist further.
Park			
<p>To encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities</p> <p>To provide for passive recreational activities or pastimes and for the casual playing of games</p> <p>To improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.</p>	<p>Retain present use</p> <p>The site currently enjoys use by local user groups.</p>	<p>Retain ability to lease park area to adjoining owner in interest of maintaining the site and controlling weed infestation.</p> <p>Retain ability to allow public access to the site when not being actively grazed.</p>	<p>Biennial checks of operations of lease and if no lease is in existence, health and use of the reserve.</p>

80618 - Reserve Backwater Road

This reserve has been mistakenly identified by Crown Lands as a Crown Reserve under Council's management as Crown Land Manager. Until the NSW Crown Reserves portal is updated to remove this reserve, it has been included here in the interest of completeness.

Appendix 2: Council-Owned Community Land

High Park Estate Entrance

Commentary	These lots were set aside as natural areas at the entrance to High Park Estate, east of Narromine on the Mitchell Highway.
Vegetation type	Open Woodland (Dominated by an open to sparse layer of eucalypts with the crowns rarely touching. typically 15-35m high (usually at the shorter end in our climate). Diverse ground cover of grasses and herbs. No comprehensive species list has been developed for this Reserve.
Topography & soils	The Reserve is located on a sandhill with the eastern end of Lot 27 undulating lower to the east to a travelling stock route (TSR). Soils are sandy loam & well drained.
Hydrology	Water falls away to the east of Lot 27 and to the west of Lot 26. No watercourses are located on either of the lots.
Indicative indigenous plant species	Cypress Pine, Eucalyptus, wattle, banksia.
Indicative invasive plant species/weeds	Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, wombat, avifauna
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	N/A
Current leases/Licenses and types of Leases/Licences permitted?	No current leases or licenses on this site.
Prioritised specific management actions for the site	Maintain and populate with saplings of endemic species. Splays at entrance to High Park means no height or density restrictions to newly planted vegetation. Annual checks for noxious weeds. Preferred species to be planted: wattle, saltbush, eucalypt, callistemon.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Villeneuve Estate

Commentary	Lot 21 DP 1077239. This lot was created as a section 94 contribution for the Villeneuve Estate and set aside as public reserve. It forms part of a tributary which breaks off from Wallaby Creek in the south east and delivers flows to Backwater Cowl to the north of this reserve.
Vegetation type	Grassland. Dominated by perennial grasses and the presence of broadleaved herbs on flat topography. Lack of woody plants. Plants include grasses, daisies, legumes, geraniums, saltbushes and copperburrs.
Topography & soils	This reserve drains toward the north, taking waters toward Backwater Cowl. Red loam/black soils.
Indicative indigenous plant species	Native grasses and sedges when inundated.
Indicative invasive plant species/weeds	Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, wombat, ground species.
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	N/A
Current leases/Licenses and types of Leases/Licences permitted?	No current leases or licenses on this site.
Prioritised specific management actions for the site	Maintain and populate with saplings of endemic species. Splays at entrance to High Park means no height or density restrictions to newly planted vegetation. Annual checks for noxious weeds. Preferred species to be planted: wattle, saltbush, eucalypt, callistemon.

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



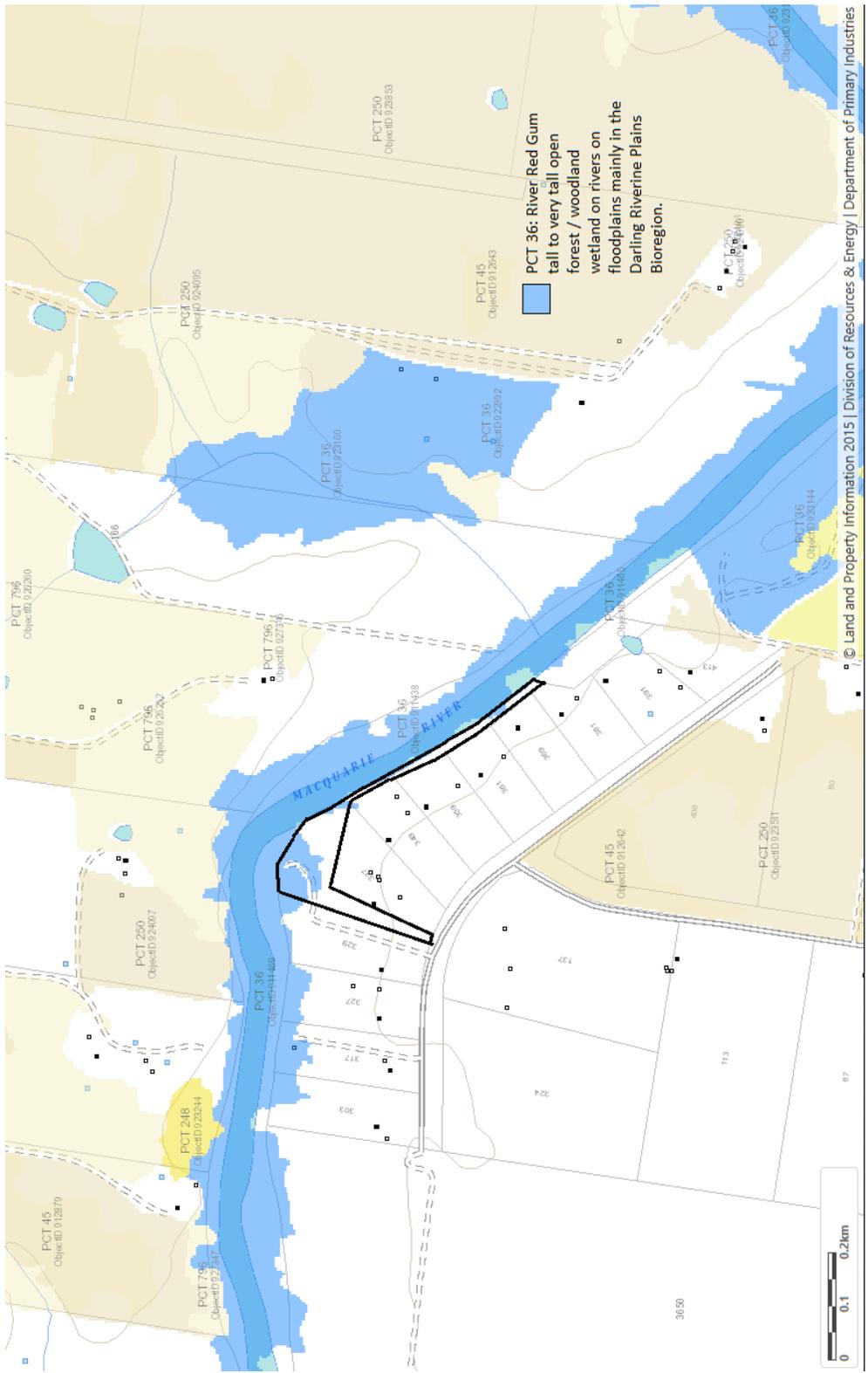
COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

High Park River Reserve

Commentary	Lot 28 DP 261903. This lot was created with the subdivision of the High Park Estate and includes a common boundary with the Macquarie River.
Vegetation type	Included on the SEED database as containing Plant Community Types (PCT) 36: River Red Gum tall to very tall open forest / woodland wetland on rivers on floodplains mainly in the Darling Riverine Plains Bioregion.
Topography & soils	This Reserve includes sandy riverfront soils, well drained and vegetated. Typical high ground closer to River Drive slopes down toward the river including the lower floodplain.
Indicative indigenous plant species	Eucalyptus camaldulensis subsp. camaldulensis / Acacia stenophylla , Acacia salicina , Muehlenbeckia florulenta / Paspalidium jubiflorum , Eleocharis plana , Rumex brownii , Einadia nutans subsp. Nutans
Indicative invasive plant species/weeds	Tobacco bush, Castor oil plant, farmer's friend, heliotrope. Competition from weed species is a constant threat which requires regular monitoring for not only the health of the reserve but also in reducing the spread of weeds onto neighbouring farms and wider afield.
Indicative Fauna of the locality	Kangaroo, wallaby, avifauna, ground species.
Critical habitat/Threatened Species/Endangered Species/Threat or Recovery Abatement plans which apply to the site:	N/A
Current leases/Licenses and types of Leases/Licences permitted?	No current leases or licenses on this site. Leases are permitted where native vegetation regeneration will result or flood mitigation works are proposed.
Prioritised specific management actions for the site	Maintain and populate with saplings of endemic species. Limit entry to riverbank area by large vehicles which can damage riverbank stability. Flood protection is also a priority for this site and is specifically mentioned here as future actions may include levee works for the town and dwelling protection, in accordance with adopted Flood Studies and Management Plans. Annual checks to determine riverbank stability, use of the reserve congruous with original dedication. Liaison with owners adjoining the reserve biannually. Feedback via complaints/CRMs (or lack of), regarding maintenance and use at the reserve.

COMMUNITY LAND PLAN OF MANAGEMENT Natural Areas



Source: https://geo.seed.nsw.gov.au/Public_Viewier/index.html?viewer=Public_Viewier&locale=en-AU&runWorkflow=AppendLayerCatalog&CatalogLayer=SEED_Catalog.117.Labels,SEED_Catalog.117.PCTID,SEED_Catalog.117.vegetationClass,SEED_Catalog.117.vegetationFormation

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Appendix 4: Aboriginal Heritage Information Management System (AHIMS) Reports

Reserve 120096: Yellow Tank



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120096

Client Service ID : 460308

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 54, DP:DP820757 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Reserve 120100: Reserve south of Tomingley RMS yard



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120100

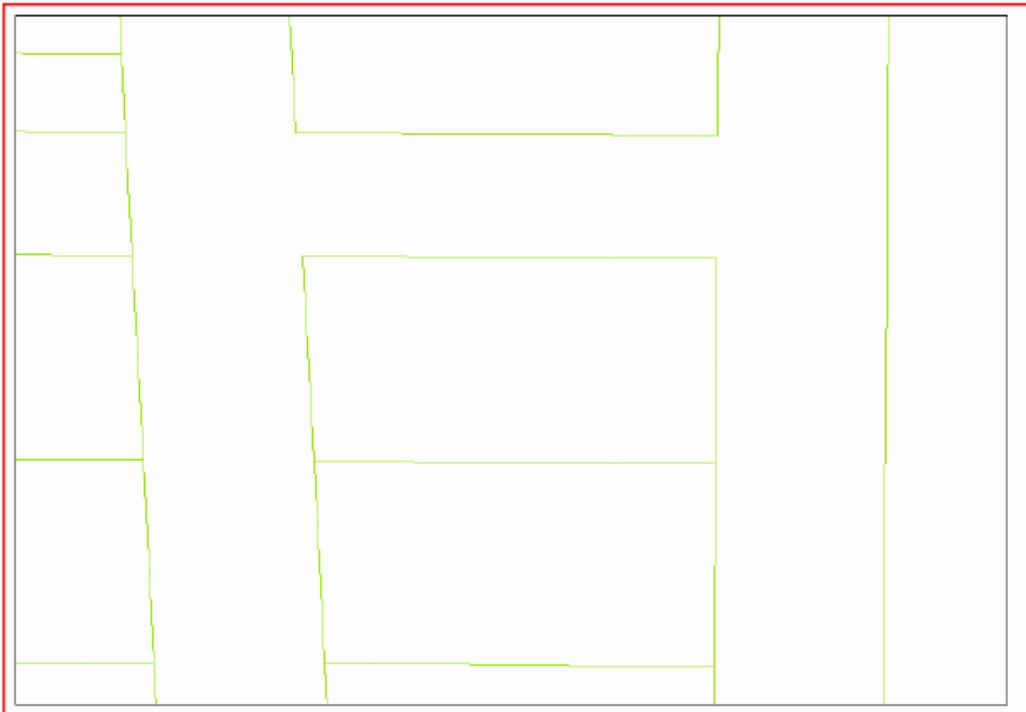
Client Service ID : 460310

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 50, DP:DP755110 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120100

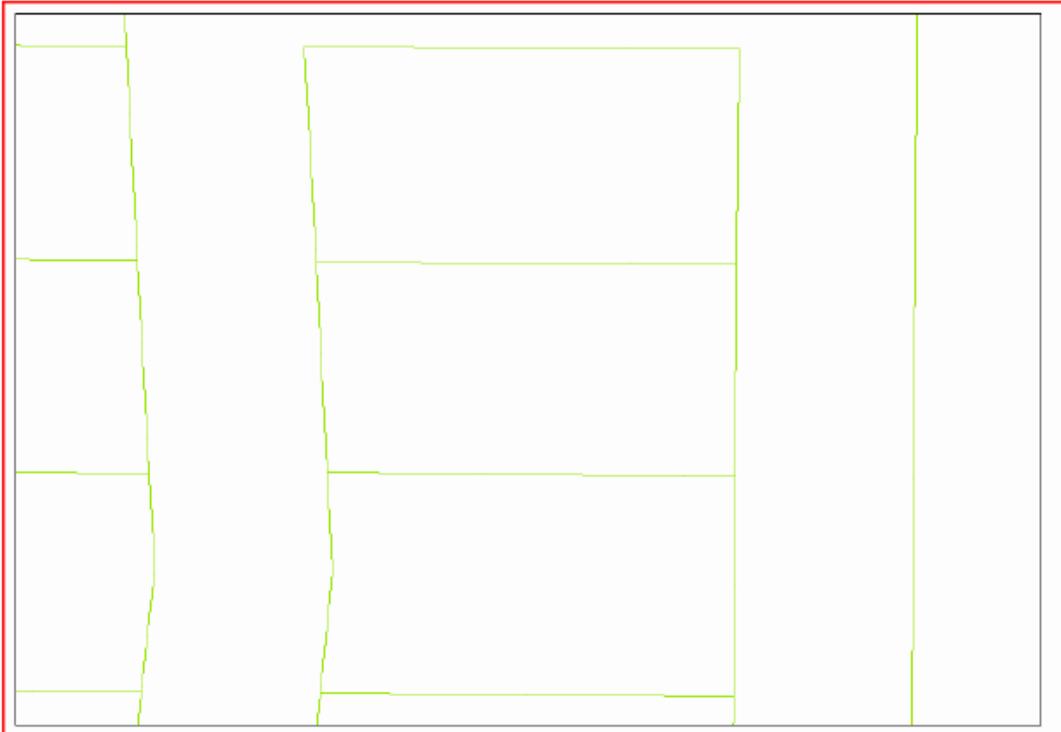
Client Service ID : 460311

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 51, DP:DP755110 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT Natural Areas



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120100

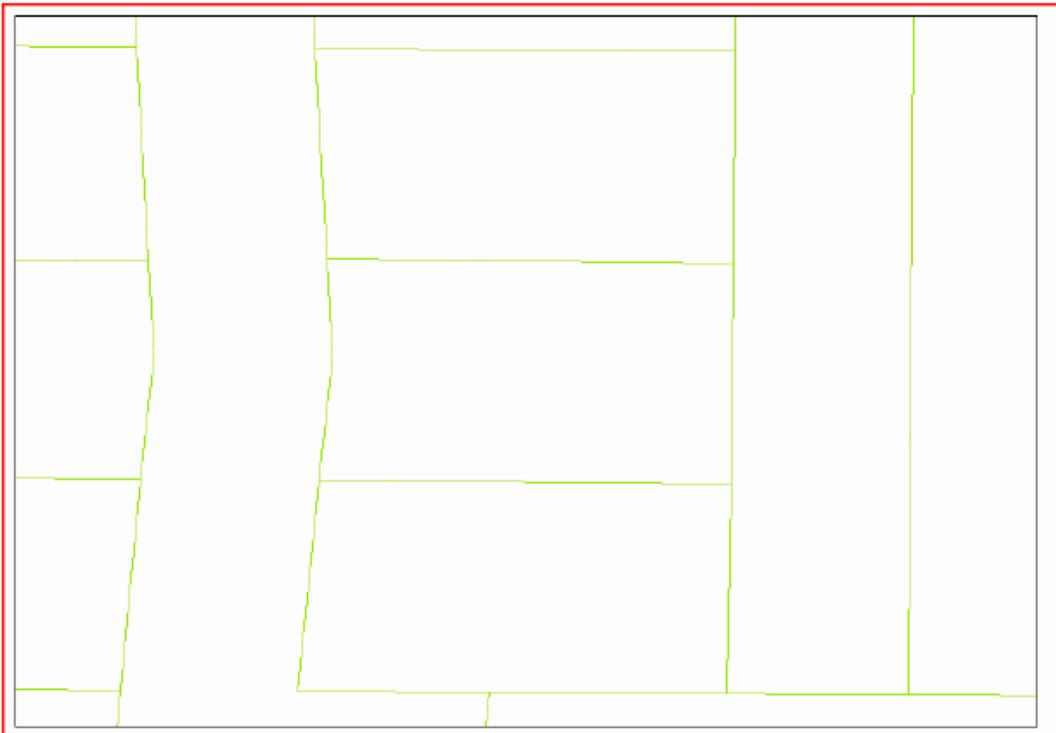
Client Service ID : 460313

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 52, DP:DP755110 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120100

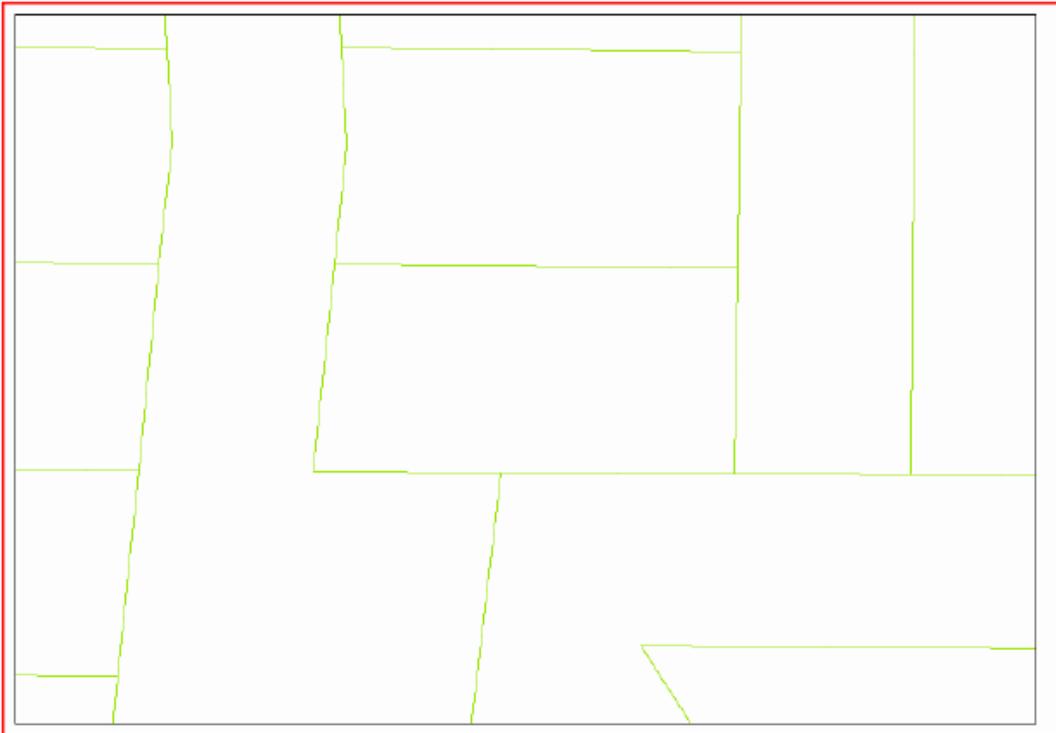
Client Service ID : 460315

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 53, DP:DP755110 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Reserve 120059: Gin Gin



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120059

Client Service ID : 460318

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7001, DP:DP1020595 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

COMMUNITY LAND PLAN OF MANAGEMENT

Natural Areas

Reserve 87820: Wambianna



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R87820

Client Service ID : 460322

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7005, DP:DP1021022 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*



COMMUNITY LAND GENERIC
PLAN OF MANAGEMENT
SPORTSGROUNDS & PARKS

JULY 2020

This Plan of Management was prepared by Narromine Shire Council in accordance with the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993. This document relies upon information taken at or under the particular time and/or conditions specified herein. This document is also relying on the best information and mapping available at the time of writing, from external Government bodies. Accordingly, boundary inaccuracies in mapping will be present and Council will endeavour to rectify mapping inaccuracies when changes are made at the relevant external organisation.

Any representation, statement, opinion or advice, expressed or implied in this publication is made in good faith, however, on the basis that Narromine Shire Council, its agents and employees are not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement, or advice referred to herein. Changes to available information, legislation and schedules are made on an ongoing basis and readers should obtain up to date information from www.legislation.nsw.gov.au or www.narromine.nsw.gov.au

Any finding, conclusion or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client.

Narromine Shire Council accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any other parties.

This Plan of Management details Community land in the Shire whose categorisation is Park and/or Sportsground.

Any requests for further information regarding this plan of management can be addressed to:

The Director, Corporate Governance
 Narromine Shire Council
 PO Box 115
 Narromine NSW 2821
 P: 02 6889 9999
 E: mail@narromine.nsw.gov.au

Revision History

Version	Endorsed by Council	Landowner notification consent (CL)	Exhibition period	Author	Review
1.0	Aug 2020	19 February 2021		MW	MT

Contents

Executive Summary	5
1. Introduction.....	6
1.1 Community and Operational Land.....	6
Plans of Management for Community Land and Categories	6
1.2 Scope of this Generic Plan of Management.....	7
1.3 Process of Preparing this POM.....	7
1.4 Council Plans and Policies relevant to Plans of Management	8
1.5 Change and Review of Plan of Management	8
2.0 The Context.....	9
2.1 The Residents of Narromine Shire	9
2.1.1 Community Profile major facts and trends	9
2.1.2 Implications for open space	9
2.1.3 Links to Community Strategic Plan.....	10
2.2 Reserves covered under this Plan	10
2.2.1 Categories of Park and Sportsground	10
2.2.2 Land owned by the Crown or Council	11
2.2.3 Category Maps	11
3.0 The Plan of Management	12
3.1 Vision	12
3.2 Guidelines and Core Objectives	12
3.3 Use and Development of the Land	13
3.3.1 Zoning.....	13
3.3.2 Permissible uses and developments	13
3.3.3 Focused use in each of the Categories.....	16
3.3.4 Leases and Licences	17
3.4 Native Title Advice	21
3.5 Implementation and Review.....	22
3.6 Community Consultation	22
Table 2: Action Plan	25
Appendix 1 Location Maps and Specific Actions for sites	28
Reserve 58602: Rotary Park Narromine	28
Reserve 520019 Dundas Oval	32
Reserve 520094, Burns Oval	36
Reserve 87820, Wambianna	39
Reserve 120094	41
76510 - Macquarie River – Burroway Road	43

Appendix 2 Council-Owned Community Land Action Plans.....	45
McKinnon Park.....	45
Meryula Street Park.....	46
Duffy Street Park.....	47
Argonauts Park (Part).....	48
Crossley Drive, Narromine.....	49
Commodore Crescent, Narromine.....	50
Argonauts Park, Narromine (part).....	51
Redgum Place, Narromine.....	52
Appendix 3: Community and Sporting/User Groups Engagement.....	53
Table: Feedback from Targeted Consultation.....	54
Appendix 4: Aboriginal Heritage Information Management System (AHIMS) Reports.....	55
Reserve 520019: Dundas Oval.....	55
Reserve 58602: Rotary Park.....	57
Reserve 520094: Burns Oval Trangie.....	58
Reserve 87820: Wambianna.....	60
Reserve 120094.....	61
Reserve 76510.....	62

Executive Summary

With the introduction of the Crown Lands Management Act in 2018, all NSW Councils have been handed over the care and control of not only physical management and maintenance of Crown Reserves, but also the responsibility to categorize and prepare Plans of Management for their current and future uses.

Narromine Shire has a total of twenty two (22) Crown Reserves which have been handed to Council as part of this process. This is in addition to Council-owned parcels of community land which Council manages on behalf of its citizens. The difference which remains between other community land parcels and reserve trusts is that Council does not own the reserve trusts – their ownership remains with NSW Crown Lands.

Of the above reserves, seven (7) have been categorized 'Park' and of these seven, three (3) have been given the category of 'sportsground' as well. These categories are set out in the Local Government Act and have been grouped together in this generic plan.

The objectives of the land used for **sportsgrounds** under the Local Government Act are:

- a) to encourage, promote and facilitate recreational pursuits in the community involving organized and informal sporting activities and games, and
- b) to ensure that such activities are managed having regard to any adverse impact on nearby residences.

The objectives of the land used for **Park** under the LG Act are:

- a) to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- b) to provide for passive recreational activities or pastimes and for the casual playing of games, and
- c) to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

This generic plan of management identifies the lots, explains how they intend to be managed in the future and how Council will ensure that its performance as land manager is kept to the standard outlined in this document.

This plan has been linked to Council's other strategic documents where common intentions and linkages can be identified. A snapshot of the Shire's residents and economy also provides valuable input into the users of these lands.

This generic plan of management welcomes feedback on its content and intentions, particularly the end users being the Narromine Shire communities. Consultation of this and other plans of management will be carried out in accordance with the LG Act and Regulations.

1. Introduction

Council is in the process of updating its Plans of Management for Community land in the Shire. This was instigated by the introduction of the Crown Land Management Act 2016 (commencing operation in 2018). Some of the Plans being developed are for individual sites/open space areas and others like this plan, cover a number of sites with similar characteristics.

This Plan covers the community lands categorised as Park and Sportsground. This Plan is one of a suite of Plans being developed for Narromine Shire.

1.1 Community and Operational Land

Community and Operational land are the two types of land classifications in NSW. All land is classified into one of these two under the Local Government Act.

Community land is land owned and/or controlled by Council or the Crown and is retained for community use. It often includes parks, playing fields, playgrounds, bushland and other areas of open space accessible to the public.

Operational land includes privately owned land. Operational land does not need a plan of management prepared for its use or management. Operational land serves a commercial or operational function. It includes land:

- held as a temporary asset;
- held as an investment,
- which facilitates the carrying out of functions by a council, or
- which may not be open to the general public (such as a waste depot)

Plans of Management for Community Land and Categories

All community land must have a plan of management prepared for its planned use. Development and use of community land is set out in the Local Government Act 1993 (LG Act) and Council's Planning documents.

There are five (5) categories of community land comprising:

- Park
- Sportsground
- Cultural Significance
- Natural Area
- General Community Use

Some larger and multi-use sites can contain a number of the above categories which apply in different areas. This Plan however, deals with all of the community land categorized as Parks and/or Sportsgrounds, including reserves which contain more than one categorization.

Section 36 of the LG Act outlines the requirements for a Plan of Management.

A Plan of Management must identify the following:

- a) The category of the land
- b) The objectives and performance targets of the plan with respect to the land,
- c) The means by which the Council proposes to achieve the plan's objectives and performance targets,
- d) The manner in which the Council proposes to assess its performance with respect to the plan's objectives and performance targets.

It should be noted here that as this Plan is being drafted in what is called the "initial phase" of the Crown Land Management Act, that the amount of information required for inclusion is lesser than the minimum requirements in the CLM Act and LG Act, which will apply after 30 June 2021.

1.2 Scope of this Generic Plan of Management

The LG Act allows for the preparation of generic plans of management for community land which cover a number of sites.

Appendix 1 outlines the reserves covered under this Plan.

This generic plan of management establishes clear direction for the sites and responsibilities for the users of the community land. This plan also provides a basis for assigning priorities in works programming and budgeting within Council's financial capacity.

Any works at the sites identified **must be in accordance with the plan of management** and overall **in accordance with the reserve purpose**.

The reserves identified in Appendix 1 do not capture all of the reserves categorised for Sportsgrounds and Parks. Some sites are large enough to have their own POMs prepared – examples of these include the Narromine and Trangie Showgrounds.

1.3 Process of Preparing this POM

The following steps outline the process of preparing this POM:

1. Prepare draft POM
2. Council resolution to refer to Crown Lands prior to publicly exhibiting the PoM
3. Public exhibition and public hearing (where necessary)

4. Report to Council outlining submissions & preparation of final POM
5. Adoption by Council

1.4 Council Plans and Policies relevant to Plans of Management

All Councils develop hierarchies of plans and policies which start at the visionary 'umbrella' type plans, covering the entire LGA, and drill down into more specific plans covering smaller topics and areas of land.

NSW Councils develop a Community Strategic Plan which outlines the community vision and aspirations for the future of the area across a broad range of service areas.

Under the Strategic Plan, Councils then develop specific plans and policies relevant to various areas of responsibility including managing open spaces. It is under the sphere of open space management that these Plans of Management are developed.

The following plans and policies are relevant to this PoM:

- Narromine Community Strategic Plan 2027
- Narromine Floodplain Risk Management Study and Plan
- Narromine Shire Land Use Strategies
- Narromine Shire Recreational Services Masterplan
- Narromine Shire Cycle Plan
- Narromine Shire Community Engagement Strategy

Where relevant the above plans will be cross-referenced in this Plan of Management.

1.5 Change and Review of Plan of Management

This PoM will require regular review to ensure the community's intended directions for community land is kept in line with expectations as well as Council and the user groups' agreed level of service.

Changes to this and other PoMs are to be carried out every five years. The CLM Act and the LG Act include provisions for the amendment of PoMs as well as the required community engagement.

2.0 The Context

2.1 The Residents of Narromine Shire

2.1.1 Community Profile major facts and trends

The number of people usually resident in Narromine in 2018 was 6,567. This represents a decrease of 159 people (-2.36%) from the 2008 total of 6,726 people. This slight population decrease follows a similar trend across western NSW towns where the impacts of mechanisation, technology and the cyclical nature of weather impacts on populations.

Narromine Shire's population is expected to continue to decline slowly with influxes of transient workers for major projects in the region providing some fluctuations (such as mining activity and Inland Rail). The other expected change, as will be the case across the country, is an increase in the number of residents aged 60+ years. The community profile for Narromine shows a predicted reduction in population over most age cohorts with the exception of age groups above 60 years which are increasing in proportion (ABS, 2016).

The proportion of Aboriginal and Torres Strait Islander residents in the LGA is 19.12%. This proportion has grown steadily since 2006. In terms of nations, the Narromine Shire is home to the Wiradjuri people. Wiradjuri nation covers one of the biggest areas of indigenous people in inland NSW.

Unemployment in the Shire is currently 2.6% which is slightly higher than the Orana region and below the NSW average of 4.4% (RemPlan, 2019). Note, these figures are pre-COVID19.

2.1.2 Implications for open space

With a population in slight decline and an increasing proportion of elderly residents, this has implications for the provision of open space and the connectivity of such open space to community and aged care facilities. Different uses of spaces for the elderly including passive use of parks and sportsgrounds and community gardens within parks will need to be considered long term. In smaller towns if not provided and driven by Council, community groups may suggest these initiatives and look to Council for support.

Level footpaths providing access to active and passive recreation areas will benefit all age groups but in particular, those walking and using prams, bikes and mobility scooters.

Lighting and security in open space areas is also of importance, particularly where the elderly may use the space at times when sunlight is poor or restricted.

Open space areas dedicated to sportsgrounds for both formal and informal sporting activities are important to indigenous Australians. With Narromine's proportion of Aboriginal and Torres Strait Islander residents steadily increasing, ensuring the continued provision of such spaces is important.

Another implication for open space is climate change and the need to plan for shade during summer, and sunlight in winter. Also, as many open space areas are located in floodprone areas (which is an appropriate land use for floodprone land), the need to ensure playground/exercise equipment and sheds are built to withstand the force of floodwaters and inundation, or alternatively located out of these areas, is essential for well-planned open space.

2.1.3 Links to Community Strategic Plan

The Narromine Shire CSP cites the following actions under 'vibrant communities':

- 1.1.4 *Promote services and provide facilities that foster healthy lifestyles*
- 1.1.5 *Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community*
- 1.1.9 *Provide active and passive recreation facilities*

The above actions directly link with the management of open spaces and in particular, the direction provided by this and Council's other Plans of Management. This Plan therefore provides strategic direction for actions identified in Council's Community Strategic Plan.

2.2 Reserves covered under this Plan

Appendix 1 shows detailed locations of the sites covered under this Plan. This Plan covers Crown Reserves where Council now acts as Crown Land Manager and Council reserves which are both owned and managed by Narromine Shire.

2.2.1 Categories of Park and Sportsground

This plan applies to lands consistent with the description of Park and so categorised in accordance with the LG Act 1993.

In accordance with section 36G of the above Act, the following core objectives apply to community land categorised as Park:

- a) *to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and*
- b) *to provide for passive recreational activities or pastimes and for the casual playing of games, and*
- c) *to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.*

Parks covered under this PoM include passive riverside areas where opportunities for active recreational activities are limited due to the site's natural features. The focus in these locations will be different to active recreational areas where retention of native flora and fauna and regeneration of native species is a priority.

Additionally, this plan encompasses lands categorised as Sportsground. In accordance with section 36F of the LG Act, the following core objectives apply to the lands mentioned in this plan.

- a) to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and
- b) to ensure that such activities are managed having regard to any adverse impact on nearby residences.

Uses for Sportsgrounds are therefore focused on organised and casual recreational activities and games. Examples of sportsgrounds in the Shire include Rotary Park (upper riverbank area devoted to junior rugby league ovals), Dundas Park (centrally located park used by Little Athletics, cricket, soccer and swimming clubs) and Burns Oval in Trangie (used for a range of field sports including rugby league, union and soccer).

These areas should be accessible to the entire community as they are centrally located, close to essential services and should comply or be upgraded to comply with equal accessibility provisions. Council intends to ensure the sites are also welcoming to all people regardless of gender, background, age or ethnicity.

Reuse of community/sporting buildings no longer used for their original purpose can provide a number of community benefits including passive maintenance, natural surveillance of sites, and reinvigorating communities and town centres.

2.2.2 Land owned by the Crown or Council

As mentioned above, this generic plan of management includes both land owned by Council and land owned by the Crown, being the NSW Government. Of the **73.37ha** of community land under the care and control of Narromine Shire Council, **9.5ha** is owned by Council and the remaining **63.8ha** is owned by and will remain in the ownership of the NSW Government. **Appendix 1** shows ownership of the reserves in this plan.

Whether community land is owned by Council or another public authority it still requires a plan of management to be prepared.

2.2.3 Category Maps

Most of the sites categorised as Park or Sportsground possess the one category. Some sites possess more than one category (such as Park and General Community Use) and in these cases, the LG Act requires Council to identify the location of these categories spatially on a map. Again, **Appendix 1** shows these location plans and categories.

3.0 The Plan of Management

3.1 Vision

The vision for the land categorised as either Park or Sportsground is one which identifies the main community use of each of the sites and encourages opportunities for new, varied and inclusive sporting and recreational uses.

The vision statement, based on the results of prior community consultation for the Community Strategic Plan regarding open spaces, is as follows:

That Council provide modern, multi-use lands for Sportsgrounds and passive recreation areas for Parks which are inclusive, safe and accessible to people of all ages and backgrounds which also contribute to the social, cultural and physical needs of the Shire now and into the future.

3.2 Guidelines and Core Objectives

Community land categorised as Parks and Sportsgrounds have broad guidelines to be followed under the LG Act and associated Regulations. More specifically, the following objectives apply to the sites identified in this plan:

- a) Provide equal and safe access to each of the sites for all current and expected user groups;
- b) Protect and enhance the environmental values of the land to preserve biodiversity, the quality of natural and artificial waterways, and continue to remediate any lands so required;
- c) Provide appropriate amenity, aesthetic and landscaping features within all Parks and Sportsgrounds land to maximise enjoyment for all users;
- d) Encourage the varied use of sites for as many user groups as possible and appropriate;
- e) To maintain facilities at the sites and support the work of volunteer user groups in their maintenance and development in accordance with this plan of management;
- f) Maximise funding opportunities where available to develop and enhance facilities and amenities at the sites;
- g) Provide a level of service appropriate to each of the sites which matches demand and enhances safe use of the sites;
- h) Recognise that although there are no site-specific recommendations for any of the Parks or Sportsgrounds in relation to endangered or threatened species, the sites can still contribute to the biota of the region and enhance the environmental outcomes for threatened species found in the LGA.

3.3 Use and Development of the Land

Every Council has guiding principles regarding use and development of land. The following broader strategic planning documents have been considered in the drafting of this generic plan:

Central West and Orana Regional Plan 2036, Narromine Community Strategic Plan, Narromine Local Strategic Planning Statement, Narromine Local Environmental Plan, Narromine Development Control Plan.

3.3.1 Zoning

Land Use Zones provide direction for intended developments in sections or zones and are outlined in Narromine's Local Environmental Plan. Zoning on each of the sites included in this plan is varied. Zones range from RE1 (Public Recreation), which is expected for the sporting and recreational fields in the towns to RU1 (Primary Production) for remote sites out of towns. One reserve in Tomingley is used as a truck parking area and park and it is included in the zone RU5 (Village). This Village zoning is appropriate as it allows for a mix of land uses in a smaller centre.

Lots zoned for Primary Production have objectives for development related to an agricultural use. When these lots are classified community yet are bordering farmland, this zoning is appropriate and leases may be affected to appropriately manage the land. In most cases the land continues to be used as it has been prior to a POM being drafted.

The most appropriate zoning for land reserved for community use is RE1: Public Recreation. The objectives for this zone are standard across the state and are shown below:

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.

3.3.2 Permissible uses and developments

Any development proposed which requires development consent not only has to be in accordance with the original reserve purpose and term of this PoM but also must comply with state and local planning policies.

The state policies which apply to the sites under this plan are as follows:

State Environmental Planning Policy (Infrastructure) 2007: This policy applies to the state and sets out a range of criteria which apply to various types of infrastructure developments. Many of these could occur on public land and provisions exist for these instances. Of particular relevance is Division 12 which contains exempt criteria for works within parks and public reserves as reproduced below (current as at time of writing):

(3) Any of the following development may be carried out by or on behalf of a council without consent on a public reserve under the control of or vested in the council:

(a) development for any of the following purposes:

- i. roads, pedestrian pathways, cycleways, single storey car parks, ticketing facilities, viewing platforms and pedestrian bridges, recreation areas and recreation facilities (outdoor), but not including grandstands,
- ii. visitor information centres, information boards and other information facilities,
- iii. lighting, if light spill and artificial sky glow is minimised in accordance with the Lighting for Roads and Public Spaces Standard,
- iv. landscaping, including landscape structures or features (such as art work) and irrigation systems,
- v. amenities for people using the reserve, including toilets and change rooms,
- vi. food preparation and related facilities for people using the reserve,
- vii. maintenance depots,
- viii. portable lifeguard towers,

(b) environmental management works,

(c) demolition of buildings (other than any building that is, or is part of, a State or local heritage item or is within a heritage conservation area). **Note:** The term **building** is defined in the [Environmental Planning and Assessment Act 1979](#) as including any structure.

66 Exempt development

(1) Development for any of the following purposes that is carried out in the prescribed circumstances is exempt development:

(a) construction or maintenance of:

- ix. walking tracks, raised walking paths (including boardwalks), ramps, stairways or gates, or
- x. bicycle-related storage facilities, including bicycle racks and other bicycle parking facilities (except for bicycle paths), or
- xi. handrail barriers or vehicle barriers, or
- xii. ticketing machines or park entry booths, or
- xiii. viewing platforms with an area not exceeding 100m², or
- xiv. sporting facilities, including goal posts, sight screens and fences, if the visual impact of the development on surrounding land uses is minimal, or

- xv. play equipment if adequate safety measures (including soft landing surfaces) are provided and, in the case of the construction of such equipment, so long as the equipment is situated at least 1.2m away from any fence, or
 - xvi. seats, picnic tables, barbecues, bins (including frames and screening), shelters or shade structures, or
 - xvii. portable lifeguard towers if the footprint of the tower covers an area no greater than 20 square metres,
- (b) routine maintenance of playing fields and other infrastructure, including landscaping,
- (c) routine maintenance of roads that provide access to or within those playing fields, including landscaping.

Narromine Local Environmental Plan (LEP) 2011: This planning document sets out the permissible developments in various zones which apply to the development of public reserves. It also includes a number of local laws or provisions which need to be taken into account when assessing an application that covers public recreation and primary production zones.

With the introduction of the CLM Act, certain types of minor developments which require development consent are taken to have been given written consent on behalf of the Crown as owner of the reserved Crown land. This means that Council, when submitting a development application for the following works on Crown reserves, is not required to obtain the Minister's written consent to lodge the application (see section 2.23 of CLM Act):

- repair, maintenance, restoration or renovation of an existing building on the land if it will not do any of the following:
 - i) alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations)
 - ii) alter the existing building height by adding or removing one or more storeys;
 - iii) involve excavation of the land
- erection, repair, maintenance or replacement of any of the following on the land:
 - i) a building or other structure on the land permitted under the lease
 - ii) a toilet block
 - iii) a structure for the protection of the environment
- erection of a fence approved by the manager or the repair, maintenance or replacement of a fence erected with the manager's approval
- use of the land for any of the following purposes:
 - i) a purpose for which the land may be used under the CLM Act
 - ii) a purpose for which a lease or licence has been granted under the CLM Act
- erection of signage approved by the manager or the repair, maintenance or replacement of signage erected with the manager's approval

- erection, repair, maintenance or replacement of a temporary structure on the land
- installation, repair, maintenance or replacement of services on the land
- carrying out on the land of any other development of a kind prescribed by the regulations or permitted under a plan of management for the land.
- The deemed consent does not extend to any development that involves:
 - i) the subdivision of land, and/or
 - ii) carrying out development of a kind excluded by the regulations.

Narromine Shire Development Control Plan: This document provides greater detail on the permissible uses within the zones and the performance and design criteria for such developments. This document must also be referred to when proposing development which requires consent from Council.

Overall, Council intends with this PoM, to retain and restore the natural vegetation, soil structure and biodiversity at each of the sites. The following list outlines the types of uses encouraged on the lands covered under this PoM;

- Informal, passive recreation;
- Outdoor meetings;
- Boundary fencing (in consultation with neighbours) to restrict access by stock;
- Allow restricted access by stock for grazing only in certain circumstances where limiting the understorey has regeneration of native vegetation benefits as well as weed control and drought/flood relief. It should be highlighted here that grazing permits are not permitted where there is risk of soil instability and quality reduction due to compaction and the regeneration of native vegetation will be impeded by grazing on the site.

3.3.3 Focused use in each of the Categories

The Sportsgrounds covered by this PoM all have a common focus in the provision of quality grounds and facilities for the enjoyment of active recreation and landscaping with appropriate species.

Alternatively, the Parks covered by the PoM have a more passive component and whilst providing areas for recreation, will do so in more remote areas and along riverbanks. When the Parks are located in riparian environments, there will be more focus on the natural features of the site and regeneration of native flora and fauna as well as works to stabilise the river banks.

3.3.4 Leases and Licences

Leases and licences of Sportsgrounds and some Parks are common and allow Council to lease the land for various uses. Providing the lease or licence is in accordance with the original reserve purpose and this PoM, this method of land management can expand the use of the land without the need for expenditure of additional Council resources. For the purpose of this PoM, licences will be the most common type of formal use arrangement utilised by Council on the lands categorised as Sportsgrounds.

The difference between a lease and a licence is explained by reference to the NSW DPIE online fact sheets:

Licences

Use a licence:

- when the proposed user does not need exclusive use of any part of the reserve
- if it is for occasional or short-term use, for example, the use of a showground by a show society on specific days of the year.

Licences provide greater flexibility of use by different users who may operate at the same time. For example, a sporting club can use a playing field under licence, while food and other goods are sold on the site by a vendor under a separate licence. If issuing a licence for a term greater than 12 months, the requirements of the Community Engagement Strategy must be followed (unless nullified by the Local Government Act).

Leases

Use a lease:

- when the lessee needs exclusive use of the whole or part of the reserve or a building because of the type of business or activity they will be conducting
- if the lessee has invested or proposes to invest, substantial sums of money installing or improving facilities on the reserve, for example, a major sporting club.

A leaseholder has effective control of the leased area in the same way someone renting a house has sole rights to use the house. The requirements of the Community Engagement Strategy must be followed prior to issuing a lease (once again, unless nullified by the Local Government Act).

Once the lease or licence is signed off, the lessees and licensees are to abide by the terms of the lease or licence and Council is to inspect the site to ensure compliance at regular intervals. Maintenance of various elements at the site is usually undertaken through a process of open communication and negotiation between the lessee/licensee and Council as land manager.

Council may grant a lease or licence or other estate over community land to community organisations, individuals, sports clubs, associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities.

Narromine Shire Council issues temporary licences to sporting clubs for seasonal use of ovals and pools in accordance with the LG Act and the terms of any current plan of management.

For **sporting clubs**, the following general criteria apply to the issue of leases and licences.

In accordance with any Council policies regarding community use, the following requirements are to be met by intending lessees and licensees:

- Be a community, not-for-profit or other approved organization;
- Deliver activities and programs within the Shire that provide services or benefits to the community and comply with the requirements of this PoM;
- Show an ability and willingness to meet the financial obligations of the lease or licence;
- Maintain appropriate insurances for the term including a minimum \$20 million in public liability insurance cover;

This PoM expressly authorises the following lease and licence types, subject to the core objectives of the LG Act:

- Seasonal licences for competitive sporting events;
- Licences for the casual hire of sites and facilities for sporting and community events, subject to liaison with interested parties whom are responsible for maintenance. Examples include fetes, fairs, festivals, circuses, charity events, movies, musicals, outdoor theatres, community singing events, parades and performances and may also include stallholders engaged in trade;
- Licenses for small scale private sector events such as markets, promotional events, parties, large group picnics, family reunions, weddings, filming and photography;
- Licenses for periodic exclusive use, particularly where the group has committed capital contribution to the facility;
- Although the granting of liquor licences is subject to other approvals, this POM expressly allows Council to give permission as landowner for liquor licences subject to those other approvals;
- Leases or licences for commercial purposes can only be granted where the commercial activity is consistent with the purpose for the reserve and should not overpower or dominate the reserve;
- Leases or licences over any buildings for any community purpose as determined by Council, including, as prescribed by section 46(1) of the LG Act, the provision of public utilities and work associated with or ancillary to public utilities.

Maximum term and public notice (with reference to legislation)

The maximum term of a lease, licence or other estate is 30 years (Section 46(3) of Local Government Act). The consent of the Minister for Local Government is required if the lease or licence exceeds 21 years (Section 47 (5b)). This consent is also required if the term of the lease or licence will be greater than five years and objections have been lodged against the proposal. Subject to some exceptions, for all proposed leases and licences, regardless of length of term, Council must give public notice of the proposal and exhibit notice of the proposal on the land to which the proposal relates. Council must consider all submissions made in response.

The Local Government Act 1993

In accordance with the requirements of the Local Government Act 1993, this Plan of Management expressly authorises Council to grant a lease, licence or other estate on community land where the activity is consistent with this PoM and the core objectives for the category of land. Any lease or licence proposal will be individually assessed, including consideration of the community benefit, compatibility with this PoM and the capacity of the area to support the activity.

Granting a Lease or Licence

The grant of a lease or licence is an important step in using community land, but there may be other requirements relevant to any proposed use. For example, the refurbishment of a kiosk may also require development consent under the Environmental Planning and Assessment Act 1979. Any interested person should check carefully to make sure they are aware of all relevant requirements.

A lease, licence or other estate must not be granted if it involves:

- An activity if it is not in accordance with a permitted purpose;
- An activity that is not consistent with the objectives of the Plan of Management; and
- Any activity prohibited by the Narromine Local Environmental Plan.

Short term casual Licences

Occasionally it is necessary to grant a short term licence for an event such as a festival, performance, private function or wedding ceremony. These licences are generally just for a day or a few hours. The functions and events able to be conducted in each open space may vary significantly, depending on available facilities. The Council applies the following criteria when assessing potential licensed events on Community Land:

- The event should not result in any physical damage to the land or its facilities;
- The event organisers are to consider the impact of the event on adjoining residents and propose ways to mitigate any adverse impacts;
- Event organisers are responsible for cleaning up the site and repairing any damage that may occur. Fees and any security deposits or bonds for short-term casual
- bookings will be charged in accordance with Council's adopted Fees and Charges at the time.

Leases licences and other estates for public utilities

To avoid any doubt, leases, licences and other estates granted for the provision of public utilities and ancillary works do not need to be expressly authorised by a PoM, or consistent with the core objectives, or be for a purpose listed above. Council is authorised to grant such estates (eg easements as well as providing pipes, conduits and other underground connections) without complying with the provisions applying to other purposes (refer to section 46(1)(a) and (b) of the LG Act).

Telecommunications towers

Occasionally telecommunication companies seek to install towers on community land. Under the Commonwealth Telecommunications Act 1997, towers deemed 'low impact' are permitted without Council approval. Towers deemed 'high impact' must have Council consent. Regardless of the need for consent, Council should seek to minimise the visual impact through open negotiation with the telecommunication company.

Proactive planning in this area would assist with enquiries of this nature. Design and locational guidelines are recommended to be included in Council's DCP and where appropriate, incorporated into the masterplanning for community land in preferred locations.

Biodiversity Offset Scheme

With the introduction of the Biodiversity Conservation Act, sites for conservation are now able to be offered as offset locations. This happens where native vegetation is proposed to be cleared on development sites and "compensatory" land is offered on a separate offset site with vegetation protected usually in perpetuity and registered on the title of the land.

Where appropriate, community land is able to be offered as an offset site with the express authorisation of Council, in consultation with Crown Lands NSW. This will mostly apply to lands categorised natural areas and parks where the objectives for this land are essentially the same as offset sites in regenerating and protecting native vegetation and allowing for passive recreation. This PoM is not recommending any specific reserves as offset sites however is opening the conversation for this to happen on reserves through existing legislation.

Existing leases and licences

All existing leases and licences remain valid upon the adoption of this PoM. Following adoption of this PoM and endorsement by Crown Lands, any leases which do not comply with the new terms of the CLM Act will require updating (such as references to older legislation and any references to reserve trust entities receiving payments for leasing/licencing of the land). This latter situation on a whole does not apply to Narromine but is given here for information.

3.4 Native Title Advice

The Crown Land Management Act (2016) introduced new requirements for CLMs to consider the Native Title Act (1994) when managing the Crown land, in particular, Crown Reserves and Dedications.

Council as CLM, is required to undertake an assessment when any new acts or leases/licences are proposed on Crown Reserves. Crown Lands has conducted a series of Native Title Manager training courses for nominated NSW Council staff to permit these assessments in-house. Alternatively, trained Consultants may also conduct these assessments.

Steps to be followed in this assessment of Native Title impact identify:

- if the activity to occur on the Crown Reserve will have an impact on Native Title,
- the provisions in the Native Title Act which validate the activity, and
- what procedures are to be undertaken prior to commencement.

Future Acts

The Native Title Act (1994) allows for a range of future acts to occur on Crown land and specifies the level of consultation that must be carried out before the act can occur. Rather than attempt to prove that Native Title has been extinguished, the role of the Native Title Manager is to assume native title has NOT been extinguished and to proceed with the assessment of impact on native title of the act which is proposed (s. 2.2.3.2, Native Title Manager Workbook).

In relation to this PoM, the following advice regarding likely developments on the reserves has been provided by Council's Native Title Manager.

1. Construction of recreational facilities on the reserves (such as sheds, ablution blocks and the like) on the reserve which is consistent with the reserve purpose.

The construction of buildings such as sheds, ablution blocks, and the like may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is met.

2. Construction of facilities on the reserve (such as roadways, footpaths, and gardens)

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is met.

3. Issue of Leases or Licences

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

3.5 Implementation and Review

This Plan of Management commences operation from the date of final adoption by Council following endorsement by Crown Lands. The actions and management strategies identified in this Plan will immediately take effect and Council will be required to review these strategies in line with its annual reporting regime and as part of its community strategic plan.

This PoM is to be reviewed in accordance with the requirements of the LG Act, CLM Act and Regulations. The plan is proposed to be reviewed within 5 years and a comprehensive review after 10 years unless major unexpected changes warrant review.

3.6 Community Consultation

Open consultation with the community regarding this PoM process is integral to its success and ownership by the local community. It is also legislated that Councils conduct community consultation through public exhibition and public hearings, where required.

Section 38 of the LG Act sets out that:

- a council must give public notice of a draft POM for a period of not less than 28 days
- the public notice must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council
- the council must, in accordance with its notice, publicly exhibit the draft plan together with any other matter that it considers appropriate or necessary to better enable the draft plan and its implications to be understood. All documents referred to in a POM should be displayed at the same time as the draft POM.

Additionally, in the case of community land comprising the habitat of endangered species, or which is affected by a threatened species recovery plan or threat

abatement plan, the following requirements also apply:

- when public notice is given of the draft plan under section 38, the draft POM must be sent (or a copy must be sent) by the council to the relevant director (of the Office of Environment and Conservation)
- the POM must incorporate any matter specified by the relevant director in relation to the land, or the relevant part.

Public Hearings: Public hearings are an open forum where interested people may speak about a matter contained in a PoM. Regarding PoMs, public hearings are required if the proposed plan would have the effect of categorising or altering the categorisation of community land under section 36(4).

Note: A public hearing is not required if the draft POM would merely have the effect of altering the categorisation of the land under section 36(5) (i.e: the further categorisation of land categorised as natural area as bushland, wetland, escarpment, watercourse or foreshore).

A council must also adhere to the requirements of section 47G of the LG Act when conducting public hearings. Specifically:

The person presiding at a public hearing must not be:

- a councillor or employee of the council holding the public hearing
- a person who has been a councillor or employee of that council at any time during the five years before the date of his or her appointment

No later than four days after it has received a report from the person presiding at the public hearing as to the result of the hearing, the council must make a copy of the report available for inspection by the public at a location within the area of the council.

Action Plan: In accordance with section 36(3) of the LG Act, the following table outlines the objectives, performance targets or actions to be carried out on the land and an explanation of how Council is to evaluate its performance in carrying out the intended actions.

Threatened Species

At the time of writing, the Narromine Shire is included as a location where threatened species the Barking Owl (*Ninox connivens*) resides. Narromine, along with fourteen other North-West Slopes LGAs, is included in the Save our Species Strategy for the Barking Owl.

Because this inclusion is very broad, and does not specify any of the Reserves under this PoM, this Plan will include the broader habitat protection features of the SOS Strategy for the Reserves categorized as Parks due to their more remote locations and propensity as habitat for this species. Once again, because Narromine's inclusion in this SOS Strategy is broad, the triggers under section 36A and 36B of the LG Act to categorise the lands as Natural Area do not apply.

Many of the Parks and Sportsgrounds in this Plan will contain key species of flora and fauna which may have links to threatened species. The key intent here is to retain such flora and fauna where possible and attempt to encourage natural regeneration of native species.

A review of the new Registers for endangered and threatened species from the Office of Environment and Heritage as well as the Department of Primary Industries (Fisheries) has not revealed any specific key management sites in the Shire where key threatening processes are being addressed by a registered plan.

Table 2: Action Plan

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Sportsgrounds			
To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games	<p>Complete necessary works through compliance with adopted Delivery Program</p> <p>Promote parks in the Shire</p> <p>Ensure all sites have adequate accessibility for all members of the public</p> <p>Ensure user groups and Council are covered with licences and appropriate insurance</p>	<p>Physical needs of sites</p> <ol style="list-style-type: none"> Assess current physical condition of all sites to determine forward plans for maintenance in consultation with Planning, Health and Building Assess condition of boundary fences to ensure adequate security (where necessary). As site infrastructure improves and risk of theft increases, consider best methods of security at the site for all user groups including lighting Conduct annual safety audits of the site in conjunction with interested user groups and Council's Internal Audit Committee. Ensure appropriate site management techniques are utilised including water use efficiency, managed use of pesticides, herbicides and fertilizers, cleaning of amenities and rubbish removal Consider adequate provisioning of existing water connections and capacity to connect to sewer and electricity/solar power for future site upgrades Assess existing access and parking arrangements at the sites to determine if safe/adequate/need to be rationalised 	<p>Asset condition determined in consultation with user groups and Council's adopted Asset Management Plan (AMP). Note that the AMP is linked to Council's Customer Relationship Management (CRM) system where requests for service or works are linked back the Asset being maintained. Therefore, checking of requests in Council's system is a good measure of Council's performance.</p> <p>Security and safety at sites considered at relevant Committee meetings</p> <p>Grounds noted as clean and tidy and monitored by numbers of complaints/CRMs lodged about the facility</p> <p>Risk assessments to be conducted prior to temporary licences and leases being issued and provided to Council prior to event taking place</p> <p>All lands under this plan being used for intended purposes</p>

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

		<p>and whether a more formalised parking area is warranted</p> <p>Accessibility of sites</p> <ul style="list-style-type: none"> h. Multi- use of sites is encouraged i. Ease of location in larger sites for amenities and clubhouses j. Close to essential services k. Affordable l. Welcoming to people of all backgrounds m. Sub-leasing is to be in accordance with this PoM and not conflict with the interests of main user groups/lessees <p>Promotion of Sites</p> <ul style="list-style-type: none"> n. Consider how to give greater exposure to recreational facilities and host wider events to encourage greater usage o. Access directional signage both physically and online to allow visitors and local residents to find location of Sportgrounds p. Include linkages to other local services and facilities online when search engines are finding local recreational facilities. 	<p>Surveys as part of Community Strategic Plan (CSP) process to question customer satisfaction with this area</p>
<p>To ensure that such activities are managed having regard to any adverse impact on nearby residences</p>	<p>Ensure templates for licenses and leases are prepared and ready for new users</p> <p>Prepare booklet/guideline for casual hire/lease/licencing</p>	<ul style="list-style-type: none"> a. Consider opportunities for increased usage of the site for multiple events throughout the year, particularly where subsidised fees could attract visitors to the town and region b. Determine appropriate tenure and hire fees for new and existing leases 	<p>Tenure and hire fees included in Council's Fees and Charges – to be reviewed if limited interest/income</p> <p>Survey of use of community buildings and facilities for each of these uses annually</p>

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

	<p>of community buildings/sites, particularly where demand justifies its preparation.</p>	<p>Specific uses which have priority Allow and encourage use of the land for:</p> <ul style="list-style-type: none"> q. Neighbourhood centres r. Libraries s. Cultural centres t. Childcare centres u. Similar educational, cultural and social functions c. Utility easements, drainage reserves and access ways <p>Leases are to have community benefit All lease proposals are to have community benefit and comply with the requirements of this PoM;</p>	
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Appendix 1 Location Maps and Specific Actions for sites

Reserve 58602: Rotary Park Narromine

Lot 2 DP 1199724



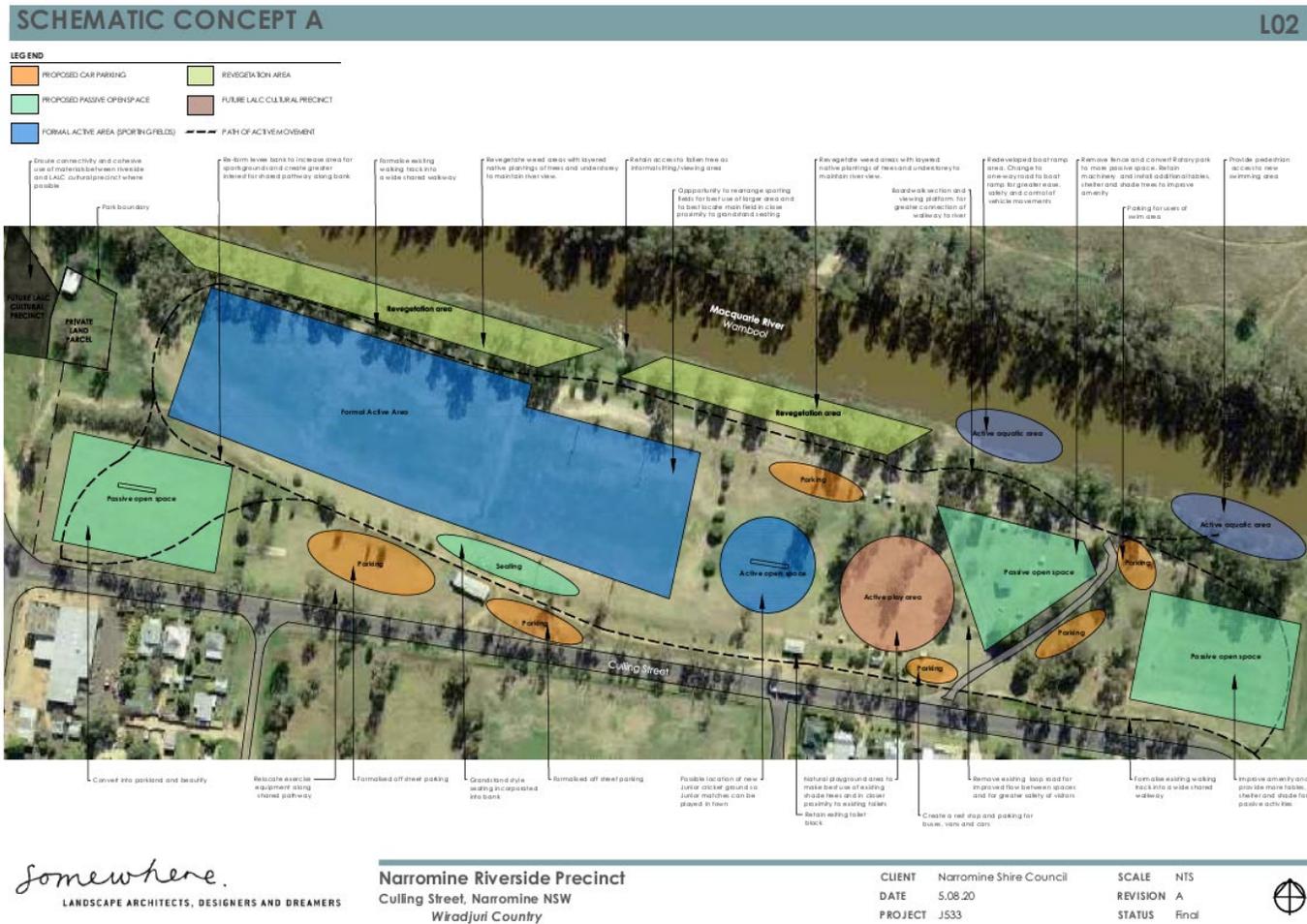
Reserve Purpose	Public Recreation
Approved Categorisation	Park and Sportsground
Management	<p>This Reserve is an active Park with part of the reserve housing the Noel Powell Junior Rugby League Ovals, amenities, canteen, playground and fitness equipment, vintage tractors, leash free companion animals area and storage shed. This site also hosts part of the town's flood levee. Regular maintenance here is critical with so many user groups having an interest. Maintenance for this site will be through agreement with user groups and will be workshopped as part of the Rotary Park masterplan, to be developed in 2020. Council's Fees and Charges to be reviewed in line with any changes to service level agreements as part of licensing. Of particular focus here are the following priorities:</p> <ul style="list-style-type: none"> • Ensuring non-authorized vehicles are restricted entry to the league ovals; • River bank stabilisation measures which still allow views to the Macquarie River • Revision of the appropriateness of the location and quality of the leash free area for dogs. This area is currently un-watered and the fence inadequate to restrain dogs of certain sizes.

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

	<ul style="list-style-type: none"> • Revision of quality of the playground equipment • Cross-checking of any levee bank upgrading works with the proposed recreational upgrading works soon to be designed for Rotary Park • Risk assessment of mature river redgum trees in Rotary Park in terms of falling limbs. <p>It should be noted there that due to the location of this reserve along the Macquarie River, the site has a Plant Community Type (PCT) of 36: River Red Gum open forest/woodland (SEED web portal, NSW Govt). This PCT can be picked up as a potential threatened ecological community, however due to the co-location of dwellings, an active sportsground and a school, the potential for this reserve to house threatened communities is lessened. Despite this, the mature river red gums on this reserve are to be retained where deemed safe and further plantings of this species carried out along the direct frontage of the river. Any hollows found in fallen trees are also to be retained for habitat.</p>
Performance Evaluation	<p>Biannual checks of the reserve with user groups to determine level of service, particularly prior to season start and during heavy watering months of summer. Quarterly analysis of register of complaints/compliments regarding Rotary Park and amenities. WHS inspections annually, including risk of falling limbs – issues from these monitored and passed on to relevant responsible officers, especially regarding mature trees.</p>

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

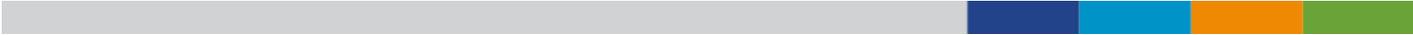
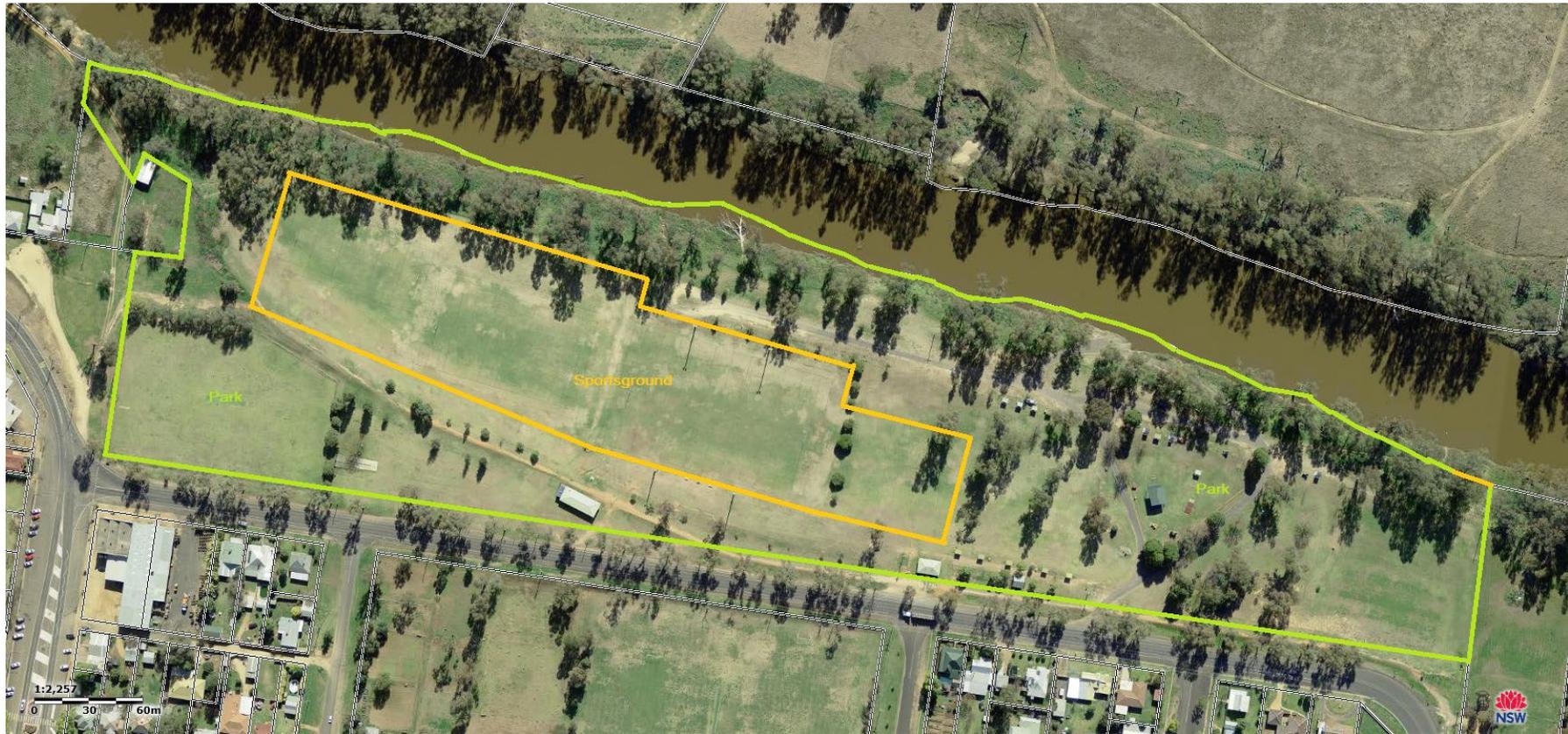
Narromine Rotary Park Masterplan (Adopted Oct 2020)



The above plan provides a good basis for determining the areas for the categories of Park and Sportsground. The map below shows the Park and Sportsground precincts.



Rotary Park Category Map



Reserve 520019 Dundas Oval

Lots 1 -2 Sec 18 DP758759, Lot 7012 DP 1020107, Dundas Oval

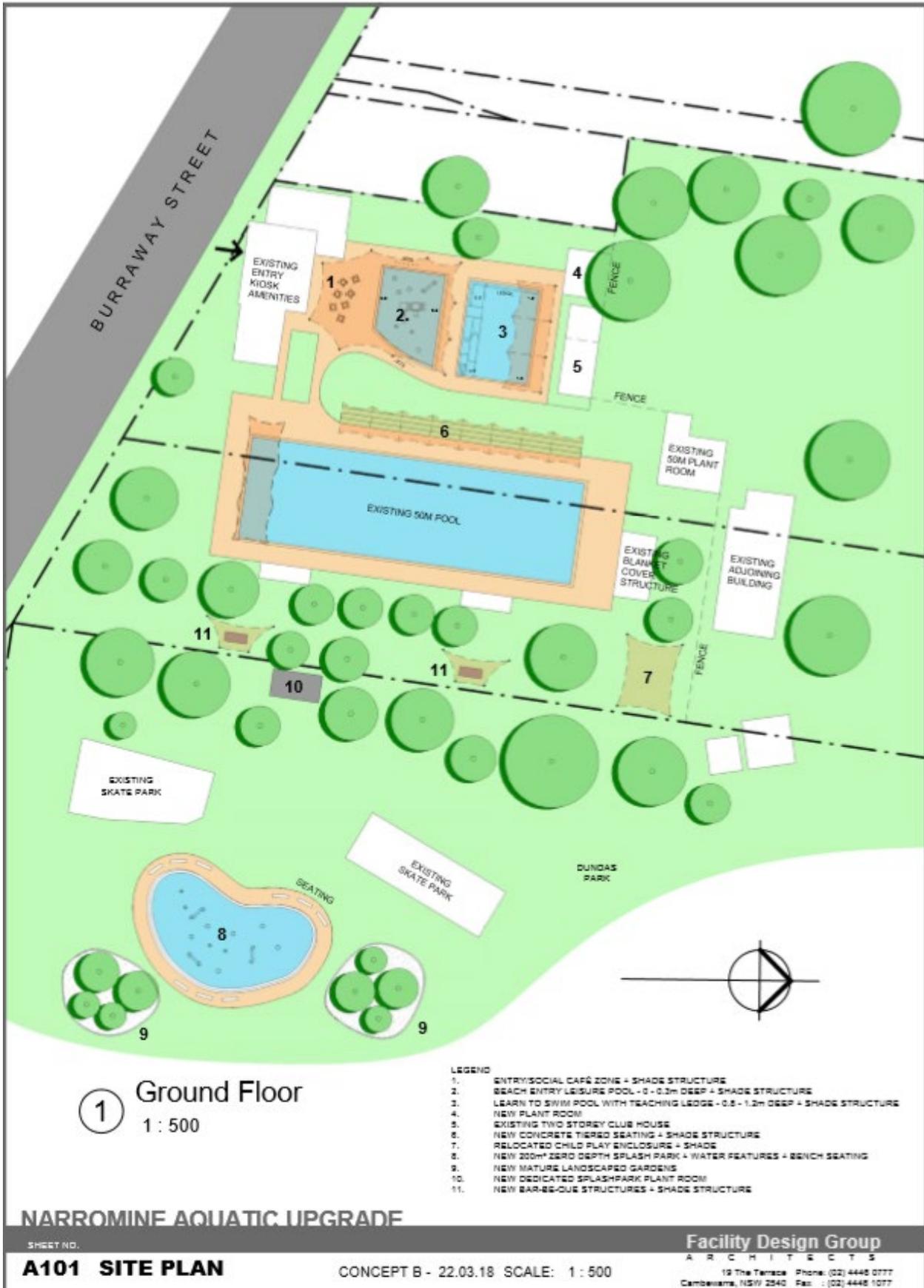


The above uses at Dundas Park informed the development of the following category map which splits the reserve into the two approved categories of Park and Sportsground.

Dundas Park Category Map



The following extract from Council's open space masterplanning documents shows existing and future developments at the reserve. The planned works are in accordance with the **original reserve purpose of Public Recreation.**



GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

Reserve Purpose	Public Recreation
Approved Categorisation	Park and Sportsground
Considerations	Dundas Park contains multiple uses including an oval used for cricket, soccer and little athletics, two discus throw nets, Glenn McGrath cricket nets, Soccer shed, public toilets, the pool residence, two skate parks, playground equipment, BBQ's, seating and the Narromine Aquatic Centre which is currently undergoing upgrades. A number of community events are held in Dundas Park including Australia Day, the Venetian Carnival, Reconciliation Day and NAIDOC Week to name a few. See plan over for spatial details.
Management	With multiple users at this Park, ongoing management will be a process of open communication between Council and the user groups. Level of service would be agreed upon and any planned upgrading and new assets requiring Council maintenance. Council Fees and Charges to be reviewed in line with any changes to service level agreements as part of licensing. At present, all facilities installed by the Clubs are maintained by the Clubs themselves, including line marking, discus nets and the Soccer Shed. The public toilets, skate parks, pool residence and playground are maintained by Council. Express authorisations for leasing and licensing at this venue to the above community/sporting groups and any others with a valid interest, are given with this Plan.
Consultation with User Groups	Attendance at local Sporting Committee meetings revealed the following future intentions for Dundas Park: <ul style="list-style-type: none"> • Lighting for twilight games of cricket/soccer/other events • Relocation of toilet block due to poor visibility for users and distance from grounds • Improved/increased storage options for sporting clubs • Wiring for speakers for sporting events/gala days. Noted that announcements made at Payten cannot be heard at Dundas when Little A's carnivals are held. Speakers at Payten would also assist those children with hearing impairments. • Shade on southern side of cricket oval and near to skate parks. Trees noted as preferred.
Performance Evaluation	Ongoing liaison with interested user groups, particularly those paying lease/license fees. Annual checks of Council's complaints register.

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

Reserve 520094, Burns Oval

Lot 7300 – 7301 DP 1140341, Burns Oval



TRANJIE SPORTING PRECINCT - CONCEPT PLAN

MASTER PLAN OPTION A



- LEGEND
- 1 New multi-use court
 - 2 New netball courts with optional multi-purpose tennis surface
 - 3 Bench seating
 - 4 BCC area with picnic tables and playing. Minor seating BCC or upgrade
 - 5 BCC area with one standard and one accessible BCC, picnic tables, seating with public station, garbage bins and shade trees
 - 6 Driveway shade park to be retained
 - 7 Playground targeting toddlers to children 18 years. Equipment to be accessible with shade sail cover
 - 8 Playground targeting children 18+ years. Equipment to be accessible with shade sail cover
 - 9 New 1.8m high fence surrounding oval
 - 10 Driveway pump house to be retained
 - 11 Investigation area with informal paths and educational signage
 - 12 Primary circulation path 3.0m wide, equipped aggregate or coloured concrete
 - 13 Secondary access path, 2m wide, coloured concrete or similar
 - 14 New sports lighting
 - 15 Indication running track line markings
 - 16 Exercise stations on primary circulation path
 - 17 Emergency vehicle access
 - 18 Upgraded access field with numerous field setup arrangements
 - 19 New or relocated lighting to access field
 - 20 Low level lighting to road side only of access, multi use and netball courts
 - 21 Upgraded long jump pit with run up
 - 22 Relocated obstacle and discus rings
 - 23 Driveway hub, various seating types and arrangements with lighting and shade trees
 - 24 Central club house including public toilets, function space, amenities, change rooms, storage, service and bar
 - 25 Covered walkway linking new club house to existing tennis club building
 - 26 Parking bay
 - 27 Disabled parking
 - 28 Bus stop off zone
 - 29 Informal turning area
 - 30 Existing tennis club building retained
 - 31 Existing tennis courts upgraded
 - 32 Existing lighting upgraded
 - 33 Mass planting, refer to planting schedule
 - 34 Shade awning over bench seating
 - 35 Disabled ground
 - 36 Covered low forest seating with accessible areas
 - 37 Unfurnished tennis practice wall
 - 38 Fencing to tennis courts
 - 39 Public station
 - 40 Park tree / water lighting
 - 41 Mixed use / event space



Burns Oval Category Map



Burns Oval Action Plan

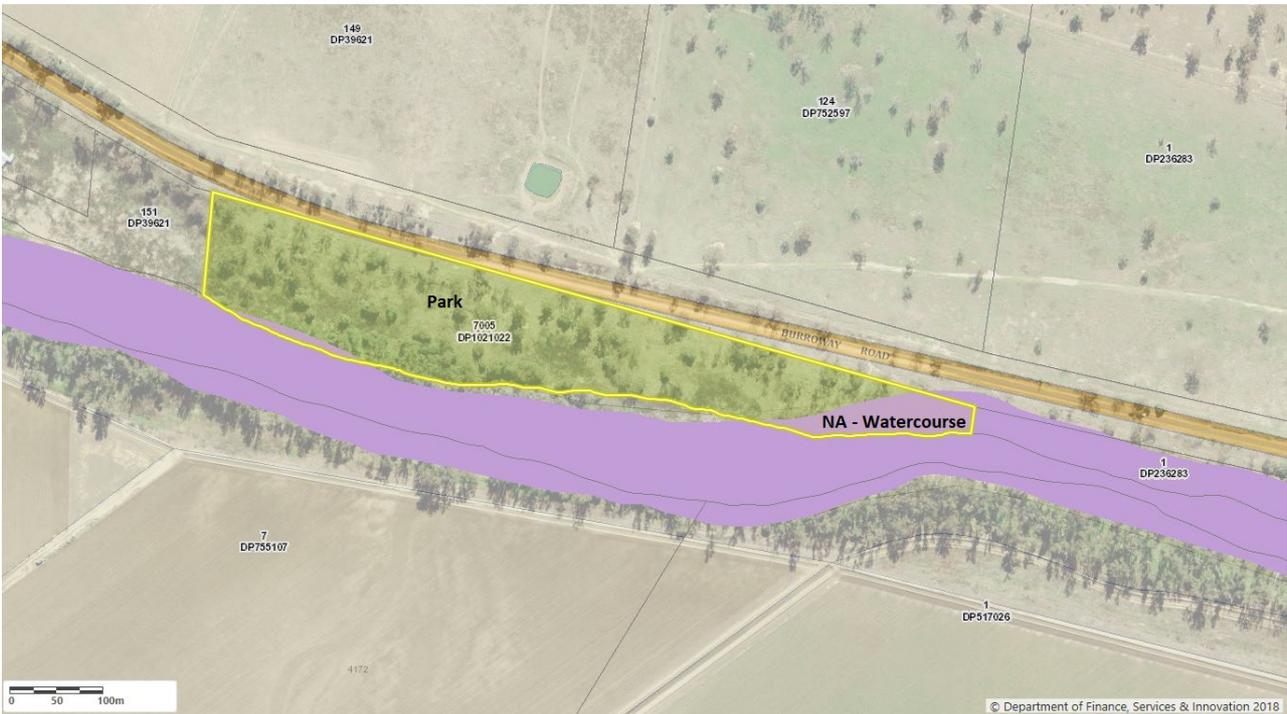
Reserve Purpose	Public Recreation
Approved Categorisation	Park and Sportsground
Considerations	Lot 7300 - retain as sportsground as it contains Burns Oval, tennis and netball courts and amenities block. Lot 7301 is included in the area for redevelopment of the Burns Oval precinct and Park is appropriate for this lot.
Management	There are a number of sporting and school groups currently using Burns Oval on a regular basis. The sporting groups include Trangie Soccer Club, Trangie Rugby League and Union, Trangie Tennis Club and Trangie Netball Club. Trangie Central School and St John's Primary also use the ovals for carnivals/competitions. The Concept Plan above has been adopted by Council following community consultation and grant funding will now be sought for priority improvements. Burns Oval recently went through a \$993,000 redevelopment of the playing surface, adjacent amenities and fencing and is now at a peak standard. Maintenance at Burns Oval includes mowing and weed control, particularly in summer months. Since the satellite image above showing Burns Oval was taken, the Trangie Pool Residence has been relocated. Council is now tasked with site clean-up. Express authorisations for leasing and licensing at this venue to the above community/sporting groups and any others with a valid interest, are given with this Plan, including the area covered by the old pool residence and Lot 7301. Consider review of service level agreement in line with Fees and Charges.
Consultation with User Groups	Due to the above masterplan recently being developed and adopted, community consultation has been obtained from the various user groups and built into the above plan.
Performance Evaluation	Council conducts a WHS biannual audit at Burns Oval. Any issues raised to be given to the Annual check of complaints/compliments register at Council offices to be conducted prior to one of the WHS audits to ensure current issues are addressed at site meetings.

Reserve 87820, Wambianna

Lot 7005 DP 1021022, Wambianna location map



Wambianna Category Map

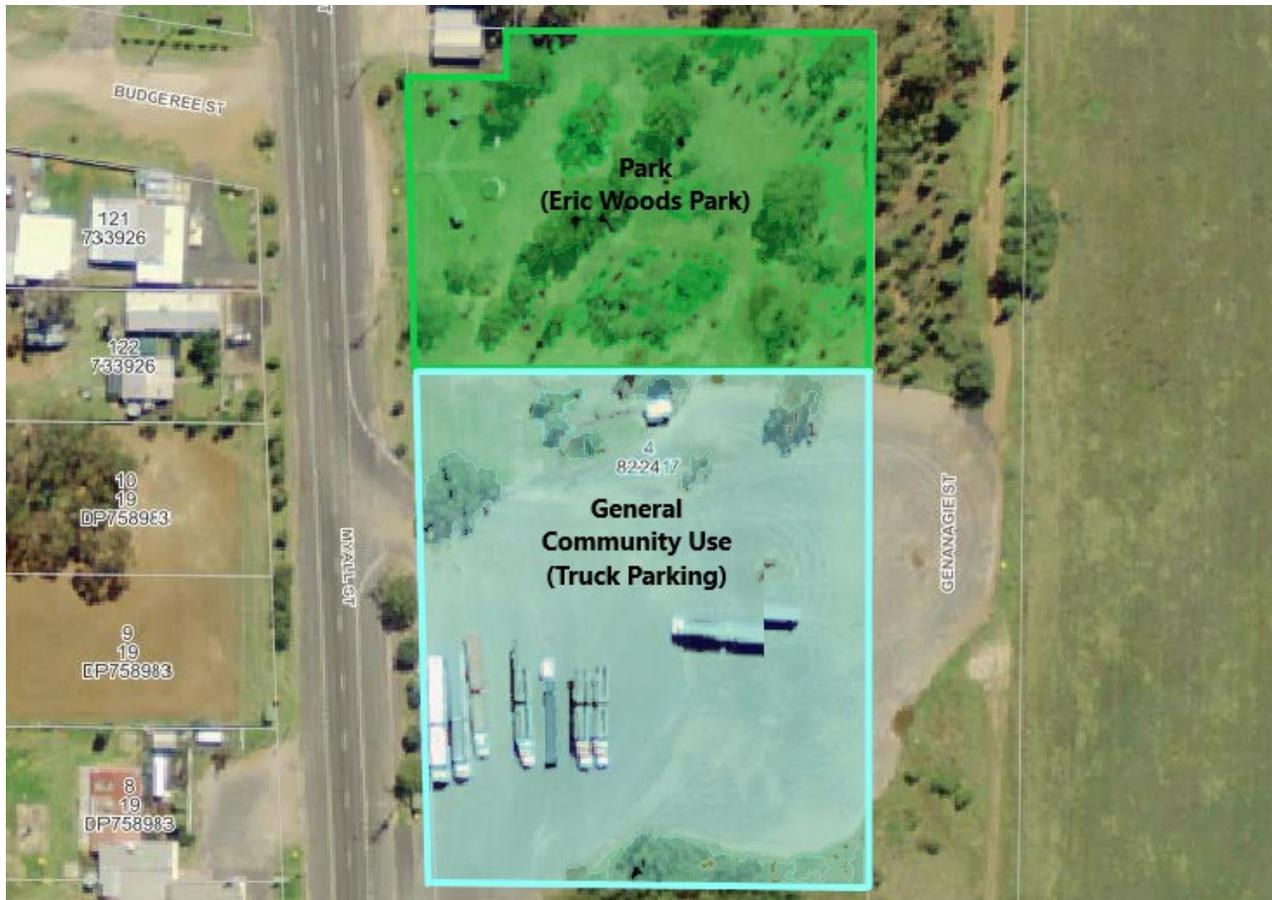


Wambianna Action Plan

Reserve Purpose	Public Recreation
Categorisation	Park and Natural Area – Watercourse
Considerations	This lot is located on the Burroway Rd and fronts the Macquarie River at Gin Gin. Passive recreation activities occur and so the category of Park is appropriate.
Management	This Reserve is remote from towns and covers a large area of riparian land, also fronting the Burroway Road. Management at this site includes fencing off from stock, vegetation regeneration works, weed control and riverbank stabilisation works. Not all of this is achievable in the short term so a prioritised approach is to be used.
Performance Evaluation	Biennial checks to determine Council's delivery of the above management priorities.

Reserve 120094

Lot 4 DP 822417, Tomingley Truck Parking Area



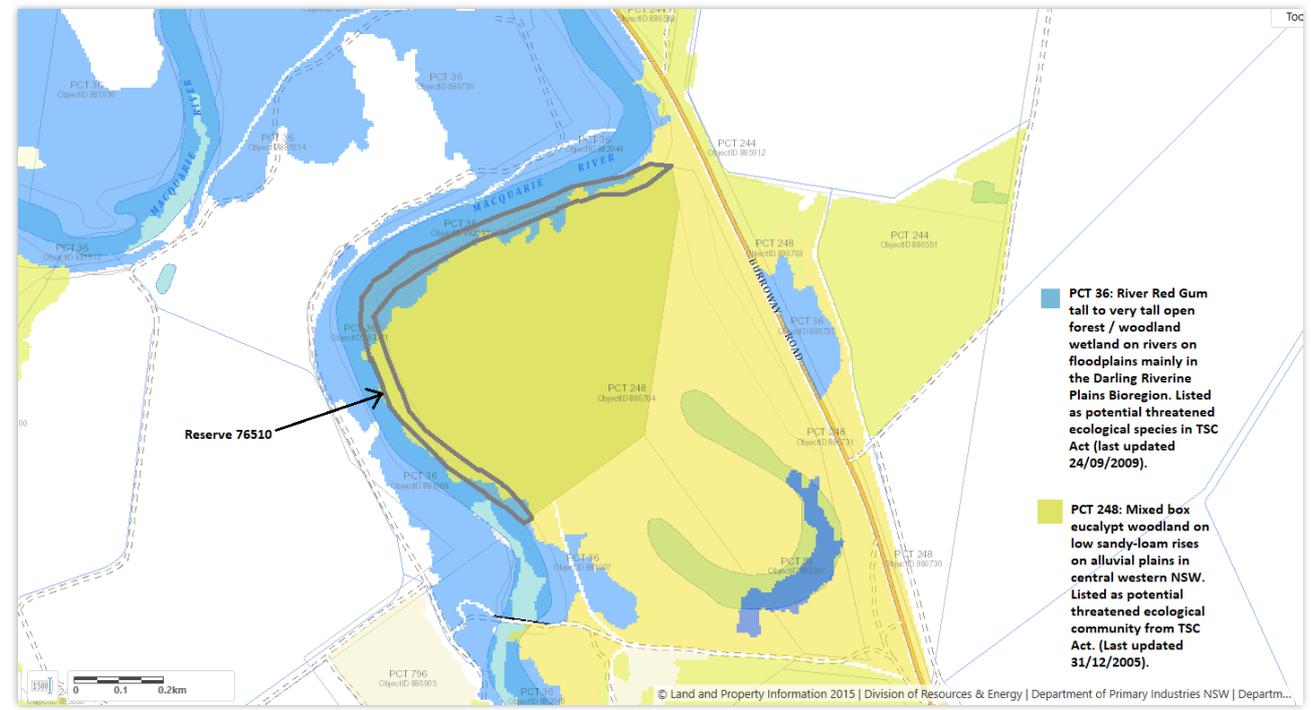
Reserve Purpose	Public Recreation / Urban Services
Categorisation	Park and General Community Use
Considerations	In accordance with the Guidelines, multiple reserve purposes allow for multiple categorisations. This site is used for a truck parking area with amenities and park. Park and General Community Use has been recommended and approved.
Management	As can be seen in the above image, Tomingley's truck parking area is well utilised. The truck parking area houses a composting toilet and all-weather area for truck parking. Adjacent Eric Woods Park contains dated garden beds and garden arches. A new plan for Eric Woods Park and the truck parking area is being developed and will include at a minimum, upgrades to park furniture and amenity, formalised truck parking and landscaping and upgrades to the bus shelter and median. Council is yet to adopt final plans for this Reserve and as such, this will be relied upon for maintenance direction once adopted. As per the map below

GENERIC PLAN OF MANAGEMENT: GENERAL COMMUNITY USE

	<p>It should be noted here that part of Eric Woods Park includes a Plant Community Type (PCT) 76: Western Grey Box tall grassy woodland on alluvial loam and clay soils in the NSW South Western Slopes and Riverina Bioregions. Inclusion of this PCT on a site can mean it has the potential to house threatened ecological communities. Despite this, this site is located adjacent to an active 24hour truck parking and amenities area on the Newell Highway. This reserve is proposed to remain as park due to Council’s intent to retain the native vegetation to the east of the reserve which links with vegetation to the north along the unformed Genanagie St. The works proposed as part of the beautification of Eric Woods Park will not extend into the area burdened by this PCT.</p>
<p>Performance Evaluation</p>	<p>Once the plan for Tomingley’s open space areas is complete, a regular program of maintenance will be developed. Securing Tomingley’s water supply via current scoping study adoption is also tied in with this maintenance. Biennial checks of the parks in line with Council’s WHS inspections will be completed as well as checks of Council’s complaints register. Liaison with RMS, considering the site has a state highway frontage, is also recommended during the master planning stage to ensure works are safe and sight lines are maintained.</p>

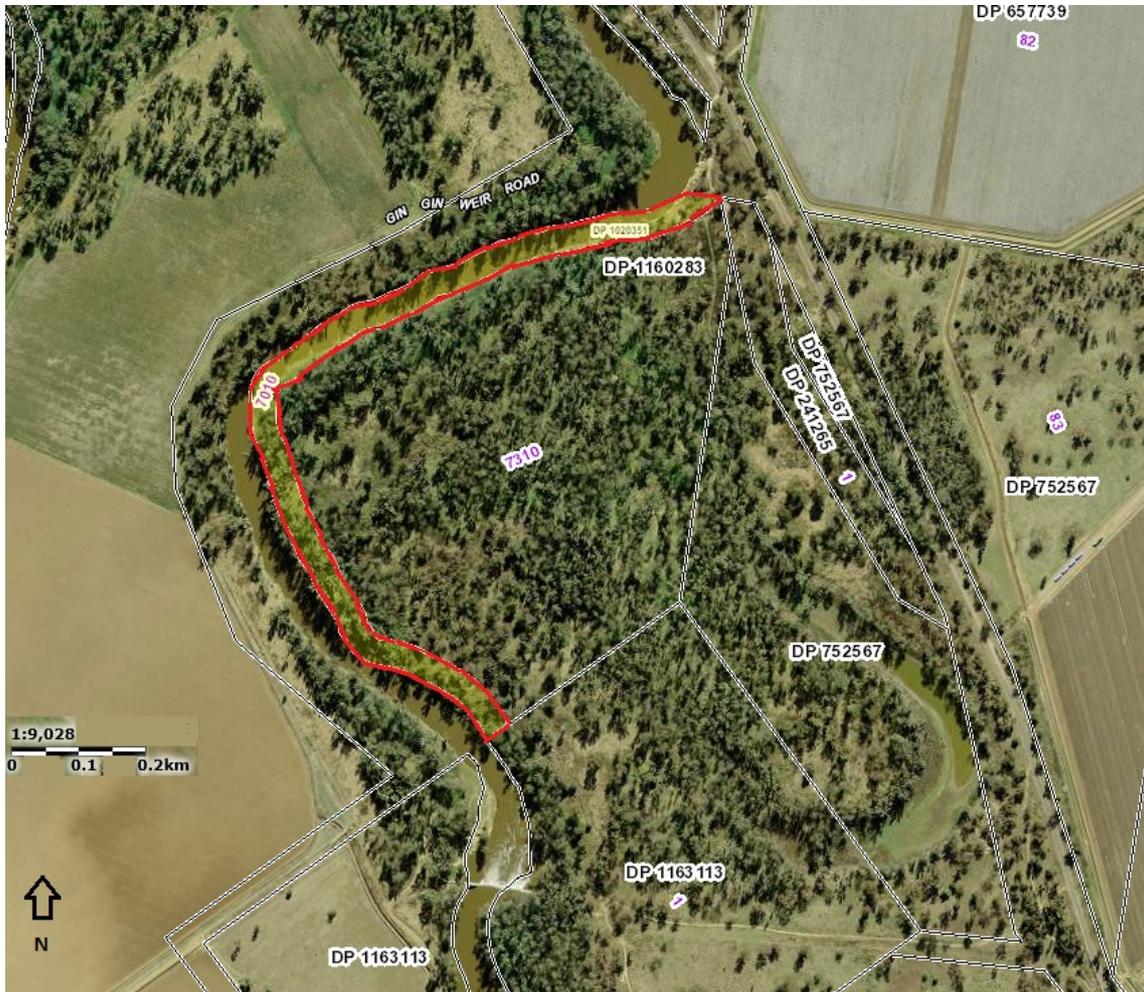
76510 - Macquarie River – Burroway Road

Lot/s	7010 DP 1020351
Known As	Macquarie River – Burroway Road
Reserve Purpose	Public Recreation
Categorisation	Park
Considerations	This lot contains natural vegetation (mostly Eucalyptus) located on the eastern boundary of the Macquarie River south of the Gin Gin village. It contains a significant tract of riparian land, providing linkage of continuous vegetation along this river corridor.
Management	Due to the inherent natural features of this Park, it is intended for this riparian reserve to focus on weed control, river bank stabilisation works and retention of native vegetation. Vegetation to be planted in this reserve to include Eucalyptus camaldulensis subsp. camaldulensis / Acacia stenophylla , Acacia salicina , Muehlenbeckia florulenta / Paspalidium jubiflorum , Eleocharis plana , Rumex brownii , Einadia nutans subsp. Nutans
Current leases/Licenses and types of Leases/Licences permitted:	No current leases apply to this site. Leases may be considered for this Park if riverbank stabilisation works are a focus.
Performance Evaluation	Annual inspections to note condition of Park at outset and improved weed reductions.



Aerial image of Reserve 76510

*Note, boundary locations are skewed due to GPS coordinates on state mapping resources.



Appendix 2 Council-Owned Community Land Action Plans

McKinnon Park



Address	Kurrajong Parade NARROMINE NSW 2821
Title Description	Lot 116 DP810143
Area	4943 m2
Category	Park
Zoning	Public Recreation
Management	This Park now contains upgraded playground equipment and seating. Shade trees have been planted and adequate watering during growing months is to be carried out and regular WHS inspections and risk assessments done.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Meryula Street Park



Address	105 Meryula Street NARROMINE NSW 2821
Title Description	Lot M DP36324
Area	520.36m ²
Category	Park
Zoning	General Residential
Management	This Park is intended to remain as open space with mature trees on western elevation to be retained.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Duffy Street Park



Address	110 – 114 Duffy Street NARROMINE NSW 2821
Title Description	Lot 19 DP239891
Area	2087m2
Category	Park
Zoning	Public Recreation
Management	This Park with mature boundary trees is to remain as passive open space, servicing adjoining residents. Management includes mowing and weed control.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Argonauts Park (Part)



Address	103 Moss Avenue NARROMINE NSW 2821
Title Description	Lot 34 DP262069, Lot 35 DP262069
Area	Both lots 720m2
Category	Park
Zoning	Public Recreation
Management	This Park now contains adequate playground equipment and seating. Shade trees have been planted and adequate watering during growing months is to be carried out and regular WHS inspections and risk assessments done.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Crossley Drive, Narromine



Address	18 Crossley Drive NARROMINE NSW
Title Description	Lot 106 DP 874678
Area	3507.52m ²
Agreements	Open Space
Category	Park
Zoning	General Residential
Management	This Park is to remain at present as passive open space servicing adjoining residents. Management includes mowing and weed control.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Commodore Crescent, Narromine



Address	Commodore Crescent, NARROMINE
Title Description	Lot 21 DP261995
Area	598.54 m ²
Agreements	Public Reserve
Category	Park
Zoning	Public Recreation
Management	This Park now contains upgraded playground equipment and seating. Shade trees have been planted and adequate watering during growing months is to be carried out and regular WHS inspections and risk assessments done.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Argonauts Park, Narromine (part)



Address	Scott Court NARROMINE NSW 2821
Title Description	Lot 19 DP255243
Area	1471 m2
Agreements	Public Reserve
Category	Park
Zoning	Public Recreation
Management	This lot forms part of Argonauts Park and provides linkage from Moss Avenue to Payten Close. Management includes mowing and weed control. Mature trees have improved the appearance of the Park and made it more user friendly.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Redgum Place, Narromine



Address	4 REDGUM PLACE, NARROMINE: Contribution by Redgum Estate Sub-Division to provide easement to drain sewage, for electricity purposes, for water supply and right of carriage way.
Title Description	Lot 6 DP 1083159
Area	824.7m2
Category	Park
Zoning	General Residential
Management	This Park forms part of the drainage for Redgum Place and connects stormwater from Redgum Place with a detention basin to the west, which also services the Kingsway Estate. As it is a grass swale, mowing and spraying will be the regular maintenance.
Performance Evaluation	Completion of risk assessment biennially, monitoring of complaints register.

Appendix 3: Community and Sporting/User Groups Engagement

Narromine Council used a number of methods to engage with the community and sporting groups to obtain inclusions in the Draft document as well as feedback on the Draft Plan. These methods are outlined below.

- Direct emails to sporting and user groups who use or hold a licence over all or part of a Crown reserve.
- Consultation at Board and Committee meetings
- Public consultation in accordance with the LG Act including exhibition of the plan for 28 days
- Utilisation of Council's website and social media for feedback
- Displays in public areas of Council offices to obtain feedback on Draft Plan.

The following letter is an example of what was sent to sporting and community groups in the development of the plan as well as copies of any minutes where this Draft Plan or its development was discussed.

Re: Plans of Management for Crown Reserves, Narromine Shire

I am writing to request feedback from your committee regarding future plans you may have for {Reserve Name} with a focus on your organisation/sport and facilities and how you wish to see it developing in years to come.

Council is currently drafting plans of management for all of the Crown Reserves under its care and control. This is a State Government requirement. Part of the development of these plans includes seeking feedback from regular user groups. {Reserve Name} is one of these reserves and Council now seeks your feedback on the following:

- Do you have any future plans (or current grant applications submitted) for any new infrastructure on the above reserve? If yes, could you provide details.
- Do you have any plans or suggestions to upgrade existing infrastructure (sheds/canteen facilities/toilet facilities) on this reserve? If so, please provide details.
- Do you have any suggestions for the future maintenance or development of the reserve?

You may wish to discuss the above with your committee prior to providing feedback.

Council requests that this feedback be submitted by {due date} to enable inclusion and incorporation into the Draft Plans. Please note that you will also be given the opportunity to comment on the Draft Plans when they are placed on public exhibition.

If you have any questions, please contact Council on 02 6889 ~~xxxx~~.

Table: Feedback from Targeted Consultation

Sporting/User Group	Issues raised	Inclusion in Plan or Referral/Comment
Narrromine Little Athletics	They use Dundas and Payten Ovals. Toilets not overly accessible for events (have to use ones in Sports Stadium around back of building), new PA system which can be heard at Payten as well as Dundas.	No new infrastructure proposed at this stage. Not for inclusion in this plan – more for discussion with Council. Referred to Council.
Narrromine Junior Gorillas (Rugby Union)	Only use Rotary Park for Gala Day once per season. Additional toilets and change rooms at Rotary Park would be helpful. Gala Day attracts 800 odd people.	Additional facilities to be discussed with NDJRL and through sporting user groups meetings and if new infrastructure footprint proposed, will be incorporated into this plan.
Narrromine Junior Jets	No grant applications in at present. They use Noel Powell Ovals (part of Rotary Park) from March to Sept each year. Upgrading of change room facilities preferred when funding available. Condition of ovals important throughout winter for good playing surface.	Any new building footprint proposed will form part of this plan and discussed with other user groups. Condition comment referred to Council.
Trangie Soccer Club	They use Allan Burns and George Weldon Ovals in winter. Have been working with Council on Trangie Sporting Precinct Concept Plan. No grant applications in at present. Suggestion made on regular refuse collections after events.	Refuse collections referred to Council.
Trangie Netball Club	No grant applications in at present. Happy with plans for Trangie Sporting Precinct.	Noted.
Trangie Rugby Club	No grant applications in at present. Lighting at Allan Burns Oval to enable night games and undercover seating.	Lighting at the oval is in accordance with reserve purpose. Any new structures (like for all reserves) to be referred for Native Title Manager for assessment.

Appendix 4: Aboriginal Heritage Information Management System (AHIMS) Reports

Reserve 520019: Dundas Oval



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R520019

Client Service ID : 459830

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 1, DP:DP758759, Section : 18 with a Buffer of 50 Meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R520019

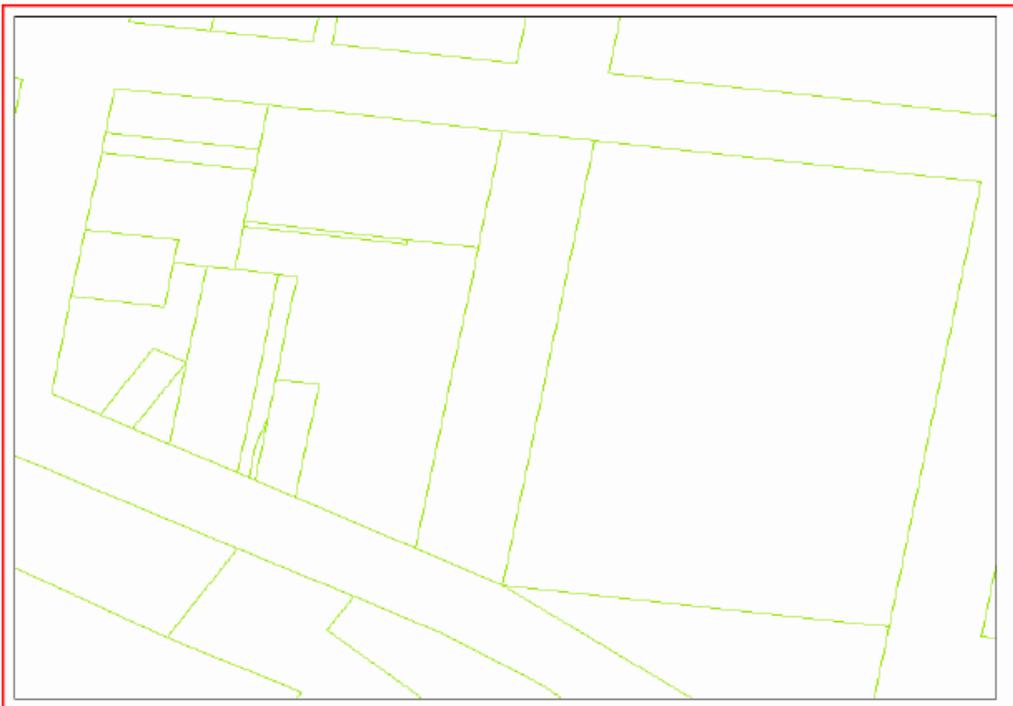
Client Service ID : 459833

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7012, DP:DP1020107 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 58602: Rotary Park



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : R58602

Client Service ID : 459829

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 2, DP:DP1199724 with a Buffer of 50 meters

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 520094: Burns Oval Trangie



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R520094

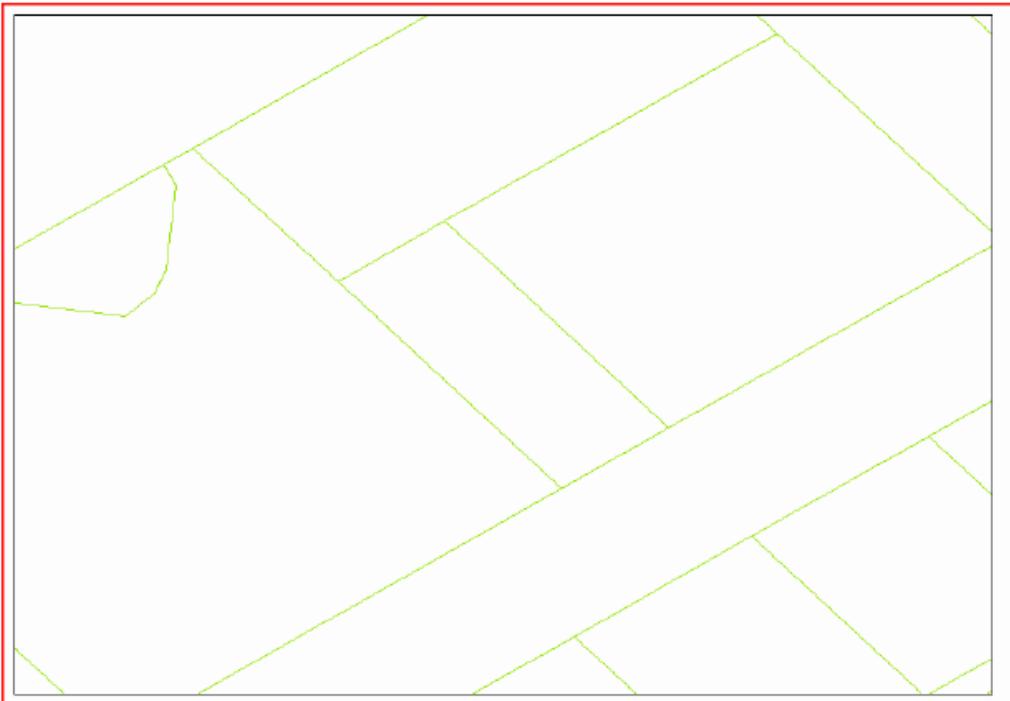
Client Service ID : 460301

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7301, DP:DP1140341 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



**AHIMS Web Services (AWS)
Search Result**

Purchase Order/Reference : 520094

Client Service ID : 460297

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7300, DP:DP1140341 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 87820: Wambianna



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R87820

Client Service ID : 460322

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7005, DP:DP1021022 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Reserve 120094



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R120094

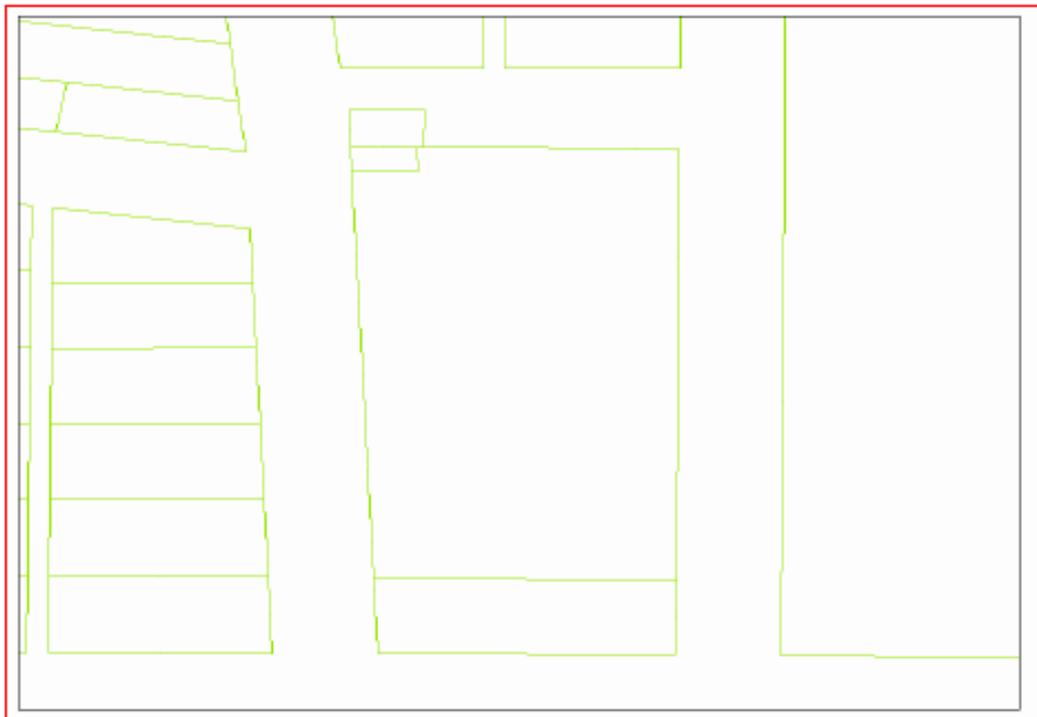
Client Service ID : 459822

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 4, DP:DP822417 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

<input type="checkbox"/>	Aboriginal sites are recorded in or near the above location.
<input type="checkbox"/>	Aboriginal places have been declared in or near the above location. *

Reserve 76510



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : R76510

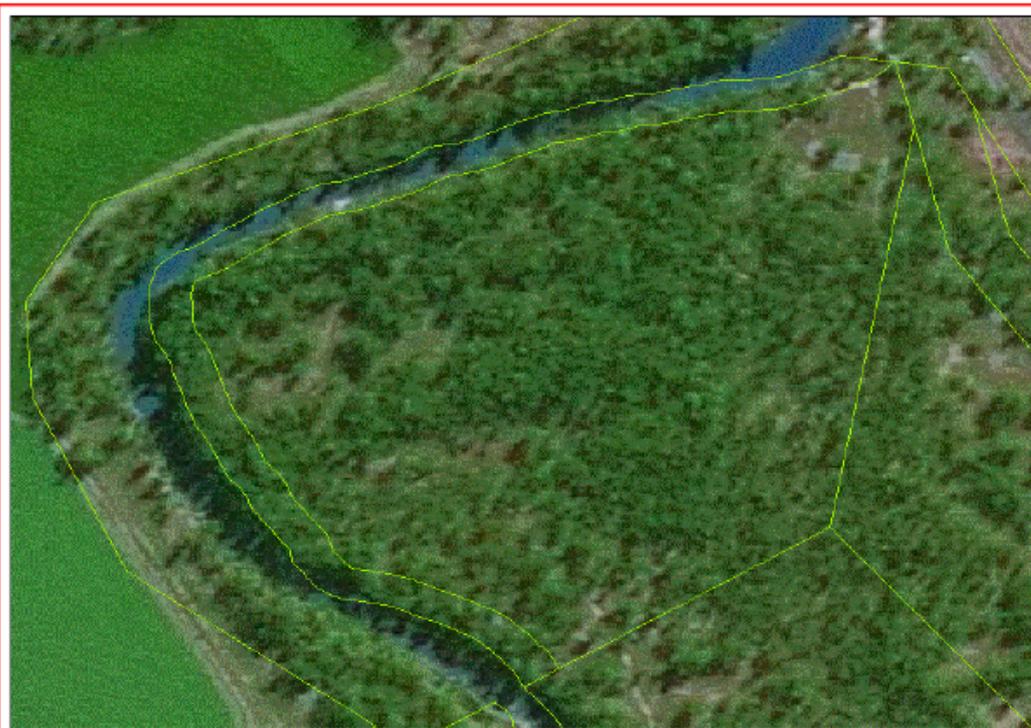
Client Service ID : 460320

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PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7010, DP:DP1020351 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *



COMMUNITY LAND PLAN OF MANAGEMENT – NARROMINE SHOWGROUND AND RACECOURSE

JULY 2020

NARROMINE SHOWGROUND & RACECOURSE

This Plan of Management was prepared by Narromine Shire Council in accordance with the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993. This document relies upon information taken at or under the particular time and/or conditions specified herein. This document is also relying on the best information and mapping available at the time of writing, from external Government bodies. Accordingly, boundary inaccuracies in mapping will be present and Council will endeavour to rectify mapping inaccuracies when changes are made at the relevant external organisation.

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Any finding, conclusion or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client.

Narromine Shire Council accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any other parties.

This Plan of Management details the future directions for the Narromine Showground and Racecourse.

Any requests for further information regarding this plan of management can be addressed to:
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Revision History

Version	Endorsed by Council	Landowner notification consent (CL)	Exhibition period	Author	Review
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NARROMINE SHOWGROUND & RACECOURSE

Contents

Executive Summary	4
PART A – The Site.....	5
1. Introduction.....	5
2. Legislative Provisions.....	5
3. Consultations.....	5
4. Land covered under this Plan of Management	5
5. Site Description.....	7
6. Land Use – Planning Context.....	8
6.1 State Policies	8
6.2 Local clauses.....	9
6.3 Approvals for Activities	10
7. Repeal of former plans	10
8. Links to Council’s Community Strategic Plan (CSP).....	10
9. Category and Classification of Land	12
10. Owner of the Land	13
11. History of the Narromine Showground and Racecourse	13
12. Management of the Land.....	14
12.1 Objectives for Management	14
12.2 Existing Use and Facilities/Tenures.....	15
PART B – The Plan.....	21
1. Vision	21
2. Objectives	21
3. Native Title Advice.....	22
4. Aboriginal Heritage Assessment.....	23
5. Key Management Issues.....	23
5.1 Condition and Use of Land and Buildings	23
5.2 Prohibited Uses	24
6. Categories, Uses and their Management.....	27
5.1 Sportsground	27
5.2 General Community Use.....	28
Table 2: Action Plan	29
7. Leases and Licences.....	32
Appendix 1: Native Title Report.....	36
Appendix 2: Aboriginal Heritage Information Management System (AHIMS) Reports	43
Appendix 3: References	49

Executive Summary

The Narromine Showground and Racecourse is a traditional multi-use complex which has developed over time to provide primarily a quality country racing facility and location for the annual Narromine Agricultural Show. The Showground and Racecourse now hosts an increasingly diverse range of events, with the Show, horse racing and Narromine Pony Club comprising the majority of its users.

The Narromine Showground and Racecourse is located on a Crown reserve (Reserve 86330) owned by the State of NSW and managed by Narromine Shire Council as Crown Land Manager for the benefit of the community. The Showground was originally reserved for the purposes of *Showground, Racecourse and Public Recreation*.

This Plan of Management (PoM) provides Council with an outline of current and future uses at the site as well as management of use, structures and tenures at the site and how these are to be managed into the future and if appropriate, expanded. This Plan meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993.

The land at the Showground is categorised as

- Sportsground
- General Community Use

The location and a description of each of the above categories currently in use at the Reserve are provided. Current uses, assets and their condition, opportunities, constraints, threats and future directions are also provided. Appropriate management objectives and actions as well as an effective structure for future management and how this will be effectively communicated are paramount to the success of this Plan.

The Plan is split into two sections – the first being Part A – The Site, which explains the existing site, tenures and issues and Part B – The Plan, which outlines the site's intended future management.

PART A – The Site

1. Introduction

A Plan of Management (PoM) is a document that identifies issues affecting an area or areas of public open space, and outlines how that open space is intended to be used, improved, maintained and managed in the future.

This PoM has been prepared in accordance with the legislative provisions of the Crown Land Management Act 2016 (CLM Act) and the Local Government Act 1993 (LG Act).

2. Legislative Provisions

The CLM Act authorises Councils that are appointed to manage dedicated or reserved Crown land to manage the land as if it were public land under the LG Act. Generally it must be managed as community land.

Under the LG Act, a Plan of Management must be adopted by Council for all community land. The plan categorises the land and directs its use and management. Community land cannot be sold, it cannot be leased, licensed or any other estate granted over the land for more than 21 years and it must have a PoM prepared.

3. Consultations

In preparation of this PoM, Council has engaged with the Showground user groups regarding current and future intended uses. Council currently facilitates quarterly Showground and Racecourse Committee meetings where all Showground and Racecourse users come together to discuss maintenance, management and future uses. This Committee is currently a section 355 Committee of Council.

Additionally, this PoM is required to abide by the community consultation requirements for Crown Lands, as set out in the Local Government Act 1993.

4. Land covered under this Plan of Management

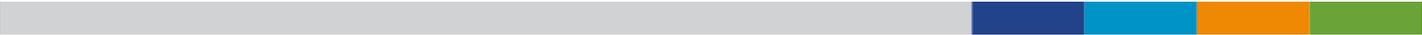
This Plan of Management applies to all land included in Reserve R86330, consisting of:-

- Lot 189 DP 755131 – area 8.0940 ha
- Lot 196 DP 755131 – area 4.0470 ha
- Lot 197 DP 755131 – area 4.4260 ha
- Lot 198 DP 755131 – area 8.1000 ha
- Lot 224 DP 755131 – area 6.0700 ha
- Lot 7003 DP 1032702 – area 2.0700 ha

Total Area: 32.807 ha , See Figure 1 below.

NARROMINE SHOWGROUND & RACECOURSE

Figure 1: The Site



NARROMINE SHOWGROUND & RACECOURSE

5. Site Description

The Showground and Racecourse is located on the southern side of Narromine, with access via Dappo Road, which bounds the northern extremity of the site.

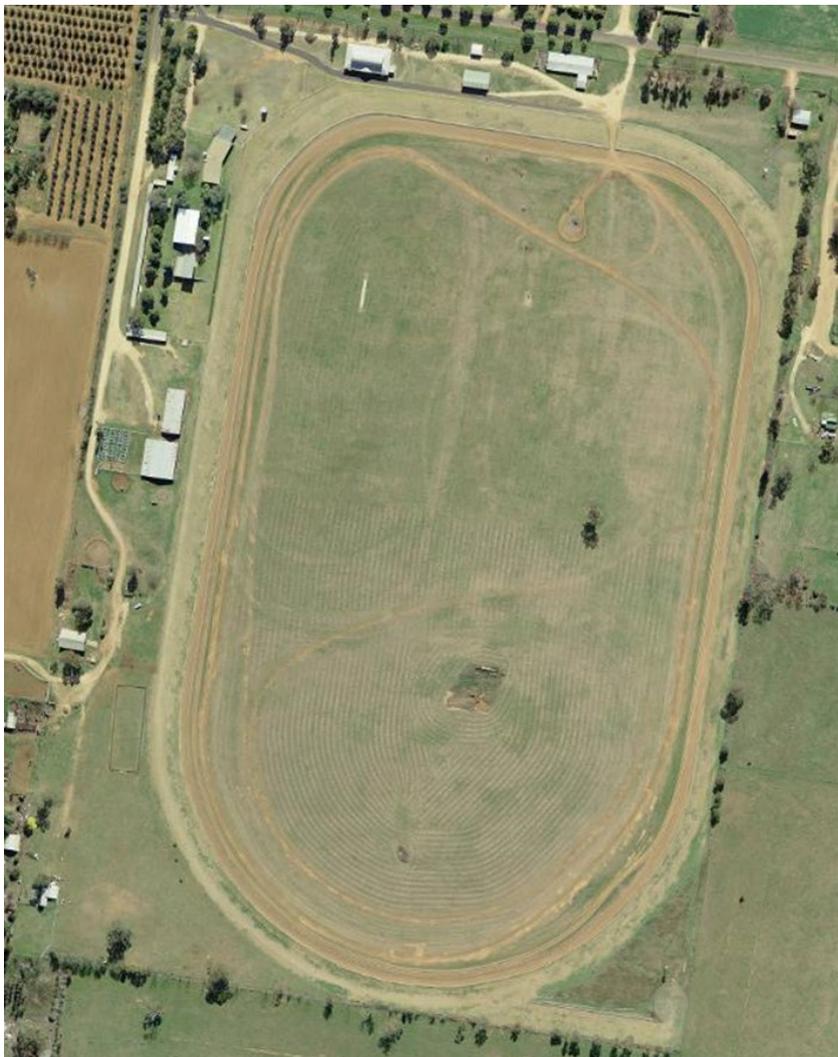
The two racetracks and racetrack infield area are the dominant features of the Reserve (see aerial in Figure 2) as well as the tiered grandstand and Les Gibson Racing Pavilion.

The site is flat and extensively cleared of native vegetation, however a number of mature Eucalypts and Kurrajong remain scattered throughout. The area is mostly grassed open space which is regularly maintained - often by community and user groups.

There is no surface water (eg. dams) present on the site.

The site is not subject to flooding in the 1 in 100 year flood according to Council's latest flood modelling from the 2013 Narromine Flood Study (Lyll and Associates).

Figure 2: Aerial of the Site



Source: www.maps.six.nsw.gov.au

6. Land Use – Planning Context

6.1 State Policies

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

This state policy allows certain developments of a minor nature to be either carried out without consent or carried out with a fast-tracked consent process. Exempt developments are exempt from the need for obtaining development consent from Council prior to construction. Exempt developments are subject to set criteria which restrict their scale; ensuring they remain low-impact developments. Examples of exempt development include access ramps, barbeques and flagpoles. This SEPP outlines the criteria for each of these low-impact developments.

Complying developments are also covered in this SEPP. Complying developments are also low-impact in nature however they still require approval from Council or a private certifier. Examples of complying developments include houses in residential zones and housing alterations.

This policy applies to developments within the Narromine Showground and Racecourse precinct.

State Environmental Planning Policy (Infrastructure) 2007

State Environmental Planning Policy (Infrastructure) 2007 provides that certain types of works do not require development consent under Part 4 of the EP&A Act. Clause 20 of the SEPP provides general requirements for exempt development. Clause 20A of the SEPP provides that a range of minor works are “exempt development” when carried out on behalf of a public authority. These works are itemised in Schedule 1 of the SEPP and include items such as pergolas, internal build alterations, car parking, fencing, firefighting equipment and landscaping. **Division 12** of the SEPP directly relates to this PoM and includes provisions for exempt development and for development without consent on parks and other public reserves. Clause 65 (2) (d) of the Policy provides that development can be carried out without consent by a Crown land manager of the land if the development is for purposes of implementing a plan of management adopted for the land under the Crown Land Management Act 2016. It should be noted that where this occurs, a review of environmental factors (REF) under Part 5 of the Act is usually undertaken. Pursuant to the provisions of Clause 66 a number of additional works within public reserves may be undertaken as exempt development. The provisions of this SEPP are relevant to the future implementation of this Plan of Management as well as to the Land Manager's ongoing management of the reserved land.

NARROMINE SHOWGROUND & RACECOURSE

6.2 Local clauses

The land is zoned RU1 – Primary Production under the Narromine Local Environmental Plan. This allows for a range of broad scale uses with a focus on agricultural production yet allowing a Showground and Racecourse. The objectives of the RU1 zone are:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

Adjoining land uses include residential and rural residential to the north and small scale farming to the east and south. See Figure 3 below for adjoining land use zones.

Figure 3: Land Use Zones in the locality



Source: Intramaps, licensed to Narromine Council

As previously mentioned, the Showground and Racecourse is located on lands not impacted by the 1:100 year flood. The land is not burdened by Bushfire Prone planning layers, nor Terrestrial Biodiversity, mainly because the site is cleared of significant tracts of vegetation.

The land is however captured as groundwater vulnerable, which means that any development proposed which could have the potential to contaminate groundwater sources needs further assessment under clause 6.6 of the Narromine LEP 2011.

NARROMINE SHOWGROUND & RACECOURSE

Likewise, tall structures will require further assessment as the site is located within the Obstacle Surface Limitation area for the Narromine Aerodrome. This is outlined in clause 6.9 of the Narromine LEP.

Both of these clauses relevant to the site do not outright prohibit certain developments; rather they are a trigger for further assessment, depending on the scale of the development proposed.

6.3 Approvals for Activities

Section 68, Part D, of the LG Act requires approvals to be issued by Council for certain activities on community land. These include:

Part D Community land

- 1 Engage in a trade or business
- 2 Direct or procure a theatrical, musical or other entertainment for the public
- 3 Construct a temporary enclosure for the purpose of entertainment
- 4 For fee or reward, play a musical instrument or sing
- 5 Set up, operate or use a loudspeaker or sound amplifying device
- 6 Deliver a public address or hold a religious service or public meeting

Rather than override other legislation, the above requirements sit alongside the LG Act, EP&A Act and CLM Act and provide direction for approvals for the use of the land in the above circumstances. It should be noted here that Council also has a Local Approvals Policy which provides direction in submitting an application for any of the above activities under the *Local Government Act 1993*.

7. Repeal of former plans

This Plan of Management repeals the relevant Showground and Racecourse components of the *Narromine Shire Council Community Land Generic Plan of Management – Sportsgrounds*.

8. Links to Council's Community Strategic Plan (CSP)

The Narromine Shire CSP cites the following actions under 'Vibrant Communities':

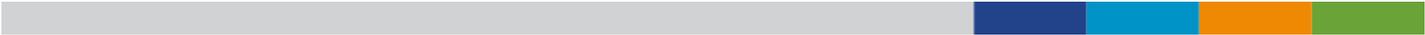
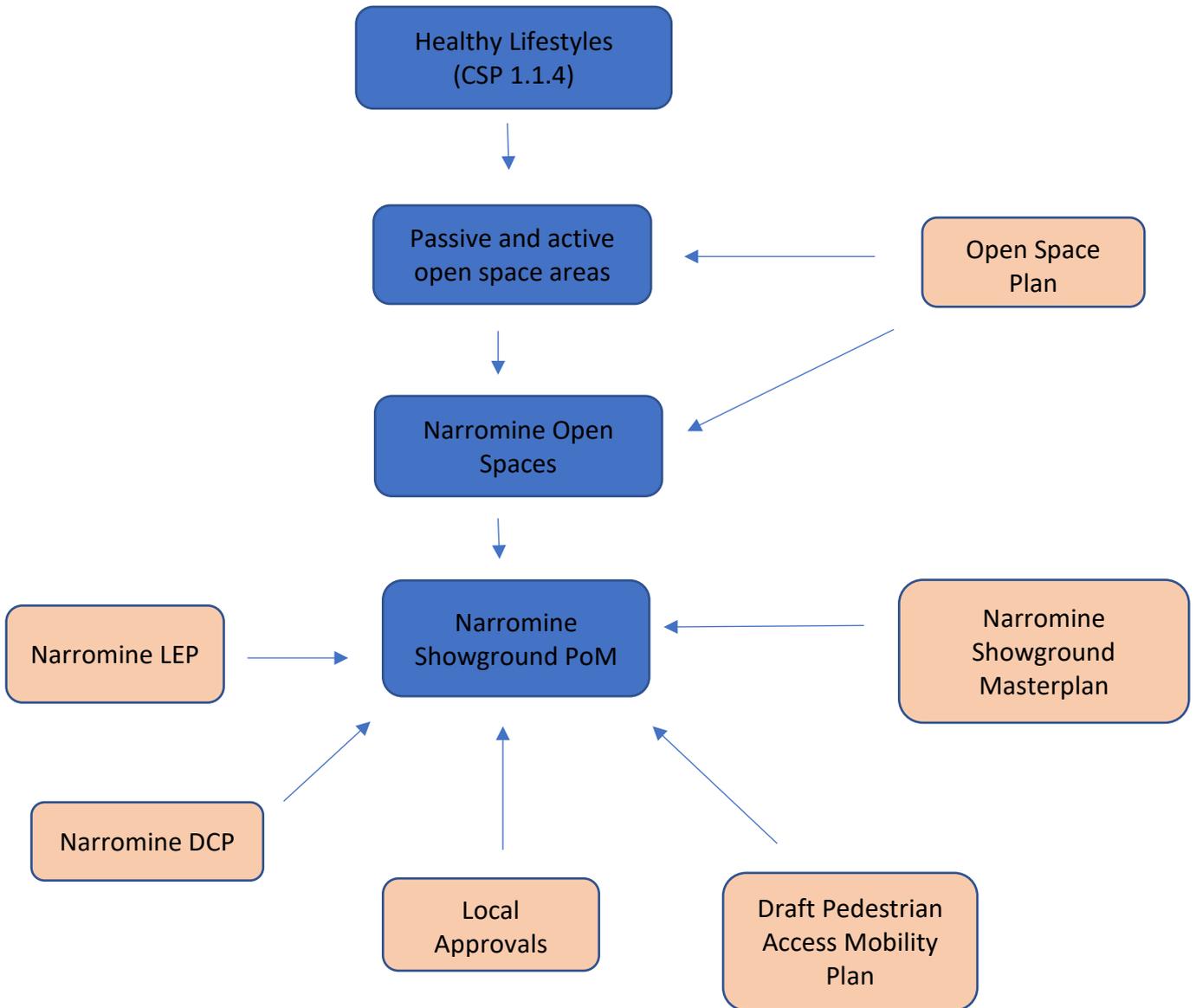
- 1.1.4 Promote services and provide facilities that foster healthy lifestyles
- 1.1.5 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community
- 1.1.9 Provide active and passive recreation facilities

The above actions link with the Community Strategic Plan in numbers 16, 23 and 27 and the Showground is one of the town's open spaces whose use is to be further encouraged.

Linkages between the CSP and other Council plans can be seen in the flow chart below. Any of the above CSP priorities could be included as a starting point.

NARROMINE SHOWGROUND & RACECOURSE

CSP and the Plan of Management: Note the Open Space Plan and Trangie Showground Masterplan are strategic plans yet to be developed.



NARROMINE SHOWGROUND & RACECOURSE

9. Category and Classification of Land

The Narromine Showground and Racecourse is classified as **community land** under the LGA Act and categorised as: **Sportsground/General Community Use**. NSW Crown Lands has consented to this categorisation.

This aligns with the Crown Land initial reserve purpose, being:

Racecourse, Showground and Public Recreation (as gazetted by the Crown in 1967).

The reserve purpose of public recreation can be included in the categories of Sportsground and General Community Use. As this POM is not proposing to add, change or alter the categories or uses on site, a public hearing will not be required as outlined in section 3.23(7)(c) of the CLM Act. Council must, however, give public notice of the POM as required by section 38 of the LG Act.

Figure 4 below shows spatially the areas for each of the above categories, in accordance with clause 113 of the LG (General) Regulation 2005.

Figure 4 – Categories of Community Land



10. Owner of the Land

The Owner of the Land is the State of NSW (the Crown).

The Crown Land was reserved for the purposes of Racecourse, Showground and Public Recreation on 21 July 1967. Narromine Municipal Council, as it was formerly known, was appointed trustee of the reserve on 22 September 1967. The Trust Reserve is known as the Narromine Showground and Racecourse (R86330) Reserve Trust.

11. History of the Narromine Showground and Racecourse

Indigenous

The land within the Narromine Shire has been home to the Wiradjuri people for more than 40,000 years. These people hunted and gathered a variety of marsupials, kangaroo and wallabies and they fished for freshwater perch (yellow belly), cod and other fresh water food options.

Although no specific sites of aboriginal heritage have been found on or in the vicinity of the Showground at this point in time, sites are known to exist throughout the Shire.

Appendix 2 details the Aboriginal Heritage Information Management System (AHIMS) reports for the lots covering this reserve. If any new items are found within the reserve, contact is to be made with Council and the relevant State Government Department or Office at the time to ensure protection of the item is maintained and its significance and condition recorded.

Post-Indigenous

The following timeline summarises the post-indigenous events in the history of the site.

1906	Narromine's First Agricultural Show
1913	Amalgamation of Agricultural Show Society and Turf Club 20 acres withdrawn from the common and added to the existing showground. Plans for new racecourse drawn up (existing racecourse 3 miles from showground)
circa 1914	Grandstand built
1927	Fencing and painting of the racing track
1929	Cattle Pavilion built
1936	New Pavilion built, old Pavilion now Poultry Pavilion
1938	30 brick stands built for use of bookmakers Lawn extended and gravel path placed between the lawn and betting ring

NARROMINE SHOWGROUND & RACECOURSE

1950	Flood – affected residents relocated to the Showground
1951	Caretaker's cottage built
1953	Three phase electricity supply to showground for merry-go-rounds and amusement devices
1954	Connection to town water supply
1955	Flood – affected residents relocated to the Showground
1957	Sheep Pavilion constructed
1967	Narromine Shire Council appointed trustee
1996	New stable complex constructed
2009	Les Gibson Racing Pavilion built
2013	New toilet block built – Dappo Road

There are no heritage listed items located on the land. There are no identified heritage conservation areas or archaeological sites. Although not individually listed, it is acknowledged that the Showground Pavilion on this Reserve is a historic building with links to the Narromine Show Society which has operated for over 100 years. As such this building is noted to have social significance to the Narromine community and to the development of regional show societies.

12. Management of the Land

12.1 Objectives for Management

The objectives of the Plan of Management, which have links to Council's Community Strategic Plan and LG Act categorisations' objectives are:

- To provide a well utilised reserve based on community needs and within budgetary constraints;
- To improve the quality of the existing facilities and increase recreational opportunities within the area;
- To protect and enhance the natural, scenic and historical qualities of the area;
- To ensure that Council provides a safe environment for all users of the area;
- To ensure that the area is effectively managed and sustainably developed for the benefit of all users without causing material harm.

NARROMINE SHOWGROUND & RACECOURSE

12.2 Existing Use and Facilities/Tenures

12.2.1 Narromine Turf Club – Racing and Horse Stabling



The Narromine Turf Club conducts 5 TAB race meetings per year with weekend race days held in August and October. In addition the club manages several trainers who stable horses on site and utilise the tracks weekly.

The Racecourse facility includes a fully grassed track, 126 tie up stalls, 4 wash bays, a sand inside training track, an 8 x 16m undercover area for bookmakers and TAB, a grandstand, bar and dining room, 2 sets of stables, stabling yard, and two horse walkers.

The Narromine Turf Club is maintaining both of the racetracks, running rail, grassed areas surrounding the dining room and grandstand areas, stables, stalls and horse walkers.

Figure 5: Turf Club precinct



Plate 1: View of racetrack looking north towards Showground Pavilion



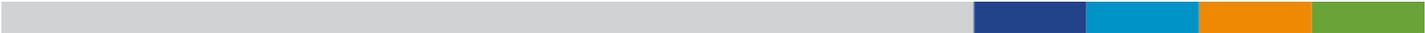
Plate 2: Established garden bed at front of Racecourse



Plate 3: Horse Stables



Plate 4: Brick toilet block



NARROMINE SHOWGROUND & RACECOURSE



Plate 5: Wash bays



Plate 6: Les Gibson Racing Pavilion



Plate 7: Douglas Egan Horse Stalls and Vet section



Plate 8: Walker



Plate 9: Training track



Plate 10: Horse Stables – sub-leased to private trainer



Plate 11: Treadmill



Plate 12: Canteen

NARROMINE SHOWGROUND & RACECOURSE

12.2.2 Narromine Agricultural (Show) Society – Narromine Show



Figure 6: Show Precinct

The Narromine Agricultural (Show) Society holds its annual agricultural show in August/September.

The showground precinct includes two pavilions, a covered sheep yard area, the inner track, grandstand, bar and dining room, undercover area, tie up stalls.

The Narromine Agricultural (Show) Society is responsible for maintaining the two pavilions and the covered sheep yard area.



Plate 13: Showground Pavilion



Plate 14: Poultry Pavilion



Plates 15 & 16: Sheep yards



Plates 15 & 16: Sheep yards

NARROMINE SHOWGROUND & RACECOURSE



Plate 17: Painted brick grandstand



Plate 18: Dining Room



Plate 19: Bar area



Plate 20: Rear of brick grandstand

NARROMINE SHOWGROUND & RACECOURSE

12.2.3 Narromine Pony Club

The Narromine Pony Club at present holds its rally days on the 1st and 3rd Sunday of each month.

The pony club precinct includes inside of the track – northern half, use of the Les Gibson Racing Pavilion area and grandstand, horse stabling areas and the south-western corner of the site.

The Narromine Pony Club is responsible for maintaining their facilities on site including recently constructed solar-powered electricity for their facilities.



Plate 20: Dressage area



Plate 21: Metal tiered seating



Plate 22: Clubhouse/canteen facility



Plate 23: yards

12.2.4 Casual Hire

The dining room and bar is available for hire including a fully functional kitchen, bar and dining area.

Private functions include weddings, family reunions, and birthday parties.

Camping is an option as a spill-over for visitors unable to be housed in existing accommodations.

12.2.5 Other Uses

Local residents and visitors have ready access to the Reserve and opportunities exist for a range of passive activities including walking and exercising, providing this does not conflict with the active and leased use of the reserve for training of horses and other animals.

NARROMINE SHOWGROUND & RACECOURSE

12.2.6 Traffic and internal driveways

Traffic at the facility is currently not limited by either direction or speed. The internal roadways are mostly weather proof having a sandy base. There are no specific pedestrian walkways due to the site's open nature.



Plate 24: Internal driveway looking north on western side of site



Plate 25: Internal driveway closer to Dappo Road also on western side of site

12.2.7 Former Caretaker's Cottage

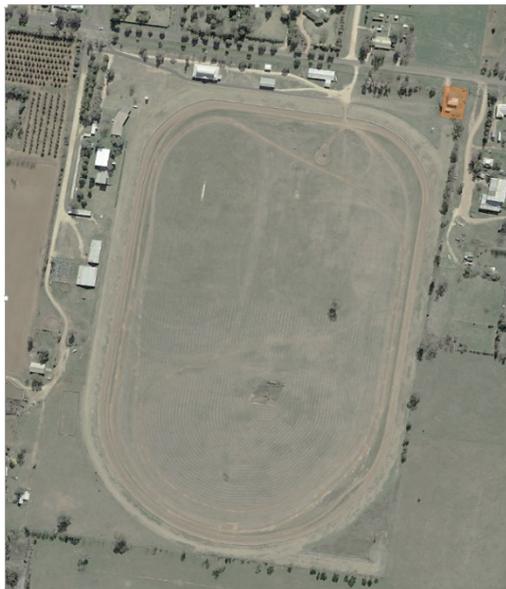


Figure 7: Caretaker's Cottage Location

The Former Caretaker's Cottage is situated at the north eastern corner of the site and is leased for residential purposes. Any renewal of a lease for the Caretaker's Cottage is to be associated with a Caretaker's role at the Showground, including a maintenance role at the Showground/ Racecourse.



Figure 8: Image of Caretaker's Cottage

PART B – The Plan

1. Vision

The overall management of the Showground and Racecourse is a vision shared by the community, user groups and Council. The vision for the Showground encapsulates the current and future uses and includes a blueprint for future uses and opportunities.

The vision for the Showground and Racecourse is:

“To provide for a quality multi-use precinct involving sporting, recreational and community uses in a fringe setting which identifies and contributes to the social, cultural and sporting needs of the Shire now and into the future”.

2. Objectives

Sitting under the above vision are the objectives for the site both now and into the future, as required by section 36(3) of the LG Act. The objectives for the site are:

- Ensure the Showground and Racecourse continues to provide a quality venue for the country show and racing;
- That Council as manager, continues to foster and support the strong self-help attitude and volunteer base provided by the facility’s user groups in maintaining the facilities at the site;
- Provide, maintain and foster the development of existing and new facilities at the site in line with the soon to be developed scoping/Master plan;
- Provide greater opportunities for the Showground and Racecourse to reduce net operating costs by expanding uses in line with the future intended management and uses;
- Maintain the country/rural setting of the Showground and Racecourse whilst improving infrastructure and amenities to a quality standard;
- To ensure the spaces at the site support the ongoing viability of community user groups and their expansion, and have capacity to adapt to changing needs over time;
- Ensure environmental efficiencies and compliance are maintained at the site;
- To contribute to the diverse range of activity opportunities and landscape settings to encourage healthy lifestyles and maximise opportunities for engagement in physical activity;
- Develop a coordinated system of management for the Showground and Racecourse which suits all user groups, including Council as Site Manager;
- Recognise and foster the co-locational benefits of adjoining residences in terms of casual surveillance of the site and a quality open space area for nearby users.

NARROMINE SHOWGROUND & RACECOURSE

- If any items of cultural significance are found on the site, that steps be taken to ensure the site's protection and preservation and contact made with Council and the relevant State Government Department.

3. Native Title Advice

The land covered by this Plan of Management is owned by the Crown. Native Title may be found to exist on this land in the future as native title has not been extinguished under the terms of the Native Title Act 1993. Council's Native Title Manager has completed a full report for Native Title advice which can be seen in Appendix B.

Future Acts

1. *Construction of facilities on the reserve (such as sheds, ablution blocks, stables, pavilions etc.) on the reserve which is consistent with the reserve purpose.*

The construction of buildings such as sheds, ablution blocks, stables, pavilions, and grandstands may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is met.

2. *Construction of facilities on the reserve (such as roadways, footpaths, and gardens)*

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is met.

3. *Issue of Leases or Licences*

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

Accordingly, no notification is required and procedural rights are not conferrable.

4. *Specific Advice for Water Reservoir*

The following extract from the full Native Title report in Appendix B relates to the construction of a water reservoir and associated infrastructure at the Showground.

NARROMINE SHOWGROUND & RACECOURSE

Council is to follow the process outlined in the full report prior to commencing any works relating to a future act.

The construction of the reservoir and associated underground pipeline is onshore, meeting requirement s. 24KA(1)(a) of the NT Act (Cth).

Section 24KA(2)(h) provides that 'a pipeline or other water supply or reticulation facility' may be a valid future act under this Subdivision. The reservoir and associated infrastructure meet the definition of pipeline, other water supply and reticulation facility. In the event the facility does not fall within Subdivision 24KA(2)(h), it would fall within 24KA(2)(c) 'other device for management of water' or Subdivision 24KA(2)(m) 'any other thing that is similar to any one or more of the things mention is s. 24KA(2).

The reservoir and associated infrastructure will be constructed on behalf of Narromine Shire Council and will be operated and maintained by Council for the general public, meeting section s. 24KA(1)(b) of the NT Act (Cth).

The underground pipeline from the reservoir will not prevent native title holders from having access to the land, except when the pipeline is being constructed. The water reservoir will be fenced both during construction and after for health and safety reasons. The footprint of this area is approximately 2000 m square. This meets the requirements of s. 24KA(1)(c) of the NT Act (Cth).

4. Aboriginal Heritage Assessment

As part of the Plan of Management process, Aboriginal heritage items and areas of significance to Aboriginal people are assessed and included where found. This is a separate process to the above Native Title Report because the Native Title Report deals with Commonwealth legislation and the likelihood of any future acts impacting on Native Title for the site. Assessments on the site itself for aboriginal heritage are done under State legislation and the Guidelines for preparing Plans of Management and Guidelines for the Protection of Aboriginal Objects in NSW are used for this process.

Appendix 2 shows the AHIMS (Aboriginal Heritage Inventory Management System) assessments for the lots on which the Showground is located. None of the lots contain items of Aboriginal significance according to this register. Despite this the Action Plan in Table 2 outlines measures to protect any items found within the Showground.

5. Key Management Issues

Consultation with the various users of the Showground and Racecourse have identified a number of issues as outlined below.

5.1 Condition and Use of Land and Buildings

As required by section 36(3A) of the LG Act, the following table outlines the current facilities, uses and their condition on site.

NARROMINE SHOWGROUND & RACECOURSE

Table 1: Conditions of facilities on site

Area/Building	Use	Condition
Main vehicular entry – Dappo Road western entrance	Vehicle and pedestrian entry	Good
Car Park (Plate 25)	Informal carpark area on north-western perimeter	Good
Show Pavilion (Plate 13)	Main Show pavilion used for showing ag produce and arts/crafts/cooking	Fair
Poultry Pavilion (Plate 14)	Showing poultry	Good
Sheep yards (Plates 15 & 16)	Covered shed for keeping sheep for Show	Fair
Metal ablutions block – Dappo Road	M/F & disability accessible facilities	Good
Dining Room and Bar (Plates 18 & 19)	Events for Turf Club and Show. Available for casual hire.	Good
Observation Towers (various around track)	Unused & unsafe towers recently removed. All ones on site now compliant with WH&S audit.	Good
Small canteen (Plate 12)	Used by charity groups for catering at race meets	Fair
Brick toilet block – western (Plate 4)	For race meets, pony club events, opened during hire of dining room and bar	Fair
Horse stables (Plates 3 & 10)	Race meets and pony club	Fair
Observation Tower – in front of Racing Pavilion	Race meets	Good
Sheep pavilions (Plates 15 & 16)	Pony Club events	Fair/poor
Round yards, western	Pony Club events	Good
Pony Club Clubhouse (Plate 22)	Pony Club events	Good
Secondary Vehicular entry	Show and Racing events	Fair
Security/perimeter fences	Restriction of adjoining and public access	Fair
Internal race track fences (Plate 9)	Race meets and training of horses	Fair
Caretaker's Cottage – 2 bedroom weatherboard (Plate 26)	Privately let through Real Estate Agent	Fair-Poor
Horse stalls and vet section (Plate 7)	Race Meets	Good
Painted Brick Grandstand and offices (Plate 17)	Race Meets, Annual Show	Fair

Other constructed elements include all-weather internal driveways, metal relocatable grandstands, fencing, bollards, access gates, lighting and rubbish bins.

5.2 Prohibited Uses

Activities prohibited by Council (in addition to those mentioned in the LEP Land Use Table) are:

- Dumping of rubbish
- Camping or staying overnight (current rules). This is to be soon changed to allow for spillover camping for larger community events. Activity approval under section 68 of the LG Act is to be obtained for the primitive camping ground.

NARROMINE SHOWGROUND & RACECOURSE

- Damage to Council property and associated flora, fauna and gardens
- Activities that may endanger, injure, obstruct, inconvenience or annoy any person, failure to remove or dispose of animal faeces, lighting fires.

Conditions of hire include curfews to minimise noise experienced by neighbours.

5.3 Targeted Consultation with Narromine Showground and Racecourse Advisory Committee

See below extract from the Report and Minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held in Council's Chambers on 16 May 2019

7. PLAN OF MANAGEMENT NARROMINE SHOWGROUND AND RACECOURSE

The Narromine Showground and Racecourse is a traditional multi-use complex which has developed over time to provide a quality country racing facility and location for the Narromine Agricultural Show Society. The Showground and Racecourse hosts an increasingly diverse range of events, with the annual Show, horse racing and private hire remaining the top three uses.

The Narromine Showground and Racecourse is on a Crown reserve owned by the State of NSW and managed by Narromine Shire Council for the benefit of the community.

This Plan of Management (PoM) provides Council with a blueprint of current and future uses at the site as well as management of use, structures and tenures at the site and how these are to be managed into the future and if appropriate, expanded. This Plan meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993.

The land at the Showground and Racecourse is categorised as follows (see Attachment No. 2): Sportsground General Community Use (GCU).

The location and a description of each of the above categories currently in use at the Reserve are provided. Current uses, assets and their condition, opportunities, constraints, threats and future directions are also provided. Appropriate management objectives and actions as well as an effective structure for future management and how this will be effectively communicated are paramount to the success of this Plan.

Category and Classification of Land

The Narromine Showground and Racecourse is classified as community land under the LGA Act and categorised as:

- *Park/Sportsground/General Community Use.*

Ed Note: This was later endorsed by Crown Lands to be amended to Sportsground and General Community Use with the removal of Park as there was no clear benefit to having three categories.

This aligns with the Crown Land initial categorisation and use of the lands as: Racecourse, Showground and Public Recreation (as dedicated by the Crown in 1967).

NARROMINE SHOWGROUND & RACECOURSE

Accordingly, as this POM is not proposing to add, change or alter the categories or uses on site, a public hearing will not be required as outlined in section 3.23(7)(c) of the CLM Act. Council must, however, give public notice of the POM as required by section 38 of the LG Act.

Owner of the Land

The Owner of the Land is the State of NSW (the Crown).

The Crown Land was reserved for the purposes of Racecourse, Showground and Public Recreation on 21 July 1967. Narromine Shire Council (Council) was appointed trustee of the reserve on 22 September 1967. The Trust Reserve is known as the Narromine Showground (R86330) Reserve Trust.

Committee Input

In order to further develop the plan of management the input of the committee, particularly in regards to future plans is very useful to capture the development potential.

RECOMMENDATION

That the comments in regards to the development of the Showground Plan of Management be summarized and included in the discussion in regards to the Plan of Management for the Showground.

Discussion was had regarding land categorisation as identified in Attachment No. 2 of Report to Narromine Showground and Racecourse Advisory Committee.

It was noted, some Clubs are utilising space outside of the leased area therefore, it is important to capture the Committees thoughts regarding usage.

Further discussion ensued regarding future use including sourcing water options in this vicinity of Narromine.

Narromine Turf Club advised they are in discussion with Racing NSW as to future funding for future planning for Jockey's Rooms.

Director, Community and Economic Development advised that this is helpful and any ideas or thoughts, the Committee is encouraged to contact Council.

It was noted within the Park categorised area (see Attachment No. 2 of Report to Narromine Showground and Racecourse Advisory Committee), there is need to improve fox and rabbit holes as they are hazardous to those using this area on large Rally days.

ACTION: Council to investigate

RECOMMENDED xxxx/xxxx that the comments in regards to the development of the Showground Plan of Management be summarized and included in the discussion in regards to the Plan of Management for the Showground.

NARROMINE SHOWGROUND & RACECOURSE

6. Categories, Uses and their Management

This section gives explanation to the location and intended management for each of the categories covered at the Racecourse and Showground. It is highlighted here that in the interests of ensuring the site is maintained as a multi-use facility, the amenities and infrastructure at the site are mostly located within the category of General Community Use. This does not prohibit their use by a new or existing sporting or turf club, but simply ensures their varied leasable uses now and into the future.

Figure 4 from earlier in this plan is reproduced below for ease of reading.



6.1 Sportsground

The category of Sportsground comprises the majority of the Racecourse active lands including the grassed track, sand training track, and active pony club area.

NARROMINE SHOWGROUND & RACECOURSE

Management Objectives

The Sportsground will be managed to the current level of service for the facility and expanded where opportunities permit. Uses currently include scheduled race meets, pony club events and camp drafts, and associated training.

Any new proposed uses, especially by an equestrian group, will be assessed and encouraged.

Whilst the grandstand, amenities block, racing pavilion and bar and dining area are categorised general community use, their use in conjunction with the sportsground is permitted and will continue to be captured under the leasable area by sporting groups. Unutilised areas within the sportsground will be scoped for additional uses as part of the masterplan for the site. It is intended that the masterplan go into further detail on future uses with assistance from Council to determine expanded user groups.

NOTE: The Masterplan for this Reserve is yet to be developed. This Plan of Management provides a starting point and in future, the Masterplan will sit alongside this Plan of Management and provide more detailed, intended plans.

6.2 General Community Use

This area covers the public face of the site being the entrances, parking areas, bar and dining area, pavilions, grandstand as well as the horse stables and exercise yards. These areas are currently under lease and some are able to be let on a casual basis for events and functions. Insurances are in place under each of the leases for the user groups as well as Council's own insurance. A smaller dedicated area for GCU can be seen in the south-eastern corner of the Reserve. This area is not utilised by any of the sporting user groups and is earmarked as a potential site for enhancing communications and public utility infrastructure. This will be further investigated with the Masterplan.

Management Objectives

Aesthetics and image are at the forefront of this section of the site, being the public face of the Racecourse and Showground. Current lessees have worked well to maintain plantings and improve visuals at the site over time. Maintenance of the facilities at the site as well as ensuring unimpeded access whilst ensuring the site is secure are sometimes conflicting management priorities which require considered balances.

Council intends to work with the current lessees to ensure a consistent and agreed level of service as well as attract new lessees where uses permit.

New lessees have the potential to include market days, RV camping, swap meets, machinery and farm field days, showcasing regional produce and the like.

Management of the historic Showground Pavilion will require time and funding. State grant funds for such buildings are not easily obtained when the building is not a listed heritage item, nor listed on any state-based heritage registers. As such, funds will need to be set aside for this and other buildings on site, or requested through the Crown Reserves Improvement Fund.

The following action plan provides for a set of management strategies and actions for each issue and in effect provides an ongoing framework for management of the reserve.

NARROMINE SHOWGROUND & RACECOURSE

Table 2: Action Plan

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Sportsground			
To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games	<p>Complete works in accordance with approved Delivery Program</p> <p>Continue to liaise with current user groups regarding level of service and opportunities for greater use</p>	<p>a) Consider improvements/upgrades to existing brick toilet block including disability access</p> <p>b) Assess improvements to bar and dining area for increased visibility, accessibility and aesthetics</p> <p>c) Continue to abide by the Charter of the Narromine Showground & Racecourse Advisory Committee in the management of the operations at the Racecourse</p> <p>d) Ensure appropriate condition of the Racecourse and training track through establishment of clear expectations of user groups and Council</p> <p>e) Ensure that the requirements of lease agreements are met</p> <p>f) Council and the Committee to encourage greater use of the Racecourse, training track and internal area where use does not impede the predominant use of the track for horse racing</p> <p>g) Ensure amenities are cleaned and waste regularly removed</p> <p>h) Any new signage/infrastructure/building modifications or additions to be approved by Council prior to construction</p> <p>i) Temporary hire of the site to be advertised to appropriate user groups</p> <p>j) Provide an area for formal and informal sports and particularly for campdraft and pony club events</p>	<ul style="list-style-type: none"> • Access in compliance with Disability Discrimination Act, • Regular inspections by Council Officers • Annual evaluation of casual hire numbers and increase/decrease • Assist user groups in sourcing grant funds for any proposed upgrades to facilities on site • Annual discussion at Committee meeting re area for sports

NARROMINE SHOWGROUND & RACECOURSE

To ensure that such activities are managed having regard to any adverse impact on nearby residences	Maintain good relationship with neighbours, particularly to assist with neighbourhood watch	Any major changes to current use practices to be advertised to adjoining neighbours Ensure short-term licences issued include curfews to limit noise disturbance to nearby residences Consider site security (eg. lighting) as a measure for deterring vandalism and night disturbances.	Numbers of responses, complaints from neighbours and user groups to Council
General Community Use			
To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and the wider public: a. In relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public,	Complete necessary works through compliance with adopted Delivery Program Promote free use of the facility by casual passive user groups which does not interfere with horses and horse training	<ul style="list-style-type: none"> a. Assess current condition of all physical assets to determine forward plans for maintenance in consultation with relevant Council section and the Racecourse and Showground Committee b. Look into approvals for a primitive camping ground at the site for situations where all formal accommodations in Narromine are full c. Assess condition of boundary fences to ensure adequate security. As site infrastructure improves and risk of theft increases, consider best methods of security at the site for all user groups d. In consultation with the user groups, develop a Landscape Plan for the site which looks at existing trees and vegetation and future beautification works e. Conduct annual safety audits of the site in conjunction with the Showground and Racecourse Committee f. Ensure appropriate site management techniques are utilised including water use efficiency, managed use of pesticides, herbicides and fertilizers, cleaning of amenities and rubbish removal g. Consider adequate provisioning of existing water connection and capacity to connect to sewer and electricity/solar power for future site upgrades h. Assess existing access and parking arrangements at the site to determine if safe/adequate/need to be 	<p>Asset condition determined in consultation with user groups and Council's adopted Asset Management Plan</p> <p>Approval for primitive camping ground approved by April 2021</p> <p>Security and safety at site considered at regular Committee meetings</p> <p>Landscape Plan scoping paper to be delivered by June 2021</p> <p>Grounds noted as clean and tidy and monitored by numbers of complaints about the facility</p> <p>Risk assessments to be conducted prior to temporary licences and leases being issued and provided to Council prior to event taking place</p>

NARROMINE SHOWGROUND & RACECOURSE

		<p>rationalised and whether a more formalised parking area is warranted</p> <p>i. Cultural recognition and development includes the ability of Council to respond to submissions from any person regarding Aboriginal and European sites of significance. If any sites of significance are found, contact is to be made with Council first as CLM Manager to coordinate a response to record and protect the item and liaise with the relevant State Government Department and LALC as part of this process.</p> <p>j. Consider use of the site for town water supply augmentation, including a reservoir and associated pipes subject to funding and satisfactory Native Title assessment (NT assessment included as part of this PoM).</p>	
In relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities)	Promote the facilities as available for pony club/horse racing and casual hire to increase return and reduce costs	<p>a. Consider the use of the Pavilion for multiple events throughout the year, particularly where subsidised fees could attract visitors to the town and region</p> <p>b. Determine appropriate tenure and hire fees for new and existing leases</p> <p>c. Continue to support the independent work of the sporting Associations and Committees in maintaining the site</p> <p>d. Continue to foster open communications with users regarding upgrades to infrastructure and amenities at the site whilst abiding by the Charter of the associated section 355 Committee</p> <p>e. Consider long term use of the Caretaker's Cottage and build into masterplan</p> <p>f. Scope siting of future town public utilities where best suited for aesthetics and use of site</p>	<p>Consult with Show Committee into use of Pavilion at other times of year</p> <p>Tenure and hire fees included in Council's Fees and Charges</p>

7. Leases and Licences

A **lease** is generally required where exclusive control of all or part of an area by a party is proposed or desirable in the interests of the management of the area. A **licence** is generally required where intermittent or short term occupation or control of an area is proposed. A number of licences may apply at the same time and over the same area provided there is no conflict of interests/time usage.

The granting of leases and licences can occur under the category of General Community Use and also under section 46 of the LG Act in another category, providing the lease or licence is not for a period of more than 30 years and is generally for the provision of goods, services and facilities for the benefit of the wider community in relation to public recreation, the physical, cultural, social and intellectual welfare or development of persons and the provision of public roads.

An overarching requirement when issuing leases or licences is that it must comply with the original dedicated reserve purpose. The Reserve Purpose for the Narromine Showground and Racecourse is:

Public Recreation; Racecourse; Showground.

This POM **expressly authorises the following lease and licence types**, subject to the core objectives of the LG Act.

- Seasonal licences for competitive sporting events, including for existing sporting user groups such as the Narromine Turf Club, Pony Club and regular horse trainers;
- Licences for the casual hire of sportsgrounds for sporting and community events, subject to liaison with interested parties for whom are responsible for maintenance. Examples include fetes, fairs, festivals, circuses, charity events, movies, musicals, outdoor theatres, community singing events, parades and performances and may also include stallholders engaged in trade;
- Licences for small scale private sector events such as markets, promotional events, parties, large group picnics, family reunions, weddings, filming and photography;
- Licences for periodic exclusive use, particularly where a sporting group has committed capital contribution to the facility;
- Licences for periodic exclusive use, particularly where a community group has a direct interest in the use of the ground, including the Narromine Show Society;
- Although the granting of liquor licences is subject to other approvals, this POM expressly allows Council to give permission as landowner for liquor licences subject to those other approvals;
- Leases or licences for commercial purposes can only be granted where the commercial activity is consistent with the purpose for which the reserve was reserved and should not overpower or dominate the reserve;

- Leases or licences over the park and any buildings on the park for any community purpose as determined by Council, including, as prescribed by section 46(1) of the LG Act, the provision of public utilities and work associated with or ancillary to public utilities.

Types of Leases and Licences where notification is NOT required

Under clause 117 of the Local Government (General) Regulation 2005, leases, licenses and other estates granted for the following purposes are **exempt** from the provisions of section 47A of the LG Act, providing the lease term is 5 years or less. Section 47A of the Act requires Council to notify and exhibit the proposal in the manner prescribed in section 47.

(a) residential purposes, where the relevant community land has been developed for the purposes of housing owned by the council,

(b) the provision of pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider that is situated on the community land,

(c) use and occupation of the community land for events such as—

(i) a public performance (that is, a theatrical, musical or other entertainment for the amusement of the public),

(ii) the playing of a musical instrument, or singing, for fee or reward,

(iii) engaging in a trade or business,

(iv) playing of any lawful game or sport,

(v) delivering a public address,

(vi) conducting a commercial photographic session,

(vii) picnics and private celebrations such as weddings and family gatherings,

(viii) filming,

(d) a purpose referred to in clause 116(3) or (4).

(2) However, the use or occupation of community land for events listed in subclause (1)(c) is exempt only if—

(a) the use or occupation does not involve the erection of any building or structure of a permanent nature, and

(b) in the case of any use or occupation that occurs only once, it does not continue for more than 3 consecutive days, and

(c) in the case of any use or occupation that occurs more than once, each occurrence is for no more than 3 consecutive days, not including Saturday and Sunday, and the period from the first occurrence until the last occurrence is not more than 12 months.

The following terms apply to all licences and leases on the community land:

- Terms of any lease/licence should be as short as practicable, appropriate to all circumstances and commensurate with changing community needs. Generally terms of 20 years (or more) are not favoured due to the lease term covering multiple Council Delivery Program and Community Strategic Plan lifetimes.
- Leases and licences should clearly reflect the intentions in respect of the improvements on expiry of the lease i.e. the lease area is to be cleared and restored or the improvements are to remain and become the property of the Crown.
- Section 46A of the LG Act requires Council to tender for leases or licences of community land over 5 years, unless the lease or licence is to be granted to a non-profit organisation.
- Rental is to reflect a commercial approach of market rental having regard to the purpose of the lease/licence, site value and ownership of existing improvements.
- A diagram specifying the area to be leased/licenced must be annexed to and form part of the agreement.
- Where applicable, the lease or licence should include clauses providing for use/access by the general public.
- A clause requiring the lessee to bear the lessor's reasonable expenses in preparing the lease should be considered for inclusion in the lease/licence agreement.
- Where conditions require the lessee to undertake development works, the agreement should specify that no work is to be undertaken until plans have been approved by Council and any necessary development or building consents are obtained.
- In the case of sub-leases, reference should be made to the head lease and must be extend beyond the term of the head lease.

In accordance with the requirements of Council as Crown Land Managers, the following list should be considered prior to Council granting a lease or licence over the Reserve:

- Compliance with relevant legislation, Crown land management rules, policies, regulations, guidelines and fact sheets.
- Regard and compliance with tenure provisions under the Local Government Act, 1993
- Compatibility of the lease or licence with the reserve purpose (other than short term licences for prescribed purposes). If you are not sure that a proposed lease or licence is consistent with the reserve purpose, contact the department for advice.
- Consistency of the lease or licence with this plan of management adopted by Crown lands
- Environmental impacts of the proposed activity and the ability of the land to support the

activity.

- Whether the term of the tenure is appropriate.
- Impacts from proposed tenure to the current and future use of the land.
- Development consents or any other consents required under the Environmental Planning and Assessment Act 1979.
- Allow provisions for conducting rent reviews (at least every three years) and provisions for consumer price index rent increases annually.
- Following community engagement requirements set out in the Local Government Act 1993.
- Aboriginal interests – refer to the NSW DPIE Fact Sheet to consider Native Title and Aboriginal Land Rights:

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0007/285523/Granting-leases-and-licences-over-pre-PoM-Crown-land.pdf

Appendix 1: Native Title Report

In relation to the construction of facilities on the reserve below and the issue of leases or licences.

Reserve	R68330
Known As	Narromine Showground and Racecourse
Lot DP	Lot 189 DP 755131 – area 8.0940 ha Lot 196 DP 755131 – area 4.0470 ha Lot 197 DP 755131 – area 4.4260 ha Lot 198 DP 755131 – area 8.1000 ha Lot 224 DP 755131 – area 6.0700 ha Lot 7003 DP 1032702 – area 2.0700 ha
Area	32.807 ha
Owner of the Land	State of NSW (the Crown)
Reserve Purpose	The Crown Land was reserved for the purposes of Racecourse, Showground and Public Recreation on 21 July 1967 (see Attachment No 1). Narromine Shire Council (Council) was appointed trustee of the reserve on 22 September 1967 (see Attachment No 2).

Native Title may be found to exist on this land in the future as native title has not been extinguished under the terms of the Native Title act 1993 (see below).

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National Native Title Tribunal

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Search Register of Native Title Claims

Search National Native Title Register

The National Native Title Register (NNTR) is a register established under s. 192 of the *Native Title Act 1993* (Cth).

The NNTR contains determinations of native title made by:

- the High Court of Australia
- the Federal Court of Australia
- or a recognised body such as South Australia's Supreme Court and Environment Resources and Development Court.

Further information about the NNTR is available.

Tribunal file no.

Federal Court file no.

Short name

Case name

State or Territory

Registered Native Title Body Corporate

Representative A/TSI body area

Local government area

Determination type

Legal process

Determination outcome

Determination date between and

Sort by

No results for current search criteria

ister-of-Indigenous-Land-Use-Agreements.aspx

NARROMINE SHOWGROUND & RACECOURSE

Council does not have any records indicating that an ILUA has been registered. Furthermore there are no agreements relating to this land contained in the Register of Indigenous Land Use Agreements (see below).

Your search returned 10 matches.

ILUA name	ILUA type	Subject matter(s)	Tribunal file no	Date registered
Yaegl Interim Licences ILUA	Body Corporate	Native Title Settlement, Not specified	NI2018/006	20/11/2018
Barkandji Interim Licences ILUA	Body Corporate	Not specified	NI2018/007	20/11/2018
Bandjalang Interim Licences ILUA	Body Corporate	Not specified	NI2018/008	20/11/2018
Gumbaynggirr (Boney) Settlement ILUA	Area Agreement	Extinguishment, Native Title Settlement	NI2018/004	26/07/2018
Gumbaynggirr Wenonah Head ILUA	Area Agreement	Native Title Settlement, Tenure resolution	NI2018/005	26/07/2018
Barkandji Appin Station ILUA	Area Agreement	Native Title Settlement	NI2018/002	13/07/2018
Barkandji Weinteriga and Yobel Station ILUA	Area Agreement	Native Title Settlement	NI2018/003	13/07/2018
Western Bundjalung Settlement ILUA	Area Agreement	Government, Consultation protocol, Tenure resolution	NI2018/001	12/07/2018
Tubba-Gah ILUA	Area Agreement	Native Title Settlement, Co-management	NI2015/001	12/01/2016
Gundungurra Area Agreement	Area Agreement	Native Title Settlement, Consultation protocol	NI2014/001	27/02/2015
Cubbitch Barta Clan of the Dharawal People Indigenous Land Use Agreement	Area Agreement	Access	NI2010/001	16/03/2011
Bundjalung People of Byron Bay (ILUA 2)	Area Agreement	Co-management, Consultation protocol, Extinguishment	NI2006/004	22/04/2008
Ti Tree Lake (Taylor's Lake) (ILUA 3)	Area Agreement	Co-management, Consultation protocol	NI2006/005	22/04/2008
Gundungurra Taralga Wind Farm Agreement	Area Agreement	Development, Commercial	NI2006/002	13/12/2007
Githabul People ILUA	Area Agreement	Access, Co-management, Consultation protocol, Extinguishment, Terms of Access	NI2006/001	15/08/2007
Twofold Bay	Area Agreement	Infrastructure, Transport	NI2001/003	29/04/2002
Powercoal Pty Ltd, Victor Perry, Stephen Seiver & NSW ALC ILUA Area Agreement	Area Agreement	Mining, Large mining	NIA2000/001	29/08/2001
Bunjalung of Byron Bay (Arakwal)	Area Agreement	Development, Community	NIA2001/001	28/08/2001

Future Acts

Future Acts are those which take place after 23 December 1996

Subdivision J – Reservations, Leases etc.

Validates acts relating to the areas that are subject to a reservation, proclamation, dedication, condition, permission or authority (the reservation or dedication); and

Acts in relation to certain leases granted to statutory authorities

Checklist subject to future acts being:-

Construction of facilities on the reserve (such as sheds, ablution blocks, stables, pavilions etc.) on the reserve which is consistent with the reserve purpose.

Construction of facilities on the reserve (such as play equipment, footpaths, and gardens)

NARROMINE SHOWGROUND & RACECOURSE

Issue of Leases or Licences

Requirement	Section 24JA
There is a valid earlier act that took place before the later act and on or before 23 December 1996 Act is reservation of reserve on 21 July 1967	s. 24JA(1)(a)
The earlier act was valid (including because of Div. 2 or 2A) No 86330 was reserved from sale for public racecourse, showground and public recreation under Section 28 of the Crown Lands Consolidation act 1913	s. 24JA(1)(b)
The earlier act was done by the Crown (the Commonwealth or State) or consisted of making, amendment or repeal of legislation Reservation of Reserve No 86330 was made by T L Lewis, Minister for Lands and gazetted	s. 24JA(1)(c)
The earlier act contained, made or conferred a reservation, proclamation, dedication, condition, permission or authority (the reservation under which the whole or part of any land or waters was to be used for a particular purpose. Gazette Notice 21 July 1967 reserves for public purposes of racecourse, showground and public recreation	s. 24JA(1)(d)
The later act is done in good faith under:- Under or in accordance with the reservation; or In the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had Assuming construction of facilities on the reserve are consistent with the reserve purpose, future act will be valid under Subdivision J Assuming issue of lease or licence's impact on native title is no greater than the impact that any act that council have been done in accordance with the reserve would have had, then act is valid under Subdivision J	s. 24JA(1)(e)

8. *Construction of facilities on the reserve (such as sheds, ablution blocks, stables, pavilions etc.) on the reserve which is consistent with the reserve purpose.*

The construction of buildings such as sheds, ablution blocks, stables, pavilions, and grandstands may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is met.

9. *Construction of facilities on the reserve (such as footpaths, and gardens)*

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is met.

NARROMINE SHOWGROUND & RACECOURSE

10. Issue of Leases or Licences

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose (showground, racecourse and public recreation), then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue or the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact than any act that could have been done in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

Consequences

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

Compensation

Compensation may be payable in accordance with Division 5 NT Act (Cth) by Council.

Procedural Rights

Accordingly, no notification is required and procedural rights are not conferrable.

Notice will only be required if the action consists of the construction or establishment of a public work.

Subdivision K – Facilities to the public

Subdivision K validates future acts that permit or quire the construction, operation, use maintenance or repair of facilities to the public.

Checklist subject to Future Act being:-

- *Construction of Water reservoir at northern end of the Reserve to service the growth areas to the south and northeast of Narromine*

Requirement	Section 24JA
The future act relates (to any extent) to an onshore place; and	s. 24KA(1)(a)
The facility is any of the following:- a) a road, railway, bridge, or other transport facility (other than an airport or port) b) a jetty or wharf c) a navigation marker or other navigational facility d) an electricity transmission or distribution facility e) lighting of streets or other public places f) a gas transmission or distribution facility g) a well, or a bore, or obtaining water h) a pipeline or other water supply or reticulation facility i) a drainage facility, or a levee or other device of management of water flows j) an irrigation channel or other irrigation facility k) a sewerage facility, other than a treatment facility l) a cable, antenna, tower or other communication facility	s. 24KA(2)

NARROMINE SHOWGROUND & RACECOURSE

<p>(la) an automatic weather station m) any other thing that is similar to any one or more of the things mentioned above</p> <p>The reserve is onshore. The future act relates to an onshore place. The facility is a water reservoir facility and underground pipeline. Item (h) above is satisfied.</p>	
<p>The future act either:</p> <ol style="list-style-type: none"> 1. Permits or requires the construction, operation, use, maintenance or repair, by or on behalf of any person, of any of the facilities listed in Requirement 2 that is operated or to be operated for the general public; or 2. Consists of the construction, operation, use, maintenance or repair, by or on behalf of the Crown or a local government body or other statutory authority on behalf of the Crown, of any of the facilities listed in Requirement 2 that is operated or to be operated for the general public; 	s. 24KA(1)(b)
<p>The future act does not prevent native title holders in relation to the land or waters on which the thing is located or to be located from having reasonable access to the land or waters in the vicinity, except:-</p> <ol style="list-style-type: none"> 1. While the thing is being constructed; and 2. For reasons for health and safety; and 	s. 24KA(1)(c)
<p>If there are any areas or sites in the future act area of particular significance to Aboriginal peoples or Torres Strait Islanders in accordance with their traditions, a law of the State is made in relation to the area or sites preservation or protection; and</p>	s. 24KA(1)(d)
<p>The future act does not relate to the compulsory acquisition of the whole or part of any native title rights and interests</p>	s. 24KA(1A)
<p>The construction of a reservoir and its associated pipeline is to be operated for the essential public purpose of providing water to the growth areas of the south and north eastern portions of Narromine The construction of the reservoir and its associated pipeline will be undertaken on behalf of Narromine Shire Council The reservoir will be fenced for health and safety reasons. The underground pipelines will not prevent native title holders from having reasonable access to the land There are no sites that have been identified which are of particular significance to Aboriginal peoples or Torres Strait Islanders which require site preservation or protection The construction of a reservoir and its associated pipeline does not relate to the compulsory acquisition of the whole or any part of any native title rights and interests.</p>	

11. Reservoir at the northern end of the reserve to service the growth areas to the south and northeast of Narromine

The construction of the reservoir and associated underground pipeline is onshore, meeting requirement s. 24KA(1)(a) of the NT Act (Cth).

Section 24KA(2)(h) provides that 'a pipeline or other water supply or reticulation facility'

NARROMINE SHOWGROUND & RACECOURSE

may be a valid future act under this Subdivision. The reservoir and associated infrastructure meet the definition of pipeline, other water supply and reticulation facility. In the event the facility does not fall within Subdivision 24KA(2)(h), it would fall within 24KA(2)(c) 'other device for management of water' or Subdivision 24KA(2)(m) 'any other thing that is similar to any one or more of the things mention is s. 24KA(2).

The reservoir and associated infrastructure will be constructed on behalf of Narromine Shire Council and will be operated and maintained by Council for the general public, meeting section s. 24KA(1)(b) of the NT Act (Cth).

The underground pipeline from the reservoir will not prevent native title holders from having access to the land, except when the pipeline is being constructed. The water reservoir will be fenced both during construction and after for health and safety reasons. The footprint of this area is approximately 2000 m square. This meets the requirements of s. 24KA(1)(c) of the NT Act (Cth).

There are no identified sites in the future act area that are significant to Aboriginal people or Torres Strait Islanders in accordance with their traditions, meeting section s. 24KA(1)(d) of the NT Act (Cth).

In addition, the future act does not relate the compulsory acquisition of the whole or part of any native title rights and interests as per s. 24KA(1A) of the NT Act (Cth).

Consequences

If Subdivision K applies to the act, then the act will be valid and the non-extinguishment principle will apply.

Compensation

Native Title holders are entitled to compensation for the effect of the future act on their rights and interests, if they would be entitled to compensation under s. 17(2) of the NT Act (Cth). Council would be responsible for paying compensation.

Procedural Rights

Native Title holders and registered native title claimants have the same procedural rights in relation to the land in the area affected by the future act as if they instead held ordinary title to the land or land adjoining. If in the exercise of those procedural rights the native title holders are entitled to have matters considered, those matters include their native title rights and interests. Where there is no registered native title body corporate in the area concerned, sections 24KA(8) and (9) provide that any procedural steps may be addressed to a representative Aboriginal/Torres Islander body in that area or to a registered native title claimant for that area.

Notification of the construction of the water reservoir and its associated infrastructure would therefore have to be provided to the National Native Title Tribunal.

Such notice must include:-

- (a) A clear description of the area to which the act or class of actions mentioned in the notice relates; and

NARROMINE SHOWGROUND & RACECOURSE

- (b) A description of the general nature of the act or class of acts; and
- (c) A statement that the person to be notified must be given an opportunity to comment on the act or class of acts within a period mentioned in the notice; and
- (d) The name and postal address of the person to whom comment must be given.

Marion Truscott

Native Title Manager

17 June 2019

Appendix 2: Aboriginal Heritage Information Management System (AHIMS) Reports



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111

Client Service ID : 459761

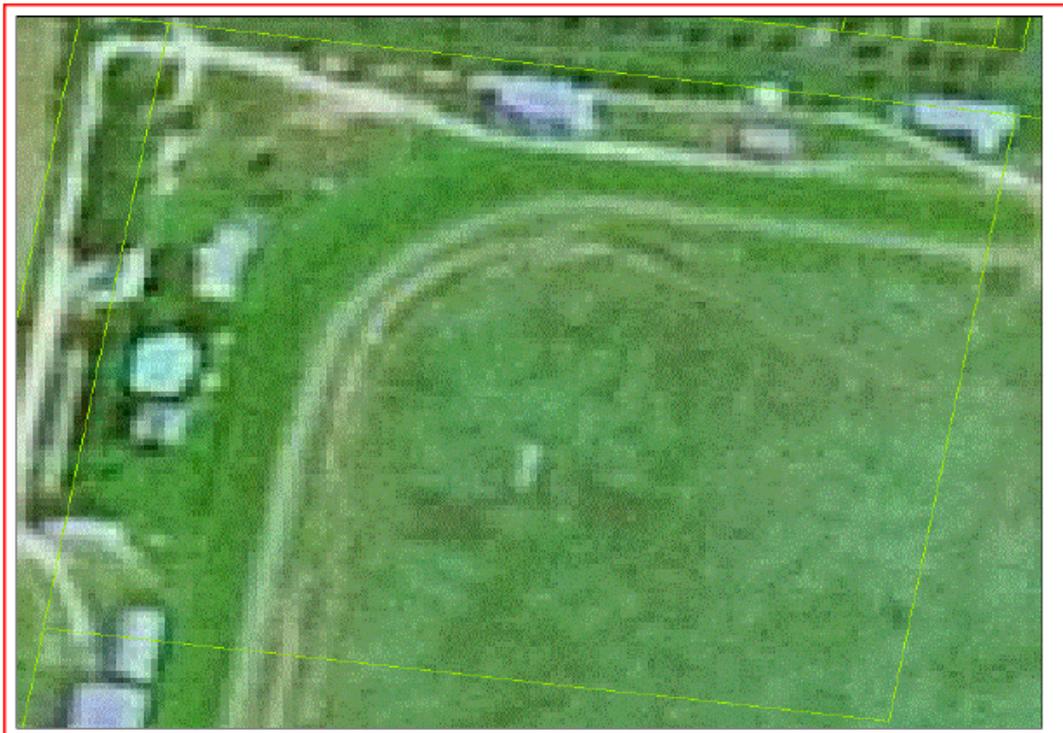
Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 189, DP:DP755131 with a Buffer of 0 meters,



The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

NARROMINE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111

Client Service ID : 459762

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 196, DP:DP755131 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

NARROMINE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111
Client Service ID : 459763

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 197, DP:DP755131 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

NARROMINE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111

Client Service ID : 459765

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 198, DP:DP755131 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

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AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111

Client Service ID : 459766

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 224, DP:DP755131 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location.*

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AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 111

Client Service ID : 459767

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 7003, DP:DP1032702 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.

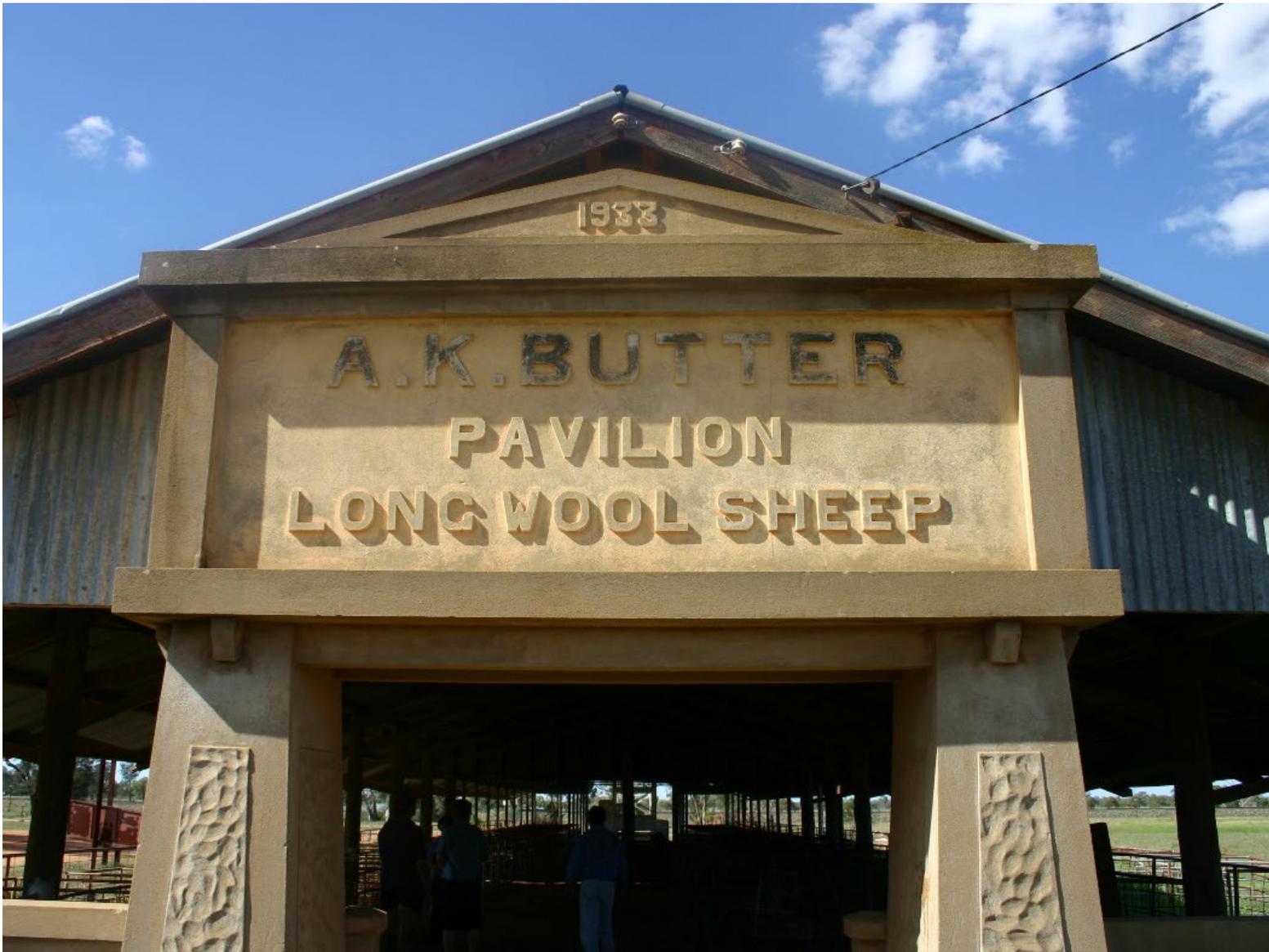


A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Appendix 3: References

- NARROMINE SHIRE COUNCIL (2012), 3rd ed.
Charter – Narromine Showground and Racecourse Advisory Committee
- LYALL AND ASSOCIATES (2009)
Narromine Floodplain Risk Management Study and Plan
- NARROMINE SHIRE COUNCIL (2017)
Narromine Shire Community Strategic Plan 2027
- NARROMINE SHIRE COUNCIL (2011)
Narromine Local Environmental Plan
- NSW GOVERNMENT (2019)
Council Crown Land Manager online resources
- NSW GOVERNMENT (2019)
Aboriginal Heritage Information Management System



COMMUNITY LAND PLAN OF MANAGEMENT –
TRANGIE SHOWGROUND AND RACECOURSE

JULY 2020

TRANGIE SHOWGROUND & RACECOURSE

This Plan of Management was prepared by Narromine Shire Council in accordance with the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993.

This document relies upon information taken at or under the particular time and/or conditions specified herein.

Any representation, statement, opinion or advice, expressed or implied in this publication is made in good faith, however, on the basis that Narromine Shire Council, its agents and employees are not liable (whether by reason of negligence, lack of care or otherwise) to any person for any damage or loss whatsoever which has occurred or may occur in relation to that person taking or not taking (as the case may be) action in respect of any representation, statement, or advice referred to herein. Changes to available information, legislation and schedules are made on an ongoing basis and readers should obtain up to date information from www.legislation.nsw.gov.au or www.narromine.nsw.gov.au

Any finding, conclusion or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client.

Narromine Shire Council accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any other parties.

This Plan of Management details the future directions for the Trangie Showground and Racecourse.

Any requests for further information regarding this plan of management can be addressed to:
The Director, Corporate Governance
 Narromine Shire Council
 PO Box 115
 Narromine NSW 2821
 P: 02 6889 9999
 E: mail@narromine.nsw.gov.au

Revision History

Version	Endorsed by Council	Landowner notification consent (CL)	Exhibition period	Author	Review
1.0	Aug 2020	19 February 2021		MW	MT

Cover photo: AK Butter Pavilion stonework, Trangie Showground.

TRANGIE SHOWGROUND & RACECOURSE

Contents

Executive Summary	4
PART A – The Site	5
1. Introduction.....	5
2. Legislative Provisions.....	5
3. Consultations	5
4. Land covered under this Plan of Management	6
5. Site Description	6
6. Land Use – Planning Context	8
6.1 State Policies.....	9
6.2 Local clauses.....	10
6.3 Approvals for Activities	11
6.4 Environmental Checks	12
7. Repeal of former plans	14
8. Links to Council's Community Strategic Plan (CSP)	14
9. Category and Classification of Land	16
10. Owner of the Land	17
11. History of the Trangie Showground and Racecourse	17
12. Management of the Land.....	19
12.1 Objectives for Management	19
12.2 Existing Use and Facilities/Tenures.....	19
PART B – The Plan	23
1. Vision.....	23
2. Objectives	23
3. Native Title Advice	24
4. Aboriginal Heritage Assessment.....	24
5. Community Engagement.....	25
6. Key Management Issues.....	25
6.1 Condition and Use of Land and Buildings	25
6.2 Prohibited Uses	29
7. Categories, Uses and their Management	30
7.1 Sportsground.....	30
7.2 General Community Use	31
Table 2: Action Plan	32
8. Leases and Licences.....	35
Appendix 1: Narramine Heritage Inventory (full excerpt) and AHIMS (Aboriginal Heritage Inventory Management System) Reports	39
Appendix 2: References	47

Executive Summary

The Trangie Showground and Racecourse is a traditional multi-use complex which has developed over time to provide primarily a quality country racing facility and location for various Trangie community events. The Showground and Racecourse now hosts an increasingly diverse range of events, with the Macquarie Picnic Races, Trangie Jockey Club and the Trangie Campdraft Association being the top three user groups.

The Trangie Showground and Racecourse is located on a Crown reserve owned by the State of NSW and managed by Narromine Shire Council for the benefit of the community.

This Plan of Management (PoM) provides Council with an outline of current and future uses at the site as well as management of use, structures and tenures at the site and how these are to be managed into the future and if appropriate, expanded. This Plan meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993.

The land at the Showground is categorised as

- **Sportsground**
- **General Community Use**

The location and a description of each of the above categories currently in use at the Reserve are provided. Current uses, assets and their condition, opportunities, constraints, threats and future directions are also provided. Appropriate management objectives and actions as well as an effective structure for future management and how this will be effectively communicated are paramount to the success of this Plan.

The Plan is split into two sections – the first being Part A – The Site, which explains the existing site, tenures and issues and Part B – The Plan, which outlines the intended future management for the Reserve.

PART A – The Site

1. Introduction

A Plan of Management (PoM) is a document that identifies issues affecting an area or areas of public open space, and outlines how that open space is intended to be used, improved, maintained and managed in the future.

This PoM has been prepared in accordance with the legislative provisions of the Crown Land Management Act 2016 (CLM Act) and the Local Government Act 1993 (LG Act).

2. Legislative Provisions

The CLM Act authorises Councils that are appointed to manage dedicated or reserved Crown land to now manage the land as if it were public land under the LG Act. Generally it must be managed as community land. This change has occurred as a result of the introduction of the Crown Land Management Act 2016, which came into effect on 1 July 2018.

Under the LG Act, a Plan of Management must be adopted by Council for all community land. The plan categorises the land and directs its use and management. Community land cannot be sold, it cannot be leased, licensed or any other estate granted over the land for more than 21 years and the PoM must be prepared in accordance with the above relevant Acts.

3. Consultations

In preparation of this PoM, Council has engaged with the Showground user groups in an informal manner concurrently at Showground and Racecourse Advisory Committee meetings. Issues raised include current and future intended uses. Council currently facilitates these Showground and Racecourse Advisory Committee meetings on a quarterly basis where all Showground and Racecourse users come together to discuss maintenance, management and future uses. This Committee is currently a section 355b Committee of Council.

Additionally, this PoM is required to abide by the community consultation requirements for Crown Lands, as set out in the Local Government Act 1993. The User Groups and other interested persons will then have another opportunity to comment on this Draft Plan.

TRANGIE SHOWGROUND & RACECOURSE

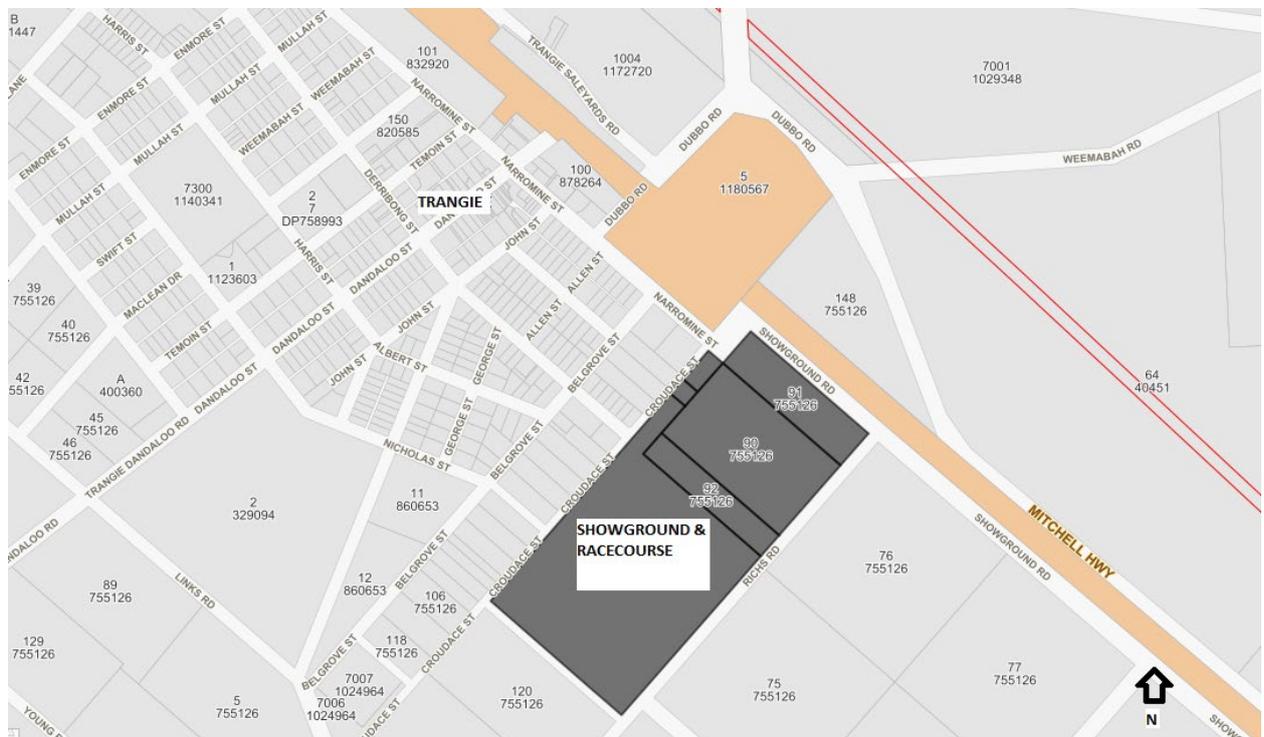
4. Land covered under this Plan of Management

This Plan of Management applies to all land included in Reserve D520007, consisting of:-

- Lot 90 DP 755126 – area 8.0940 ha
- Lot 91 DP 755126 – area 3.6990 ha
- Lot 92 DP 755126 – area 2.3800 ha
- Lot 119 DP 755126 – area 21.2500 ha
- Lot 141 DP 755126 – area 2024 m2
- Lot 142 DP 755126 – area 4047 m2

Total area: 36.03 ha, See Figure 1 below.

Figure 1: The Site



5. Site Description

The Showground and Racecourse is located at the eastern end of Trangie, with access via Croudace Street bounding the western area of the site.

The two racetracks and racetrack infield area are the dominant features of the site along with the historic grandstand and pavilion and bar/dining area (see overview, Figure 2).

The site is flat and predominantly cleared of native vegetation, however a number of mature eucalypt and cypress pine trees remain in tracts in the south-western corner of the site fronting Croudace St. The area is mostly grassed open space which is regularly maintained. Formal plantations of peppercorn trees provide shade in the horse stables area adjacent to the bar and dining area.

TRANIGIE SHOWGROUND & RACECOURSE

There is no surface water present on the site. One town water production bore is located on the site.

The site is not prone to flooding.

Figure 2: Aerial of the Site



6. Land Use – Planning Context

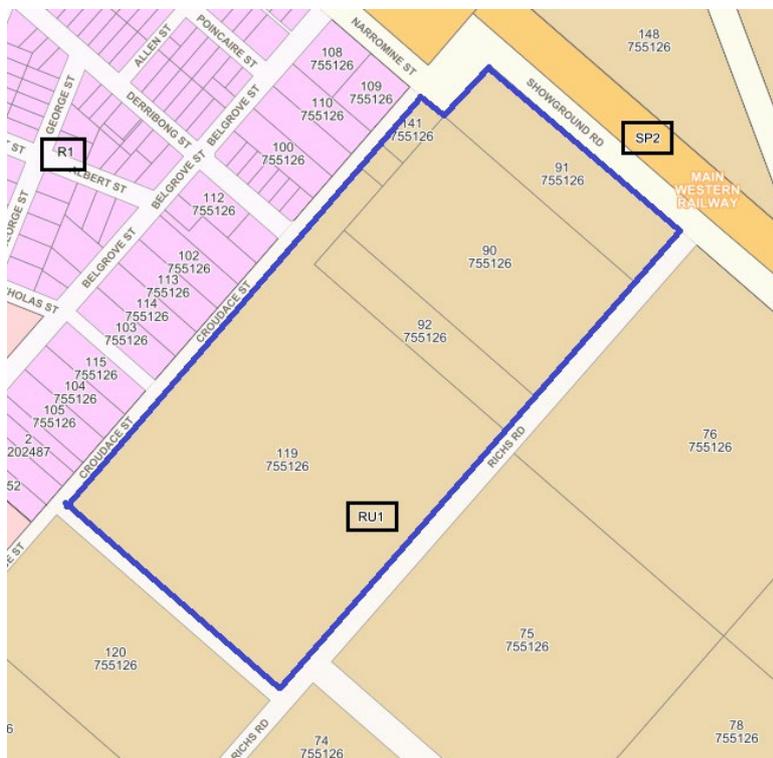
Narromine Local Environmental Plan 2011

The land is zoned RU1 – Primary Production under the Narromine Local Environmental Plan. This allows for a range of broad scale uses with a focus on agricultural production yet allowing a Showground and Racecourse. The objectives of the RU1 zone are:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

Adjoining land uses include residential (R1) and rural residential (R5) to the north and farming to the east and south (also RU1). The zone SP2 (Infrastructure) is located across Showground Road and captures the railway line. See Figure 3 below for adjoining land use zones.

Figure 3: Land Use Zones in locality



6.1 State Policies

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

This state policy allows certain developments of a minor nature to be either carried out without consent or carried out with a fast-tracked consent process. Exempt developments are exempt from the need for obtaining development consent from Council prior to construction. Exempt developments are subject to set criteria which restrict their scale; ensuring they remain low-impact developments. Examples of exempt development include access ramps, barbeques and flagpoles. This SEPP outlines the criteria for each of these low-impact developments.

Complying developments are also covered in this SEPP. Complying developments are also low-impact in nature however they still require approval from Council or a private certifier. Examples of complying developments include houses in residential zones and housing alterations.

This policy applies to developments within the Trangie Showground and Racecourse precinct.

State Environmental Planning Policy (Infrastructure) 2007

State Environmental Planning Policy (Infrastructure) 2007 provides that certain types of works do not require development consent under Part 4 of the EP&A Act. Clause 20 of the SEPP provides general requirements for exempt development. Clause 20A of SEPP (Infrastructure) provides that a range of minor works are "exempt development" when carried out on behalf of a public authority. These works are itemised in Schedule 1 of the SEPP and include items such as pergolas, internal build alterations, car parking, fencing, firefighting equipment and landscaping. Division 12 of the SEPP including provisions for exempt development and for development without consent on parks and other public reserves. Clause 65 (2) (d) of the Policy provides that development can be carried out without consent by a Crown land manager of the land if the development is for purposes of implementing a plan of management adopted for the land under the Crown Land Management Act 2016. It should be noted that where this occurs, a review of environmental factors (REF) under Part 5 of the Act is usually undertaken. Pursuant to the provisions of Clause 66 a number of additional works within parks other public reserves may be undertaken as exempt development. The provisions of this SEPP are relevant to the future implementation of this Plan of Management as well as to the Land Manager's ongoing management of the reserved land.

6.2 Local clauses

The Showground and Racecourse is located on lands not impacted by the 1:100 year flood. The land is not burdened by Bushfire Prone planning layers, mainly because the site is cleared of significant vegetation.

The land is however captured as groundwater vulnerable, which means that any development proposed which could have the potential to contaminate groundwater sources needs further assessment under clause 6.6 of the Narromine LEP 2011. See below relevant subclauses from clause 6.6:

- (3) Before determining a development application for development on land to which this clause applies, the consent authority must consider:*
- (a) whether or not the development (including any on-site storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
 - (b) the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*
- (4) Development consent must not be granted for development on land to which this clause applies unless the consent authority is satisfied that:*
- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
 - (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or*
 - (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.*

Due to the existing mature boundary trees, Terrestrial Biodiversity (clause 6.4 of the Narromine LEP) applies to the site. The following subclauses are relevant to any development proposed on this site as taken from clause 6.4:

- (3) Before determining a development application for development on land to which this clause applies, the consent authority must consider whether or not the development:*
- (a) is likely to have any adverse impact on the condition, ecological value and significance of the fauna and flora on the land, and*
 - (b) is likely to have any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna, and*
 - (c) has any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and*
 - (d) is likely to have any adverse impact on the habitat elements providing connectivity on the land.*
- (4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:*
- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
 - (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or*

TRANGIE SHOWGROUND & RACECOURSE

(c) if that impact cannot be minimised—the development will be managed to mitigate that impact.

The above clauses relevant to the site do not outright prohibit developments; rather they are a trigger for further assessment, depending on the scale of the development proposed.

6.3 Approvals for Activities

Section 68, Part D, of the LG Act requires approvals to be issued by Council for certain activities on community land. These include:

Part D Community land

- 1 Engage in a trade or business
- 2 Direct or procure a theatrical, musical or other entertainment for the public
- 3 Construct a temporary enclosure for the purpose of entertainment
- 4 For fee or reward, play a musical instrument or sing
- 5 Set up, operate or use a loudspeaker or sound amplifying device
- 6 Deliver a public address or hold a religious service or public meeting

Rather than override other legislation, the above requirements sit alongside the LG Act, EP&A Act and CLM Act and provide direction for approvals for the use of the land in the above circumstances.

In addition to the above, it should be noted that Councils acting as Crown land managers do not need to seek land owner's consent (from the Minister) for the following types of development on Crown land reserves (taken from the Transition Guide for NSW Councils):

- *repair, maintenance, restoration or renovation of an existing building on the land if it will not do any of the following:*
 - *alter the footprint of the building by adding or removing more than one square metre (or any other area that may be prescribed by the regulations)*
 - *alter the existing building height by adding or removing one or more storeys*
 - *involve excavation of the land*
- *erection, repair, maintenance or replacement of any of the following on the land:*
 - *a building or other structure on the land permitted under the lease*
 - *a toilet block*
 - *a structure for the protection of the environment*
- *erection of a fence approved by the manager or the repair, maintenance or replacement of a fence erected with the manager's approval*
- *use of the land for any of the following purposes:*
 - *a purpose for which the land may be used under the CLM Act*
 - *a purpose for which a lease or licence has been granted under the CLM Act*
- *erection of signage approved by the manager or the repair, maintenance or replacement of signage erected with the manager's approval*
- *erection, repair, maintenance or replacement of a temporary structure on the land*
- *installation, repair, maintenance or replacement of services on the land*
- *carrying out on the land of any other development of a kind prescribed by the regulations or permitted under a plan of management for the land.*

The deemed consent does not extend to any development that involves:

- the subdivision of land
- carrying out development of a kind excluded by the regulations.

6.4 Environmental Checks

6.4.1 Critical Habitat

Critical habitat is a term used to identify an area which is intrinsic to the survival of a protected species. The term critical habitat comes from the (now repealed) *Threatened Species Conservation Act 1995*, however as this term was included in the list of requirements for Plans of Management in the LG Act, it is included here for completeness.

There are currently no critical habitat sites in the Narromine Shire. These sites are now referred to as areas of outstanding biodiversity value under the *Biodiversity Conservation Act 2016*.

6.4.2 Threatened Species and Recovery Plans

In assessing the potential for threatened species on the site and whether any recovery plans would be relevant, Council has reviewed the SEED database, which is NSW government initiative, compiling a number of sources of environmental data. The Plant Community Type (PCT) map for the state, contained within this database, shows that the Trangie Racecourse and Showground is mostly cleared of significant vegetation with the following PCTs on site. See Figure 4 below.

PCT 70: White Cypress Pine woodland on sandy loams in central NSW wheatbelt

The following species are listed on the database as being present in this PCT:

Callitris glaucophylla / *Acacia deanei* subsp. *deanei* , *Dodonaea viscosa* , *Maireana enchylaenoides* , *Geijera parviflora* / *Einadia nutans* subsp. *nutans* , *Austrostipa scabra* subsp. *scabra* , *Austrodanthonia eriantha* , *Sida corrugate*.

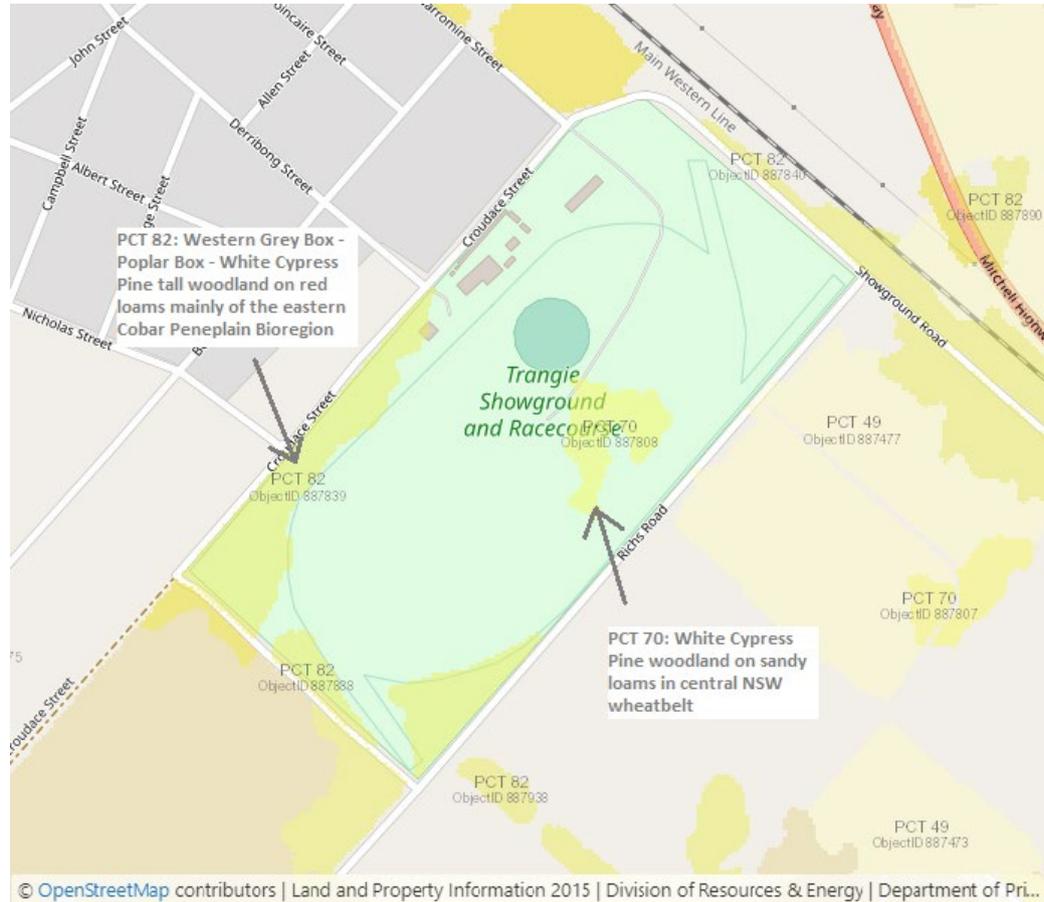
PCT 82: Western Grey Box - Poplar Box - White Cypress Pine tall woodland on red loams mainly of the eastern Cobar Peneplain Bioregion.

Inland Grey Box Woodland includes those woodlands in which the most characteristic tree species, *Eucalyptus microcarpa* (Inland Grey Box), is often found in association with *E. populneus* subsp. *bimbil* (Bimble or Poplar Box), *Callitris glaucophylla* (White Cypress Pine), *Brachychiton populneus* (Kurrajong), *Allocasuarina luehmannii* (Bullock) or *melliodora* (Yellow Box), and sometimes with *E. albens* (White Box). Shrubs are typically sparse or absent, although this component can be diverse and may be locally common, especially in drier western portions of the community. A variable ground layer of grass and herbaceous species is present at most sites. At severely disturbed sites the ground layer may be absent. The community generally occurs as an open woodland 15–25 m tall but in some locations the overstorey may be absent as a result of past clearing or thinning, leaving only an understorey.

TRANGIE SHOWGROUND & RACECOURSE

Inland Grey Box Woodland occurs predominately within the Riverina and South West Slopes regions of NSW down to the Victorian border. It includes Albury to the east and may extend out west towards Hay. This community also extends across the slopes and plains in Central and Northern NSW up to the Queensland Border. This includes Yetman and Inverell in the North, Molong to the east of the Central Slopes and plains and out towards Nymagee to the west.

Figure 4: Plant Community Types



(<https://geo.seed.nsw.gov.au>)

Neither of these PCTs, according to the NSW Government's geoseed portal, possess habitat of endangered or threatened species. Despite this, there is an intent to retain the existing vegetation on the reserve and encourage plantings of additional species endemic to the locality.

The above information has been compiled to comply with sections 36A and 36B of the LG Act 1993. These sections deal with the requirements when plans of management contain habitat of endangered or threatened species. As this site is not mentioned specifically in a Save our Species Strategy, nor is it included in any critical habitat or threatened species abatement plans, the triggers for categorising this reserve as a natural area are not relevant.

7. Repeal of former plans

This Plan of Management repeals the relevant Trangie Showground and Racecourse components of the *Narromine Shire Council Community Land Generic Plan of Management – Sportsgrounds*.

8. Links to Council's Community Strategic Plan (CSP)

The Narromine Shire CSP cites the following actions under 'Vibrant Communities':

1.1.4 Promote services and provide facilities that foster healthy lifestyles

1.1.5 Recognise the importance and consider resources needed to maintain open spaces, to encourage greater use by the community

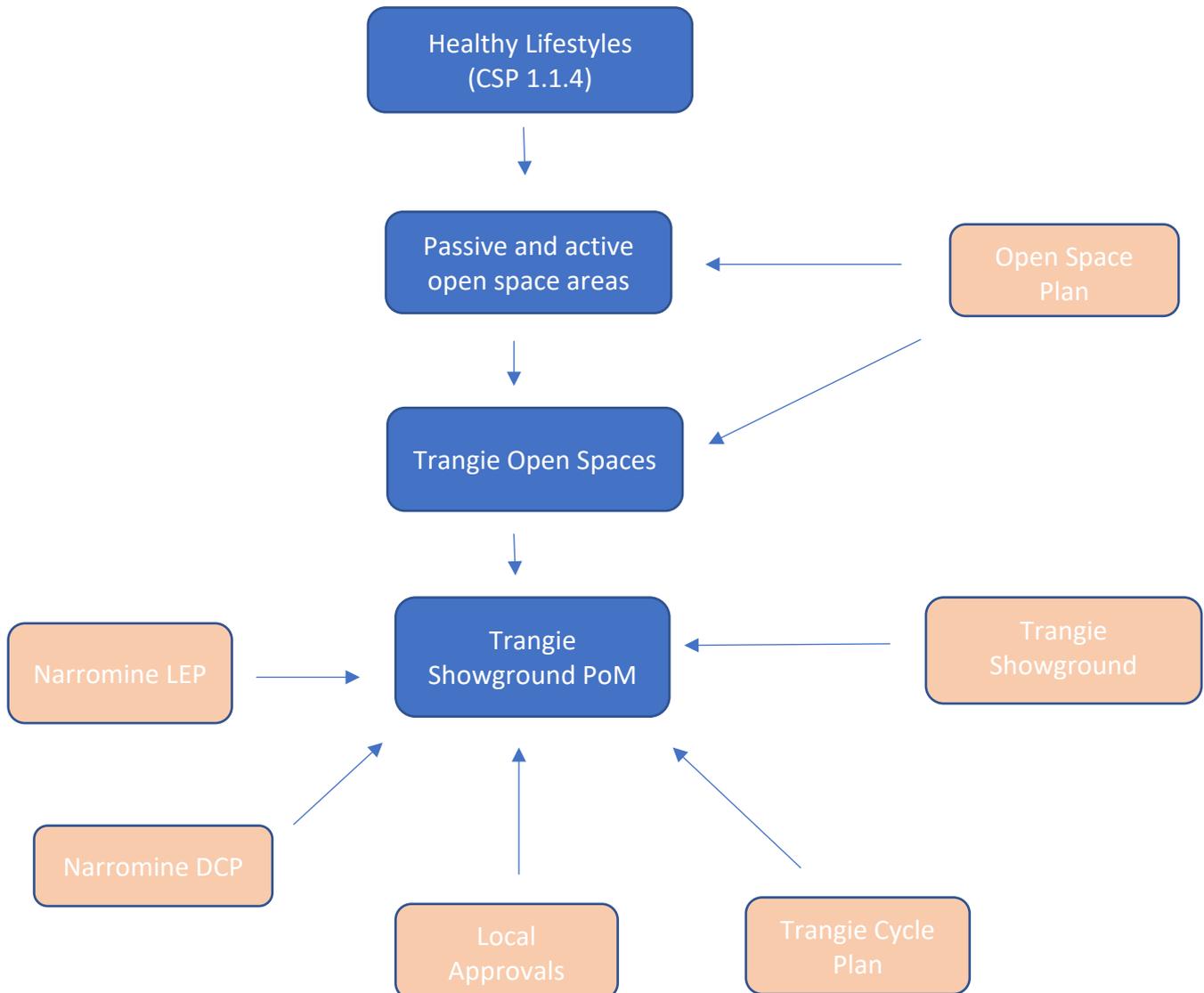
1.1.9 Provide active and passive recreation facilities

The above actions link with the Community Strategic Plan in numbers 16, 23 and 27 and the Showground is one of the town's open spaces whose use is to be further encouraged.

Linkages between the CSP and other Council plans can be seen in the flow chart below. Any of the above CSP priorities could be included as a starting point.

TRANGIE SHOWGROUND & RACECOURSE

CSP and the Plan of Management: Note the Open Space Plan and Trangie Showground Masterplan are strategic plans yet to be developed.



9. Category and Classification of Land

The Trangie Showground and Racecourse is classified as **community land** under the LGA Act and categorised as: **Sportsground/General Community Use**.

This aligns with the Crown Land reserve purpose and use of the lands as: **Showground and Racecourse** (as dedicated by the Crown in 1934 to the Shire of Timbreebong).

Accordingly, as this POM is not proposing to add, change or alter the categories or uses on site, a public hearing will not be required as outlined in section 3.23(7)(c) of the CLM Act. Council must, however, give public notice of the POM as required by section 38 of the LG Act.

Figure 4 below shows spatially the areas for each of the above categories, in accordance with clause 113 of the LG (General) Regulation 2005.

Figure 4 – Categories of Community Land



10. Owner of the Land

The Owner of the Land is the State of NSW (the Crown).

The Crown Land was reserved for the purposes of Racecourse and Showground on 13th July 1934 and Timbregongie Shire Council (as it was prior to amalgamation with Narromine Municipal Council) was appointed trustee of the reserve on 23 January 1976. The Trust Reserve was known as the Trangie Showground and Racecourse (D520007) Reserve Trust.

11. History of the Trangie Showground and Racecourse

The land within the Narromine Shire has been home to the Wiradjuri people for more than 40,000 years. These people hunted and gathered a variety of marsupials, kangaroo and wallabies and they fished for freshwater perch (yellow belly), cod and other fresh water food options. Evidence of occupation by Indigenous Australians can be found across the Shire and in the vicinity of the Trangie Showground.

Post-Indigenous

The following timeline summarises the post-indigenous events in the history of the site.

History of the Trangie Showground and Racecourse

The following timeline summarises the events in the history of the site.

1933	A K Butter Pavilion completed and memorial portion erected – 90 permanent sheep pens
1934	Main Pavilion opened (cost of 900 pounds) – with grand pavilion ball held
1934	Saleyards installed
1935	Show ring fence installed
1950	Gala day raising 1000 pounds for showground improvements
1950 - 2011	Various improvements made including Pony Club amenities, Clubhouse and Campdraft arena & facilities
2011	Pavilion reopened following floor restoration
2018	Grandstand upgraded (\$94,000)
2018	New toilet & shower facilities constructed adjacent to Main Pavilion

There are no heritage listed items located on the land. There are no identified heritage conservation areas or archaeological sites. Although not listed, it is acknowledged that the AK Butter Pavilion on this Reserve is a historic building with links to the Trangie Show Society which operated for many years. As such this building is noted to have social significance to the Trangie community and the development of the regional show societies.

The following excerpt from the Narromine Heritage Inventory provides a brief history on the development of the showground buildings.

TRANGIE SHOWGROUND & RACECOURSE

This building was officially opened on the first day of the Trangie Show on 30 May, 1933 by Mr. Geo. Wilson, M.L.A., and the show itself was opened by Colonel M.F. Bruxner, Deputy Premier on the 31 May. The building was constructed by members of the Trangie Show Committee and residents of the town to commemorate the memory of the late A.K. Butter, founder of the Trangie Show, whose enthusiasm and organising ability built an annual sports event into what is now recognised as being the best stock show in the west. The first show was held in Trangie in 1911, before that sports days were held. The contractor was Mr. H.L. Marks whose original tender was £845. Slight alterations in the construction of the dome brought the price up to the nine hundred pounds. The pavilion is seventy feet long and forty feet wide, and at the entrance is an imposing ornamental concrete archway inscribed as follows - "A.K. Butter Pavilion, Long Wool Sheep." Passing through, the size and height of the pavilion is most noticeable. There are 78 pens, 72 which are for one or two sheep, six made to accommodate pens of five, while provision has been made to convert two whole rows into pens of any size, by simply removing the partitions. The roof, needed 234 sheets of iron, weighing one and a half tons. This weight is supported by stout posts, in fact the whole building is so sturdy in its construction that there seems no reason by it should not withstand the weather for generations. It is interesting to note that the whole of the money and labour required for the construction of the memorial was given voluntarily. No appeal was made for funds, but as soon as the men of the district knew what was being done they joined in whole heartedly, which is typical of the Trangie men. Donations were also received from other places. Over 30,000 superficial feet of locally grown and sawn timber was used, some of the beams being of the type that are now almost all cut out. They have to be sturdy, for the eight hundred sheets of iron weigh five and a half tons. One hundred feet long and 57 feet wide, the pavilion is 30 feet high and the dome, which has eight curved steel rafters, has a 27 feet span. The straight lines of the front side are relieved by an ornamental gable and around the base of the dome are 22 windows, glazed with reinforced glass. Additional illumination as well as ventilation comes through louvres at each end, while the addition of electric light made it possible for stewards to work at night. General allowance has been made for passage ways between the four rows of stands, provision being made for the district exhibits at the northern end and for other exhibits at the southern end. It was the late A.K. Butter who first introduced the fat lamb as a commercial proposition to the district, thus founding Trangie's greatest industry. The new pavilion replaced an old one. (Information from the Narromine News & Trangie Advocate - Friday, June 2, 1933).

The above historical information coupled with the physical description and layout of the buildings helped to produce the following Statement of Significance for the Trangie Showground precinct by Barbara Hickson, Architect and Heritage Advisor in 2003:

An important local showground for many celebrations, sports and shows including an interesting and extensive sheep pavilion constructed as a memorial to an important regional man A.K. Butter who was instrumental in making the Trangie Stock Show 'the best in the west' and founder of the 'fat lamb' industry in the district. Also very significant was the huge volunteer effort which donated and paid for materials and built the Pavilion. Refer to Appendix 1 for the full extract of the Trangie Showground from the Narromine Heritage Inventory.

12. Management of the Land

12.1 Objectives for Management

The objectives of the Plan of Management are:

- To provide a well utilised reserve based on community needs and within budgetary constraints;
- To improve the quality of the existing facilities and increase sporting and lease opportunities within the area;
- To protect and enhance the natural, scenic and historical qualities of the area;
- To ensure that Council provides a safe environment for all users of the area;
- To ensure that the area is effectively managed and sustainably developed for the benefit of all users without causing material harm.

12.2 Existing Use and Facilities/Tenures

12.2.1 Macquarie Picnic Race Club - Racing



The Macquarie Picnic Race Club holds its annual picnic race meeting in late December each year. This is a highly patronised event and currently a permanent fixture on the Picnic Race circuit.

The Racecourse facility includes a fully grassed track, a dirt inside training track, pavilion, grandstand, bar and dining room and jockey's room.

The Macquarie Picnic Race Club is responsible for maintaining the track prior to the annual picnic race day and other improvements as prioritised by the Picnic Race Committee in consultation with Council and the Committee.

Figure 5: Macquarie Picnic Race Club precinct

TRANGIE SHOWGROUND & RACECOURSE

12.2.2 Trangie Jockey Club – Racing and Horse Stabling



Figure 6: Trangie Jockey Club licenced area

The Trangie Jockey Club holds its annual race meeting (Trangie Gold Cup) in March each year.

The racecourse facility includes a fully grassed track, a dirt inside training track, a pavilion, grandstand, bar and dining room, jockey's room and associated facilities.

The race track is maintained throughout the year by the Trangie Turf Club under agreement from the Trangie Showground and Racecourse Advisory Committee. Regular maintenance includes weed control with occasional top dressing with a focus on watering and mowing leading up to the March Gold Cup. Figure 6 shows a plan showing the leased area for the Jockey Club.

12.2.3 Trangie Campdraft Association



Figure 7: Trangie Campdraft Association licenced area

The Trangie Campdraft Association is responsible for maintaining the Show/Campdraft ring and grassed level playing field. Annual costs relevant to the Reserve include mowing, cleaning and weed control.

TRANGIE SHOWGROUND & RACECOURSE

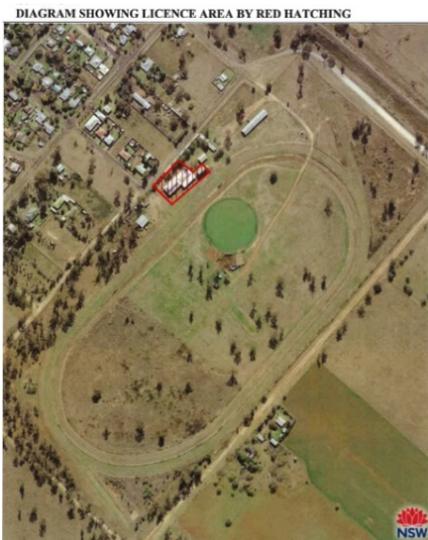
12.2.4 Trangie Pony Club



The Trangie Pony Club holds rally days monthly and a Gymkhana once per year. The Pony Club is responsible for maintaining their amenities, Clubhouse/Canteen and general lawn and weed maintenance. Figure 8 shows the Pony Club's approximate leased area.

Figure 8: Trangie Pony Club licenced area

12.2.5 Trangie Playgroup



The Trangie Playgroup is an active community group for children and parents who meet weekly on the verandah and lawn area at the Showground. The group also leases one of the rooms under the grandstand for storage of equipment.

Figure 9: Trangie Playgroup leased area

12.2.6 Casual Hire

The dining room and bar is available for hire including a fully functional kitchen, bar and dining area.

Private functions include weddings, family reunions, and birthday parties. Cleaning of these facilities is the responsibility of the individual hirer and is overseen by Council.

Camping is an option as a spill-over for visitors unable to be housed in existing accommodations.

The Trangie Truck and Tractor Show is to be held biennially in August with the first Show held in 2019. The event included a tractor pull, kids activities, show and shine of cars, trucks, tractors, motorbikes, engines and craft and market stalls.

12.2.7 Other Uses

Local residents and visitors have ready access to the Reserve and opportunities exist for a range of passive activities including walking and exercising and training of horses and other animals.

Other lessees at the Showground and Racecourse include a horse trainer who leases stables and yards from Council. The use of the site for the above purposes does not conflict with the reserve purpose of general community use and the expansion of these community uses is also in line with the reserve purpose.

PART B – The Plan

1. Vision

The overall management of the Showground and Racecourse is a vision shared by the community, user groups and Council. The vision for the Showground encapsulates the current and future uses and includes a blueprint for future uses and opportunities.

The vision for the Showground and Racecourse is:

“To provide for a quality multi-use precinct including sporting and community uses in a fringe setting which identifies and contributes to the social, cultural and sporting needs of the Shire now and into the future”.

2. Objectives

Sitting under the above vision are the objectives for the site both now and into the future, as required by section 36(3) of the LG Act. The objectives for the site are:

- Ensure the Racecourse continues to provide a quality venue for country picnic and other race meets;
- That Council as manager, continues to foster and support the strong self-help attitude and volunteer base provided by the facility's user groups in maintaining the facilities at the site;
- Provide, maintain and foster the development of existing and new facilities at the site in line with the developed scoping/master plan;
- Provide greater opportunities for the Racecourse to reduce net operating costs by expanding uses in line with the future intended management and uses;
- Maintain the country/rural setting of the Racecourse whilst improving infrastructure and amenities to a quality standard;
- To ensure the spaces at the site support the ongoing viability of community user groups and their expansion, and have capacity to adapt to changing needs over time;
- Ensure environmental efficiencies and compliance are developed and where already developed, maintained at the site;
- To contribute to the diverse range of activity opportunities and landscape settings to encourage healthy lifestyles and maximise opportunities for engagement in physical activity;
- Develop a coordinated system of management for the Racecourse which suits all user groups, including Council as Site Manager.

3. Native Title Advice

The land covered by this Plan of Management is owned by the Crown. Native Title may be found to exist on this land in the future as native title has not been extinguished under the term of the Native Title Act 1993.

Future Acts

1. *Construction of facilities on the reserve (such as sheds, ablution blocks, stables, pavilions etc.) on the reserve which is consistent with the reserve purpose.*

The construction of buildings such as sheds, ablution blocks, stables, pavilions, and grandstands may be validated under Subdivision J if the construction and operation of such facilities may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground and racecourse), then the good faith requirement under Section 24JA(1)(e)(i) is met.

2. *Construction of facilities on the reserve (such as roadways, footpaths, and gardens)*

Construction of these various structures may affect native title and as such may be a future act. Assuming the construction is consistent with the reserve purpose (showground and racecourse), then the good faith requirement under Section 24JA(1)(e)(i) is met.

3. *Issue of Leases or Licences*

The issue of a lease or licence may affect native title and as such may be a future act. Assuming the issuing of the lease or licence is consistent with the reserve purpose (showground and racecourse), then the good faith requirement under Section 24JA(1)(e)(i) is satisfied. If the issue of the lease or licence is in the area covered by the reservation, so long as the act's impact on native title is no greater than the impact that any act that could have been done under or in accordance with the reservation would have had, then the good faith requirement under Section 24JA(1)(e)(ii) is met.

If Subdivision J applies to the act, then the act will be valid and the non-extinguishment principle will apply unless the act is the construction or establishment of a public work, in which case native title will be extinguished.

Accordingly, no notification is required and procedural rights are not conferrable.

4. Aboriginal Heritage Assessment

As part of the Plan of Management process, Aboriginal heritage items and areas of significance to Aboriginal people are assessed and included where found. This is a separate process to the above Native Title Report because the Native Title Report deals with Commonwealth legislation and the likelihood of any future acts impacting on Native Title for the site. Assessments on the site itself for aboriginal heritage are done under State legislation and the Guidelines for preparing Plans of Management and

TRANGIE SHOWGROUND & RACECOURSE

Guidelines for the Protection of Aboriginal Objects in NSW are used for this process.

Appendix 1 shows the Narromine Shire Heritage Inventory of the Trangie Showground site and explains what is significant on the site in terms of its built elements. This Appendix also includes the AHIMS (Aboriginal Heritage Inventory Management System) assessments for the lots on which the Showground is located. None of the lots contain items of Aboriginal significance according to this register. Despite this the Action Plan in Table 2 outlines measures to protect any items found within the Showground.

It is noted here that one item (a scarred tree) was found on the AHIMS Register in the vicinity of the Trangie Showground and Racecourse. As it is not located on the Reserve and is located within a road reserve, the relevant Council Department has been notified of the existence of this tree, with the intent being to retain the tree and ensure its secure location is protected with any future Council works.

5. Community Engagement

Council intends to utilise a range of methods in engaging the community to provide input and feedback on the development of this plan. The following approach combines targeted and broader measures for consultation, all in accordance with the provisions in the LG Act. The Act provides for specific community engagement requirements when the crown land manager is a local government authority.

1. Targeted emails to all user groups requesting input on the development of this plan in terms of their future directions and developments to be proposed (*completed Nov 2019);
2. Public Exhibition of the Plan in accordance with the LG Act;
3. Posts on Council's social media pages regarding the plan's public exhibition;
4. Promotion of the PoM's exhibition through Council's website;
5. Physical copies of the plan left at key locations in Trangie.

Under section 38 of the LG Act, the draft POM must be placed on public exhibition for a period of not less than 28 days. The public notice stating the exhibition period must also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the council. Due process will be followed by Council in ensuring a transparent adoption and public exhibition process for this plan of management, all in accordance with the LG Act.

6. Key Management Issues

Consultation with various users of the Racecourse have identified a number of issues and future plans intended for the reserve.

6.1 Condition and Use of Land and Buildings

As required by section 36(3A) of the LG Act, the following table outlines the current facilities, uses and their condition on site.

TRANIGIE SHOWGROUND & RACECOURSE

Table 1: Conditions of facilities on site

Area/Building	Use & Description	Condition	Image
Secondary vehicular entry – Croudace St entrance	Vehicle and pedestrian entry	Good	
AK Butter Pavilion	Historic sheep pavilion – has been extended to include stables & storage for race stalls	Fair	
Campdraft Arena including fence	Steel mesh fence and viewing deck	Good/fair	
Campdraft yards off arena	Yards for keeping stock at campdraft events	Good	
Pony Club dressage arena	Simple layout using recycled tyres	Good	

TRANGIE SHOWGROUND & RACECOURSE

Pony Club amenities and Clubhouse	Toilets, canteen/clubhouse for Pony Club	Good	
Dining Room and Bar	Race meets and private hire. Image shows steel covered betting area with removable shade	Good	
Observation Towers	Used for race meets	Fair	
Grandstand	Used for race meets and events. Grandstand flooring recently upgraded with grant funding.	Good	
Brick toilet block	For race meets, pony club events, opened during hire of dining room and bar	Poor - Two separate toilet blocks for men and women.	 

TRANGIE SHOWGROUND & RACECOURSE

Horse stables – Council owned and privately leased	Private lease agreement currently in place	Fair	
New toilet and shower blocks (constructed with grant funding in 2018)	Private hire, race meets. Times when pavilion is in use	Excellent	
Tie up stalls	Jockey Club events	Good	
Main Pavilion	Race meets, private hire	Good – flooring replaced with traditional floorboards in 2010. Roofwater drainage also improved at same time	
Jockey's Room/Secretary's Office	Race meets	Fair	
Main road entrance	Entrance to Trangie Showground and Pavilion	Fair. Beautification works to be workshopped with user groups to improve aesthetics	

TRANGIE SHOWGROUND & RACECOURSE

Verandah area at rear of bar	Used by all user groups, incl playgroup	Fair. Gravelled area proposed to be sealed with AMP 5. Drainage to ensure water does not pond near historic pavilion footings.	
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In late 2019, Council wrote to all known user groups of the Trangie Showground and Racecourse, requesting information and advice on current grant applications and any developments they would like to see happen in the near future. The list below can be developed over time and during the Draft exhibition period when groups can add to the recommendations.

Sporting/User Group	Issues raised	Comments/Inclusion in this Plan/Referral to Council Officers
Trangie Pony Club/Showground Committee	Upgrade toilet and shower facilities for pony camps; update and extend canteen facilities for pony camps; new Club house for Pony Club to incorporate lessons, meetings, dining area; new horse stalls for approx. 60 horses with water; new lighting around canteen, toilets and arena; camp area with power for overnight pony camp stays; wireless PA system for events; storage shed for equipment and trailer to cart jumps etc.	New toilet/shower/shed area to be considered as part of this plan. As it is commensurate with objectives of category, construction is appropriate in principle. Footprint once determined to be referred to Native Title Manager for assessment. Refer to Action Plan for more detail.

Other constructed elements on the site include all-weather internal driveways, advertising plates fencing, bollards, access gates, lighting and rubbish bins.

6.2 Prohibited Uses

Activities prohibited by Council (in addition to those mentioned in the LEP Land Use Table) are:

- Dumping of rubbish;
- Camping or staying overnight (current rules). Note, if this is proposed to change an approval for a primitive camping ground is to be sought for designated sections of the Showground;

TRANGIE SHOWGROUND & RACECOURSE

- Damage to Council property and associated flora, fauna and gardens;
- Activities that may endanger, injure, obstruct, inconvenience or annoy any person, failure to remove or dispose of animal faeces, lighting open fires;

Note: Conditions of hire include curfews to minimise noise experienced by neighbours.

7. Categories, Uses and their Management

This section gives explanation to the location and intended management for each of the categories covered at the Racecourse and Showground. It is highlighted here that in the interests of ensuring the site is maintained as a multi-use facility, the amenities and infrastructure at the site are mostly located within the category of General Community Use. This does not prohibit their use by a new or existing sporting or jockey club, but simply ensures their varied leasable uses now and into the future.

Figure 4 from earlier in this plan is reproduced below for ease of reading.



7.1 Sportsground

The category of Sportsground comprises the majority of the Racecourse active lands including the racetrack, active pony club area and inside of the racetrack.

Management Objective

The Sportsground will be managed to the current level of service for the facility and expanded where opportunities permit. Uses currently include scheduled race meets, pony club events and camp drafts, and associated training.

Any new proposed uses, especially by an equestrian group, will be assessed and encouraged.

TRANGIE SHOWGROUND & RACECOURSE

Whilst the amenities block, pavilion and bar and dining area are categorised general community use, their use in conjunction with the sportsground is permitted and will continue to be captured under the leasable area by sporting groups. Unutilised areas within the sportsground will be scoped for additional uses as part of the masterplan for the site. It is intended that the masterplan go into further detail on future uses with assistance from Council to determine expanded user groups.

NOTE: The Masterplan for this Reserve is yet to be developed. This Plan of Management provides a starting point and in future, the Masterplan will sit alongside this Plan of Management and provide a congruous extension of intended plans.

7.2 General Community Use

This area covers the public face of the site being the entrances, parking areas, bar and dining area and pavilions as well as the horse stables and exercise yards. These areas are currently under lease and some are able to be let on a casual basis for events and functions. Insurances are in place under each of the leases for the user groups as well as Council's own insurance.

Management Objective

Aesthetics and image are at the forefront of this section of the site, being the public face of the Racecourse and old Showground. Current lessees have worked well to maintain plantings and improve visuals at the site over time. Maintenance of the facilities at the site as well as ensuring unimpeded access whilst ensuring the site is secure are sometimes conflicting management priorities which require considered measures.

Council intends to work with the current lessees to ensure a consistent and agreed level of service as well as attract new lessees where uses permit.

New lessees have the potential to include market days, RV camping, swap meets, machinery and farm field days, showcasing regional produce and the like.

Management of the historic Pavilion will require time and funding. Grant funds for such buildings are not as easily obtained when the building is not a listed heritage item, nor listed on any state-based heritage registers. As such, funds will need to be set aside for this and other buildings on site and applications for relevant funding streams submitted where available, as has been done in the past.

TRANGIE SHOWGROUND & RACECOURSE

Table 2: Action Plan

Management Objectives (LG Act)	Management Strategies	Actions	Performance Evaluation
Sportsground			
To encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games	<p>Complete works in accordance with approved Delivery Program</p> <p>Continue to liaise with current user groups regarding level of service and opportunities for greater use</p>	<p>a) Consider improvements/upgrades to existing brick toilet block including disability access</p> <p>b) Assess improvements to bar, dining and kitchen prep area for increased visibility, accessibility and aesthetics</p> <p>c) Continue to abide by the Charter of the Trangie Showground & Racecourse Advisory Committee in the management of the operations at the Racecourse</p> <p>d) Ensure appropriate condition of the Racecourse and training track through establishment of clear expectations of user groups and Council</p> <p>e) Ensure that the requirements of lease agreements are met</p> <p>f) Council and the Committee to encourage greater use of the Racecourse, training track and internal area where use does not impede the predominant use of the track for horse racing</p> <p>g) Ensure amenities are cleaned and waste regularly removed</p> <p>h) Any new signage/infrastructure/building modifications or additions to be approved by Council prior to construction</p> <p>i) Temporary hire of the site to be advertised to appropriate user groups</p> <p>j) Provide an area for formal and informal sports and particularly for campdraft and jockey club events</p> <p>k) Liaise with Pony Club and wider Showground Committee regarding potential grant funding for improvements to their site.</p>	<ul style="list-style-type: none"> • Access in compliance with Disability Discrimination Act, • Regular inspections by Council Officers • Annual evaluation of casual hire numbers and increase/decrease • Assist user groups in sourcing grant funds for any proposed upgrades to facilities on site
To ensure that such activities are managed having regard to any adverse impact on nearby residences	Maintain good relationship with neighbours, particularly to assist with neighbourhood watch	Any major changes to current use practices to be advertised to adjoining neighbours	Numbers of responses, complaints from neighbours and user groups to Council

TRANGIE SHOWGROUND & RACECOURSE

General Community Use			
<p>To promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and the wider public:</p> <p>In relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and</p>	<p>Complete necessary works through compliance with adopted Delivery Program</p> <p>Promote free use of the facility by casual passive user groups which does not interfere with horses and horse training</p>	<ul style="list-style-type: none"> a) Assess current condition of all physical assets to determine forward plans for maintenance in consultation with Planning, Health, Building and Environmental Services and the Trangie Showground Racecourse and Advisory Committee b) Look into approvals for a primitive camping ground at the site for situations where all formal accommodations in Trangie are full c) Assess condition of boundary fences to ensure adequate security. As site infrastructure improves and risk of theft increases, consider best methods of security at the site for all user groups including lighting d) In consultation with the user groups, develop a Landscape Plan for the site which looks at existing trees and vegetation and future beautification works e) Conduct annual safety audits of the site in conjunction with the Showground Racecourse and Advisory Committee f) Ensure appropriate site management techniques are utilised including water use efficiency, managed use of pesticides, herbicides and fertilizers, cleaning of amenities and rubbish removal g) Consider adequate provisioning of existing water connection and capacity to connect to sewer and electricity/solar power for future site upgrades h) Assess existing access and parking arrangements at the site to determine if safe/adequate/need to be rationalised and whether a more formalised parking area is warranted. i) Seal the area behind the bar as listed in Council's Asset Management Plan (AMP) 5. j) Cultural recognition and development includes the ability of Council to respond to submissions from any person regarding Aboriginal and European sites of significance. If any sites of significance are found, contact is to be made with Council first as CLM Manager to coordinate a response to record and protect the item and liaise with the relevant State Government Department and LALC as part of this process. 	<p>Asset condition determined in consultation with user groups and Council's adopted Asset Management Plan</p> <p>Approval for primitive camping ground approved by January 2020</p> <p>Security and safety at site considered at regular Committee meetings</p> <p>Landscape Plan scoping paper to be delivered by June 2021</p> <p>Grounds noted as clean and tidy and monitored by numbers of complaints about the facility</p> <p>Risk assessments to be conducted prior to temporary licences and leases being issued and provided to Council prior to event taking place</p> <p>Check that sealing of gravelled areas west of the bar has been done within timeframe adopted by Council for AMP 5.</p> <p>Drainage from any new roadworks to be directed away from footings of historic pavilion.</p>
<p>In relation to purposes for which a lease,</p>	<p>Promote the facilities as available for pony</p>	<ul style="list-style-type: none"> a) Consider opportunities for increased usage of the site for multiple events throughout the year, particularly where subsidised fees could attract visitors to the town and region 	<p>Consult with Showground Racecourse and Advisory Committee into use of Pavilion at</p>

TRANGIE SHOWGROUND & RACECOURSE

licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities)	club/horse racing and casual hire to increase return and reduce costs	<ul style="list-style-type: none"> b) Determine appropriate tenure and hire fees for new and existing leases c) Continue to support the independent work of the sporting Associations and Committees in maintaining the site d) Continue to foster open communications with users regarding upgrades to infrastructure and amenities at the site whilst abiding by the Charter of the associated section 355 Committee e) Scope siting of future town public utilities where best suited for aesthetics and use of site 	<p>other times of year</p> <p>Tenure and hire fees included in Council's Fees and Charges</p>
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8. Leases and Licences

A **lease** is generally required where exclusive control of all or part of an area by a party is proposed or desirable in the interests of the management of the area. For example, a Jockey Club may lease an area of a site for regular race meets and meetings. A **licence** is generally required where intermittent or short term occupation or control of an area is proposed. A number of licences may apply at the same time provided there is no conflict of interest. An example of this would be hire of a pavilion and associated amenities for a private function.

Under section 46 of the LG Act, the granting of leases and licences can occur under the category of General Community Use and also in another category, providing the lease or licence:

- is not for a period of more than 30 years, and
- is generally for the provision of goods, services and facilities for the benefit of the wider community in relation to public recreation, the physical, cultural, social and intellectual welfare or development of persons, and
- [includes] the provision of public roads.

Council is also authorised to grant a lease or licence for the purpose of providing pipes, conduits or other connections under this surface of the ground for the connection of premises adjoining community land to a facility of the council or another public utility provider.

An overarching requirement when issuing leases or licences is that it must comply with the original dedicated reserve purpose. The Reserve Purpose for the Trangie Showground and Racecourse is:

Racecourse; Showground.

This POM **expressly authorises the following lease and licence types**, subject to the core objectives of the LG Act and the objectives of the categories of the land:

- Seasonal licences for competitive sporting events;
- Licences for the casual hire of sportsgrounds for sporting and community events, subject to liaison with interested parties whom are responsible for maintenance. Examples include fetes, fairs, festivals, circuses, charity events, movies, musicals, outdoor theatres, community singing events, parades and performances and may also include stallholders engaged in trade;
- Licenses for small scale private sector events such as markets, promotional events, parties, large group picnics, family reunions, weddings, filming and photography;
- Licenses for periodic exclusive use, particularly where a sporting or other group has committed capital contribution to the facility;
- Although the granting of liquor licences is subject to other approvals, this POM expressly allows Council to give permission as landowner for liquor licences subject

to those other approvals;

- Leases or licences for commercial purposes can only be granted where the commercial activity is consistent with the purpose for which the reserve was reserved and should not overpower or dominate the reserve;
- Leases or licences over any buildings for any community purpose as determined by Council, including, as prescribed by section 46(1) of the LG Act, the provision of public utilities and work associated with or ancillary to public utilities.

The following terms apply to all licences and leases on the community land:

- Terms of any lease/licence should be as short as practicable, appropriate to all circumstances and commensurate with changing community needs. Generally terms of 20 years (or more) are not favoured.
- Leases and licences should clearly reflect the intentions in respect of the improvements on expiry of the lease i.e. the lease area is to be cleared and restored or the improvements are to remain and become the property of the Crown.
- Section 46A of the LG Act requires Council to tender for leases or licences of community land over 5 years, unless the lease or licence is to be granted to a non-profit organisation.
- Rental is to reflect a commercial approach of market rental having regard to the purpose of the lease/licence, site value and ownership of existing improvements.
- A diagram specifying the area to be leased/licenced must be annexed to and form part of the agreement.
- Where applicable, the lease or licence should include clauses providing for use/access by the general public.
- A clause requiring the lessee to bear the lessor's reasonable expenses in preparing the lease should be considered for inclusion in the lease/licence agreement.
- Where conditions require the lessee to undertake development works, the agreement should specify that no work is to be undertaken until plans have been approved by Council and any necessary development or building consents are obtained.
- In the case of sub-leases, reference should be made to the head lease and must not be extended beyond the term of the head lease.

Types of Leases and Licences where notification is NOT required

Under clause 117 of the Local Government (General) Regulation 2005, leases, licenses and other estates granted for the following purposes are **exempt** from the provisions of section 47A of the LG Act, providing the lease term is 5 years or less. Section 47A of the Act requires Council to notify and exhibit the proposal in the manner prescribed in section 47.

Purposes for Leases under Clause 117 LG (General) Regulation:

(a) residential purposes, where the relevant community land has been developed for the purposes of housing owned by the council,

TRANGIE SHOWGROUND & RACECOURSE

(b) the provision of pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider that is situated on the community land,

(c) use and occupation of the community land for events such as—

(i) a public performance (that is, a theatrical, musical or other entertainment for the amusement of the public),

(ii) the playing of a musical instrument, or singing, for fee or reward,

(iii) engaging in a trade or business,

(iv) playing of any lawful game or sport,

(v) delivering a public address,

(vi) conducting a commercial photographic session,

(vii) picnics and private celebrations such as weddings and family gatherings,

(viii) filming,

(d) a purpose referred to in clause 116(3) or (4).

(2) However, the use or occupation of community land for events listed in subclause (1)(c) is exempt only if—

(a) the use or occupation does not involve the erection of any building or structure of a permanent nature, and

(b) in the case of any use or occupation that occurs only once, it does not continue for more than 3 consecutive days, and

(c) in the case of any use or occupation that occurs more than once, each occurrence is for no more than 3 consecutive days, not including Saturday and Sunday, and the period from the first occurrence until the last occurrence is not more than 12 months.

The following terms apply to all licences and leases on the community land:

- Terms of any lease/licence should be as short as practicable, appropriate to all circumstances and commensurate with changing community needs. Generally terms of 20 years (or more) are not favoured due to the lease term covering multiple Council Delivery Program and Community Strategic Plan lifetimes.
- Leases and licences should clearly reflect the intentions in respect of the improvements on expiry of the lease i.e. the lease area is to be cleared and restored or the improvements are to remain and become the property of the Crown.
- Section 46A of the LG Act requires Council to tender for leases or licences of community land over 5 years, unless the lease or licence is to be granted to a non-profit organisation.
- Rental is to reflect a commercial approach of market rental having regard to the purpose of the lease/licence, site value and ownership of existing improvements.

TRANGIE SHOWGROUND & RACECOURSE

- A diagram specifying the area to be leased/licenced must be annexed to and form part of the agreement.
- Where applicable, the lease or licence should include clauses providing for use/access by the general public.
- A clause requiring the lessee to bear the lessor's reasonable expenses in preparing the lease should be considered for inclusion in the lease/licence agreement.
- Where conditions require the lessee to undertake development works, the agreement should specify that no work is to be undertaken until plans have been approved by Council and any necessary development or building consents are obtained.
- In the case of sub-leases, reference should be made to the head lease and must be extend beyond the term of the head lease.

In accordance with the requirements of Council as Crown Land Managers, the following list should be considered prior to Council granting a lease or licence over the Reserve:

- Compliance with relevant legislation, Crown land management rules, policies, regulations, guidelines and fact sheets.
- Regard and compliance with tenure provisions under the Local Government Act, 1993
- Compatibility of the lease or licence with the reserve purpose (other than short term licences for prescribed purposes). If you are not sure that a proposed lease or licence is consistent with the reserve purpose, contact the department for advice.
- Consistency of the lease or licence with this plan of management adopted by Crown lands
- Environmental impacts of the proposed activity and the ability of the land to support the activity.
- Whether the term of the tenure is appropriate.
- Impacts from proposed tenure to the current and future use of the land.
- Development consents or any other consents required under the Environmental Planning and Assessment Act 1979.
- Allow provisions for conducting rent reviews (at least every three years) and provisions for consumer price index rent increases annually.
- Following community engagement requirements set out in the Local Government Act 1993.
- Aboriginal interests – refer to the NSW DPIE Fact Sheet to consider Native Title and Aboriginal Land Rights:

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0007/285523/Granting-leases-and-licences-over-pre-PoM-Crown-land.pdf

Appendix 1: Narromine Heritage Inventory (full excerpt) and AHIMS (Aboriginal Heritage Inventory Management System) Reports

Trangie Showground and assoc. buildings

Location:	Trangie
Study Number	177/2160131
Statement of Significance:	An important local showground for many celebrations, sports and shows including and including an interesting and extensive sheep pavilion constructed as a memorial to an important regional man A.K. Butter who was instrumental in making the Trangie Stock Show 'the best in the west' and founder of the 'fat lamb' industry in the district. Also very significant was the huge volunteer effort which donated and paid for materials and built the Pavilion Builder: H.L. Marks
Historical Notes or Provenance:	This building was officially opened on the first day of the Trangie Show on 30 May, 1933 by Mr. Geo. Wilson, M.L.A., and the show itself was opened by Colonel M.F. Bruxner, Deputy Premier on the 31 May. The building was constructed by members of the Trangie Show Committee and residents of the town to commemorate the memory of the late A.K. Butter, founder of the Trangie Show, whose enthusiasm and organising ability built an annual sports event into what is now recognised as being the best stock show in the west. The first show was held in Trangie in 1911, before that sports days were held. The contractor was Mr. H.L. Marks whose original tender was £845. Slight alterations in the construction of the dome brought the price up to the nine hundred pounds. The pavilion is seventy feet long and forty feet wide, and at the entrance is an imposing ornamental concrete archway inscribed as follows - "A.K. Butter Pavilion, Long Wool Sheep." Passing through, the size and height of the pavilion is most noticeable. There are 78 pens, 72 of which are for one or two sheep, six made to accommodate pens of five, while provision has been made to convert two whole rows into pens of any size, by simply removing the partitions. The roof, needed 234 sheets of iron, weighing one and a half tons. This weight is supported by stout posts, in fact the whole building is so sturdy in its construction that there seems no reason by it should not withstand the weather for generations. It is interesting to note that the whole of the money and labour required for the construction of the memorial was given voluntarily. No appeal was made for funds, but as soon as the men of the district knew what was being done they joined in whole heartedly, which is typical of the Trangie men. Donations were also received from other places. Over 30,000 superficial feet of locally grown and sawn timber was used, some of the beams being of the type that are now almost all cut out They have to be sturdy, for the eight hundred sheets of iron weigh five and a half tons. One hundred feet long and 57 feet wide, the pavilion is 30 feet high and the dome, which has eight curved steel rafters, has a 27 feet span. The straight lines of the front side are relieved by an ornamental gable and around the base of the dome are 22 windows, glazed with reinforced glass. Additional illumination as well as ventilation comes through louvres at each end, while the addition of electric light made it possible for stewards to work at night. General

TRANGIE SHOWGROUND & RACECOURSE

	<p>allowance has been made for passage ways between the four rows of stands, provision being made for the district exhibits at the northern end and for other exhibits at the southern end. It was the late A.K. Butter who first introduced the fat lamb as a commercial proposition to the district, thus founding Trangie's greatest industry. The new pavilion replaced an old one. (Information from the Narromine News & Trangie Advocate - Friday, June 2, 1933).</p>
<p>Physical Description:</p>	<p>This group of building form an interesting and diverse collection of showground buildings at the Trangie Showground. Near the entrance the 'Long Wool/Sheep Pavillion' by A.K. Butter dated 1933 which is an open straight gable ended timber framed structure and on one end has a n interesting entrance with rendered pilasters rendered tapered columns supporting a parapet with the A.K. Butter 'The Long Wool Sheep Pavilion constructed in 1933 has its title written above its entry on a formal and rendered masonry pediment. Inside the building the structure is exposed and shows the roof to be supported on timbers in the round, with scissors trusses above. Beyond this pavilion are additional sheep pens with a shelter shed in metal frame, probably added at a later date. Next in the Showground is a low level building which is a group of stables in a long row. The building is timber framed, corrugated iron clad, and with a low pitched gable roof supported by timbers in the round with collar braces and supporting a central timber ridge piece across the apex of the roof. The insides of the stable are lined with half round slabs (or roundbacks). Cladding on the roof and the back wall is probably not original but cladding on the front wall appears to be. At the rear there is are additional new horse stalls, with a metal frame. Towards the show ring a small grand stand which is corrugated iron clad stands beside a modern amenities building. The grandstand has a simple straight skillion roof with a low pitch and around the base of the building, the cladding is corrugated iron, two announcers stands, beside the open grandstand building and steel framed structures.</p> <p>A modern day race pavilion comes next after the grandstand which is in brickwork with a hipped iron clad roof and beyond that a further pavilion building. This is a large showground pavilion which has a half round 'Nissan' style corrugated iron roof and below that is a wide enclosed skillion roof over verandahs. The large structure has almost no openings on three sides, just corrugated iron cladding. Clerestory lighting is provided by panels of alsonite between flat sheets of f.c. sheet. The gable ends of the round 'Nissan' roof are also clad in f.c. sheet. The final item in the group is a long row of old 'Peppercorn Trees' and beneath them five old timber and piped steel bench seats. Behind the pepper trees are more of the open horse stalls with metal frames.</p> <p>B.J. Hickson Trangie Showground and buildings - site visit 2002 Author Title Year Number Barbara Hickson in association with Narromine Local History Group Narromine Community Based Heritage Study 2002 177/21601 31</p>

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123

Client Service ID : 459628

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 90, DP:DP755126 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123

Client Service ID : 459642

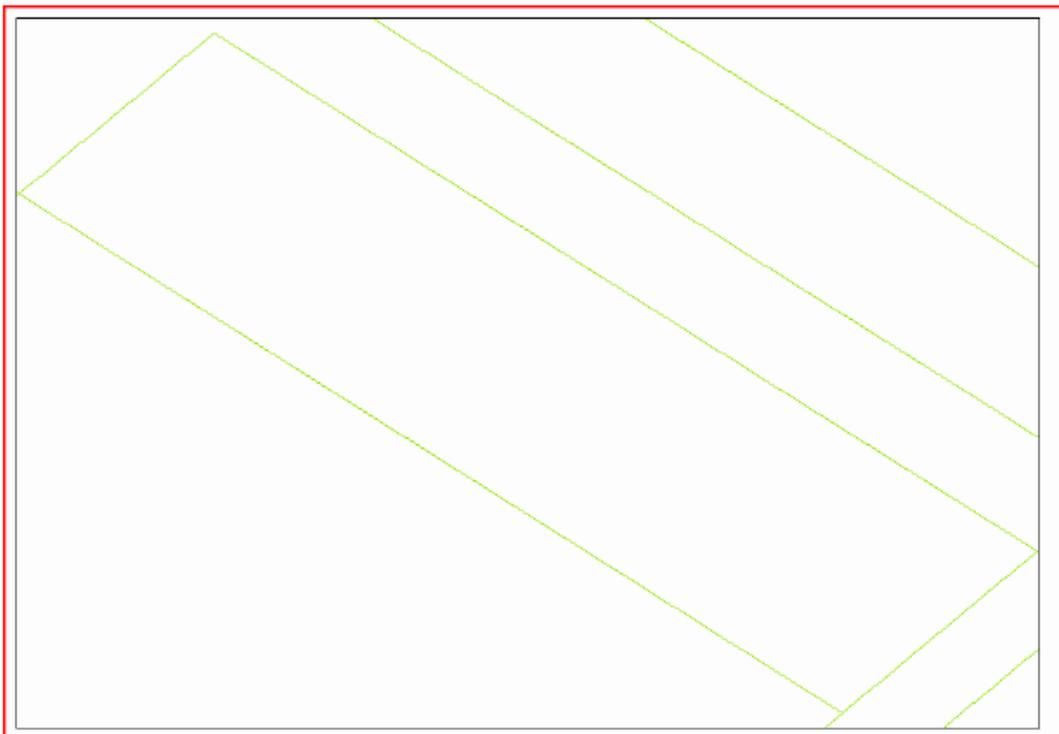
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 91, DP:DP755126 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

1	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

NOTE: Refer to section 4 in the main text for discussion on this Aboriginal site.

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123

Client Service ID : 459632

Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 92, DP:DP755126 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123

Client Service ID : 459633

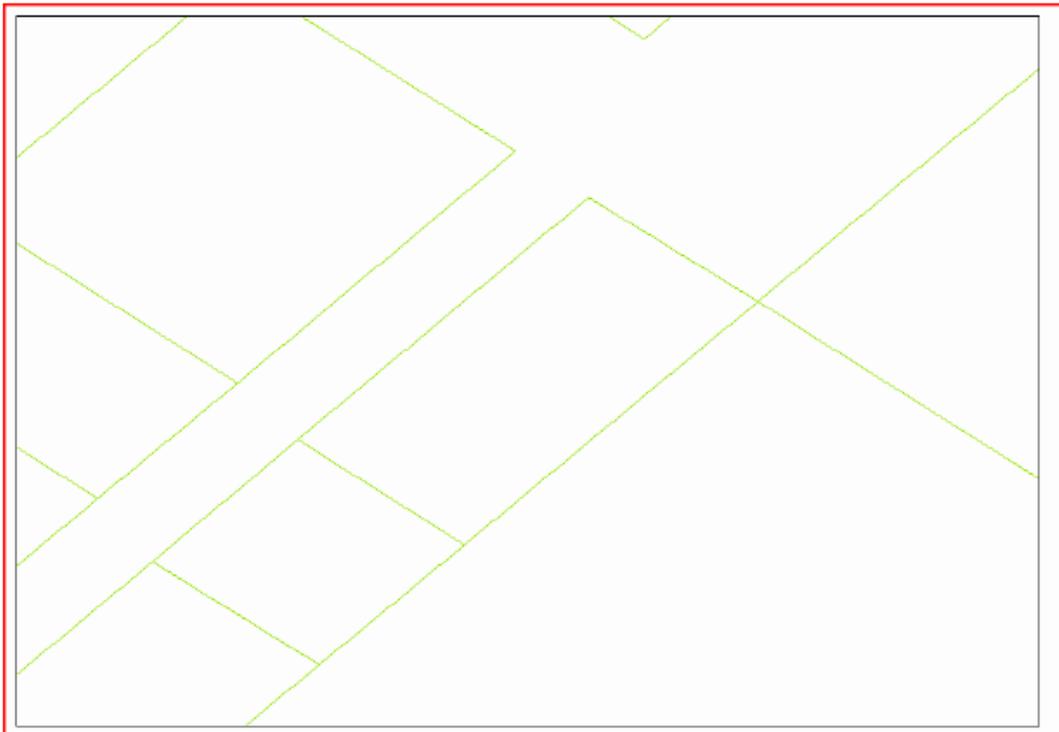
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 141, DP:DP755126 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123

Client Service ID : 459634

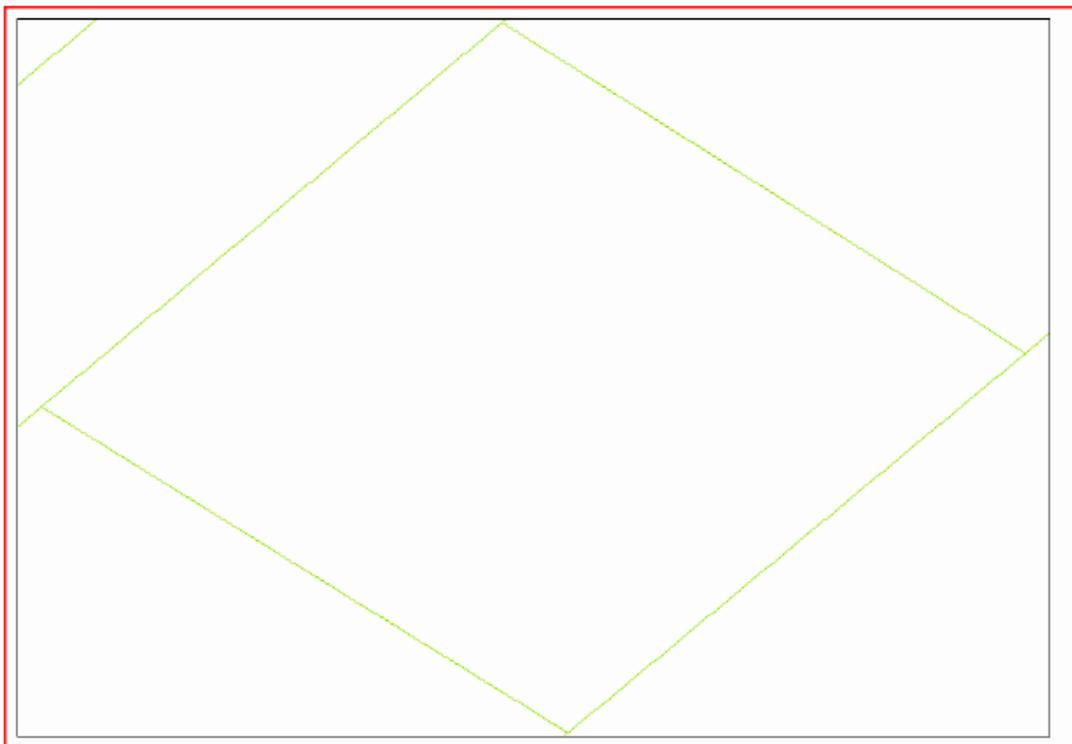
Narromine Shire Council
PO Box 115
Narromine New South Wales 2821

Date: 28 October 2019

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 142, DP:DP755126 with a Buffer of 0 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

TRANGIE SHOWGROUND & RACECOURSE



AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 123
Client Service ID : 459622

Date: 28 October 2019

PO Box 115
Narromine 2821

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 119, DP:DP755126 with a Buffer of 50 meters.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Appendix 2: References

- HICKSON, B. (2003) in conjunction with Narromine Local History Group
Narromine Shire Community Based Heritage Study and Narromine Heritage Inventory
- LAND AND PROPERTY INFORMATION (2015)
Sharing and Enabling Environmental Data [ONLINE] Available at <https://geo.seed.nsw.gov.au> [Accessed 23 October 2019].
- NARROMINE SHIRE COUNCIL (2012), 3rd ed.
Charter – Trangie Showground and Racecourse Advisory Committee
- NARROMINE SHIRE COUNCIL (2017)
Narromine Shire Community Strategic Plan 2027
- NARROMINE SHIRE COUNCIL (2011)
Narromine Local Environmental Plan
- NSW GOVERNMENT (2016)
Community Engagement Strategy - Statutory requirements to enhance community engagement about Crown land dealings and activities